

MINUTES OF THE VILLAGE OF SPARTA PLANNING COMMISSION

Monday, January 5, 2015, 7 PM
Sparta Township Hall, Sparta, Michigan

2015 Village of Sparta Planning Commission Members

Chairman David Chambliss (2016), Vice Chair Becky Rogers (2017)
Commissioners William Hayes (2015), Hudson Miller (2015), Vacancy (2015),
Kristi Dougan (2016), Jayne Paasch (2016), Dwayne Pride (2017), Brenda Braybrook (2017), Secretary Toni Potes

Present: Village President Kristi Dougan; Village Council Member Jayne Paasch;
Commissioners Brenda Braybrook, David Chambliss, Hudson Miller,
Dwayne Pride and Becky Rogers; also present Village Manager Julius Suchy
Absent: Commissioner William Hayes

1) / 2) Call to Order / Pledge of Allegiance: The meeting was called to order at 7 PM by Pride followed by the Pledge of Allegiance. Motion by Chambliss, second by Dougan, to appoint Pride as Acting Chair for tonight's meeting. Motion carried.

3) Roll Call: Members present and absent are noted above.

4) Minutes

a) Accept Planning Commission Meeting Minutes of November 3, 2014: Motion by Miller, second by Chambliss, to approve the Minutes. Motion carried.

5) Additions or Corrections to Agenda: None. Motion by Dougan, second by Braybrook, to approve the Agenda. Motion carried.

6) Public Comment on Agenda Items: None

7) Communications

a) None

8) Public Hearing

a) None

9) Unfinished Business

a) 2015 Master Plan Update

i) Manager report on update of 2010 Master Plan Action List

(1) Determine if unfinished action items should be pursued: Village Manager Suchy introduced new Planning Commission members Village President Kristi Dougan and Council Member Jayne Paasch, and noted that Aaron Wiley was

removed from the Planning Commission last month. Every five years the Master Plan should be updated. The current Plan is from 2010. Village Manager Suchy reviewed his December 31, 2014, Memo Re: 2010 Master Plan Action List Update of accomplishments and outstanding items. Over the next month, the Planning Commission is asked to read through the Master Plan and determine whether to pursue adding any of these items to the 2015 Master Plan action list and also to review the survey and compare this to the action list.

- ii) Select section of 2010 Master Plan to review prior to February meeting for potential updates in 2015 Master Plan: Village Manager Suchy addressed with the Planning Commission his January 2, 2015, Memo Re: 2010 Master Plan Chapter Review. He is asking the Planning Commission to consider Chapters 1, 2 and 3 (Community Participation, A Vision for Sparta, and Future Land Use) action items and to bring back to the next meeting ideas and thoughts. He will provide an updated color Master Plan map for the Planning Commissioners.

10) New Business

- a) Selection of Chair, Vice Chair and Secretary: Motion by Braybrook, second by Chambliss, to select Toni Potes as Secretary. Motion by Pride, second by Dougan, to select David Chambliss as Chair. Motion by Pride, second by Miller, to select Becky Rogers as Vice Chair. All nominations were supported and accepted by unanimous consent.
- b) Planning Commission Member Terms: As proposed in Village Manager Suchy's Memo of December 31, 2014, Re: Planning Commission Member Term List, motion by Chambliss, second by Pride, to approve the term limits, expiring on December 31 of the listed year. Motion carried. Village President Dougan will fill the vacancy with term expiring December 31, 2015.
- c) 2014 Planning Commission Annual Report: Motion by Miller, second by Chambliss, to accept the report contained in Village Manager Suchy's January 5, 2015, Memo Re: 2014 Planning Commission Annual Report. Motion carried. The report will be provided to the Village Council.

11) Public Comment: None

12) Commission Comment: None.

13) Adjournment: Motion by Chambliss to adjourn at 8:10 PM. Motion carried. The next meeting of the Village of Sparta Planning Commission will be Monday, February 2, 2015, at 7 PM.

Respectfully submitted,
—Toni Potes