

Sparta Downtown Development Authority  
MEETING MINUTES  
JULY 8, 2025  
SPARTA CIVIC CENTER

Meeting called to order at 7:45 am by Chair Cheslek

Members present: Driscoll, Freeland, Stoner, Lamb, Cheslek, Whalen, Benham, Potes, Gray, Shangle, Scarffe, Baker.

Members Excused:

Members Absent: None.

Also Present: Elizabeth Morse, DDA Director;

Motion to accept the DDA meeting minutes June 10, 2025 by Lamb, second by Freeland. All approved.

Approval of DDA Finance Report. Motion by Scarffe, second by Freeland. All approved.

**Public Comment –**

**Unfinished Business - None**

- A. Presentation and discussion on the final plans of the Town Square layout and changes to the plan based on SHPO responses and grant timeline requirements. The bids will be received through Kent County Purchasing and awarded through their process. The project is slated to be completed by end of 2025.
- B. Discussion on the pedestrian foot bridge for Nash Creek to increase connectivity to the new parking lot in Balyeat Field. Project is in discussion phase and will be formally presented to DDA, but the DDA consensus is to pursue a partnership to be part of the project as the parking would tremendously benefit downtown.

**New Business**

**Public Comment - None.**

**DDA Business Director Report**

Meeting adjourned by executive privilege at 8:19 am.