

VILLAGE OF SPARTA
SPECIAL COUNCIL MEETING OF MAY 22, 2014
Held at Sparta Village Hall West, 156 E. Division, Sparta MI

1. The meeting was called to order at 7:00 pm by President Leonard R. Meyer II followed by the Pledge of Allegiance to the Flag.
2. Roll call: Council persons Kristi Dougan, Paul Hibbard, Bonnie Koehn, Gary Moody, William Taylor and Robert Whalen.

3. New Business:

A. Review of Candidates for Manager Job Posting

The following was approved by consensus of all Council persons:

a. Resumes of ten top candidates were selected for review, 2 of which were requested to be confidential. It was decided if these two were to be reviewed that an Executive Session would be called.

Selection of the 6 most preferred will be called in for an interview.

b. A personal "meet and greet the candidates

will be scheduled from 4:00 pm to 6:00 pm on Friday, June 06, 2014, at the Sparta Area School Administration building or an alternate room at the school . Whalen will contact Superintendent of Sparta Area School Gordie Nickels for the site.

c. Interviews of the top six candidates will be scheduled at the Sparta Township Chambers, 160 East Division, commencing at 9:00 am on Saturday, June 07, 2014 with 30 minute sessions and 15 minute intervals between interviews.

d. Salary was set for \$60,000 to \$75,000 per annum, based on experience.

e. Retirement benefits would be offered, if desired, with MERS or ICMA.

f. Each candidate would be offered one night's lodging at a nearby motel or hotel, with the exception of one candidate from Pennsylvania, who would be offered two night's stay.

g. A gift certificate for \$50.00 will be offered to each candidate for food. The village will obtain 2 each from Angela's, Big Joe's, The Garden Patch and Downtown Trini's.

h. A second interview will likely be set up for the top two candidates following Saturday morning's session.

i. The following six candidates will be contacted for interviews on Saturday, June 07, 2014:

Tom Brown, Robert Layman, Patrick Reagan, Dennis Rector, Michael L. Stampfler and Julius Suchy.

4. Public Comment: None.

5. Announcements:

A. The President will contact each of the selected candidates tonight or as soon as possible.

B. Dougan will find a list of questions used for interviews at the previous manager search and will also contact a person who could do an extensive criminal search of the top 2 candidates.

6. Adjournment:

Moved by Hibbard, supported by Moody, to adjourn at 8:51 pm. Motion carried 7-0.

Greta C. Heugel
Sparta Village Clerk.

