

Sparta Downtown Development Authority
MEETING MINUTES
JANUARY 14, 2025
SPARTA CIVIC CENTER

Meeting called to order at 7:45am by Cheslek

Members present:, Cheslek, Driscoll, Freeland, Potes, Stoner, Scarffe, Lamb, Baker

Members Absent: Whalen, Shangle, Benham

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager,

Motion to accept the DDA meeting minutes with corrections of December 10, 2024 by Freeland, second by Potes. All approved.

Approval of DDA Finance Report. Motion by Potes, second by Freeland. All approved.

Public Comment – None

Unfinished Business - None

- 1) MOU Updated draft was attached, consensus to add information about the ownership of the office space and equipment into the MOU.
- 2) Motion by Driscoll, second by Baker to adopt the 2025 meeting schedule. All approved.

New Business

- 1) Discussion of the DDA board member attendance policy that was adopted in 2012. Discussion that the current policy will meet our needs, with the inclusion of Excused Absences be added to the regular agenda. Motion by Freeland, second by Baker to approve the addition to the agenda. All approved.

Public Comment - None.

DDA Business Director Report

A) Director report attached.

B) The date for the joint DDA/Chamber/Events Board meeting is scheduled for Tuesday, February 11, 2025.

Meeting adjourned by executive privilege at 8:30 am.