

Sparta Downtown Development Authority

Meeting Minutes

July 14, 2015

160 E. Division Street, Sparta, MI 49345

Meeting called to order at 7:45 am by Cheslek.

Members present: Bosserd, Nickels, Freeland, Dougan, Jacobsen, Cheslek, Paiz, Lamb, Benham, Potter

Also Present: Morse, Suchy

Motion by Freeland, support by Lamb to approve the minutes. Motion approved.

Motion by Dougan, second by Bosserd to approve the financial report as presented. Motion Approved.

**Public Comment**

**Unfinished Business**

**New Business**

1. No action on 133 E. Division Property Enhancement Grant
2. Discussion on Chamber goal setting for 2016 to better coordinate efforts and actions by the DDA and Chamber office. Additional discussion about the DDA undertaking similar goal setting to align the efforts of the DDA/Chamber office.
3. Update on the nonprofit arts organization rebirth. The first meeting is scheduled for September and it is anticipated that the organization will have a part time director and diverse board of directors. The DDA director will sit as the President for year one.
4. Discussion on recommendation to revise the Property Enhancement Program and the CBD Zoning Ordinance. Consensus to pursue.
5. Verbal mid summer event update for the board.

**Public Comment**

None.

**Executive Session**

None.

**Business Director Report**

1. Attached is the Downtown Trini's Project timeline communication. The project is slated to come before the board for a Property Enhancement Grant soon.

**Public Comment/ Announcements**

Being no further business, the meeting was adjourned at 8:26 am. Respectfully Submitted by Elizabeth Morse