

Sparta Downtown Development Authority  
MEETING MINUTES  
SEPTEMBER 8, 2020  
75 N UNION, SPARTA, MI 49345

Meeting called to order at 7:475 am by Cheslek.

Members present: Cheslek, Freeland, Shangle, Baker, Dougan, Lamb, Potes

Members Absent:, Jacobsen, Bush

Also Present: Elizabeth Morse, DDA Director; Maryann Wright, Events President; Julius Suchy, Sparta Village Manager; Dale Bergman, Township Supervisor; Dana Quick, Chamber President

Motion to accept the DDA meeting minutes of August 11, 2020 by Lamb, second by Potes. All approved.

Motion to accept the finance report as presented by Freeland, second by Baker. All approved.

**Public Comment – None**

**Unfinished Business**

- A. The Hospitality and Events Coordinator is at 50% furlough. Discussion as the governor releases more opportunity to gather, the DDA wants the events department to have the proper staffing to be able to pivot and execute. No change on the current status of 50% employment / 16 hours per week.
- B. Verbal update on Sparta Town Square with grand opening scheduled for September 17!
- C. Motion by Freeland, second by Shangle to submit the official request for consideration of Priority Projects in place of the 2021 debt payment of \$27,500. Motion approved.

**New Business**

Robert Shangle left the meeting.

- A. 223 E. Division Proposals for consideration and recommendation to Village Council. Rex Baker abstained from discussion and voting. Discussion of the presented project and what moving forward as a development agreement would entail. Motion by Lamb, second by Freeland to move forward with the project Development Agreement based on the provided information and recommend to Village Council for approval to engage in the agreement. All approved 5-0, Rex Baker Abstained.

**Public Comment –**

Dale Bergman mentioned the very well executed Labor Day 5K and to get involved with it in future years.

Being no further business, the meeting was adjourned by executive privilege at 8:23 am. Respectfully Submitted by Elizabeth Morse

Goals 2020

- 1) Finish 194 E. Division (siding, landscaping, water problem/ sewer problem, roof, store front windows)
- 2) DTMJ Property: provide all manner of assistance for development on vacant parcel
- 3) Alt Oil Property: redevelop vacant parcel
- 4) Assist 201 E. Division on redevelopment opportunities / retail infill
- 5) Property Maintenance /Capital Improvement Plan: parking lot repaving, large Christmas Tree, crosswalk repair, trim downtown tree schedule, sidewalks, street lights, bricks in right of way downtown, etc.
- 6) Pocket Parklet Improvements
- 7) Elm Street Parking: address the gravel parking area