

Sparta Downtown Development Authority

Special Meeting Minutes

April 21, 2014

156 E. Division Street, Sparta, MI 49345

Meeting called to order at 7:45 am by Chairperson Schulz.

Members present: Bosserd, Cheslek, Freeland, Lamb, Benham, Whalen, Paiz, Schulz

Also Present: Morse

Motion by Lamb, support by Bosserd to approve the minutes as presented. Motion approved.

Public Comment

Unfinished Business

New Business

1. Motion by Whalen, second by Freeland to accept Prein & Newhoff recommendation for Johnson Street Parking Lot General Contractor as Redline Excavating for \$75,839. Paiz, yes; Lamb, yes; Bosserd, yes; Cheslek, yes; Whalen, yes; Freeland, yes; Benham, yes; Schulz, yes. Motion Approved.

2. Motion by Whalen, second by Benham to accept Prein & Newhoff onsite oversight during Johnson Street Parking Lot not to exceed \$11,580 with a 7 week completion deadline. Lamb, yes; Bosserd, yes; Cheslek, yes; Whalen, yes; Freeland, yes; Benham, yes; Schulz, yes; Paiz, yes. Motion Approved.

3. Motion by Bosserd, second by Lamb to approve expenditure up to \$15,000 on cement planters, bollards, and accessories purchased by DDA Director. Bosserd, yes; Cheslek, yes; Whalen, yes; Freeland, yes; Benham, yes; Schulz, yes; Paiz, yes; Lamb, yes. Motion approved

Additional Discussion Items:

1. Discussion on Rubber Mulch. Consensus to see if Village can use rubber mulch in an application in playground for trial rather than a flower bed.

2. Consensus to work with the subcontractor for the Johnson Street Parking Lot Construction to replace downtown broken bricks as needed.

3. Discussion about Village Board Room Renovation. Motion by Cheslek, second by Whalen to have Lott2Metz Architecture spend up to \$1200 to create specs on the front board room as part of the \$10,000 renovation project with DDA to pay for any costs above and beyond \$10,000. Cheslek, yes; Whalen, yes; Freeland, yes; Benham, yes; Schulz, yes; Paiz, yes; Lamb, yes; Bosserd, yes. Motion Approved.

Public Comment

None.

Executive Session

None.

Business Director Report

Public Comment/ Announcements

Being no further business, the meeting was adjourned at 9:15 am by Chairperson Schulz.
Respectfully Submitted by Elizabeth Morse