



**\$30**

# VILLAGE OF SPARTA CHICKEN PERMIT APPLICATION

Visit our website at [www.spartami.org](http://www.spartami.org)

**Applicant Name:** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

- I hereby attest that all information on this application is, to the best of my knowledge, true and accurate.
- Additionally, I hereby grant permission for the Village of Sparta Village Manager, or his/her designee, to enter upon the above-mentioned property (or as described in the attachment) for the purposes of gathering information related to this application.
- Furthermore, I hereby acknowledge that in review of this application, the Village of Sparta may require the services of the Village Planner, Village Engineer, and/or the Village Attorney to ensure that the requested item(s) for review in this application is compliant to the current zoning laws and policies of the Village of Sparta. I, as the applicant, acknowledge that any costs incurred by the Village of Sparta as they relate to the review of this application by any of the Village's consultants listed above are my responsibility to reimburse and agree to repay the Village of Sparta for any and all costs incurred to it in the review of this application.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant is the:**  Owner  Lessee

**Property Owner's Name** (if different from applicant): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

If the applicant is not the owner of the real property on which he or she wants to keep chickens, the applicant must provide the written consent of the owner of the real property. Without such written consent, the permit application will not be granted. Written consent must be attached to this permit application.

**Project Location or Address:** \_\_\_\_\_

**Property is:**  Residential  Commercial  Industrial **Property zoned:** \_\_\_\_\_

**Explanation of Request:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Plot Plan Requirement:** You must provide a plot plan showing the location of property lines, structures, electrical lines, easements, fencing, gates, driveways, pavement, etc. on the subject property. For your convenience, graph lines have been provided on the back of this application, or the plot plan can be attached to the application.

### TO BE COMPLETED BY VILLAGE

Date application and fee received: \_\_\_\_\_ Staff Initials: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Application is:  APPROVED  DENIED Expires on: \_\_\_\_\_

Explanation: \_\_\_\_\_

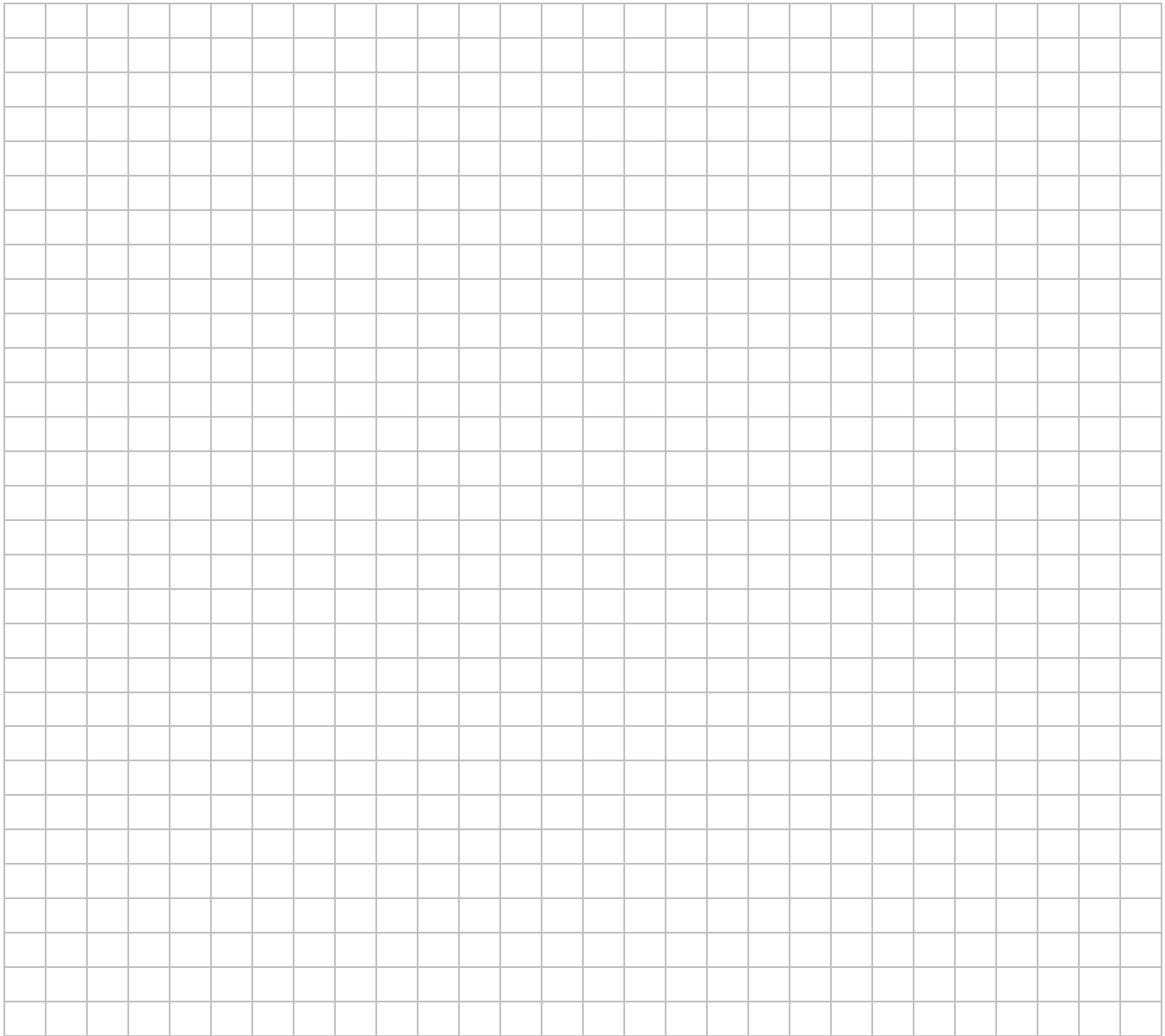
\_\_\_\_\_

\_\_\_\_\_

**Village Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(or his/her designee)

## Plot Plan

*(Remember to show streets, all structures, easements, fences, gates, pavement, electrical lines & property lines)*



**Enclosure:**

Total proposed enclosure size (sq. ft.): \_\_\_\_\_

Total height of proposed enclosure (ft.): \_\_\_\_\_

Materials to be used: \_\_\_\_\_

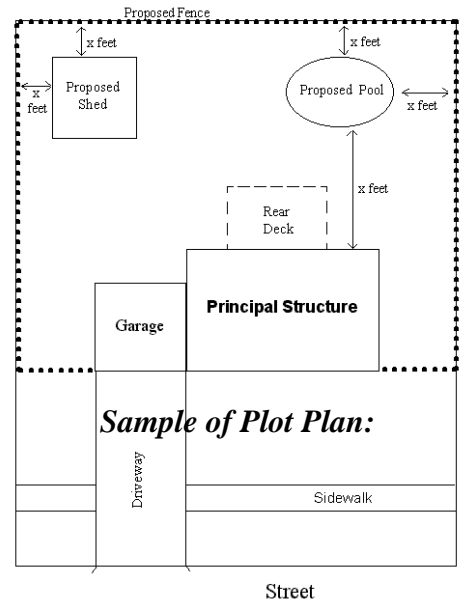
Number of existing structures: \_\_\_\_\_

**Other:**

Total Lot Size (sq. ft.): \_\_\_\_\_

Proposed Number of Chickens: \_\_\_\_\_

**If your lot size is less than 6,000 square feet in area, you cannot keep more than 4 chickens. If your lot size is 6,000 square feet in area or greater, you may have up to 6 chickens.**





Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Date: \_\_\_\_\_

## Chicken Permit Application Checklist

**Purpose & Intent:** This checklist is intended to be used by applicants of Chicken Permit Applications to ensure the requirements outlined in Sections 10-50 through 10-53 AND 82-106 of Sparta Village Code of Ordinances are met. This checklist shall be submitted with each Chicken Permit Application provided by the Village of Sparta and filed with any paperwork relevant to such application for future reference. **By providing your initials on each line, you are consenting that your property will be in compliance with each of the requirements.**

<u>Chicken Permit Checklist</u>	<u>Initials</u>	<u>Notes</u>
Lot is single-family or two-family dwelling		
Lot is at least 5,500 sq. ft. in area		
Chicken feed is stored in rodent resistant and weather proof containers		
Chickens will be kept for personal use only		
Chickens will be kept in an enclosed henhouse or fenced in chicken pen at all times		
Chickens must be secured within the henhouse during non-daylight hours		
Henhouses will be clean, dry, and odor free		
No exterior light from the henhouse will spill onto adjacent properties		
The henhouse and/or chicken pen will provide adequate ventilation, sun, and shade		
The henhouse and/or chicken pen will be impenetrable to rodents, wild birds, and predators, including dogs and cats		
The henhouse structure shall be enclosed and secured on all sides and shall have a roof, floor and doors		

<u>Chicken Permit Checklist</u>	<u>Initials</u>	<u>Notes</u>
Access doors on the henhouse must be able to be shut and locked at night		
Opening windows and vents on the henhouse must be covered with predator and bird proof wire of less than one-inch openings		
The materials used in making the henhouse shall be uniform throughout (the walls must be made of the same materials, the roof has the same shingles or other covering, etc.)		
The henhouse will NOT be made of scrap, waste board, sheet metal, or similar materials		
The henhouse will be painted in a color uniform around the structure and in harmony with the surrounding area		
The henhouse will not exceed 25 sq. ft. in area or 5 ft. in height		
The henhouse will be located in the rear yard (never in the side yards or front yard)		
The henhouse will be located at least 20 feet away from the owner's dwelling		
The henhouse will be at least 35 ft from any neighbor's dwelling		
The henhouse will be at least 10 ft. away from any property line		

Additional Notes:

---



---



---



---



---



## **Keeping of Chickens – Regulations**

*Please contact Shay P. Gallagher, Village Manager,  
with any questions at (616) 887-8251.  
Visit our website at [www.spartami.org](http://www.spartami.org)*



### **Article III – CHICKENS**

#### **Sec. 10-50. – Restrictions on Keeping**

Chickens may be kept in the Village with a valid Chicken Permit subject to all of the following conditions:

- (1) Chickens may only be kept on a lot on which is located a single-family or two-family dwelling. Chickens may not be kept on a lot containing a multi-family dwelling.
- (2) Chickens may only be kept on a lot which is at least 5,500 square feet in area.
- (3) Chickens may only be kept by an occupant of a dwelling unit located on the real property on which the chickens are kept.
- (4) No person shall keep or allow to be kept more than four (4) chickens on a lot which is less than 6,000 square feet in area.
- (5) No person shall keep or allow to be kept more than six (6) chickens on a lot which is 6,000 square feet or greater in area.
- (6) Chicken feed must be kept in rodent resistant and weather proof containers.
- (7) The person keeping the chickens shall abide by all health and safety standards of the Village's International Property Maintenance Code (IMPC).
- (8) Chickens shall be kept for personal use only; no person shall sell eggs or engage in chicken breeding, or fertilizer production for commercial purposes.
- (9) Odors from chickens, and chicken manure shall not be perceptible at the property boundaries, in conformance with the Village's nuisance ordinance. Perceptible odor shall be abated within 48 hours of notification of the violation by the Village.
- (10) Perceptible noise from chickens shall not be loud enough at the property boundaries to disturb neighboring property owners in conformance with the Village's nuisance ordinance. Perceptible noise shall be abated within 48 hours of notification of the violation by the Village.
- (11) Roosters are expressly prohibited, regardless of the age or maturity of the bird.
- (12) Chickens may be slaughtered on site if it is done in an enclosed building and out of public view. Chickens may also be taken off site to be slaughtered. No slaughtering of chickens shall be permitted for commercial purposes.

## Sec. 10-51. – Enclosures

Enclosures shall be provided and shall be designed to provide safe and healthy living conditions for the chickens while minimizing adverse impacts to other residents and the neighborhood.

- (1) Chickens must be kept in an enclosed henhouse or fenced in chicken pen at all times. Chickens must be secured within the henhouse during non-daylight hours.
- (2) Henhouses must be clean, dry and odor free, kept in a neat and sanitary condition at all times, in a manner that will not disturb the use or enjoyment of neighboring lots due to noise, odor or other adverse impacts. No exterior lighting shall spill onto adjacent properties.
- (3) The henhouse and chicken pen must provide adequate ventilation and adequate sun and shade and must be impenetrable to rodents, wild birds, and predators, including dogs and cats.
- (4) The henhouse structure shall be enclosed and secured on all sides and shall have a roof, floor and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one-inch openings.
- (5) The materials used in making the structure shall be uniform for each element of the structure such that the walls are made of the same materials, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. The henhouse shall be well maintained and kept in a clean and sanitary manner at all times.
- (6) The structure shall be painted; the color shall be uniform around the structure and shall be in harmony with the surrounding area.
- (7) The maximum size of the henhouse may not exceed twenty-five (25) square feet or five (5) feet in height.
- (8) The henhouse shall only be located in the rear yards. In no case, may a henhouse be placed in the side or front yards.
- (9) The henhouse must be located no less than twenty (20) feet from the owner's dwelling and no less than thirty-five (35) feet from any neighbors dwelling and ten (10) feet from any property line. Henhouses may be moveable, only if the dimensional restrictions contained in this ordinance are held in compliance.
- (10) An enclosed chicken pen must be provided attached to the henhouse consisting of sturdy wire and fencing, or may include a floor made of the same material as the pen secured on all sides. The chicken pen must be covered with wire, aviary netting, or solid roofing. The use of chicken wire is not permitted. The chicken pen must also include a self-latching door. The first eighteen (18) inches of the chicken pen must be made of sight obscuring material or screening with sight obscuring landscaping around all sides. The chicken pen must meet the same setback requirements as the henhouse.
- (11) The chicken pen is limited to no more than forty (40) square feet in area.

## **Sec. 10-52. – Chicken Permits**

Any person wanting to keep chickens within the Village shall first apply for and obtain a permit from the Village Manager or his/her designee, before that person may legally keep chickens within the Village. Regulations pertaining to permits shall be as follows:

- (1) Any person applying for a permit to keep chickens within the Village shall submit a permit application on a form promulgated by the Village Manager or his/her designee, and shall pay an application fee established by resolution of the Village Commission.
- (2) If the applicant is not the owner of the real property on which he or she wants to keep chickens, the applicant must provide the written consent of the owner of the real property. Without such written consent, the permit application may not be granted.
- (3) If the Village Manager or his/her designee grants the request for the permit, he/she shall do so in writing, which writing shall state the property address at which chickens may be kept, as well as the number of chickens allowed to be kept, and any other conditions of the permit to keep chickens.
- (4) If the Village Manager or his/her designee denies the request for the permit, he/she shall do so in writing, which writing shall state the reasons for such denial.
- (5) If the Village Manager or his/her designee denies the request for the permit, the applicant has the ability to file an appeal to the Village Council subject to the following conditions:
  - a. The applicant must file a written appeal stating why the applicant feels that the permit should be approved with the Village Clerk within 10 days of the permit denial.
  - b. The Village Council will review the appeal at the next regularly scheduled Village Council meeting.
- (6) An initial permit shall be valid for a period of one (1) year. If, in the judgment of the Village Manager or his/her designee, the permittee has abided by all ordinance provisions and permit conditions, and has not created a nuisance to the owners or occupants of adjacent properties or the neighborhood, the permit may be renewed for an additional one (1) year period. However, no permit issued pursuant to this ordinance shall remain valid past the date on which this ordinance either expires or is repealed, whichever is earlier.
- (7) Any permit may be suspended or revoked by the Village Manager or his/her designee, by written notice to the permit holder, upon a finding that the permittee has violated applicable Village ordinance provisions or permit conditions.
- (8) If the Village Manager or his/her designee suspends or revokes a permit, the provisions of Village Code Section 22-45 regarding suspension and revocation of permits and licenses shall apply.
- (9) A permit as described above is personal to the applicant. Such a permit may not be transferred to another individual. If ownership of the underlying real property on which the chickens are kept is transferred, the permit does not run with the land, and a person desiring to keep chickens on the property must apply for a new permit.

(10) Permit Fee for the keeping of chickens will be established by Village Council through resolution.

**Sec. 10-53. - Violation**

- (1) No person shall keep a chicken or allow a chicken to be kept on real property under his or her control, unless a permit to keep chickens is first obtained from the Village in the manner provided for herein.
- (2) Violation of this ordinance will result in the revocation of the permit allowing the keeping of chickens. All henhouses and chicken coops shall be removed within thirty (30) days following the revocation of a permit hereunder.
- (3) A violation of this Article shall be a municipal civil infraction, punishable by a fine as established in Chapter 1-7 of this Code.

**Sec 82-106. Keeping of Animals.**

The keeping, housing, raising, use or care of animals is permitted subject to the following limitations and conditions:

- (1) Customary household pets may be kept on a noncommercial basis provided that the number of these animals does not exceed four. Customary household pets include such animals as dogs, rabbits, birds, and similar animals; but do not include horses, pigeons, chickens, ducks, geese, goats, sheep, pigs and other farm livestock.
- (2) Animals other than household pets not specified elsewhere in the Code of Ordinances may be kept subject to the following requirements:
  - a. Minimum lot size of three acres for the first two animals.
  - b. An additional one-half acre for each additional animal, provided that no more than a total of 20 acres shall be counted toward the allowance to accommodate animals under this limitation.
  - c. When animals are kept or permitted to roam outdoors, an adequate fence shall be provided and maintained to confine the animals from adjoining properties and roads.