

MINUTES OF THE VILLAGE OF SPARTA PLANNING COMMISSION
Regular Meeting of Monday, December 7, 2015, 7 PM
Sparta Township Hall, Sparta, Michigan

2015 Village of Sparta Planning Commission Members

Chairman David Chambliss (2016), Vice Chair Becky Rogers (2017)
Commissioners William Hayes (2015), Hudson Miller (2015), (vacancy) (2015),
Kristi Dougan (2016), Jayne Paasch (2016), Dwayne Pride (2017), Brenda Braybrook (2017), Secretary Toni Potes
Capital Improvement Plan Committee (CIP): (vacancy), Becky Rogers & Dwayne Pride

Present: Chairman David Chambliss; Vice Chair Becky Rogers; Village Council Member
Jayne Paasch; Village President Kristi Dougan; Commissioners Brenda Braybrook,
William Hayes and Hudson Miller
Also Present: Village Manager Julius Suchy
Absent: Commissioner Dwayne Pride

1) / 2) Call to Order / Pledge of Allegiance: The meeting was called to order at 7 PM by
Chairman Chambliss followed by the Pledge of Allegiance.

3) Roll Call: Formal roll call was taken. Members present and absent are noted above.

4) Minutes

A. Approve Regular Planning Commission Meeting Minutes of November 2, 2015:
Motion by Hayes, second by Paasch, to approve the Minutes. Motion carried unanimously.

5) Additions or Corrections to the Agenda — Approval of Agenda: There were no additions
or corrections to the Agenda. Motion by Dougan, second by Hayes, to approve the Agenda.
Motion carried unanimously.

6) Public Comment on Agenda Items: None.

7) Communications: None

8) Public Hearing

A. 2015 Amended Master Plan

Public Hearing opened at 7:04 PM.

No public comment.

Public Hearing closed at 7:05 PM.

9) Unfinished Business: None.

10) New Business

A. Recommend 2015 Amended Master Plan to Village Council for approval: Motion by Hayes, second by Paasch, to recommend approval of the document to the Village Council. Motion carried unanimously.

B. Proposal from Wade Trim to review sign regulations and prepare amendments to bring zoning ordinance into compliance with recent court decisions. Discussion and consensus to move forward.

11. Public Comment: None.

12. Commission Comment: Village Manager Suchy will add “Manager’s Report” to future Planning Commission agendas. ChoiceOne Bank is doing a façade update; it may come before the Planning Commission in January. A special use permit and ordinance may be needed for a church building to be used for short-term housing in emergency situations. A second meeting regarding the arches and parking lot was very positive; a long-term plan will be presented to Council, including costs. The brewery is aiming for March to move; it depends on other regulatory agencies. 219 North Union did not pull a permit; it’s a multi-family unit. There was gas main work on Centennial. 265 Harper met requirements. Village President Dougan is working on filling vacancies. Planning Commission Chair Chambliss is intending to make Sparta his summer home.

13. Next Meeting — Regular Meeting January 4, 2016

14. Adjournment: Motion by Hayes, second by Rogers, to adjourn at 7:24 PM. Motion carried.

Respectfully submitted,
—Toni Potes
Recording Secretary