

Sparta Downtown Development Authority
MEETING MINUTES
FEBRUARY 11, 2025
SPARTA CIVIC CENTER

Meeting called to order at 7:50 am by Vice Chair Potes

Members present: Driscoll, Freeland, Potes, Stoner, Scarffe, Lamb, Baker, Shangle, Benham

Members Absent:

Members Excused: Cheslek, Whalen

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager,

Public Comment – None

Unfinished Business - None

New Business

- 1) Memorandum of Understanding between DDA, Chamber, & Events discussion. Motion by Freeland, second by Scarffe to approve the MOU as presented. The Chamber board and Events board also approved the MOU at the meeting.
- 2) 2024 Annual report and Strategic Objectives were presented and discussed. DDA will use this plan in the redevelopment plan process required by the state to renew the DDA.
- 3) Staff updates included information about the Railroad Museum / Bathroom and Parking Lot, the Sparta Community Works, and the Volunteer Round Up events.

Public Comment - None.

DDA Business Director Report

A) Director annual 2024 report attached.

Meeting adjourned by executive privilege at 8:30 am.