

## VILLAGE OF SPARTA

### COUNCIL BUSINESS SESSION OF MARCH 14, 2016

Held at Sparta Township Chambers, 160 East Division, Sparta MI

- 1-2. The meeting was called to order by President Kristi Dougan at 7:00 pm followed by the Pledge of Allegiance.
3. Roll Call: Council persons William Taylor, Robert Whalen, Scott Christie, Bonnie Koehn, Kristi Dougan, Gale Taylor, Finance Director Sharon DeLange and Village Manager Julius Suchy. Absent: Councilwomen Jayne Paasch
4. Additions or corrections to Business and Consent Agendas: Add to New Business: Item N. Replace influent sample pump for a cost not to exceed \$9,108.70.  
Consent Agenda:
  - a. Approve Regular Village Council Meeting Minutes of February 8, 2016
  - b. Accept Fire Board Minutes of February 18, 2016
  - c. Accept Planning Commission Minutes of March 7, 2016
  - d. Accept Sparta Recreation Authority Minutes of February 4, 2016
  - e. Accept Downtown Development Authority Minutes of February 9, 2016
  - f. Resolution 16-06: A resolution to designate Main Street Planning Company as the Village Planning Consultant
5. Approval of Consent AND Business Agendas:  
Moved by Gale Taylor, supported by Whalen, to approve Business and Consent Agendas with corrections. Motion carried 6-0.
6. Public Comment for Agenda Items:  
Please note: This Public Comment portion of the meeting is reserved for comment on agenda items.
7. Public Hearing: None.
8. Old Business: None.
9. New Business:
  - a. Resolution 16-05: A resolution of intent to alter the Village Boundaries.  
Moved by Whalen, supported by Gale Taylor to adopt Resolution 16-05.  
Motion carried 6-0.

b. Award Anderson St. Project to McCormick Sand for an amount not to exceed \$546,511.20.

Moved by William Taylor, supported by Gale Taylor to award Anderson St. Project to McCormick Sand for an amount not to exceed \$546,511.20.

Motion carried 6-0.

c. Award S. Union Utility Project and related Sidewalk Work to Deans Landscaping & Excavating for an amount not to exceed \$294,250.00.

Moved by Koehn, supported by Whalen to award S. Union Utility Project and related Sidewalk Work to Deans Landscaping & Excavating for an amount not to exceed \$294,250.00 contingent upon written approval from General Formulation.

Motion carried 6-0.

d. Step One (1) Preliminary Plat Review for Country Meadows #6.

Moved by Whalen, supported by Koehn for approval of Step 1 Preliminary Plat Review for Country Meadows #6 Plat, dated March 8, 2016 by Village Council.

Motion carried 5-1 with William Taylor abstain.

e. Consideration of Rogers Park Splash Pad Design & Construction Services Proposal from Prein & Newhof for an amount not to exceed \$18,984.00

Moved by Whalen, supported by William Taylor to approve design and construction services proposal from Prein & Newhof for an amount not to exceed \$18,984.00

Motion carried 6-0.

f. Extend 2015 Contract with Plummer's Environmental to 2016 for Portable Toilet Bid.

Moved by Christie, supported by Koehn to extend 2015 Contract with Plummer's Environmental to 2016 for Portable Toilet Bid. Motion carried 6-0.

*g. Extend 2015 Contract with Elite Landscape to 2016 for Broadleaf Weed Control Application Bid.*

Moved by Whalen, supported by Gale Taylor to extend 2015 Contract with Elite Landscape to 2016 for Broadleaf Weed Control Application Bid. Motion carried 6-0.

h. Award Tree & Stump Removal Bid to Beaver Tree Service LLC for an amount not to exceed \$15,912.51.

Moved by Gale Taylor, supported by William Taylor to award Tree & Stump Removal Bid to Beaver Tree Service LLC for an amount not to exceed \$15,912.51.

Motion carried 6-0.

i. Award 2016 Spring Clean Up Dumpster Bid to Pitsch Company for an amount not to exceed \$12,651.00.

Moved by Christie, supported by Whalen to award 2016 Spring Clean Up Dumpster Bid to Pitsch Company for an amount not to exceed \$12,651.00. Motion carried 6-0.

j. Consumers Energy Easement for Electrical Facilities located at 535 E. Gardner St. Moved by Whalen, supported by Gale Taylor to approve Easement for Consumers Energy for Electrical Facilities located at 535 E. Gardner St. Motion carried 6-0.

k. Addition of two pilots from Sparta Municipal Airport to be added to Airport Committee. President Dougan will make appointment of pilots to be confirmed by the airport committee. The Council would like to see one recreational pilot and one business pilot to be nominated by President.  
Moved by Gale Taylor, supported by Whalen to add two non-council member residents (pilots) to the Sparta Airport Committee. Motion carried 6-0.

l. Introduction to Ordinance #16-01: An Ordinance to amend Section 42-161 of the Sparta Village Code of Ordinances to regulate Panhandling. Manager Suchy indicated that this will be an update to our existing code that Village Attorney Terry Tobias said was outdated. Mr. Tobias has provided this draft in compliance with all state and federal laws. Village Council was supportive of having the Manager schedule a public hearing for a future council meeting.

m. Schedule Village Manager Two Year Performance Review for April 11, 2016 Village Council Meeting. President Dougan indicated that the two year review should be done by the personnel committee similar to the year one review. Council was supportive of that and Manager Suchy will work with the committee to setup an evaluation and bring back any recommendations for the full council.

n. Replace influent sample pump with new sampler with pump at the Waste Water Treatment Plant for an amount not to exceed \$9,018.70,  
Moved by William Taylor, supported by Koehn to replace influent sample pump with new sampler with pump at Waste Water Treatment Plant for an amount not to exceed \$9,018.70. Motion carried 6-0.

10. Committee Reports: The Airport Meeting is scheduled for Wednesday, March 16.

11. Village Manager Report:

12. Communications:

a. Planning Commission 2015 Activity Report

b. Kent County Sheriff Quarterly Report

13. Payment of Bills:

Approval of Accounts Payable and Fund Transfers.

Moved by Koehn, supported by Gale Taylor to approve Accounts Payable and Fund Transfers. Motion carried 6-0.

14. Public Comment: Dwayne Pride of 466 Atkinson Street wanted to thank the police department for letting people discard old prescription drugs at the station. Mr. Pride asked if the Village could advertise this to the general public more.
15. Executive Session:  
Moved by Whalen, supported by Gale Taylor to go into Executive Session at 7:56 p.m. to consider purchase of real property and consider written legal opinion.  
Motion carried 6-0 by roll call vote.  
  
Moved by Gale Taylor, supported by William Taylor to return to the regular session 8:21 p.m. Motion carried 6-0.
16. Council Member Announcements:  
Bonnie Koehn will be moving out of Sparta and her last Council meeting will be on April 11.
17. Adjournment:  
The meeting was adjourned by President Dougan at 8:23 p.m. by executive privilege.

Pam Buchanan  
Sparta Village Clerk