

Sparta Downtown Development Authority

Meeting Minutes

May 13, 2014

156 E. Division Street, Sparta, MI 49345

Meeting called to order at 7:45 am by Chairperson Schulz.

Members present: Bosserd, Cheslek, Freeland, Lamb, Benham, Whalen, Paiz, Schulz

Also Present: Morse, Nickels

Motion by Whalen, support by Paiz to approve the minutes as presented. Motion approved.

Motion by Whalen, support by Bosserd to approve the financial report as presented. Motion approved.

Public Comment

Unfinished Business

1. Memo from Engineer on Johnson Street Parking Lot and expected time table.

New Business

1. Discussion of the necessity to add lighting to Rogers Park for festivals/events in the evening, security, and protect the bandshell area from vandalism. Lighting desired includes two new light poles on each side of the band shell and additional lighting on the existing Consumers Energy Pole at the edge of the Civic Center for the rear of the bandshell.

Discussion on timing being an issue with events beginning on June 11 and restoration of the grounds. Discussion to request Village to assist in funding the security lighting project but to proceed due to timing of schedules of meetings as the Village doesn't meet until Mid June to address as an agenda item. Motion by Cheslek, second by Whalen to hire Buist Electric for \$27,756 to add two light poles with seven light heads, electric outlets, and security lighting as presented.

Further discussion: Benham suggested the proper procedure is to present to Council with recommendation of the project and ask for participation before proceeding. Timeline for construction in 2014 does not allow this possibility due to meeting schedule.

Paiz, yes; Freeland, yes; Bosserd, yes; Cheslek, yes; Whalen, yes; Lamb, yes; Benham, no; Schulz, yes. Motion approved

2. Discussion on Township invoice for banner pole invoice. Motion by Cheslek, second by Benham to reimburse the Township for \$205 of expenditures toward the one time fix of the wind issue with the pole next to the Township building with request to please ask for partnership

on a project before submitting the invoice after the fact. Freeland, yes; Bosserd, yes; Cheslek, yes; Whalen, yes; Lamb, yes; Benham, yes; Schulz, yes; Paiz, yes. Motion approved.

Public Comment

None.

Executive Session

None.

Business Director Report

Consensus to reconvene in August at the regularly scheduled meeting time.

Public Comment/ Announcements

Being no further business, the meeting was adjourned at 8:40 am by Chairperson Schulz.
Respectfully Submitted by Elizabeth Morse