

Sparta Downtown Development Authority

Meeting Minutes

April 8, 2014

156 E. Division Street, Sparta, MI 49345

Meeting called to order at 7:45 am by Chairperson Schulz.

Members present: Bosserd, Cheslek, Freeland, Lamb, Benham, Whalen, Jacobsen, Paiz, Schulz
Also Present: Morse

Motion by Benham, support by Whalen to approve the minutes as presented. Motion approved.

Motion by Whalen, second by Bosserd to approve the finance report as presented. Motion approved.

Public Comment

Unfinished Business

1. Review of 169 E. Division Parking Lot final designs. Discussion about ensuring drainage runs north and south into storm sewer.

New Business

1. Consensus for a special DDA meeting to be held on Tuesday, April 22 at 7:45 am to award construction bids for the 169 E. Division Parking Lot.

2. Discussion on electric upgrades and repairs downtown. Consensus to choose contractor for 2014 projects.

3. Discussion about replacing four light heads on Arches Parking Lot by Shaver Lighting for \$1150 each to match downtown lights. Motion by Cheslek, second by Whalen to replace four lamps. Lamb, yes; Paiz, yes; Freeland, yes; Bosserd, yes; Cheslek, yes; Whalen, yes; Jacobsen, yes; Benham, yes; Schulz, yes. Motion Approved.

4. Purchase of additional cement flower pots for the new parking lot will be discussed on April 22.

Public Comment

None.

Executive Session

None.

Business Director Report

Consensus for DDA Director to approach Village on replacing board room windows and adding display window amenities as recommended by Land Use USA report in April 2014.

Public Comment/ Announcements

Discussion about rubber mulch and traditional mulch in South Union Parking Lot. DDA Director to provide more information at upcoming meeting.

Being no further business, the meeting was adjourned at 9:15 am by Chairperson Schulz.
Respectfully Submitted by Elizabeth Morse