

Sparta Downtown Development Authority

Meeting Minutes

October 14, 2014

156 E. Division Street, Sparta, MI 49345

Meeting called to order at 7:45 am by Chairperson Schulz.

Members present: Bosserd, Nickels, Freeland, Lamb, Paiz, Benham, Whalen, Cheslek

Also Present: Morse, Suchy

Motion by Bosserd, support by Lamb to approve the minutes as presented. Motion approved.

Motion by Cheslek, second by Whalen to approve the financial report. Motion approved.

Public Comment

Unfinished Business

Discussion with Engineer Brian Vilmont about Banner Pole. The current installed pole cannot be used as a banner pole with the current south wooden electrical pole. Discussion to request a credit of \$1700 for pole cost and the time spent on engineering from the pole from Prein & Newhoff and to have Prein & Newhoff remove the 26' pole. Motion by Whalen, second by Freeland to remove the pole and ask for a credit for engineering time and costs of \$1700 from purchase of the pole.

Freeland, yes; Bosserd, yes; Lamb, yes; Cheslek, no; Whalen, yes; Paiz, no; Benham, yes; Nickels, yes. Motion passed.

Motion by Whalen, second by Bosserd to approve the final payout to Redline Excavating in the amount of \$22,296.53 for the Johnson Street Parking Lot. Bosserd, yes; Lamb, yes; Cheslek, yes; Whalen, yes; Paiz, yes; Benham, yes; Nickels, yes; Freeland, yes. Motion Approved.

Discussion of Event Reports (as attached).

New Business

1. Motion by Bosserd, second by Lamb to proceed with the same festival line as as 2014 for 2015. Motion Approved.

2. Discussion of creating a joint committee of the Town & Country Fair, Chamber, and DDA to discuss the collaboration of the entities, future of events, and the Town & Country Fair Director. Consensus for Freeland and Nickels to represent the DDA.

3. Motion by Bosserd, second by Whalen to approve the 4th quarter budget amendments and present to the Village Council. Motion Approved.

4. Consensus to bring clean copy of the 2015 budget document to the DDA for approval in November.

Public Comment

None.

Executive Session

None.

Business Director Report

Public Comment/ Announcements

Being no further business, the meeting was adjourned at 9:10 am. Respectfully Submitted by Elizabeth Morse