

Sparta Downtown Development Authority
MEETING MINUTES
OCTOBER 9, 2018
194 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:45 am by Cheslek.

Members present: Cheslek, Lamb, Potes, Jacobsen, Baker, Brown, Potter, Shangle

Members Absent: Dougan, Freeland

Also Present: Morse, Suchy

Motion by Lamb, second by Potes to approve the Minutes of the August 14, 2018. All Approved.

Motion by Lamb, second by Baker to approve the Finance report. All Approved.

Public Comment - None

Unfinished Business

- A. Office policy draft 2 reviewed and consensus to use until approved by legal review. Motion by Lamb, second by Brown. Motion approved.

New Business

- A. Review of DDA budget as presented. Motion by Lamb, second by Potter to approve the budget as presented. Motion approved 8-0
- B. Consensus to proceed with downtown attendant hiring for 2019.
- C. Sign request on DDA parcel. Consensus to approve sign uses for any events, not revenue generating for profit messages, on a first come first serve basis for the allowed four times per year.

Executive Session None.

Business Director Report –

Public Comment/ Announcements

Being no further business, the meeting was adjourned by executive privilege at 8:59 am. Respectfully
Submitted by Elizabeth Morse