



**PLANNING COMMISSION
2014 ANNUAL REPORT**

To: Planning Commission Members
From: Julius Suchy, Village Manager
Date: January 5, 2015
RE: 2014 Planning Commission Annual Report

The Village of Sparta Planning Commission is required to provide an annual report of its activities for each calendar year. This report is to fulfill Article II, Section 19 of Public Act 33 of 2008 (Michigan Planning Enabling Act).

The Michigan Planning Enabling Act states that “planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body relating to planning and development.”

Site Plan and Special Land Use Permit Review:

During 2014 the Commission reviewed the following site plans:

- Orthodontist Office/Retail (275 S. State St)
The Planning Commission reviewed and approved this 5,465 sq. ft. building on a 1.28 acre parcel. The site features a drive thru for Biggby Coffee an orthodontist office and additional office space available.
- Cascade Die (9983 Sparta Avenue)
The Planning Commission reviewed and approved the proposed addition to Cascade Die which expanded the building to 58,700 sq. ft.
- Subway Site Plan & Special Land Use (313 S. State St.)
Planning Commission reviewed and approved this 2,150 sq. ft. building on a .70 acre parcel. The site also features a drive thru.

Master Plan Update:

Planning Commission started the process to review the 2010 Master Plan for potential updates. The law requires that Master Plans be reviewed every 5 years for potential updates. Staff is currently researching the action items that were created in 2010 to determine if they have been completed. This will assist Planning Commission Members in determining what was completed, what still needs to be worked on and what can be added to the 2015 plan.

Ordinance Amendments:

- None

2014 Planning Commission Members Attendance:

The Planning Commission held 6 meetings in 2014.

<u>Commissioner</u>	<u>Attended</u>	<u>Notes:</u>
William Hayes, Chair	6/6	
Skip Meyer	6/6	
Gary Moody	5/6	
Dwayne Pride	5/6	
David Chambliss	6/6	
Hudson Miller	6/6	
Becky Rogers	5/5	
Brenda Braybrook	6/6	
Aaron Wiley	0/6	*Removed from Board