
MINUTES OF THE SPARTA FIRE BOARD MEETING

DECEMBER 17, 2015
Sparta Fire Department Office

Called to Order: 7:00 PM

Members present: : Kristi Dougan (village-chair), Jayne Paasch (village), Bill Goodfellow (twp), Mark Anderle (twp) & Bob Whalen (village) and Gale Taylor (village) .

Absent: Bob Maier (twp)

Also present: Chief Bolen, Deputy Chief Olney

Approval of Agenda:

Motion: Made by **Paasch** to approve agenda.

Seconded: **Whalen**

Motion Passed: 6-0

Public Comment: None

Approval of Minutes:

Motion: Made by **Taylor** to approve minutes dated, November 19th, 2015

Seconded: **Whalen**

Motion Passed: 6-0

Comments from November 19th meeting, old business not on the agenda

Taylor asked: What's the cost for vehicle insurance from the county. \$14,500.00

The Chief stated: Being part of the county insurance program allows the fire department to be funded for a new department vehicle every 18 years. Sparta is currently scheduled to receive vehicle in 2017. In order to be in the new vehicle program you must participate in the insurance program. Also by participating in the county program the department gets vehicle maintenance on the ladder truck paid for by the county.

Taylor asked: Is the \$1000.00 expenditure approval the Chief has without board approval for a single item or multiply items. Currently policy is per any single/individual item.

Taylor asked: What was response from KCSD on any changes to the Med 3 dispatches. Per Dan Olney, there are no proposed changes in the KCSD MED protocol.

Taylor asked: What Sharon provided in reference to last month's question of what was included in Salary 702.00. The only information was the data Taylor obtained from the Village. No information was provided to the fire department.

Taylor asked: What information was obtained for departmental cost recovery. Per Dan Olney, he found (4) companies that handled cost recovery for fire departments. All companies required that there was a township ordinance for all cost recovery including DUI. The item will be reviewed again at January Meeting. The existing ordinance will be reviewed at the meeting.

Approval of Bills:

Motion: Made by **Whalen** to approve November bills.

Seconded: **Goodfellow**

Motion Passed: 4-2 (Paasch & Taylor dissenting)

MINUTES OF THE SPARTA FIRE BOARD MEETING

Paasch had a question and the receipt for the purchase of a new garbage disposal. When it was paid and approved. Per the finance committee the invoice was approved and paid.

The Board asked that if any board members asks for and receives any information/documents pertaining to the Fire Department that all information/documents be made available to all board member before a scheduled meeting.

Vehicle Purchase Discussion:

Dan presented 5 options for a fire apparatus that the county will fund up to \$194,000 in 2017. The county is looking for information in order to get the RFP sent out. The exact time frame for the county RFP isn't known as of yet but Dan will check. The Department needs to determine what would be the best option that would fall within budget available. Currently Millage #2 could support the \$120,000 of funds with the possibility of additional funds from the general fund balance. Dan will check to see what the ISO rating would be if the ladder truck was not replaced or removed from service.

The Chief to review the options and present to the board what the Department thinks is the best option.

Goal Discussion

The board along with the Chief and Dan reviewed the items submitted to the Chief for the top goal of the board and department. Kristi will consolidate the existing list of goals and send to the board members and the Chief. The Chief and each board member will rate each item listed with 1-10 with 10 being the highest and return to Kristi who will summarize the ratings and present at the next board meeting on January 21st, 2016.

Chief's Report:

There 91 calls last month. 40 calls first shift. 33 calls 2nd shift and 18 calls were the 3rd shift.

There a total of 217 fire fighters involved in the calls.

Total average dispatch time was under 2:00 minutes

The first shift averaged 1:33 minutes

Second shift averaged 1.97 minutes

Third shift averaged just under 3:00 minutes

Next Regular Meeting Date

January 21st, 2016 at 7:00 PM

The meeting will be at the fire station office.

Public Comment

Mark asked about the published Fire Board minutes. Both the Village and Township now have new web sites. It's been a normal practice to post the fire board meeting minutes to the Village and Township Web site which should continue with the new sites.

Chairperson Dougan adjourned by Privilege at 8:29 PM

Minutes by W. Goodfellow 12-26-15