

Sparta Downtown Development Authority
MEETING MINUTES
APRIL 21, 2026
SPARTA MUNICIPAL COMPLEX

Meeting called to order at 7:46 am by Cheslek

Members present:, Cheslek, Driscoll, Freeland, Potes, Scarffe, Lamb, Whalen, Shangle, Benham, Baker, Stoner

Members Excused: Gray

Members Absent: None

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager,

Motion to accept the DDA meeting minutes of February 17, 2026 and Approval of DDA meeting minutes of March 17, 2025 by Potes, second by Freeland. All approved.

Approval of DDA Finance Report. Motion by Whalen, second by Baker. All approved.

Public Comment – None

Unfinished Business - None

- 1) None.

New Business

- 1) Discussion on DDA Personnel Committee Recommendations for staff wage increases. Motion by Benham, second by Stoner to approve recommendations as presented by committee. Roll call vote. Freeland, yes; Shangle, yes; Whalen, yes; Lamb, yes; Potes, yes; Cheslek, yes; Baker, yes; Benham, yes; Stoner, yes; Driscoll, yes; Scarffe, yes; Scarffe, yes.

Public Comment - None.

DDA Business Director Report – verbal update.

- A) The date for the joint DDA/Chamber/Events Board meeting is Tuesday March 17 at 7:45 am.
- B) Discussion on the Redevelopment Liquor License opportunity at 126 E. Division with the property owners
- C) Updated Survey for the DDA redevelopment plan presented to the board
- D) Town Square Construction update provided to the board

Village Manager Report

Public Comment – None.

Meeting adjourned by executive privilege at 8:11 am.