

Sparta Downtown Development Authority  
SPECIAL MEETING MINUTES  
SEPTEMBER 10, 2024  
SPARTA CIVIC CENTER

Meeting called to order at 7:45am by Cheslek

Members present: Whalen, Freeland, Cheslek, Shangle, Baker Lamb, Potes, Baker, Driscoll, Benham, Scarffe  
Members Absent:, Stoner, Knauf

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager

Motion to accept the DDA meeting minutes of JUNE 11, 2024 by Freeland, second by Whalen. All approved.

Approval of DDA Finance Report. Motion by Lamb, second by Freeland. All approved.

Public Update of the DDA

The Downtown Development Authority (DDA), Public Act 57 of 2018, is designed to be a catalyst in the development of a community's downtown district. The DDA provides for a variety of funding options including a tax increment financing mechanism, which can be used to fund public improvements in the downtown district.

**Public Comment – None**

**Unfinished Business - None**

**New Business**

- 1) 2025 Budget Review of the DDA with consideration to recommend to Village Council with discussion.  
Motion by Freeland, second by Baker to approve the 2025 budget as presented with an additional \$1,800 expense in utilities line item. Motion approved 11-0.

**Public Comment - None.**

**DDA Business Director Report**

Meeting adjourned by executive privilege at 8:13 am.