

SPARTA DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
FEBRUARY 9, 2016  
160 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:46 am by Cheslek.

Members present: Freeland, Cheslek, Lamb, Benham, Bosserd, Potter, Paiz

Also Present: Morse, Suchy                      Absent: Nickels, Dougan, Jacobsen

Motion by Lamb, support by Bosserd to approve the January 12, 2016 minutes. Motion approved.

Motion by Bosserd, second by Lamb to approve the financial report as presented. Motion Approved.

**Public Comment - None**

**Unfinished Business**

- A. Discussion and update on Snow Plowing the DDA District for 2016. The DDA will continue the service of snowplowing the DDA District Sidewalks as possible, however a letter was sent out reminding property owners that the responsibility is on the property owner and if the DDA is unable to clear the walk, it is the responsibility of the property owner. The DDA will discuss the options for next winter later this spring.
- B. Flower Maintenance Contract Renewal discussion to extend the current contract to Katerberg and open for bids during summer if 2016 for 2017 bid consideration. Motion by Lamb, second by Benham. All approved.

**New Business**

- A. Presentation by Choice One Bank on remodel and renovation plans for 2016.

**Public Comment**

None.

**Executive Session**

None.

**Business Director Report**

Discussion on the Parking Lot Improvements proposal by the Village and their consultant Marlies Manning after three public meeting forums. The parking lot plan will go through an additional amendment process and then will be submitted to DDA for comments.

Nickels entered the meeting. Nickels apologized for his late entrance and answered questions to the board about the Bond Proposal for May. The board asked Nickels to provide a presentation to the DDA board at the March DDA meeting.

**Public Comment/ Announcements**

Being no further business, the meeting was adjourned at 8:45 am. Respectfully Submitted by Elizabeth Morse