

Sparta Downtown Development Authority  
SPECIAL MEETING MINUTES  
JUNE 11, 2024  
SPARTA CIVIC CENTER

Meeting called to order at 7:45am by Cheslek

Members present: Whalen, Freeland, Cheslek, Shangle, Baker, Knauf, Potes, Baker, Driscoll, Benham, Scarffe  
Members Absent:, Stoner, Lamb

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager

Motion to accept the DDA meeting minutes of MAY 14, 2024 by Freeland, second by Whalen. All approved.

Approval of DDA Finance Report. Motion by Freeland, second by Baker. All approved.

**Public Comment – None**

**Unfinished Business**

**New Business**

- 1) Consensus to move forward with the Sparta Town Square Phase 2 plan as presented, with the note to consider moving the tree and island just south of the current gazebo to the west removing a few parking spots. Consensus to not include dumpster enclosure in this project due to complexity at this time.

Additional detail items to discuss at future meeting dates: lettering/words on the arches (current says A Great Place To Grow), bury the consumers power lines in the parking lot, a potential dumpster enclosure or individual enclosures for each business/ require businesses to enclose a dumpster.

**Public Comment - None.**

**DDA Business Director Report**

- 1) Update that the Right Place master plan work will reconvene in early fall with Travis Alden.

Meeting adjourned by executive privilege at 8:45 am.