

VILLAGE OF SPARTA
COUNCIL BUSINESS SESSION OF SEPTEMBER 14, 2015
Held at Sparta Township Chambers, 160 East Division, Sparta MI

1. The meeting was called to order by President Kristi Dougan at 7:00 pm followed by the Pledge of Allegiance to the Flag.
2. Roll Call: Council persons Kristi Dougan, Paul Hibbard, Bonnie Koehn, Jayne Paasch, Gale Taylor, William Taylor, Robert Whalen and Village Manager Julius Suchy.
3. Additions or Corrections to Business and Consent Agenda: None.
Consent Agenda:
 - a. Approve Regular Village Council Regular Meeting Minutes of August 10, 2015;
 - b. Accept Regular Downtown Development Authority Minutes of August 11, 2015;
 - c. Accept Regular Planning Commission Minutes of September 8, 2015;
 - d. Accept Fire Board Minutes of August 20, 2015;
 - e. Accept Zoning Board of Appeals Meeting Minutes of August 31, 2015;
 - f. Approve 2015-2016 Children's Assessment Center Partnership Agreement
4. Approval of Consent Agenda AND Business Agenda
Moved by Whalen, supported by Paasch, to approve Consent and Business Agendas. Motion carried 7-0.
5. Public Comment for Agenda Items: None.
6. Public Hearing:
 - a. The Village Council desires to vacate the unimproved public right-of-way located north of 300 Gunn Street. NW, south of 125 Loomis Street which is adjacent to Gunn Street and Loomis Street in the Village, more accurately described in the enclosed Public Hearing Notice
The hearing opened at 7:01 pm and closed at 7:02 pm. – No Public comment was made.
 - b. Vacation of the unimproved public right-of-way for Jo Ellen Street located between parcels at 1433 12 Mile Road and 1407 12 Mile Road in the Village, as is more accurately described in the enclosed Public Hearing Notice
The hearing opened at 7:02 pm and closed at 7:03 pm. – No Public comment was made.
 - c. Ordinance #15-01 an ordinance to amend Section 74-122 and add Section 74-123 of the Village of Sparta Code of Ordinances to allow for Irrigation Wells on Parcels over 70 acres in size utilized for public recreational purposes.
The hearing opened at 7:03 pm and closed at 7:04 pm. – No Public comment was made.

7. Old Business: None.

8. New Business

a. Resolution #15-12: A Resolution to vacate a portion of the Gunn Street Public Right-Of-Way Adjacent to Loomis Street.

Moved by Whalen, supported by Hibbard to adopt Resolution #15-12.

Motion carried 7-0.

b. Resolution #15-13: A Resolution to vacate a portion of the JoEllen Street Public Right-Of-Way adjacent to 12 Mile Road.

Moved by Whalen, supported by Gale Taylor to adopt Resolution #15-13.

Motion carried 7-0.

c. Ordinance #15-01: An Ordinance to amend the Sparta Village Code to provide for irrigation wells on certain parcels.

Moved by Whalen, supported by Hibbard to adopt Ordinance O-15-01.

Motion carried 7-0.

d. Award Arches Parking Lot & Creek Scape Design Services Bid to Manning Design for not to exceed amount of \$8,587.80.

Moved by Whalen, supported by William Taylor to award Arches Parking Lot & Creek Scape Design Services Bid to Manning Design for not to exceed amount of \$8,587.80. Motion carried 7-0.

e. Motion to approve Proposal for Design Engineering from Prein & Newhof for W. Division to W. Gardner Street for a cost not to exceed \$22,300.

Moved by Whalen, supported by William Taylor to approve Proposal for Design Engineering from Prein & Newhof for W. Division to W. Gardner Street for a cost not to exceed \$22,300. Motion carried 7-0.

f. Infrastructure Alternatives Wastewater Treatment Plant Assessment of Facilities Presentation

Gary Nestle, Operator.

As part of the contract for Infrastructure Alternatives to run the WWTP they were required to prepare an assessment of the facilities and present it to the Village. Mr. Nestle showed the maintenance and repairs needed at the WWTP over the next five years. The five year cost for the entire program to be implemented is \$1,048,060, this is based on the worst case scenarios so that number could potentially come down. A large portion of that total (\$401,600) is taken up in year two for one project to replace the rotor assembly on ditch 1. The plan also included quotes and cost estimates for a number of the projects. Village Council asked the Village Manager to review the 2008 WWTP project and determine if Moore & Bruggink completed everything that was included in the project scope.

g. Motion to approve Village of Sparta Asset Management Plan Agreement with Prein & Newhof at a cost not to exceed \$854,559 if the Village is awarded a SAW grant.

Moved by Gale Taylor, supported by Whalen to approve Village of Sparta Asset Management Plan Agreement with Prein & Newhof at a cost not to exceed \$854,559 if the Village is awarded a SAW grant. Motion carried 7-0.

h. Introduce Ordinance #15-02: An Ordinance to amend the Sparta Village Code of Ordinances to regulate the size and material allowed when constructing an accessory structure with residential and commercial yards in the Village.

Moved by Paasch, supported by Gale Taylor to schedule a Public Hearing on Ordinance 15-02. Motion carried 6-1 with Hibbard providing the negative vote.

i. Introduce Ordinance #15-03: An Ordinance to amend the Sparta Village Code of Ordinances to regulate the parking of vehicles within residential and commercial yards in the Village.

Moved by Gale Taylor, supported by Paasch to schedule a Public Hearing on Ordinance 15-03. Motion carried 6-1 with Hibbard providing the negative vote.

j. Introduce Ordinance O-15-04: An Ordinance to amend the Sparta Village Code of Ordinances to regulate the maximum lot coverage allowed in the Light Industrial zoning district in the Village.

Moved by Paasch, supported by Gale Taylor to schedule a Public Hearing on Ordinance 15-04. Motion carried 7-0.

k. 2016 Village Goal Setting Discussion.

Manager Suchy would like to have the 2016 goals approved with the budget in December so that if there are any goals tied directly to funding it can be included in the FY 2016 budget. The Village Council would need to submit goals to Manager Suchy at the October Village Council meeting and then schedule a work session to discuss the goals in mid-October. The 2015 goals are still being worked on and will be discussed at the October meeting for an update.

l. Schedule Special Work Session to Discuss Sewer/Water Rates.

On Thursday, September 24 at 7:00 p.m. a special work session to discuss utility rates for the upcoming year. Manager Suchy would like to run the council members through the utility funds and discuss potential funding issues.

9. Committee Reports:

10. Village Managers Report:

11. Communications: None.

12. Payment of Bills:

Approval of Accounts Payable and Fund Transfers.

Moved by Koehn, supported by Paasch, to approve Accounts Payable and Fund Transfers. Motion carried 7-0.

13. Public Comment: None.

President Dougan asked if everyone on council would be ok with a brief recess so members could use the restroom or get a drink. Everyone was in agreement – While council members were getting up for the recess Council Member Hibbard stated “I won’t be back, I am resigning” and left the meeting at 9:32 p.m.

14. Executive Session:

Moved by Paasch, supported by Whalen to go into Executive Session at 9:36 p.m. To discuss strategy regarding negotiation of a collective bargaining agreement. Motion carried 6-0.

Moved by Gale Taylor, supported by Whalen, to return to the regular session at 10:22 p.m.

Motion carried 6-0.

15. Council Member Announcements:

Sharon DeLange, Finance Director will be retiring on December 31, 2015.

16. Adjournment:

The meeting was adjourned by President Dougan at 10:29 p.m. by executive privilege.

Pam Buchanan
Sparta Village Clerk