

VILLAGE OF SPARTA
COUNCIL BUSINESS SESSION OF NOVEMBER 10, 2014
Held at Sparta Township Chambers, 160 East Division, Sparta MI

1.2. The meeting was called to order by President Leonard R. Meyer II at 7:00 pm followed by the Pledge of Allegiance to the Flag.

3. Roll Call: Council persons Kristi Dougan, Paul Hibbard, Bonnie Koehn, Gary Moody, William Taylor, Robert Whalen and Village Manager Julius Suchy.

4. Additions or corrections to Business and Consent Agendas: Add Item K to New Business:

Motion to authorize Village Manager to sign Master Service Agreement with Abilita.

Consent Agenda:

- I. Accept Village Council Regular Business Meeting Minutes of October 13, 2014;
- II. File Downtown Development Authority Meeting Minutes of October 14, 2014;
- III. File Sparta Recreational Authority Meeting Minutes of October 2, 2014;
- IV. File Sparta Planning Commission Meeting Minutes of November 3, 2014;
- V. File Sparta Fire Board Meeting Minutes of October 23, 2014.

5. Approval of Consent AND Business Agendas:

Moved by Whalen, supported by Hibbard, to approve Consent and Business Agendas as amended. Motion carried 7-0.

6. Approval of Accounts Payable and Fund Transfers:

Moved by Dougan, supported by Moody, to approve Accounts Payable and Fund Transfers. Motion carried 7-0.

7. Public Comment for Agenda Items: None.

8. Public Hearing: None.

9. Unfinished Business: None.

10. New Business:

A. Approve First Amendment to 2007 Lease Agreement with T-Mobile.

Moved by Whalen, supported by Hibbard, to approve First Amendment to 2007 Lease Agreement with T-Mobile. Motion carried 7-0.

B. Motion to approve Early Payoff of 2013 Series General Obligation Limited Bond.

Moved by Hibbard, supported by Moody, to payoff 2013 General Obligation Limited Tax Bond and authorize Finance Director to execute all necessary documents.

Motion carried 6-0 with Koehn abstaining due to conflict of interest.

C. Approve sale of vacant lot located at 184 Grove Street and authorize Village Manager to execute all necessary documents.

Moved by Whalen, supported by Hibbard, to approve sale of vacant lot at 184 Grove Street to Brett DeMink and Ryan VanderLaan for \$10,000.00 with the requirement that the house be built within a year and be a single family residential home and authorize Village Manager to execute all necessary documents. Motion carried 7-0.

D. Approve sale of vacant lot located at 107 Amelia Street and authorize Village Manager to execute all necessary documents.

Moved by Taylor, supported by Dougan, to approve sale of vacant lot at 107 Amelia Street to Jeff Averill at 173 Pine Street for \$500.00 and authorize Village Manager to execute all necessary documents. Motion carried 6-1 with Moody providing the negative vote.

E. Discussion on Proposed Ordinance related to Irrigation Wells at SRA Property.

The Council at this time authorized the Village Manager to have an ordinance in place that would allow Irrigation Wells at the SRA Property it will take place at the December meeting. A public hearing is required for this ordinance.

NO ACTION REQUESTED – DISCUSSION ON PROPOSED ORDINANCE REVISION TO WATER SECTION.

F. Recommendation from Planning Commission to remove Aaron Wiley from Planning Commission Board.

Moved by Hibbard, supported by Moody, to remove Aaron Wiley from Planning Commission. Motion carried 7-0.

G. Resolution R-14-20: A Resolution to name Lori Layne the authorized official to sign contracts with the State of Michigan Department of Transportation.

Moved by Hibbard, supported by Moody to adopt Resolution R-14-20. Motion carried 7-0.

H. FY 2015 Budget and Capital Improvement Plan Discussion (Schedule Work Session). Village Council Work Session was scheduled for Wednesday, December 3rd at 7:00 p.m. for preliminary budget discussion for budget review.

I. Village Manager Evaluation Process – Discussion.

Discussion and consensus on Village Manager evaluation process to take place at December 8, 2014 meeting.

At the Village Council Work Session on Wednesday, December 3rd at 7:00 p.m., the Council will verbally be going over Village Manager evaluation.

J. Rules of Procedure for the Sparta Village Council – Discussion.

The Council would like to review the Rules and Procedures for the Sparta Village Council. This will be discussed at a later date.

K. Abilita Service Agreement.

Moved by Hibbard, supported by Whalen to authorize Village Manager to sign Master Service Agreement with Abilita. Motion carried 7-0.

11. Committee Reports (attached):

- A. Finance Committee: None
- B. Policy & Personnel Committee: None
 - I. Public Facilities & Recreation Committee: None
 - III. Airport Committee: None.
 - III. Public Safety Committee: None
 - III. Fire Board Committee: None

12. Departments Reports:

- a. Manager's Report (attached):
- b. Police Chief's Report: No report for November Meeting Chief Milanowski was on vacation.
- c. Airport Manager's Report (attached):
- d. Muskegon County Wastewater Treatment Plant Report - November (attached):

13. Communications: None.

14. Public Comment:

Village Manager presented Leonard Meyer II (Skip) with a certificate of appreciation for his years serving on the Council.

Dwayne Pride of 466 Atkinson, wanted to thank Leonard Meyer II for a job well done. Mr. Pride also asked when Planning Commission would be included in the Capital Improvement Plan process. Mr. Suchy indicated that Planning Commission would be included next year and was not this year due to the short time frame for preparing the new document.

15. Executive Session:

Moved by Whalen, supported by Hibbard, to go into Executive Session at 7:55 pm to discuss written legal opinion. Motion carried 7-0 by roll call vote.

Moved by Moody, supported by Whalen, to return to the regular session 8:15 pm. Motion carried 7-0.

16. Announcements:

New officers were sworn in by the Clerk prior to November 20, 2014, at which time they will assume their duties on the Council.

17. Adjournment:

Moved by Hibbard, supported by Moody to adjourn at 8:18. Motion carried 7-0.

Pam Buchanan
Sparta Village Clerk

On November 4, 2014 the election results are as follows:

Village Council President	-	Kristi Dougan	-	697
Village Council Members	-	Jayne Paasch	-	622
		Robert Whalen	-	580

