

Sparta Downtown Development Authority
MEETING MINUTES
MARCH 14, 2017
156 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:45 am by Cheslek.

Members present: Freeland, Cheslek, Lamb, Benham, Dougan, Baker, Brown, Potes, Potter, Jacobsen

Also Present: Morse, Suchy Absent: None

Motion by Dougan, second by Brown to approve the Minutes of the February 14, 2017 with corrections. All Approved.

Motion by Freeland, second by Potes to approve the finance report. All approved.

Public Comment - None

Unfinished Business

- A. Discussion of DDA Director Board expectations and priorities. Update that the Chamber has produced a new position based on reorganization of the priorities of the entity. Further discussion on the hospitality position under DDA that is expiring end of April 2017. Consensus for DDA Director to investigate three options for the next board meeting that would be to a) hire a hospitality position long term b) contract with a 3rd party to execute desired DDA projects/directives c) end the current hospitality position.

Consensus for DDA Director to produce a job description at April meeting.

New Business

- A. Discussion of DDA Director Contract Extension. Motion by Benham, second by Baker to extend the current DDA Director Contract for two months. Motion approved.

Executive Session - None.

Business Director Report – included in packet

A request was made to view the annual Chamber budget and job descriptions.

It was noted that Sparta has been invited to be the starting point for the Freedom Cruise on Sept. 24. A committee will be discussing the idea further.

Also noted was the Chamber is evaluating bringing a Gus Macker to Sparta.

Public Comment/ Announcements

None.

Being no further business, the meeting was adjourned by executive privilege at 9:26 am.

Respectfully Submitted by Elizabeth Morse