

VILLAGE OF SPARTA

PLANNING COMMISSION
Regular Meeting
December 15, 2025 @ 5:30 PM
276 W. Division St. (Sparta Village Complex)

Present: Chairperson Emilie Henry, Vice Chairperson Rose Frederick, Commissioners Robert Carlstrom, and Robert Whalen. Christina Owens (arrived at 5:32 pm)

Absent: Gary Moody, Bob Liscombe

Also present: Village Manager Jim Lower, Village Clerk Kristen Phelps,

1. CALL TO ORDER
 - a. The meeting was called to order at 5:30 pm by Chair Henry
2. PLEDGE OF ALLEGIANCE
 - a. The Pledge was recited.
3. ROLL CALL
 - a. Formal roll call was taken. Those in attendance/absent are noted above.
4. ADDITIONS OR CORRECTIONS TO THE BUSINESS & CONSENT AGENDA
 - a. Consent Agenda: Approve Regular Planning Commission Meeting Minutes of October 6, 2025
5. APPROVAL OF CONSENT & BUSINESS AGENDA
 - a. Motion to approve business agenda and consent agenda as presented by Whalen, supported by Frederick. **Motion passed 4-0.**
6. PUBLIC COMMENT ON AGENDA ITEMS
 - a. None
7. COMMUNICATIONS
 - a. Manager Lower spoke.
8. PUBLIC HEARING
 - a. Ord. 25-04 An Ordinance amending definitions in sections 82-45, 46, 57, & 58 as well as permitted uses in section 82-252, and location of parking areas in section 82-464
 - i. Open at 5:32 by Chairperson Henry
 1. Joan Kenoshmeg 155 N Union (1055 Indian Lakes NW) Commented
 2. Jackie Landon 1644 6th St NW GR Commented
 3. Kenneth Enos 10820 Phelps Commented (see attachment)

4. Kristie Dougan 298 Pine St. Commented
5. Chuck Latour 195 South St. Commented
6. Brook Burg 10870 Phelps NW Commented
7. Alex Buffo 141 Amelia St. Commented
8. Tim Driscoll 10869 Phelps Ave Commented
9. Ricky Johnson 29 Centennial Commented
10. Chuck Yates 25 Pleasant Commented
11. Josh Briggs 1917 Pine Island Commented
12. Joan Kenoshmeg 155 N Union (1055 Indian Lakes NW)
Commented

ii. Closed at 6:12 pm by Chairperson Henry.

9. NEW BUSINESS

- a. Ord. 25-04 An Ordinance amending definitions in sections 82-45, 46, 57, & 58 as well as permitted uses in section 82-252, and location of parking areas in section 82-464
 - i. Motion to approve Ordinance 25-04 as presented by Owens, with support by Frederick. **Motion passes 4-0**

10. UNFINISHED BUSINESS

- a. None.

11. PUBLIC COMMENT

- a. None

12. VILLAGE MANAGER REPORT

- a. Manager Lower spoke

13. COMMISSION COMMENT

- a. None

14. ADJOURNMENT

- a. Meeting adjourned at 6:37 pm by Chairperson Henry.