

**VILLAGE OF SPARTA**  
Kent County, Michigan  
**Village Council Meeting**  
**Monday, January 20, 2025 at 7:00 PM**  
**75 N. Union St. (Sparta Civic Center)**

**Present:**

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Courtney Mais, Tom Peoples, Bill Taylor

**Absent:**

**Also Present:**

Village Manager James Lower, DPW Supervisor William Hunter, Police Chief Andrew Milanowski, Airport Manager Mike Krzciok, Village Clerk Kristen Phelps, Conrad Bowman (WWTP), Max Fierick,

**1. Call to Order**

The Meeting was called to order at 7:00 PM by President Robert Whalen

**2. Pledge of Allegiance**

The Pledge was recited.

**3. Roll Call**

Formal roll call was taken. Attendance is noted above.

**4. Additions or Corrections to Consent and Business Agenda**

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of November 18, 2024*
- b. *Approve Regular Village Council Meeting Minutes of December 9 2024*
- c. *Approve Fire Board Meeting Minutes of December 19, 2024*
- d. *Approve DDA Meeting Minutes of December 12, 2024*
- e. *Approve Planning Commission Appointments: Gary Moody- 3 Year Term, Christina Owens 3 Year Term, & Robert Carlstrom until is current council term expires*
- f. *Approve DDA Appointments: Andrea Gray, Thomas Cheslek, and Nathan Benham*

**5. Approval of Consent and Business Agenda**

The Consent and Business were approved as presented.

Motion: Carlstrom moved to approve the consent agenda, support Braybrook. **Motion Carried unanimously.**

**6. Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

**7. Public Hearing**

- a. None.

C

## 8. Old Business

- a. None.

## 9. New Business

- a. Res. 25-01 Notice of Intent to Bond CWSRF
  - **Motion:** Cumings moved to approve Res. 25-01, supported by Mais. **Motion passed 7-0**
- b. Res. 25-02 Authorizing the Issue of General Obligation Bond Re: Village Complex
  - **Motion:** Mais moved to approve Res. 25-02, supported by Braybrook. **Motion passed 7-0**
- c. Bond Sale & Size Process Discussion
  - The council reached a consensus to authorize the Manager, President, and Clerk to proceed with the bond sale, provided the bids fall within the previously discussed range.
- d. Res. 25-03 Street Administrator Appointment
  - Motion: Mais moved to approve Res. 25-03, supported by Peoples. **Motion passed 7-0.**
- e. Revised leaf machine proposal
  - Motion: Mais moved to approve the proposal as presented, supported by Carlstrom. **Motion passed 7-0.**
- f. Rouge River Park Engineering, Grant Admin, and Oversight Proposal
  - Motion: Mais moved to approve proposal as presented, supported by Braybrook. **Motion passed 7-0.**
- g. Ord. 25-01 An ordinance to amend the planning commission membership, appointment, & terms
  - Motion: Cumings moved approve Ord. 25-01, supported by Mais. **Motion passed 7-0.**

## 10. Executive Session

- a. None.

## 11. Village Manager & Department Reports

The Village Manager provided an update on various topics and ongoing developments within the Village.

## 12. Communications

- a. Outstanding Performance Recognition  
Officer of the Year, Zach Bultsma, was recognized for his outstanding performance in his night shift duties. He was honored with a commemorative plaque to acknowledge his excellence and dedication.

**13. Payment of Bills**

**December Payables**

PAYABLES	
(101) General Fund	\$106,476.68
(202) Major Street Fund	\$2,184.18
(203) Local Street Fund	\$6,122.99
(581) Airport	\$72,955.87
(590) Sewer Department Fund	\$27,542.28
(591) Water Department Fund	\$33,595.80
(661) Equipment Rental Fund	\$34,063.17
<b>Total</b>	<b>\$282,940.97</b>

Informational:

(206) Fire Department	\$149,840.21
(208) SRA Park Fund	\$9,437.02
(248) Downtown Development Authority	\$15,087.09
<b>Total</b>	<b>\$174,364.32</b>

**Motion:** Taylor moved to approve the payables as presented, supported by Mais. **Motion passed 7-0.**

**14. Public Comment:** None

**15. Council Member Announcements**

Councilman Peoples was appointed to County Fire Commission.

**16. Adjournment**

The meeting adjourned at 7:55 pm.