

Sparta Downtown Development Authority
MEETING MINUTES
FEBRUARY 14, 2023
SPARTA CIVIC CENTER

Meeting called to order at 7:45 am by Cheslek

Members present: Whalen, Freeland, Cheslek, Lamb, Shangle, Baker, Knauf, Potes

Members Absent: Benham

Also Present: Elizabeth Morse, DDA Director; Blain Wigg, Interim Village Manager

Motion to accept the DDA meeting minutes of January 10, 2023 by Freeland, second by Whalen. All approved.

Motion to accept the finance report as presented by Whalen, second by Freeland. All approved.

Public Comment – None

Unfinished Business

- A. Food Truck Annual permit Fee Discussion: the board reviewed and discussed the recommendation from the Food truck policy committee, a 9 person committee that consisted of property owners, restaurant owners, village staff, and other business owners. The recommendation was discussed at length and considered carefully.

Lamb motioned to accept the recommendation and forward it as the recommendation of the DDA to Sparta Village Council. Motion died without a second.

Lamb motioned to request consideration to not allow food trucks in Sparta outside Village sanctioned special events (approved, permitted events) to help the brick and mortar tax paying food based businesses. All approved.

New Business

- A. Motion by baker, second by Freeland to accept Fleis & VandenBrink Proposal for task A to create the Conceptual Plan and task B the grant application not to exceed \$20,000. Whalen, yes; Freeland, yes; Cheslek, yes; Lamb, yes; Shangle, yes; Baker, yes; Knauf, yes; Potes yes.

Public Comment – None.

Directors Report attached. The DDA board will receive the applications and recommendation for the retail Incubators for the 2023 season.

Meeting adjourned by executive privilege at 8:5 am.