

Sparta Downtown Development Authority
MEETING MINUTES
JANUARY 8, 2019
156 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:45 am by Cheslek.

Members present: Baker, Potes, Jacobsen, Lamb, Cheslek, Potter, Shangle, Freeland

Members Absent: Brown, Dougan

Also Present: Morse, Suchy

Motion by Lamb, second by Baker to approve the Minutes of the December 11, 2018. All Approved.

Motion by Potes, second by Baker to approve the finance report. All Approved.

Public Comment - None

Unfinished Business

A. Discussion of goals, consensus to adopt seven goals as follows:

- 1) Finish 194 E. Division (siding, landscaping, water problem/ sewer problem, roof, store front windows)
- 2) DTMJ Property: provide all manner of assistance for development on vacant parcel
- 3) Alt Oil Property: redevelop vacant parcel
- 4) Assist 201 E. Division on redevelopment opportunities / retail infill
- 5) Property Maintenance /Capital Improvement Plan: parking lot repaving, large Christmas Tree, crosswalk repair, trim downtown tree schedule, sidewalks, street lights, bricks in right of way downtown, etc.
- 6) Pocket Parklet Improvements
- 7) Elm Street Parking: address the gravel parking area

B. Discussion on rear yard landscaping. Consensus to move forward within the budgeted \$10,000 to landscape the yard, create outdoor seating, and add low maintenance flowers, shrubs, and trees, using the historic brick pavers if possible, and provide shaded seating with umbrellas.

C. Consensus to purchase a UTV vehicle with the Village of Sparta.

New Business

A. Motion by Potter, second by Potes to appoint Tom Cheslek as DDA Chairperson for 2019. No other nominations were submitted. Consensus to appoint Tom Cheslek.

Executive Session None.

Business Director Report – staff reports are attached

Public Comment/

Being no further business, the meeting was adjourned by executive privilege at 7:38 am. Respectfully Submitted by Elizabeth Morse