

## VILLAGE OF SPARTA

### COUNCIL BUSINESS SESSION OF FEBRUARY 8, 2016

Held at Sparta Township Chambers, 160 East Division, Sparta MI

- 1-2. The meeting was called to order by President Kristi Dougan at 7:00 pm followed by the Pledge of Allegiance.
3. Roll Call: Council persons Gale Taylor, William Taylor, Robert Whalen, Scott Christie, Bonnie Koehn, Jayne Paasch, Kristi Dougan and Village Manager Julius Suchy.
4. Additions or corrections to Business and Consent Agendas: Change date on item a under Old Business to be Approve agreement authorizing Sparta Rodeo LLC to lease Rodeo Ground Property July 16, 2016 & August 27 – September 5, 2016 and also change item b under New Business: Resolution 16-03 to A Resolution accepting the DNR Recreation Passport Grant to Project #RP15-0065 – A splash pad to be located at Rogers Park

#### Consent Agenda:

- a. Approve Regular Village Council Meeting Minutes of January 11, 2016
  - b. Approve Special Council Meeting Minutes of January 19, 2016
  - c. Accept Fire Board Minutes of January 21, 2016
  - d. Accept Planning Commission Minutes of February 1, 2016
  - e. Accept Sparta Recreation Authority Minutes of January 7, 2016
  - f. Accept Sparta Recreation Authority Special Minutes of January 19, 2016
  - g. Accept Downtown Development Authority Minutes of January 12, 2016
  - h. Resolution 16-04: Appointment of Rose Frederick to Planning Commission
5. Approval of Consent AND Business Agendas:  
Moved by Whalen, supported by Paasch, to approve Business and Consent Agendas with corrections. Motion carried 7-0.
  6. Public Comment for Agenda Items:  
Please note: This Public Comment portion of the meeting is reserved for comment on agenda items.
  7. Public Hearing:
    - a. 2016-2017 Community Development Block Grant Fund Allocation.  
The hearing opened at 7:02 p.m. and closed at 7:03 p.m.  
Manager Suchy indicated that Community Development Block Grant Fund allocation will be \$12,500 for Senior Neighbors, \$4,000 for The Arbor Circle and \$12,456 for the Splash Pad Project. The Village will also pull unspent CDBG money from 2014 -2015 (\$25,753) and 2015 -2016 (\$13,980) for the Rogers Park Splash Pad Project which will spend down all of the CDBG money for the Village.

8. Old Business:

a. Approve agreement authorizing Sparta Rodeo LLC to lease Rodeo Ground Property July 16, 2016 & August 27 – September 5, 2016.

A motion to authorize Manager Suchy to sign agreement authorizing Sparta Rodeo LLC to lease Rodeo Ground Property July 16, 2016 & August 27 – September 5<sup>th</sup>.

Moved by Whalen, supported by Gale Taylor. Motion carried 7-0.

9. New Business:

a. Resolution 16-02: 2016-2017 Community Development Block Grant Fund Allocation. The 2016 – 2017 amount allocated was: Senior Neighbors, Inc. - \$12,500, Arbor Circle \$4,000, and Rogers Park Splash Pad Project \$12,456 for a total of \$28,956. The Village is also allocating \$25,753 from 2014-2015 and \$13,980 from 2015-2016 for the Roger Park Splash Pad Project.

Moved by Paasch, supported by Gale Taylor to adopt Resolution 16-02.

Motion carried 7-0.

b. Resolution 16-03: A resolution accepting the DNR Recreation Passport Grant to Project #RP15-0065 – A splash pad to be located at Rogers Park.

Moved by Whalen, supported by Paasch to adopt Resolution 16-03.

Motion carried 7-0.

c. Approve utilizing Kent County Road Commission bid for 2016 Pavement Crack Seal Bid.

Moved by Gale Taylor, supported by Whalen to approve Kent County Road Commission bid for 2016 Pavement Crack Seal Bid. Motion carried 7-0.

d. Clean Up Days – Electronic Item Disposal.

It was the consensus of the Council to still collect the Electronic Items at Clean Up Days without charging a fee.

e. Lamoreaux Park Playground Equipment Removal.

It was the consensus of the Council to have the DPW Department remove the equipment from Lamoreaux Park.

f. Cost for Village to Administer Fire Department Bookkeeping.

In April 2012 at the Sparta Fire Board meeting Manager Suchy presented an accounting plan to do their accounting/payroll at no cost to the fire department. After 6 months consideration would be given to charging them for the Village services. At this time the fire department does not pay for the Village to handle these services. They are being paid for by the Village tax payer money on top of the Village 1/3 payment to the fire department for total fire services. Councilmembers would like Manager Suchy to submit a memo to the Sparta Department requesting them to follow our procedure for accounting/payroll and also, to be charged for these services.

Moved by Gale Taylor, supported by Paasch to submit a memo informing the Fire Department of the cost to run perform bookkeeping services and provide a list of procedures the Village needs the Fire Department to follow for proper processing of accounts payable and payroll. Motion carried 7-0.

g. Rodeo Grounds Hay Farming.

It was the consensus of Village Council to have staff bid out hay farming for the Rodeo Ground property.

h. Tom Antor Rodeo Ground Proposal/Request.

Tom Antor of 9341 Laubach Ave, Sparta, had requested using the Sparta Rodeo Grounds on August 20, 2016 for the West Michigan Freedom Cruise Concert. The profits from the event would go to the Veterans Home to build a solarium. The Freedom Cruise in the past had been held at the Ionia Free Fairgrounds. They would furnish everything to make the event a success. Village Council at this time had no objections, but Manager Suchy still needs to work with Mr. Antor on the details.

10. Committee Reports
11. Village Manager Report: Manager Suchy had spoken to Brian Vilmont about scheduling of Anderson Street project which will take 50 days, and S Union Street project that is scheduled to take 40 days from start to finish.
12. Communications: None.
13. Payment of Bills:  
Approval of Accounts Payable and Fund Transfers.  
Moved by Gale Taylor, supported by Bill Taylor to approve Accounts Payable and Fund Transfers. Motion carried 7-0.
14. Public Comment: None.
15. Executive Session: None.
16. Council Member Announcements: President Dougan wanted to thank Chief Milanowski and Officer Price for representing Sparta at Michael Young funeral in Rockford by being in the police department parade.  
Manager Suchy has offered help to the new interim manager at Rockford if he needs it.
17. Adjournment:  
The meeting was adjourned by President Dougan at 8:26 p.m. by executive privilege.

Pam Buchanan  
Sparta Village Clerk

