

Sparta Downtown Development Authority
MEETING MINUTES
JUNE 14, 2016
160 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:47 am by Cheslek.

Members present: Freeland, Dougan, Cheslek, Lamb, Benham, Potter, Nickels, Jacobsen

Also Present: Morse, Suchy Absent: Paiz

Motion by Dougan, support by Freeland to approve the May 10, 2016 minutes. Motion approved.

Motion by Dougan, second by Nickels to approve the financial report as presented. Motion

Approved.

Public Comment - None

Unfinished Business

- A. Board review and discussion on draft 3 of Property Reinvestment Program. Clarification that the committee will review all applications and send to the board with recommendation for approval. The committee will put a color pallet option together that will be recommended but not required. The committee will resubmit the guidelines with some changes in wording.
- B. Update on 223 E. Division purchase is purchase price is \$90,000 with Phase 1 and Phase 2 environmental underway.

New Business

- A. Review of DDA goals with current updated progress report submitted to board. One comment was to clean up entrance to the Nature trail as soon as possible.
- B. Discussion of flower maintenance bids and the current state of the flower beds. The cement pots and hanging baskets look beautiful, the flower beds look very bad. One option discussed was a "Adopt a Garden Bed" concept which could include everything from spring cleaning and weeding weekly to only planting annuals and our contractor doing the weekly maintenance. DDA Director to review viable options and provide options for DDA to review in next meeting for sending out to bid. Consensus to allow Phil Potter to try the pilot "Adopt a garden bed" for the remainder of the summer.

Public Comment

No public comment.

Executive Session

None.

Business Director Report

Attached.

Public Comment/ Announcements

Being no further business, the meeting was adjourned at 8:36 am. Respectfully Submitted by
Elizabeth Morse