

Sparta Downtown Development Authority
MEETING MINUTES
AUGUST 9, 2016
160 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:49 am by Cheslek.

Members present: Freeland, Dougan, Cheslek, Lamb, Benham, Potter, Nickels, Jacobsen, Potes

Also Present: Morse, Suchy Absent: Paiz

Motion by Potes, second by Dougan to approve the Minutes of the July 12, 2016. All Approved.

Motion by Dougan, second by Nickels to approve the finance report. All approved.

Public Comment - None

Unfinished Business

- A. Discussion to expand Garden Bed Adopt a Spot to other areas if desired. The signs that downtown Lansing uses for Adopt a Bed may be a good resource to find where they are created. Motion by Dougan, second by Freeland to begin the Adopt a Spot program as presented.

- B. Discussion on snow plow sidewalks. Need to include a memo to property owners to let them know of any new agreements in place with Village/ DDA. The DDA should include a definition of “how” the CBD should be cleared for consistency for part time staff. Consensus to move forward to go to council with an agreement for snow plowing State Street, Division Street, CBD, and Union Street from the CBD north to the Civic Center.

New Business

- A. Discussion on Civic Center Parking Lot funding request. Discussion to appropriate \$6,000 to the Civic Center 2017 Construction Project over a two year fiscal year if necessary. Motion by Lamb, second by Jacobsen. Motion Approved.
- B. Consensus to proceed to create and acquire a “Support Sparta” sponsorship support package. Morse to create a package and solicit.

- C. Discussion on Walking Meeting on September 13. Meet at Fire Dept. at 7:45 am

Public Comment

No public comment.

Executive Session

None.

Business Director Report

Discussed updates in person.

Public Comment/ Announcements

Being no further business, the meeting was adjourned at 8:44 am. Respectfully Submitted by
Elizabeth Morse