

Sparta Downtown Development Authority
MEETING MINUTES
SEPTEMBER 10, 2019
160 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:45 am by Cheslek.

Members present: Cheslek, Potes, Freeland, Dougan, Jacobsen, Lamb, Potter, Baker, Brown, Shangle

Members Absent: none.

Also Present: Morse, Dana Quick, Chamber president

Motion by Dougan, second by Freeland to approve the amended minutes of August 13, 2019.

Motion by Lamb, second by Potes to approve the finance report. All Approved.

Public Comment – None

- A. Chuck Brown presented his resignation to DDA board as of Tuesday, September 10, 2019 as he has sold the business.

Unfinished Business

Discussion to schedule the joint DDA / Village Council meeting on Wednesday, October 16 at 7 pm at Sparta Civic Center with Village Council. Agenda items include: Townsquare concept; Events/Activities of the community with Patronicity Campaign; Large Parking Lot (ownership behind the Arches parking lot / parking lot study); Elm Street Parking Lot joint project

- B. Discussion on Elm Street Parking Lot: Director will write up a memo of understanding between DDA and Angela's for contribution and amenities to the agreement. Director will continue to work through formulizing an agreement with the railroad for the project.
- C. The board reviewed that the WMAC is looking to move to Sparta.
- D. Discussion on the planning of expanding the parklet with incubator spaces with the Village Council at the upcoming meeting. The DDA will review visioning planning in October at the regular DDA meeting.

New Business

Executive Session None.

Business Director Report

- A. Board request to consider additional purchase of streetscape furniture in 2020.
- B. Board consideration to attend the planning commission meetings for 2020 master plan in regards to the Downtown area, including zoning to encourage downtown development.

Public Comment

Being no further business, the meeting was adjourned by executive privilege at 8:25 am. Respectfully Submitted by Elizabeth Morse

Goals 2019

- 1) Finish 194 E. Division (siding, landscaping, water problem/ sewer problem, roof, store front windows)
- 2) DTMJ Property: provide all manner of assistance for development on vacant parcel
- 3) Alt Oil Property: redevelop vacant parcel
- 4) Assist 201 E. Division on redevelopment opportunities / retail infill
- 5) Property Maintenance /Capital Improvement Plan: parking lot repaving, large Christmas Tree, crosswalk repair, trim downtown tree schedule, sidewalks, street lights, bricks in right of way downtown, etc.
- 6) Pocket Parklet Improvements
- 7) Elm Street Parking: address the gravel parking area