VILLAGE OF SPARTA

Kent County, Michigan
Village Council Meeting
Monday, June 16, 2025 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. Approve Regular Village Council Meeting Minutes of May 19, 2025
- **b.** Approve Fire Board Meeting Minutes of May 22, 2025
- c. Approve DDA Minutes May 13, 2025
- 5. Approval of Consent and Business Agenda
- 6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

- 7. Public Hearing
 - a. None.
- 8. Old Business
 - a. None.
- 9. New Business
 - a. Nash Creek Drain Assessment
 - b. Storm Water Nesting Agreement with Sparta Area Schools
 - c. Cityhood Committee Update from Chairman Carlstrom
- 10. Executive Session
 - a. None.
- 11. Village Manager & Department Reports
- 12. Communications

13. Payment of Bills

May Payables

PAYABLES	
(101) General Fund	\$363,619.31
(202) Major Street Fund	\$11,238.38
(203) Local Street Fund	\$31,116.30
(581) Airport	\$10,960.33
(590) Sewer Department Fund	\$444,578.24
(591) Water Department Fund	\$46,927.68
(661) Equipment Rental Fund	\$12,720.90
Total	\$921,161.14

Informational:

(206) Fire Department	\$5,991.55
(208) SRA Park Fund	\$6,279.20
(248) Downtown Development Authority	\$2,929.60
Total	\$15,200.35

14. Public Comment

15. Council Member Announcements

16. Adjournment

VILLAGE OF SPARTA

Kent County, Michigan
Village Council Meeting
Monday, May 19, 2025 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

Present:

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Courtney Mais, Tom Peoples, Bill Taylor

Absent: None

Also Present:

Village Manager James Lower, DPW Supervisor William Hunter, Police Chief Andrew Milanowski, DDA Director Elizabeth Morse

1. Call to Order

a. The meeting was called to order at 7:00 pm by President Robert Whalen

2. Pledge of Allegiance

a. The Pledge was recited at 7 pm.

3. Roll Call

a. Formal Roll call was taken. Attendance is noted above.

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. Approve Regular Village Council Meeting Minutes of April 21, 2025
- **b.** Approve Fire Board Meeting Minutes of April, 2025
- c. Approve Road Closure: Executive Orders 25-02 thru 25-05

5. Approval of Consent and Business Agenda

- a. The Consent and Business Agenda were approved as presented
 - Motion: Mais Moved to approve the consent agenda support by Braybrook.
 Motion Carried unanimously.

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

a. None.

8. Old Business

a. None.

9. New Business

- a. Audit Presentation by Dan Veldheizen, Sigfield Crandall
 - No recommendations, Dave Carpenter the finance director has provided all needs other than a few unique liabilities. Very excellent financial condition, very good team in place.
- **b.** SLU Application Daycare 172 W. Averill
 - Special land use application, presented at planning commission meeting. A
 home that requesting an in-home day care. Local ordinance and state law
 requires special land use. Planning Commission checked against all local
 regulations. Staff and Planning Commission recommend.
 - ii. Motion by Braybrook, second by Peoples. Motion passes 7-0.
- c. Dance with Me Agreement
 - i. Parcel on 223 E. Division with run down house that DDA and Village acquired and remediated the site. An RFP process, Rex Baker purchased and tried to do a development. Funding dried up at state, Dance with Me would like to acquire the space for additional parking and eventually a new building. Rex willing to transfer to new sale, getting a dedicated easement for a future board walk behind the building, also that public would use the bridge. Property owner would fund 50% of the bridge construction up to \$40,000. In the interim we will have nice improvements to the downtown. Although it is different than what was originally proposed, this is a good proposal for consideration.
 - ii. Motion by to authorize agreement and sign the agreement by Mais, with Support by Peoples. **Motion Passes 7-0**
- d. Village Hall & Civic Center RFP/Sale Process Discussion & Approval Discussion of the front of the Village Hall building put into a deed restriction Village council will always have final say on who buys it, even if listed, accept or reject any offers on either style of proposal Far more exposure to list with Coldwell Banker Consensus to list both properties with Mike Lamb, Coldwell Banker
- e. Budget Implementation Road Work Approvals
 - i. Village has implemented a Local Road Program with Kent County Road Commission to bid out local streets, and bids came in lower than engineered estimates of \$26,000. These approvals support the Village's ongoing infrastructure improvements while staying well within the FY2025 Capital Improvement Plan Budget. Staff recommends the following road projects: Michigan Paving & Materials Company for \$179,957.50 for asphalt resurfacing. Authorize the use of Kent County Road Commission contracts for \$30,000 in concrete curb work and \$10,000 in inspection services. Approve the invoice from Kent County Road Commission in the amount of \$28,803.61 for completed mastic surface treatment, funded by the \$30,000 crack sealing budget.
 - ii. Motion by Carlstrom with support by Cummings. Motion Passes 7-0.

f. Cityhood Committee Update from Chairman Carlstrom

May was a good meeting, went over pros / cons list. Went thru the steps of cityhood and is almost finished. Draft financial analysis was presented; those numbers are still being finalized. Meeting set up with the Township next week to connect on numbers and information. There will be an update after the Township /Village meeting.

10. Executive Session

a. None.

11. Village Manager & Department Reports

Safe Routes to school, after an 8-year process, is almost complete, a final walk through has taken place.

Village Complex is under construction, footings are being placed and site work is moving forward.

Grant and bond process is still in process for the Sewer Plant.

North State Street project up to O'Connor intending to be late summer or early fall 2025.

12. Communications

- a. Town Square Layout Revision
- b. Well Head Protection Grant Application

Consensus Utility committee will serve as the new Well Head Protection Committee

13. Payment of Bills

April Payables

PAYABLES	
(101) General Fund	\$212,445.67
(202) Major Street Fund	\$6,456.59
(203) Local Street Fund	\$8,041.92
(581) Airport	\$50,381.99
(590) Sewer Department Fund	\$59,888.05
(591) Water Department Fund	\$53,542.57
(661) Equipment Rental Fund	\$154,269.45
Total	\$545,026.24

Informational:

(206) Fire Department	\$34,592.74
(208) SRA Park Fund	\$1,725.68
(248) Downtown Development Authority	\$14,627.17
Total	\$50,945.59

Motion by Taylor with support by Mais. Motion passes 7-0.

14. Public Comment

Doc George Freeland, Freeland Chiropractic/president of Sparta Celtic Fest; Celtic is going to be submitting an application for the Civic Center. The Civic is the hub of the Celtic Fest annual festival. Annual attendance with up to 8,500; Sparta has been recognized internationally for the Celtic Fest; charitable gifts such as \$500 Kent County Sherrif Dept. K9 unit, Sparta Library, and scholarship programs.

15. Council Member Announcements

16. Adjournment

a. Meeting was adjourned at 8:27 by executive privilege.

Minutes of the Sparta Fire Board Meeting May 22, 2025

Present: Cumings (village), Goodfellow (twp), Cumings (village), Van Patten (village), Anderson (twp), Peoples (village) & Chief Olney, Bergman (twp-chair)

Absent:

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: Kent County Fire Commission Agreement

Approval of the Agenda:

Motion: Van Patten to approve the agenda with addition.

Second: Cumings Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes April 17, 2025:

Motion: Van Patten to approve April 17, 2025, minutes.

Second: Peoples Motion Passed: 6-0

Finance Board Update:

Anderson stated that the finance board has met twice since the last board meeting. They reviewed and approved all department invoices of \$5,991.55. Cumings stated that 84% of all invoices were autopay. The department has accumulated \$15,037.34 in interest YTD.

Approval of the bills:

Motion: Made Anderson approve bills through May 20, 2025

Second: Cumings Motion Passed: 6-0

Old Business:

The USDA grant update: All information has been sent to the State USDA office for their review. Per the State USDA office, they are reviewing the grant package. The Chief stated he will keep calling.

PAR Grant: Our grant has been denied due to items requested could be covered in department budget. The Chief stated he will check and see what items could have been approved and what department received the PAR grants.

Amendment NO 1 to the Joint Fire Protection Agreement: The Chief presented to the board an amendment to the joint fire protection agreement. The draft was prepared by the fire department attorney. The Board suggested that before the board approves the amendment, the Village and Township attorneys review the amendment.

Motion: Made Cumings to table the amendment pending village and Township attorney's review.

Second: VanPatten Motion Passed: 6-0

Chief's Report: Chief Olney presented the Chief's report. (attached) There were 432 YTD. There were 5 mutual aid calls. There were 2 accidents, with no injuries this past month. Several alarms and hazardous conditions due to the latest storm which swept through the township.

Kent County Fire Commission Agreement: The Chief presented to the board the revised Commission Agreement for Kent County. The biggest changes are the terms for getting a replacement apparatus and maintenance agreement through the Fire Commission. Our board member Tom Peoples is a member of the Kent County Fire Commission and provided input into the agreement. The Chief stated that being a member of the Fire Commission has been a great benefit for the Sparta Fire Department and would suggest we continue to be a member of the Fire Commission.

Motion: Made Peoples to approve the Kent County Fire Commission agreement and continue to a member.

Second: Goodfellow Motion Passed: 6-0

Request to Purchase new fire gloves: The chief presented quotes for new fire gloves and leather work gloves. All the gloves have a 10-year replacement requirement by OSHA. Most of the department gloves are worn out or over the 10-year replacement requirement. The Chief has recommended that the department purchase HexArmor Gloves (a Grand Rapids Based Company) based on the tests the department conducted. The gloves will be funded by the donation that the Eagles have given to the Department.

Motion: Made VanPatten purchase gloves from Phoenix Safety Outfitters for \$3,646.80.

Second: Peoples
Motion Passed: 6-0

Next Meeting Date: June 19th, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: June 3rd and June 17th at 4:00 PM at the fire station.

Public Comment: The board reviewed the ongoing update for the department web site. The Chief stated that he's meeting the web site developer for additional information, including a new letter. The Chief stated that he'd employed 1 additional fire fighter which brings the total number of firefighters up to 18. The Chief said it's really hard to keep firefighters as other departments are looking for full time firefighters.

Adjournment:

Motion: Goodfellow to adjourn at 8:03 PM.

Second: Van Patten

Motion Passed: 6-0 Minutes by Goodfellow 5-24-25.

36 Elmwood Street Sparta, MI 49345 Telephone: 616-887-0900

Chiefs Report May 22, 2025

Previous meeting information and updates:

- Station Grant update
- 2. PAR Grant

New Business:

- 1. Monthly report
 - a. Fire calls (NFIRS 100 classifications)
 - 1. 3849 Yorkland auto aid to Alpine for a possible apartment fire
 - 2. 4000 West River mutual aid to Plainfield for a commercial building fire
 - 3. 255 Applewood fire in the dust collector; Auto Aid from Kent City
 - 4. 3753 Taft St mutual aid with water for a structure fire in Chester Twp
 - 5. 12003 Sparta Ave reported structure fire the was brush burning
 - 6. 10696 Kenowa farm tractor on fire
 - 7. 11251 Sawmill Ct mutual aid to Algoma Fire with water for a house fire
 - 8. 3863 Yorkland auto aid to Alpine for a reported garage fire nothing located
 - b. Explosions calls (NFIRS 200 classifications)
 - c. Rescue calls including accidents (NFIRS 3- classifications)
 - 1. 11694 Sparta Ave: (no injuries)
 - 2. 10-mile and Alpine Ave: (no injuries)
 - d. Hazardous Conditions (NFIRS 400 classifications)
 - 1. We responded to 6 power line calls during the storm events
 - e. Service calls (NFIRS 500 classifications)
 - f. Good intent calls (NFIRS 600 classifications)
 - 1. We responded to 2 reported smoke in the area calls
 - 2. A controlled burning complaint
 - 3. A cancelled call after being dispatched
 - g. False alarms (NFIRS 700 classifications)
 - 1. 309 S Union fire alarm (false trip)
 - 2. 300 Blake CO alarm activation 3. 122 Aspen – fire alarm (false trip)
 - 4. 140 Clark St faulty detector
 - 5. 3631 13-mile fire alarm (false trip)
 - 6. 560 W Sparta Dr fire alarm (false trip)
 - 7. 324 S Union fire alarm (false trip)
 - 8. 679 S State fire alarm (false trip)
 - h. Severe Weather incident (NFIRS 800 classifications)
 - i. Special incidents (NFIRS 900 classifications)

Filter statement

Filters

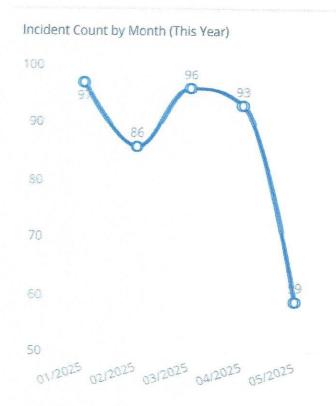
Alarm Date Range 4/14/25 to 5/18/25 Is Locked true Is Active true

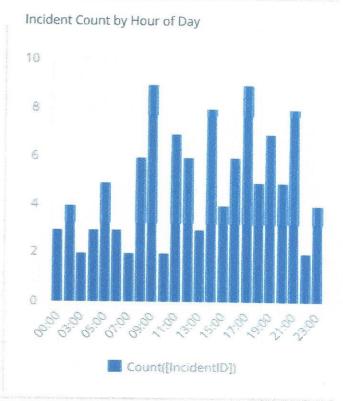
Incident Count

Count of Total Incidents Year to Date: 432

Count of Incidents

113



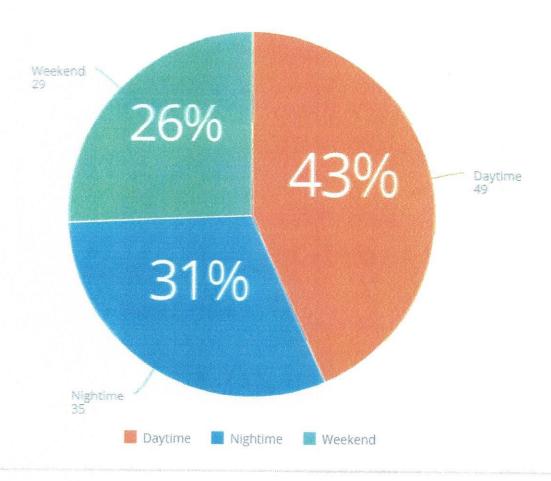


Filter statement

Filters

Alarm Date Range 4/14/25 to 5/18/25 | Is Locked true | Is Active true

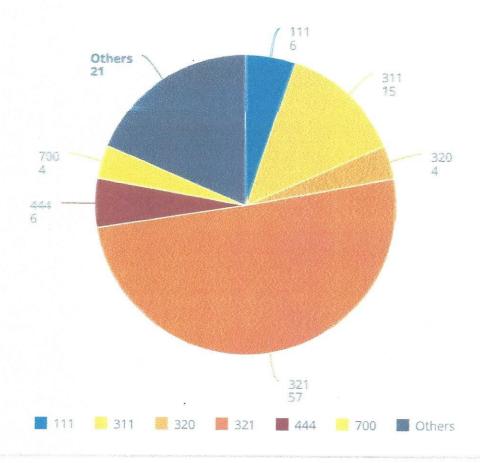
Incident Count by Shift



Filter statement

Alarm Date Range 4/14/25 to 5/18/25 | Is Locked true | Is Active true Filters

Percent of Incident Responses by Incident Type



Sparta Downtown Development Authority MEETING MINUTES MAY 13, 2025 SPARTA CIVIC CENTER

Meeting called to order at 7:45 am by Chair Cheslek

Members present: Driscoll, Freeland, Stoner, Lamb, Cheslek, Whalen, Benham, Baker, Gray

Members Excused: Scarffe, Potes, Shangle

Members Absent: None.

Also Present: Elizabeth Morse, DDA Director;

Motion to accept the DDA meeting minutes March 11, 2025 by Baker, second by Freeland. All approved.

Approval of DDA Finance Report. Motion by Freeland, second by Baker. All approved.

<u>Public Comment – Jackie Barber from 77 E. Division and Jeff Christians from 98 E. Division were in attendance.</u>

Unfinished Business - None

New Business

- A. Discussion of expanding the social district boundaries. Consensus to pursue the larger boundary as discussed.
- B. Discussion on the new layout for Sparta Town Square public gathering space and railroad historic depot. After some logistical changes, the new layout increases the area of the gathering space and changes the arrangement of the depot to face the gathering space.

Public Comment - None.

DDA Business Director Report

A) Attached.

Meeting adjourned by executive privilege at 8:34 am.



ACTION MEMO Staff Communication

DATE: June 16, 2025

TO: Village President Whalen and Members of Council

FROM: James A. Lower, Village Manager RE: Nash Creek Drain Assessment

PROJECT SUMMARY:

The inter-county Nash Creek Drain project, overseen by the Kent County Drain Commissioner, is moving forward. Bids have been received and assessments issued to property owners within the drainage district. The Village of Sparta has been assessed \$59,125.94 for road-related benefits (Major Streets Fund) and \$93,676.80 for its at-large share (General Fund).

This project primarily benefits agricultural lands and properties across Kent and Ottawa Counties by improving drainage. Water ultimately flows through the Village and into Nash Creek, which also provides drainage for select Village roads and parcels. The Village's total share represents 4.44% of the overall project. In Kent County, it is typical for cities, villages, and townships to cover 20% of the atlarge costs, with additional contributions by MDOT, the Kent County Road Commission, and participating municipalities for road impacts.

Sparta Township is being assessed 17.28% of the total project cost. Importantly, a \$2,000,000 state grant secured by the Drain Commissioner significantly reduced the financial burden on all parties.

FINANCIAL IMPACT:

- \$59,125.94 from Major Streets Fund (sufficient fund balance available)
- \$93,676.80 from General Fund Balance
 The Village may opt to pay over 15 years at 5.5% interest, but this would add more than \$75,000 in interest costs. A lump sum payment is financially prudent and recommended.

BUDGET ACTION REQUIRED:

These expenses will be reflected in the year-end budget amendment.

STAFF RECOMMENDATION:

Approve a motion authorizing the Village Manager to pay the final Nash Creek Drain assessment in a lump sum using General Fund and Major Streets Fund balances. Given possible minor changes in final figures, the following motion is recommended:

Suggested Motion: Motion to authorize the Village Manager to pay the final Nash Creek Drain assessment in a lump sum using General Fund and Major Streets Fund balances.



ACTION MEMO Staff Communication

DATE: June 16, 2025

TO: Village President Whalen and Members of Council

FROM: James A. Lower, Village Manager

RE: Nested Stormwater Agreement Sparta Area Schools

SUMMARY OF REQUEST:

The Village of Sparta is subject to the requirements of the Stormwater Phase II regulations ("Phase II Regulations") established by the U.S. Environmental Protection Agency and published in the Federal Register on December 8, 1999. Recently, the State of Michigan informed Sparta Area Schools that they are now also subject to these regulations due to their operation of one or more public facilities with separate storm drainage systems within the designated urbanized area.

Sparta Area Schools approached the Village seeking assistance with compliance, recognizing the Village's experience in managing these requirements. Similar cooperative arrangements have been successfully implemented in other West Michigan communities between municipalities and their local school districts.

FINANCIAL IMPACT:

Minimal. All direct costs associated with drafting the agreement and any ongoing compliance responsibilities will be covered by the school district as outlined in the agreement. The Village's only contribution will be limited staff time to administer the program for Sparta Area Schools.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to approval and authorize signatures on the Stormwater Nested Agreement with Sparta Area Schools as presented.

COOPERATIVE AGREEMENT BETWEEN THE VILLAGE OF SPARTA AND SPARTA AREA SCHOOLS FOR COVERAGE UNDER THE PHASE II NPDES GENERAL PERMIT

	This	Cooperative	Agreement	("Agreement")	is	made	this	day	of
		, 2025,	, between the	Village of Sparta	a, a	Michiga	ın municipal	corporati	ion,
with a	mailin	g address of 1	56 East Divi	sion, Sparta, Mic	higa	n 49345	the "Villag	ge"), and	the
Sparta	Area S	Schools, a Mic	higan general	powers school d	istri	et, with	a mailing ac	ldress of	465
South	Union :	Street, Sparta,	Michigan, 493	345 (the "District"	').				

RECITALS

- A. The Village is subject to the requirements of the Stormwater Phase II stormwater regulations (the "Phase II Regulations") published by the United States Environmental Protection Agency ("EPA") in the Federal Register on December 8, 1999.
- B. The District is subject to the Phase II Regulations because it operates one or more public facilities with separate storm drainage that lay within an urbanized area, and the facilities' separate storm drainage meets the concept of a Municipal Separate Storm Sewer System ("MS4") described in the Phase II Regulations.
- C. The District's facilities that are subject to the Phase II Regulations are more specifically identified as follows:
 - High School, 475 W. Spartan Drive, Sparta, MI 49345
 - Sparta Middle School, 235 E. Spartan Drive, Sparta, MI 49345
 - Appleview Elementary, 240 E. Spartan Drive, Sparta, MI 49345
 - Ridgeview Elementary, 560 W. Spartan Drive, Sparta, MI 49345
 - Early Childhood Center, 480 S. State Street, Sparta, MI 49345

(the "District Facilities").

- D. The Village is currently covered under the National Pollutant Discharge Elimination System Wastewater Discharge General Permit No. MI0060116 (the "NPDES Permit") issued by the Department of Environment, Great Lakes, and Energy ("EGLE") under Public Act 451 of 1994, as amended. The Village is currently covered under Certificate of Coverage ("COC") number MI0060116.
- E. The Village and the District wish to enter into this Agreement under which the District Facilities would be covered under the NPDES Permit, as allowed under Part I, Section A.2 of the NPDES Permit.
- F. The Village is willing to enter into this Agreement provided that the District fully reimburses the Village for the costs of including the District under the NPDES Permit and for costs incurred from any permit-related violations or liabilities caused solely by the District Facilities or the District's operations.

- G. The Village Council has approved the Village to provide coverage for the District Facilities under the NPDES Permit and to enable the Village and the District to comply with the requirements of the Phase II Regulations, the NPDES Permit, and to engage in other storm water management activities related thereto.
- H. The Village and the District have agreed to cooperate and actively participate in the activities necessary to enable the Village and the District to comply with the Phase II Regulations and the NPDES Permit.

NOW, THEREORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, it is agreed as follows:

<u>AGREEMENT</u>

ARTICLE I GENERAL PERMIT COMPLIANCE

- 1.1 To ensure compliance with the terms of the NPDES Permit, the Village shall do the following, in addition to the tasks assigned to, or the responsibilities assumed by, the Village in the remainder of this Agreement:
 - a. Prepare and submit any necessary application(s), plans, reports, and correspondence to the appropriate agencies or offices in connection with including the District under the NPDES Permit and maintaining said permit, to maintain all necessary records related to the NPDES Permit, and to provide access to all correspondence and records related to the NPDES Permit to the District.
 - b. Hold meetings with the District at least quarterly to provide updates on compliance and storm water management—related issues.
 - c. Advise the District of any permit compliance issues or actions within thirty (30) days of receiving notice of such issues or actions.
 - d. Prepare and submit, or participate in the preparation and implementation of, a Watershed Management Plan ("WMP") and Storm Water Pollution Prevention Initiative ("SWPPI") for the Village and the District, as required under the NPDES Permit, ensure that the WMP and SWPPI are amended as necessary to comply with the NPDES Permit, and take all necessary steps to ensure that the WMP and SWPPI are implemented.
 - e. Develop and submit a Storm Water Pollution Prevention Plan ("SWPPP") for each of the facilities owned and/or operated by the Village that meet the concept of an MS4 under the Phase II Regulations. The Village shall review the SWPPP(s) annually and maintain written summaries of the reviews. Based on the review, the Village shall amend the SWPPP(s) as needed to ensure continued compliance with

the terms and conditions of the NPDES Permit. The Village shall bear all costs associated with the development, submission, review, and amendment of the SWPPPs associated with its facilities.

- f. Attend and participate in watershed planning efforts and represent the District in such watershed planning efforts.
- g. Engage such consultants, assistants, engineers, attorneys, employees, and resources as may be necessary to provide the services necessary to maintain compliance with the NPDES Permit.
- 1.2 To ensure compliance with the terms of the NPDES Permit, the District shall, at its sole cost and expense, do the following, in addition to the tasks assigned to, or the responsibilities assumed by, the District in the remainder of this Agreement:
 - a. Provide requested information to the Village, along with all information required under the NPDES Permit, including drawings, plans, reviews, reports, and notices of problems/spills/violations necessary to apply for and/or maintain compliance with the NPDES Permit.
 - b. Provide the Village with a written description of the best management practices ("BMPs") used to achieve the assigned action items and goals of the WMP and the SWPPI and the measures used to determine success for the District Facilities.
 - c. Name a storm water management contact person who has knowledge of the Phase II Regulations, the NPDES Permit, and this Agreement, who will serve as a liaison to the Village, and provide the name, title, telephone number, and address of that person to the Village.
 - d. Provide the Village with documentation of compliance with the NPDES Permit, the minimum measures, the WMP, the SWPPI, and with this Agreement.
 - e. Develop and submit an SWPPP for each of the District Facilities. The District shall review the SWPPP(s) annually and maintain written summaries of the reviews. Based on the review, the District shall amend the SWPPP(s) as needed to ensure continued compliance with the terms and conditions of the NPDES Permit. The District shall bear all costs associated with the development, submission, review, and amendment of the SWPPPs associated with the District Facilities.
 - f. Approve and agree that the Village shall provide such services hereunder as are necessary to ensure the District's compliance with the permit application requirements, the NPDES Permit, the COC, and assist the District in other related storm water management activities.
 - g. Participate in sub-watershed planning and implementation activities.

ARTICLE II ILLICIT DISCHARGE ELIMINATION PLAN

- 2.1 The Village, as the permit applicant, is responsible for submitting an Illicit Discharge Elimination Plan ("IDEP") to EGLE, and in order to comply with the NPDES Permit requirements regarding the IDEP, the Village shall:
 - a. Develop an IDEP or revise the existing IDEP, as necessary, with the District's input, and submit the IDEP to EGLE as required.
 - b. Obtain approval to enter the District Facilities for the purposes of IDEP implementation, implement the approved IDEP at the District Facilities, and provide the District with a written report of all findings, observations, and results related to the IDEP.
 - c. Provide training to the District Facilities staff to enable the District to recognize and address illicit connections and discharges and to implement the approved IDEP at its facilities.
 - d. Inform the District of any complaints that are received regarding storm water at the District Facilities and respond to the complaints as appropriate.
- 2.2 To ensure compliance with the IDEP requirements under the NPDES Permit, the District shall, at its sole cost and expense:
 - a. Provide information to the Village on the separate storm conveyances and on-site sewage disposal systems ("OSDS") at the District Facilities for the development or amendment or revision of the IDEP.
 - b. Allow the Village access to the District Facilities for the purposes of IDEP implementation.
 - c. Reimburse the Village for costs of service for IDEP implementation at the rates established by the Village and provided to the District in writing at least thirty (30) days in advance of implementation. The Village reserves the right to revise these rates annually to reflect changes in actual costs. In the event the District objects to any revised rate, the District shall notify the Village in writing within thirty (30) days after receiving written notice of the proposed revised rates. Failure to object within said period shall constitute acceptance of the revised rates. If the parties cannot resolve a rate dispute within thirty (30) days following the District's notice of objection, if any, either party may terminate this Agreement under Section 7.3.
 - d. Implement and comply with the approved IDEP, comply with Village ordinances as they relate to the approved IDEP, and develop policies and procedures that parallel the Village ordinances on illicit connections and discharges that will allow the District Facilities to implement the approved IDEP.

- e. Obtain training for maintenance staff on illicit connection and discharge recognition, OSDS, and proper storage, use and disposal of lawn and facility maintenance chemicals, fuels, cleaners, oils, greases, and any other materials that pose a potential threat to surface waters.
- f. Obtain training for the District Facilities staff to allow them to implement the approved IDEP on facility property.
- g. Provide the Village with a written description of the BMPs used to achieve goals and assignments of the IDEP and the measures used to determine success for the District Facilities.
- h. Provide the Village with records of efforts, including location and number of observations, sample analysis and detailed information on illicit connections and discharges that were discovered.
- i. Respond to any complaints received regarding storm water at the District Facilities and inform the Village of the details of the complaint and its resolution.

ARTICLE III PUBLIC EDUCATION PLAN

- 3.1 The Village, as the permit applicant, is responsible for submitting a Public Education Plan ("PEP") to EGLE. In order to comply with the NPDES Permit requirements regarding the PEP, the Village shall:
 - a. Develop a PEP or revise the existing PEP, as necessary, with the District's input, and submit the PEP to EGLE as required.
 - b. Implement the approved PEP with the District's assistance and include the District in education efforts and activities as appropriate.
- 3.2 To ensure compliance with the PEP requirements under the NPDES Permit, the District shall:
 - a. Reimburse the Village for 1/2 of the costs associated with PEP development and implementation.
 - b. Participate fully in PEP development and implementation and utilize its expertise, contacts and resources to provide watershed and environmental education as described in the approved PEP. The education will be provided to the citizens, business owners, visitors to and employees of the District, and to the visitors to and employees and students of the District.

c. Assist in the effort to involve the public, including the District Facilities staff and students in the planning and implementation of storm water management.

ARTICLE IV

CONSTRUCTION STORM WATER RUNOFF CONTROL AND POST-CONSTRUCTION STORM WATER CONTROL FOR NEW DEVELOPMENTS AND REDEVELOPMENT PROJECTS

- 4.1 If and to the extent the Village, as the permit applicant, is required to develop and implement plans for construction storm water runoff control and post-construction storm water control for new developments and redevelopment projects, the Village shall:
 - a. Develop and implement plans for construction storm water runoff control and postconstruction storm water control for new developments and redevelopment projects, or amend existing plans as necessary, with input from the District, and submit the plans to EGLE as required.
 - b. Involve the District in the preparation of any ordinances that the Village may develop or modify to implement the plans.
 - c. Review preliminary construction plans from the District Facilities to ensure the controls and BMPs required in the approved plans will be used.
 - d. Inform the District Facilities of any complaints that are received regarding construction site storm water controls at the District Facilities and respond to the complaints as appropriate.
 - e. Provide information and training to the District on proper construction site and post-construction storm water controls.
- 4.2 To ensure compliance with the NPDES Permit requirements regarding plans for construction storm water runoff control and post-construction storm water control for new developments and redevelopment projects, the District shall:
 - a. Assist the Village in the development or amendment of, and implementation of, the plans for construction storm water runoff control and post-construction storm water control for new developments and redevelopment projects, if such plans are required under the NPDES Permit.
 - b. Comply with ordinances that the Village may develop to implement the plans.
 - c. Provide training to the appropriate staff on construction and post-construction site storm water runoff control and the use of approved BMPs.
 - d. Provide construction plans to the Village that document the use of approved BMPs to control runoff.

e. Respond to any complaints received regarding storm water runoff control at the District Facilities and inform the Village of the details of the complaint and its resolution.

ARTICLE V POLLUTION PREVENTION AND GOOD HOUSEKEEPING ACTIVITIES

- 5.1 If and to the extent the Village, as the permit applicant, is required to develop and implement plans for pollution prevention and good housekeeping activities under the NPDES Permit, the Village shall:
 - a. Develop, with the input of the District, a pollution prevention and good housekeeping plan for the Village and the District Facilities and incorporate the plan into the SWPPI as may be required under the NPDES Permit.
 - b. Implement the approved plan within the Village and, with the District's assistance, at the District Facilities.
 - c. Provide information and education to the District on pollution prevention, good housekeeping, and the approved plan.
- To ensure compliance with the NPDES Permit requirements regarding pollution prevention and good housekeeping activities, the District shall:
 - a. Assist the Village in the development or amendment of, and implementation of, the plans for pollution prevention and good housekeeping activities if such plans are required under the NPDES Permit.
 - b. Implement the approved plan at the District Facilities and provide training to appropriate staff on pollution prevention, good housekeeping, and the approved plan.

ARTICLE VI COST SHARING AGREEMENT

6.1 <u>Initial Costs.</u> In connection with nesting the District Facilities under the NPDES Permit, the Village will incur a one-time fee of \$12,000 associated with updating its existing plans to include storm water information for the District (the "Initial Fee"). Additionally, the Village's annual dues to the Lower Grand River Organization of Watersheds will increase by \$5,000 to \$7,000 after the first year following execution of this Agreement (the "Annual Dues Increase"). Finally, the Village's annual permit fee to EGLE will increase by \$500 (the "Permit Fee Increase"). The District hereby agrees to fully reimburse the Village for the entire costs associated with the Initial Fee, the Annual Dues Increase, and the Permit Fee Increase and shall also pay the Village the costs and expenses associated with drafting

- this Agreement in an amount not to exceed \$2,000. The District shall make such payments to the Village within thirty (30) days following receipt of an invoice for the same from the Village.
- 6.2 <u>Cost of Services: Billing</u>. The Village shall perform all functions necessary to ensure the Village's and the District's compliance with the NPDES Permit and may bill the District for services performed on a cost-per-service basis as mutually agreed by the parties. These costs are in addition to, and shall be billed to the District separately from, the costs described in Section 6.1 of this Agreement. The District shall reimburse the Village for costs of service for the development, implementation, and administration of the plans and programs described in this Agreement at the rates mutually agreed upon by the parties. The District shall pay these costs promptly upon receipt of an invoice from the Village but not later than thirty (30) days after receipt.
- 6.3 Cost Resulting from Non-Compliance. The Village shall bear the entire cost of addressing and remediating issues arising from the Village's noncompliance with the NPDES Permit that is unrelated to the actions of the District. The District shall reimburse the Village for all costs that are incurred in addressing the District's noncompliance under the NPDES Permit. If these costs result solely from the actions of the District, the District shall reimburse the Village's costs in full. If these costs result partially from the actions of the District and partially from the actions of others, the District shall pay its proportionate share of such costs based on the extent to which the costs resulted from the actions of the District. The District shall pay these costs promptly upon receipt of an invoice from the Village but not later than thirty (30) days after receipt.
- 6.4 Costs Resulting from Legal Claims or Actions. The costs and expenses of any claims or lawsuits arising directly or indirectly out of this Agreement, including, but not limited to, satisfaction of settlements and judgments, to the extent that such costs and expenses are chargeable against the Village, shall be deemed to constitute part of the cost of the storm water management program, and the costs shall be shared by the District and the Village in the same manner as herein provided with respect to other costs.
- 6.5 <u>Refunds</u>. The Village shall use the payments made by the District in accordance with the terms of this Agreement, and after payment of all costs contemplated by this Agreement, any surplus remaining from the payments made by the District shall be returned to the District.

ARTICLE VII MISCELLANEOUS

- 7.1 <u>Recitals</u>. The parties affirm that the Recitals set forth above are correct, form an integral part of this Agreement, and are incorporated herein by reference.
- 7.2 <u>Effective Date and Term of Agreement</u>. This Agreement shall become effective following its approval by the governing body of each party and full execution by the designated

- signatories of each party and shall terminate on the expiration date of the General Permit, unless extended or renewed by the parties in writing.
- 7.3 <u>Termination</u>. The parties may terminate this Agreement by mutual written consent at any time during the term of this Agreement. A party may unilaterally terminate this Agreement, upon thirty (30) days' written notice, in the event of a breach by the other party of a material provision or obligation.
- 7.4 <u>Effect of Termination of Agreement</u>. Termination of this Agreement shall not impair the Village's coverage under any permits issued by EGLE. In the event of a termination of this Agreement, the Village shall notify EGLE of such termination, and the District shall be responsible for obtaining all necessary permits and complying with all applicable federal, state, and local storm water regulations, at its own cost, for the facilities to which those regulations apply.
- 7.5 <u>Notices</u>. Any notice, demand, or other communication required or allowed by or otherwise given pursuant to this Agreement shall be sent by regular first-class mail addressed to the parties at the addresses specified in the preamble of this Agreement. Each party, by written notice to the other party, may designate a different address and/or secondary means of communication for such notices.
- 7.6 <u>Access to Records</u>. The parties shall, upon request, provide each other with copies of all relevant records within their custody as may from time to time be necessary or expedient to fulfill the requirements of this Agreement.
- 7.7 Entire Agreement. This Agreement is the entire agreement between the parties with respect to the subject matter of the Agreement, and supersedes and replaces all previous or contemporaneous covenants, representations or agreements with respect to same, whether express or implied, or written or oral. The parties acknowledge that in entering into and executing this Agreement they are relying solely upon the terms of this Agreement, and no other agreements or understandings relating to the subject matter of this Agreement. The interpretation of this Agreement shall not be affected by any course of dealing between the parties.
- 7.8 <u>Legal Counsel</u>. Both parties acknowledge they had input into the drafting of this Agreement and had an opportunity to consult with separate legal counsel with respect to the provisions of the agreement and the approval of the agreement by their respective governing bodies.
- 7.9 <u>Benefits of Agreement</u>. No party or any other person is intended to be entitled to benefits from or be a beneficiary of this Agreement, except as specified herein.
- 7.10 <u>Counterparts</u>. This Agreement may be executed in any number of counterparts, and each such counterpart designated as a duplicate original shall be considered a valid original for all purposes.

- 7.11 Amendment of Agreement. This Agreement shall only be amended by the parties by a further written agreement approved and executed by both parties in the same manner as required herein for this Agreement. This Agreement is subject to change as the NPDES Permit is amended by the State of Michigan or any agency thereof. To the extent any portion of this Agreement irreconcilably conflicts with the provisions of the NPDES Permit, or any amendment thereto, after the date of this Agreement, the provisions of the NPDES Permit shall control, unless otherwise agreed, in writing, by the parties.
- 7.12 <u>Limited Severability</u>. If any part of this Agreement is determined by a court of competent jurisdiction to be unenforceable, such ruling shall not be construed to automatically affect the validity of the remainder of the Agreement. However, if such a ruling deprives a party of a material right under this Agreement, the party may suspend this entire agreement upon ten (10) days' written notice to the other party. In the event of such suspension, the parties shall then negotiate for the purpose of revising the affected provision(s) of this Agreement.

The parties have executed this Agreement as of the date first written above.

VILLAGE OF SPARTA	SPARTA AREA SCHOOLS
By:	By:
Its:	Its:
By:	By:
Its:	Its:

To: Sparta Village Council

From: Michael Krzciok, Airport Manager

Date: June 12, 2025

RE: Sparta Municipal Airport Monthly Report for May 2025



Fuel Sales:

Despite inconsistent flying weather, we surpassed 7000 gallons of fuel sold for the first time year over year, for the month of May. Sparta Aviation reported that it was their best May ever for flight instruction hours and transient traffic was strong on nice weather days.

Month	Year	Total Transactions	Total Gallons
May	2025	344	7218
May	2024	373	6884
May	2023	321	5948
May	2022	266	5688
May	2021	320	6717
May	2020	234	5529

Hangar Demand:

All hangars are occupied. We are now at 103 aircraft based at Sparta Airport! There are still three airplanes on the field that are for sale. We should be able to fill those spots quickly based on our wait list.

Available Hangars	0
Upcoming Availability	3
T-hangar Waitlist	56

Hangar Construction:

Excavation and site prep is complete and construction materials are arriving for our two new private hangars. Ground leases are complete and engineered drawings are in hand. See attached. Construction begins in June. When completed, these hangars will initially add three aircraft to our based inventory with room for two more.

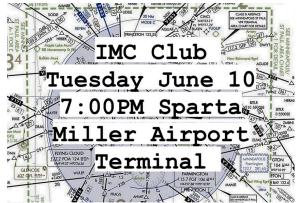
Jet Fuel Farm

After reviewing updated quotes and additional consultation with vendors, stake holders and our airport engineer, we have decided on a different fuel farm concept than was originally planned back in November of last year. See attached. This will be a standalone, self-serve system that will not require the underground piping of the original design. This will reduce permitting and environmental requirements, and save on future monitoring, inspection, and compliance costs.

Upcoming Events

I post these events, along with student pilot first solos, on the Airport's Facebook and Instagram pages and our email list. The airport is hosting the "Grill & Chill" event, with help from EAA volunteers. This is an airport user appreciation event and thus is not being advertised to the general public. Upcoming public events include airplane rides for Sparta Township Library summer reading program contest winners, Young Eagles airplane rides (August), our annual flyin (August), The Sparta Mud Run (August). We will also be hosting the Michigan Aeronautics Commission bi-monthly meeting July 19 and the AOPA Rusty Pilot Seminar August 2. You can follow the airport on FB and IG @Fly Sparta.









Excavation for two new hangars is complete.



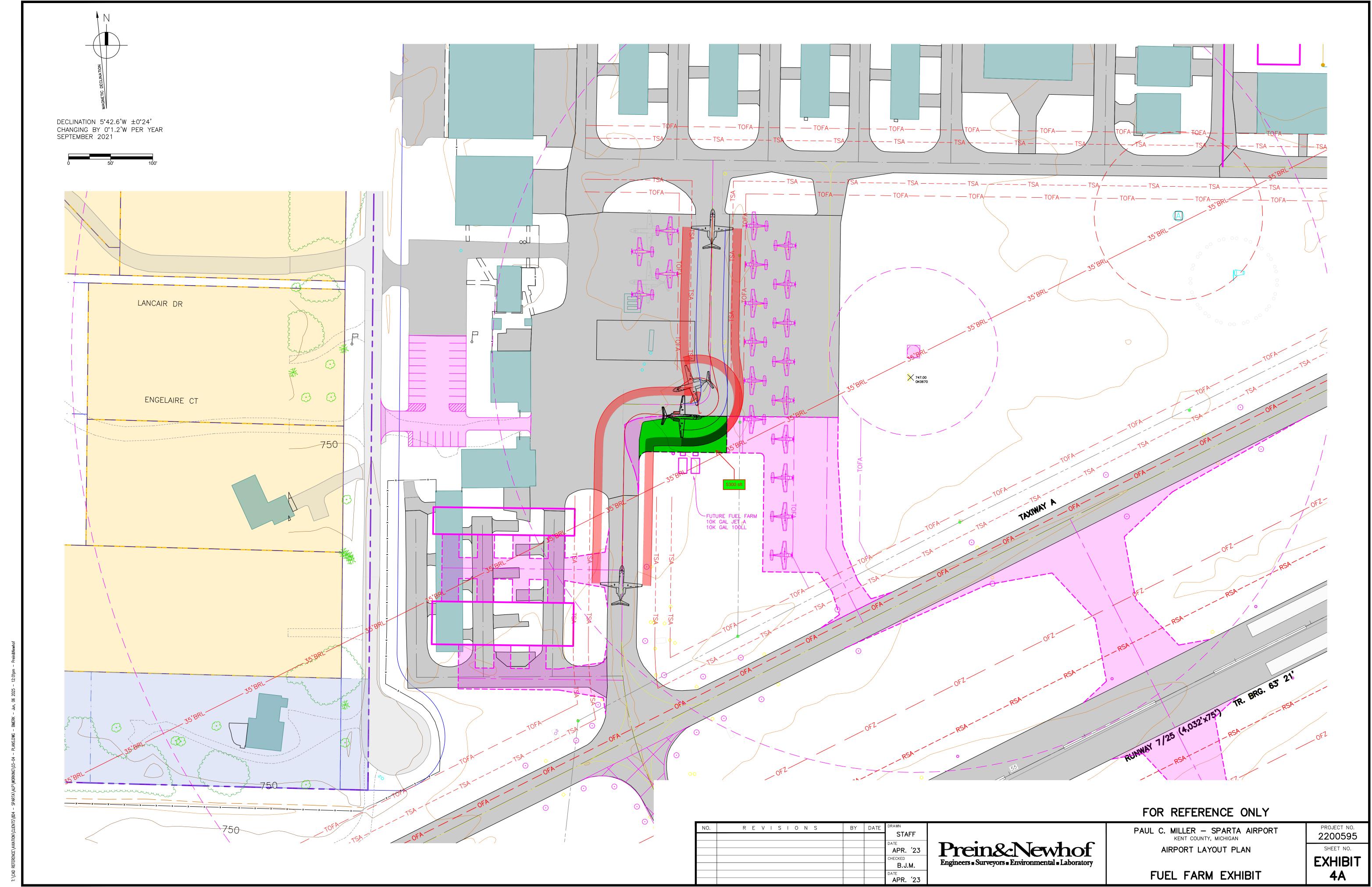


Tis the season... mowing, mowing, and more mowing.





Ahhh, the smell of fresh cut hay. We've had an agreement with retired Sparta DPW superstar employee Randy "Slag" Slaktowski for him to cut hay on almost half the airfield for several years. He uses all his own equipment which saves money for the airport on mowing cost and wear and tear on our equipment for half the mowing season, and it keeps Randy's cows happy, a win-win! Randy has a wealth of knowledge and still helps me here at the airport with various airport maintenance issues.



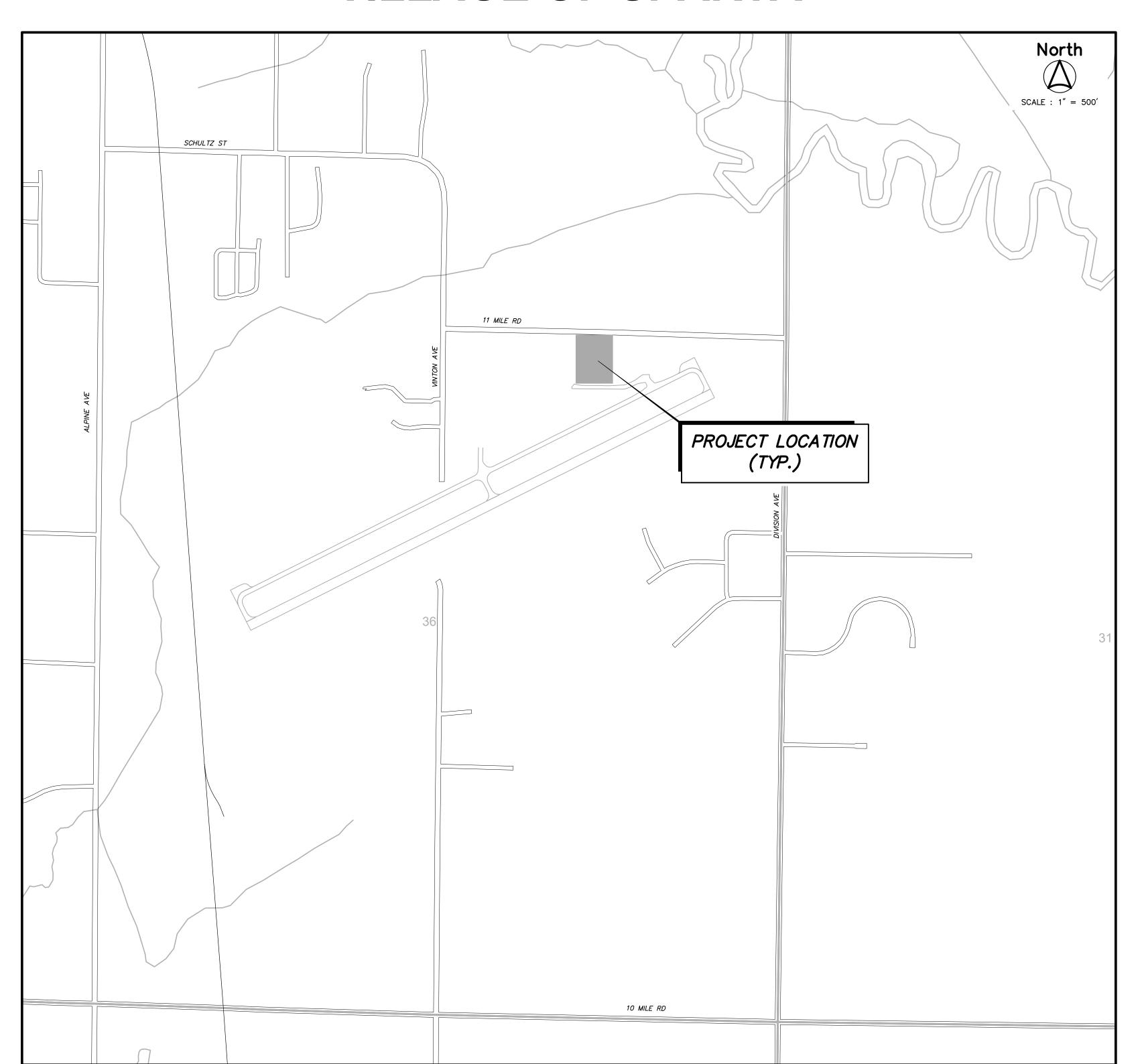
Federal Project No. B-26-0088-2119

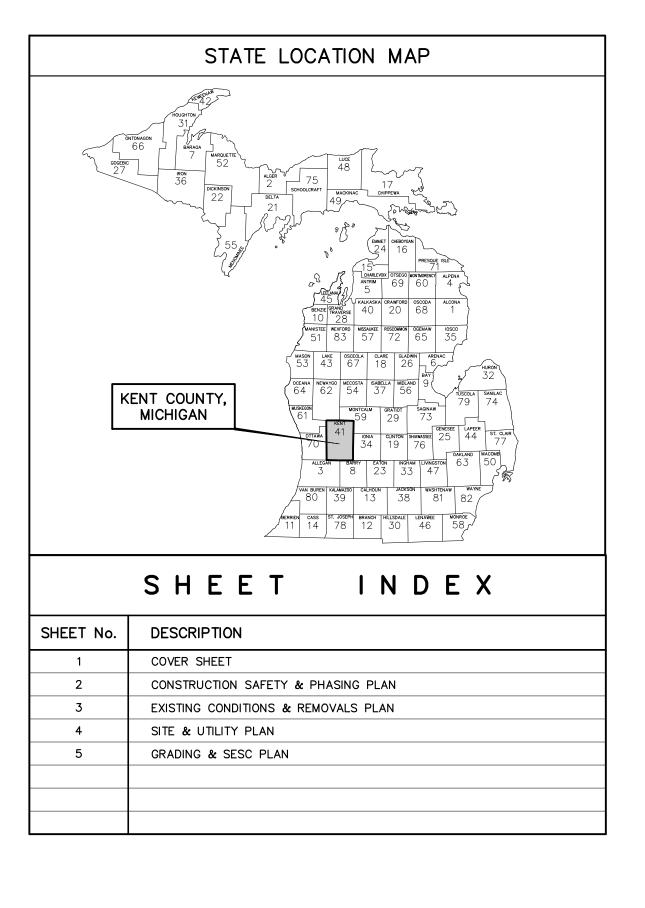
88-2119 State Job No. 208881

PAUL C. MILLER - SPARTA AIRPORT KENT COUNTY, MICHIGAN

CONSTRUCT VANDERVEEN HANGAR

VILLAGE OF SPARTA







ZONE: MICHIGAN SOUTH 2113

ELLIPSOID: GRS 80

HORIZONTAL DATUM: NAD 83 (2011)

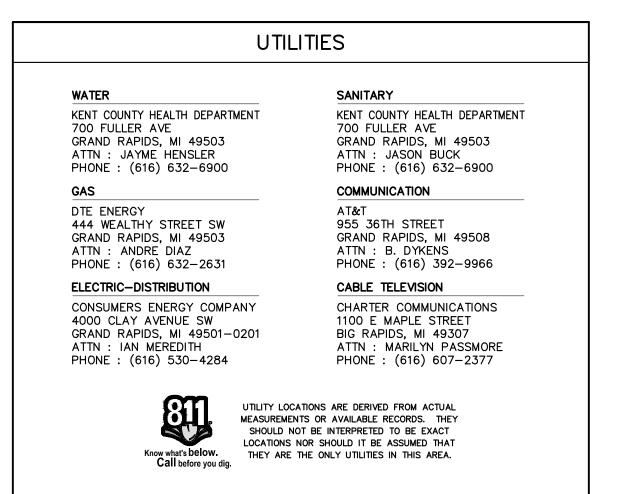
VERTICAL DATUM: NAVD 88

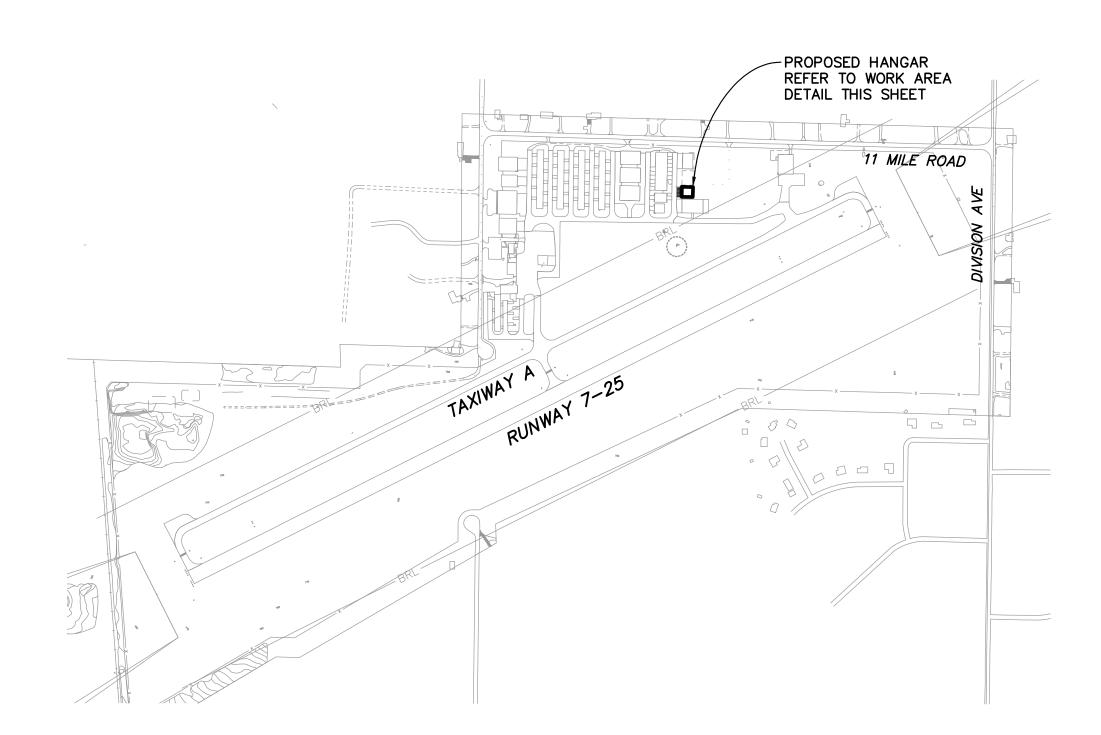
GEOID: GEOID 18

UNITS: INTERNATIONAL FEET

PROJECT COMBINED SCALE FACTOR (PCSF) = 0.999916053712

GROUND DISTANCE = GRID DISTANCE/PCSF





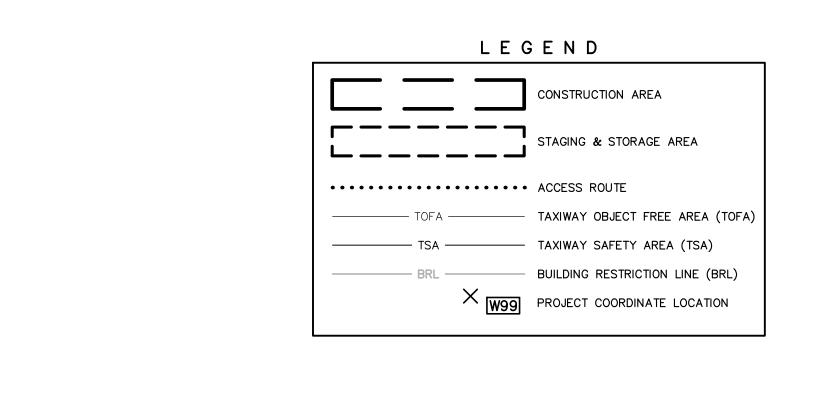


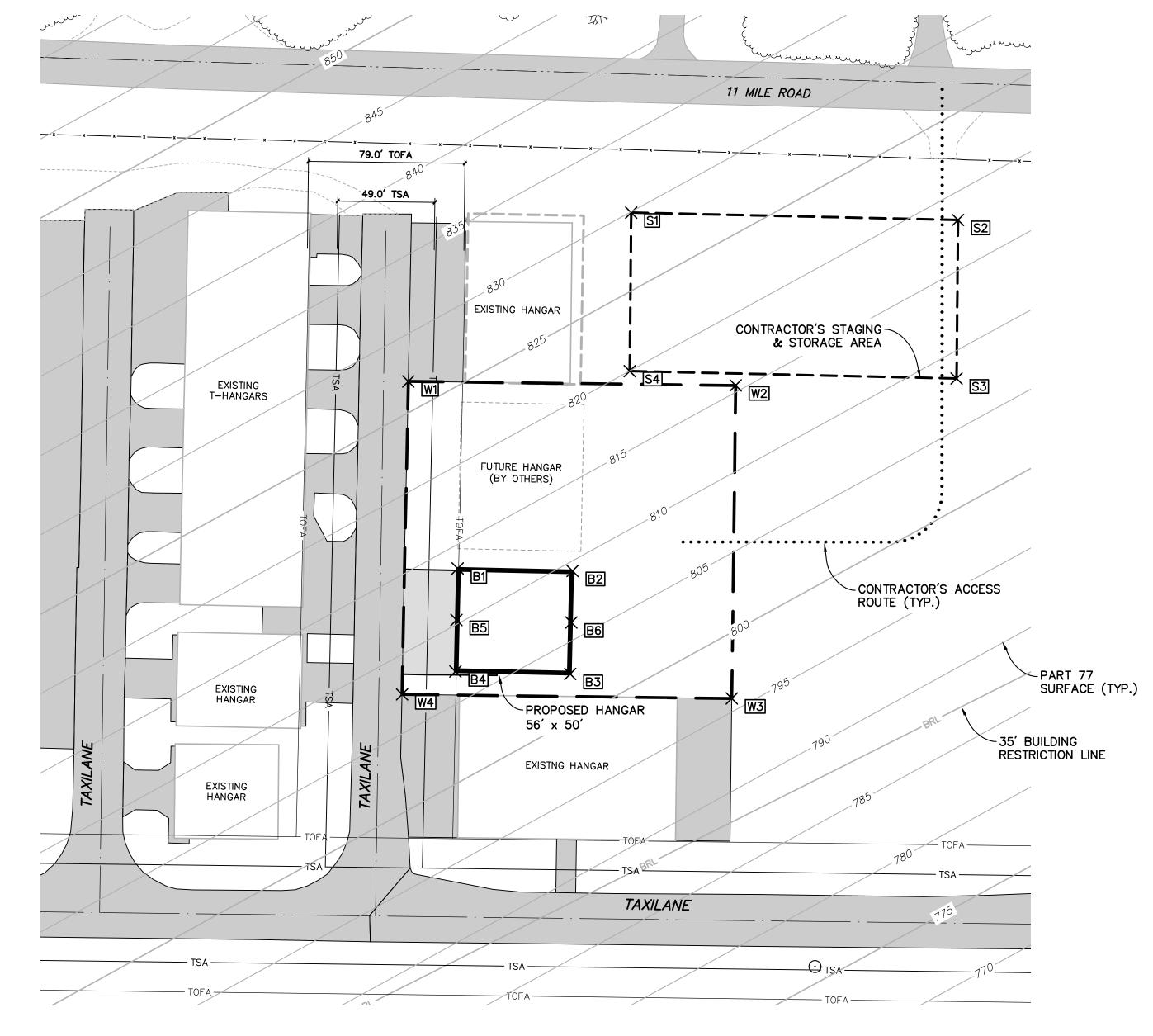
CONSTRUCTION POINT/COORDINATE TABLE										
POINT #	LOCATION	LATITUDE	LONGITUDE	ELEVATION	MAX. HEIGHT	AMSL				
1	S1	N043° 07' 51.84"	W085° 40′ 33.79″	745'	35'	780'				
2	S2	N043° 07' 51.82"	W085° 40′ 31.57″	742'	35'	777'				
3	S3	N043° 07' 51.03"	W085° 40′ 31.56″	743'	35'	778'				
4	S4	N043° 07' 51.05"	W085° 40′ 33.79″	744'	35'	779'				
101	W1	N043° 07' 50.98"	W085° 40' 35.29"	745'	35'	780'				
102	W2	N043° 07' 50.98"	W085° 40′ 33.06″	743'	35'	778'				
103	W3	N043° 07' 49.42"	W085° 40' 33.06"	743'	35'	778'				
104	W4	N043° 07' 49.42"	W085° 40′ 35.30″	745'	35'	780'				

	PERMANENT POINT/COORDINATE TABLE												
POINT #	LOCATION	LATITUDE	LONGITUDE	ELEVATION	MAX. HEIGHT	AMSL							
1001	B1	N043° 07' 50.05"	W085° 40′ 34.94″	746'	18'	764'							
1002	B2	N043° 07' 50.04"	W085* 40' 34.15"	746'	18'	764'							
1003	В3	N043° 07' 49.53"	W085* 40' 34.16"	746'	18'	764'							
1004	B4	N043° 07' 49.53"	W085° 40' 34.94"	746'	18'	764'							
1005	B5	N043° 07' 49.79"	W085° 40' 34.94"	746'	27'	773'							
1006	B6	N043° 07' 49.79"	W085° 40' 34.16"	746'	27'	773'							

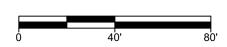
NOTES

 ALL CONSTRUCTION WILL BE DONE IN ACCORDANCE WITH FAA AC 150/5370-2G -OPERATIONAL SAFETY ON AIRPORTS DURING CONSTRUCTION.





WORK AREA DETAIL



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DRAWN	DATE	BY	S	Ν	0	1	S	1	٧	Ε	R		NO.
C.M.S.													
DATE APR. '25													
APR. '25													
CHECKED													
B.J.M.													
APR. '25													
APR. '25													

Prein&Newhof
Engineers - Surveyors - Environmental - Laboratory

PAUL C. MILLER — SPARTA AIRPORT
SPARTA, MICHIGAN

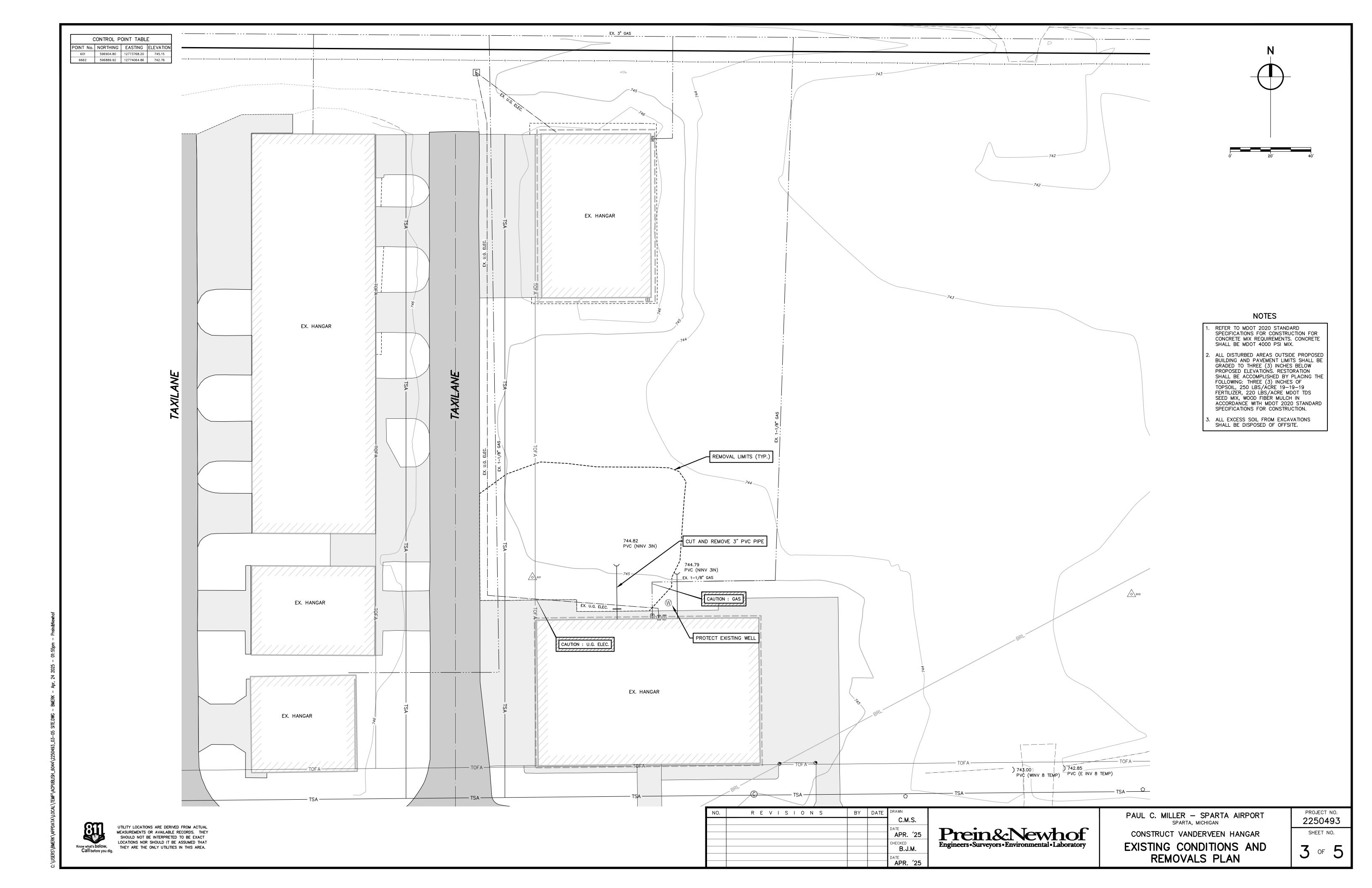
CONSTRUCT VANDERVEEN HANGAR

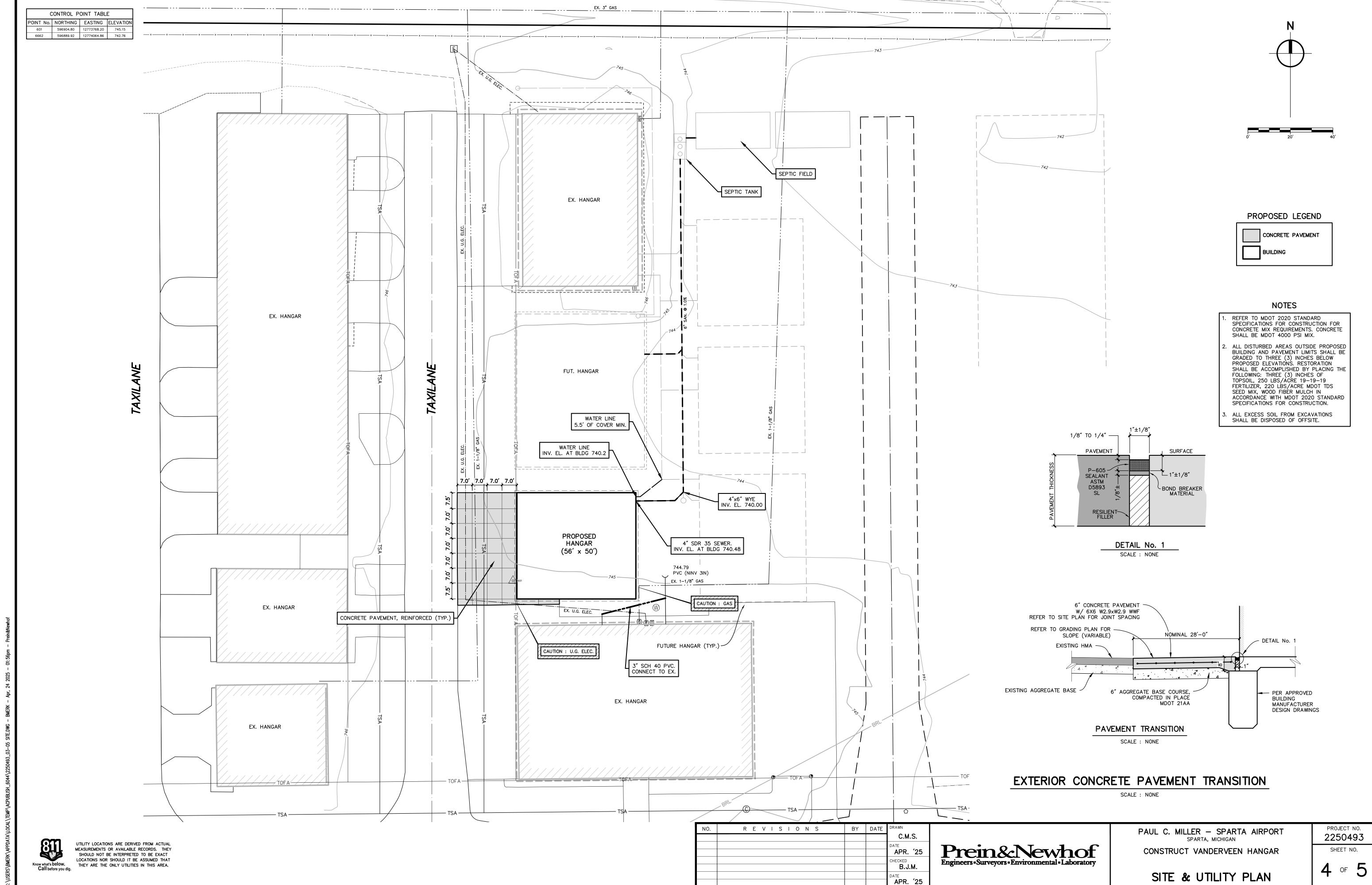
CONSTRUCTION SAFETY

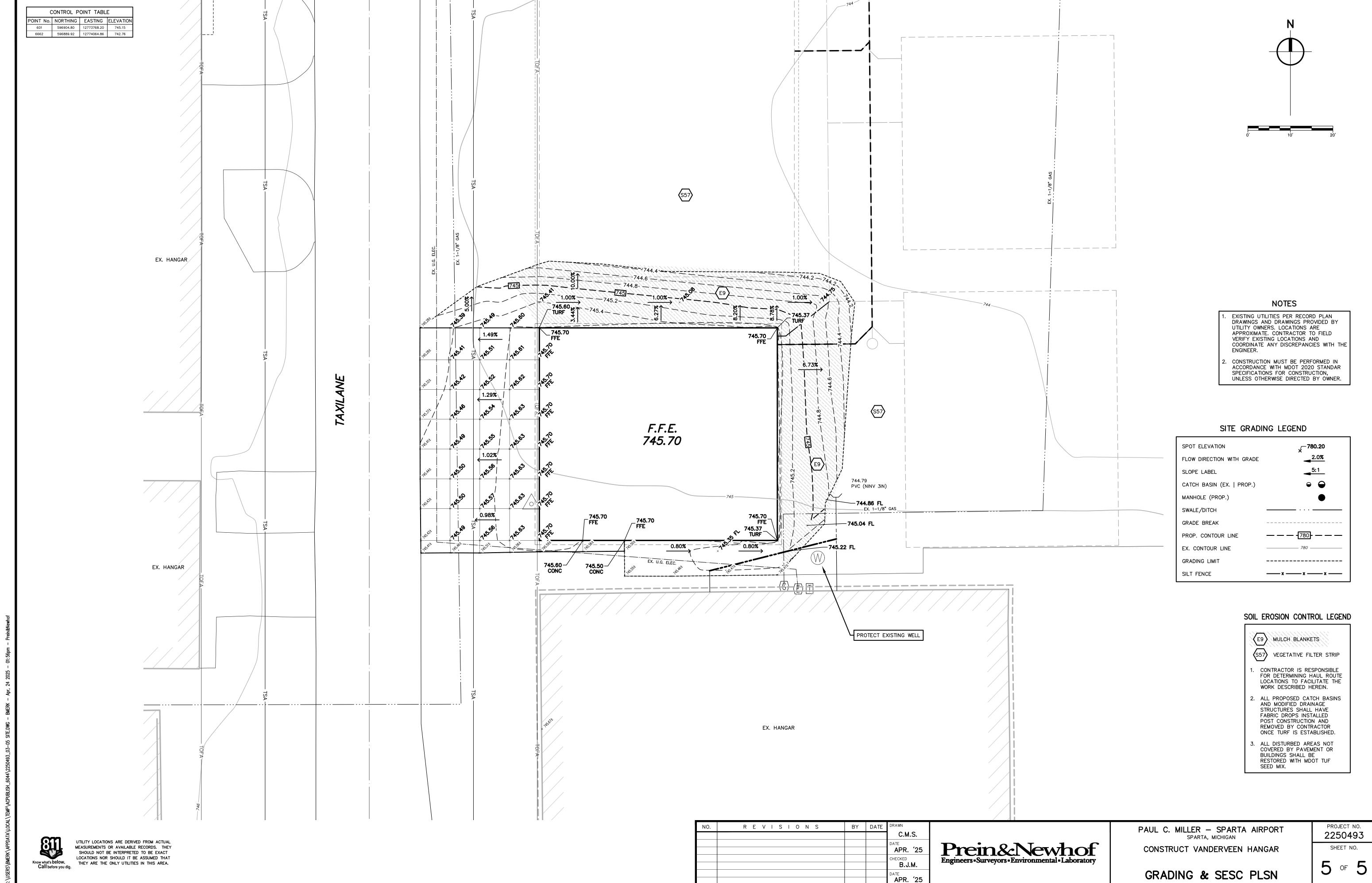
& PHASING PLAN

PROJECT NO.
2250493
SHEET NO.

2 of 5







ABBREVIATION LEGEND

FTG - FOOTING

SF - STEP FOOTING (LOCATION)

CONC - CONCRETE

WWM - WELDED WIRE MESH

CMU - CONCRETE MASONRY UNIT (CONCRETE BLOCK)
WCJ - MASONRY/CONCRETE WALL CONTROL JOINT

STL - STRUCTURAL STEEL OR STEEL

O.C. - ON CENTER (SPACING)

PSI - POUNDS PER SQUARE INCH (STRENGTH)

TYP - TYPICAL

X - READ AS 'BY'

CLR - CLEAR

SQ - SQUARE

UNO - UNLESS NOTED OTHERWISE

TD - TREATED, PRESSURE TREATED PER AWPA SPECS, GROUND CONTACT

CONT - CONTINUOUS

W/ - WITH

W/OUT - WITH OUT

A. BOLTS - ANCHOR BOLTS OR BOLT

CONCRETE NOTES

TYPICAL 28 DAY CONCRETE COMPRESSIVE STRENGTH (F'C).

LOCATION: F'C (PSI) SLAB ON GRADE **FOOTINGS**

NOTE: ALL CONCRETE SHALL BE NORMAL WEIGHT UNLESS NOTED OTHERWISE.

REINFORCING STEEL: ASTM A615, GRADE 60. MINIMUM LAP SHALL BE 40 BAR DIAMETERS OR 24

WELDED WIRE FABRIC: ASTM A 185 OR ASTM A 497. LAP ALL EDGES 1'-0" MESH MINIMUM.

CONCRETE COVER: FOOTINGS 3", SLABS 1 1/2" (U.N.O.).

ALL FOOTINGS SHALL REST EITHER ON UNDISTURBED SOIL OR A MANUALLY OPERATED VIBRATORY SLED OR TAMPER SHOULD BE USED TO DENSIFY ANY SOILS IN THE BOTTOM OF THE FOOTING TRENCHES LOOSENED DURING THE EXCAVATION OPERATION.

CONTRACTOR IS RESPONSIBLE FOR ADEQUATELY PROTECTING ALL EXCAVATION SLOPES.

- NO BACKFILLING AGAINST FOUNDATION WALLS SHALL BE DONE UNTIL CONCRETE HAS ATTAINED 75 DAY STRENGTH. PROVIDE TEMPORARY BRACING FOR WALLS SUSTAINING MORE THAN 3'-6" OF EARTH PRESSURE. THIS BRACING TO REMAIN UNTIL SLABS ON GRADE OR FLOOR FRAMING SUPPORTING THE WALL HAVE BEEN POURED AND SET.
- ALL CONTINUOUS HORIZONTAL REINFORCING AND VERTICAL WALL REINFORCING SHALL BE LAPPED ACCORDING TO LAP SPLICE AND EMBEDMENT REQUIREMENTS PER ACI 318, LATEST EDITION.
- REINFORCEMENT SHALL BE SECURELY HELD IN PLACE WHILE PLACING CONCRETE. IF REQUIRED. ADDITIONAL BARS AND STIRRUPS SHALL BE PROVIDED BY THE CONTRACTOR TO FURNISH SUPPORT
- 10. FOR WATERPROOFING DETAILS AND LOCATIONS, SEE MANUFACTURER'S DRAWINGS
- DOWELS SHALL MATCH WALL REINFORCING.
- CONTRACTOR SHALL MAKE NO DEVIATIONS FROM DESIGN DRAWINGS WITHOUT WRITTEN APPROVAL OF THE PROJECT ENGINEER.
- 13. STRUCTURAL CONCRETE SHALL CONFORM TO ACI 301 AND HAVE THE FOLLOWING SLUMPS AND AGGREGATE REQUIREMENTS

LOCATION SLUMP MAX AGGREGATE **FOOTINGS** 1" ASTM #57 SI ABS 1" ASTM #57 ALL COURSE GRANITE SHALL BE CRUSHED GRANITE.

- ALL REINFORCING STEEL SHALL BE DETAILED, FABRICATED AND INSTALLED IN ACCORDANCE WITH ACI 318 AND ACI DETAILING MANUAL, ACI-315 LATEST EDITION.
- SHOP DRAWINGS FOR PLACEMENT SHALL BE SUBMITTED FOR REVIEW PRIOR TO REBAR FABRICATION UNLESS APPROVED OTHERWISE BY PROJECT ENGINEER
- 16. NO REINFORCING BARS SHALL BE CUT TO ACCOMMODATE THE INSTALLATION OF ANCHORS, EMBEDS OR OTHER ITEMS 17. USE THE STRUCTURAL DRAWINGS INCLUDING REVISIONS AND ADDENDA IN CONJUNCTION WITH
- REVIEWED SHOP DRAWINGS FOR PLACEMENT OF REINFORCING.
- 18. AT CHANGES IN DIRECTION OF CONCRETE WALLS, BEAMS AND STRIP FOOTINGS, PROVIDE CORNER BARS OF SAME SIZE AND QUANTITY (U.N.O.) AS HORIZONTAL STEEL. REFER TO TYPICAL DETAIL.
- 19. PLACE CONCRETE PER ACI 304. USE INTERNAL MECHANICAL VIBRATION FOR ALL CONCRETE. LIMIT MAXIMUM FREE FALL DROP OF CONCRETE TO 6'-0" FOR #57 AGGREGATE AND 8'-0" FOR #8 AGGREGATE. ALL PRECAUTIONS SHOULD BE TAKEN TO AVOID SEGREGATION OF CONCRETE DURING PLACEMENT
- 20. SAW CUT ALL SLABS NOT LESS THAN 1/4 SLAB DEPTH, CUT SHALL BE MADE AS SOON AS POSSIBLE WITHOUT DISLODGING THE COURSE AGGREGATE. SAME DAY AS PLACEMENT.

TIMBER FRAMING NOTES

- ALL TIMBER CONSTRUCTION SHALL BE IN ACCORDANCE WITH AITC SPECIFICATIONS AND SHALL BE INSTALLED IN ACCORDANCE WITH THE CURRENT EDITION OF THE WOOD FRAMED CONSTRUCTION MANUAI
- ALL TIMBER FRAMING. UNLESS NOTED OTHERWISE. SHALL BE NOT LESS THAN #2 SYP OR SPF KILN DRIED WITH MINIMUM PROPERTIES OF: (FB=1300 PSI, FT=675 PSI, FC=1200 PSI)
- ALL ENGINEERED TIMBER SHALL HAVE MINIMUM PROPERTIES OF: (FB=2800 PSI, FT=2600 PSI, FC=2400
- ANY AND ALL TIMBERS EXPOSED TO THE EARTH, WEATHER OR IN CONTACT WITH CONCRETE OR MASONRY COMPONENTS OR WITHIN EIGHT (8) INCHES OF EXPOSED GRADE SHALL BE TREATED IN ACCORDANCE WITH CURRENT AWPA STANDARDS
- STRUCTURAL POSTS EMBEDDED IN THE GROUND SHALL BE TREATED IN ACCORDANCE WITH AWPA U1 COMMODITY SPECIFICATION A. USE CATEGORY 4B (UC4B).
- LAMINATED STRUCTURAL POSTS SHALL BE GLUE-LAMINATED OR MECHANICALLY-LAMINATED IN ACCORDANCE WITH ANSI/ASAE/NFBA EP559.2. NO FIELD LAMINATION OF POSTS SHALL BE ALLOWED UNLESS NOTED OTHERWISE HEREIN.
- ENDWALL POSTS SHALL BE CONTINUOUS FROM FOOTING TO RAKE, U.N.O.
- ALL CONNECTORS SHALL BE BY THE SIMPSON STRONGTIE COMPANY UNLESS APPROVED OTHERWISE BY THE PROJECT ENGINEER GOD FINISHES
- ALL FLOOR/ROOF BRACING, BLOCKING AND CONNECTIONS SHALL BE BY THE TRUSS OR ENGINEERED COMPONENT MANUFACTURER
- ALL MULTIPLE PLY GIRDERS SHALL BE GLUED AND NAILED TOGETHER WITH THREE ROWS OF 16D NAILS AT 8" O.C. PER ROW AND PER LAYER OR PLY.
- SUPPORT ALL JOISTS AND BEAMS ON JOIST AND BEAM HANGERS. NAILERS SHALL NOT BE PERMITTED WITHOUT PRIOR AUTHORIZATION FROM ENGINEER.
- THE GC SHALL ANTICIPATE AND PROVIDE INTERIOR GIRTS, FRAMING, OR BLOCKING AS MAY BE REQUIRED TO PROVIDE A SMOOTH SURFACE FOR THE APPLICATION OF INTERIOR FINISHES.
 ALL FASTENERS INTO TREATED WOOD MUST BE HOT DIPPED GALVANIZED OR A FINISH LEVEL
- APPROVED FOR USE BY THE MANUFACTURER WITH TREATED WOOD.
- 14. WHERE NAILS ARE SPECIFIED HEREIN, THE SUBSTITUTION OF APPROVED STRUCTURAL FASTENERS IS ACCEPTABLE. SEE ABOVE FOR MINIMUM FINISH REQUIREMENTS

SITE AND GEOTECHNICAL NOTES

GEOTECHNICAL REPORTS: IF A SPECIFIC REPORT IS NOT ADDRESSED HEREIN THE PLANS HAVE BEEN DESIGNED BASED ON ASSUMPTIONS. IT IS THE SOLE RESPONSIBILITY OF THE OWNER TO RETAIN A QUALIFIED GEOTECHNICAL ENGINEER WHO SHALL PERFORM INVESTIGATIONS TO INSURE THAT THE SOIL CONDITIONS ARE AT LEAST THAT WHICH ARE REQUIRED HEREIN

ANY AND ALL FILL SHALL BE ENGINEERED FILL AND PLACED IN STRICT ADHERENCE WITH THE PROJECT GEOTECHNICAL ENGINEERS REQUIREMENTS. FILL CAN AND WILL INDUCE SETTLEMENTS. PLACING FILL WITHOUT THE DIRECTION OF A GEOTECHNICAL ENGINEER IS PROHIBITED. FILL SHALL BE PLACED IN LIFTS NOT TO EXCEED 8 INCHES, LOOSE MEASURE. EACH LIFT SHALL BE COMPACTED TO WITHIN 95% OF THE MODIFIED PROCTOR MAXIMUM DRY DENSITY PRIOR TO PROCEEDING WITH THE NEXT LIFT

ALL SLABS ON GRADE, UNLESS NOTED OR REQUIRED OTHERWISE BY THE PROJECT GEOTECHNICAL ENGINEER, SHALL BE PLACED ON COMPACTED FILL OR SUBGRADE.

THE GENERAL CONTRACTOR SHALL RETAIN THE SERVICES OF A QUALIFIED SURVEYOR WHO SHALL VERIFY ALL SITE AND BUILDING ELEVATIONS. THE GENERAL CONTRACTOR SHALL INSURE THAT THE LOWEST HORIZONTAL STRUCTURAL MEMBER IS ABOVE ANY AND ALL FEDERAL, STATE AND LOCAL REQUIREMENTS FOR CLEARANCE AND FLOOD ZONE RELATED ISSUES

SHOP DRAWINGS ARE REQUIRED FOR THE FOLLOWING TRADES UNLESS SPECIFICALLY NOTED OTHERWISE. REINFORCING STEEL, STRUCTURAL STEEL, ENGINEERED LUMBER AND TRUSSES. ALL SHOP DRAWINGS SHALL BE REVIEWED AND ALL OUTSTANDING ISSUES RELATED TO COORDINATION AND DIMENSIONS RESOLVED PRIOR TO SUBMITTING TO THE ENGINEER FOR REVIEW. THE GENERAL CONTRACTOR SHALL STAMP ALL SHOP DRAWINGS "APPROVED" PRIOR TO SUBMITTING TO THE ENGINEER

FOUNDATION NOTES

- BACKFILL AND FILL MATERIAL SHALL BE PLACED IN THIN SUCCESSIVE LAYERS, 8" LOOSE MEASUREMENT MAXIMUM, AND EACH LAYER SHALL BE COMPACTED TO AT LEAST 95% OF MAXIMUM LABORATORY DENSITY.
- BACKFILL MATERIAL SHALL CONSIST OF SAND CLAY SOIL AS DIRECTED AND APPROVED BY THE PROJECT GEOTECHNICAL ENGINEER
- SOIL TO BE STRIPPED, COMPACTED AND TESTED IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE SOILS ENGINEER
- CENTER ALL FOOTINGS UNDER THEIR RESPECTIVE COLUMNS OR WALLS UNLESS OTHERWISE SHOWN ON PLANS. MAXIMUM MISPLACEMENT OR ECCENTRICITY - 2".
- HORIZONTAL JOINTS IN FOOTINGS WILL NOT BE PERMITTED.
- WHERE VERTICAL CONSTRUCTION JOINTS OCCUR IN CONTINUOUS FOOTINGS, PROVIDE A MINIMUM CONTINUOUS 2" X 4" KEYWAY ACROSS JOINT FOR EACH 12" OF DEPTH.
- NOTIFY ENGINEER IF SOIL CONDITIONS ARE UNCOVERED THAT PREVENT THE REQUIRED SOIL BEARING PRESSURE FROM BEING OBTAINED
- COORDINATE PLUMBING AND FOUNDATION ELEVATIONS TO MINIMIZE INTERFERENCE. WHERE PLUMBING INTERFERES WITH FOOTING, STEP FOOTING DOWN AS DIRECTED BY ENGINEER.
- EXCAVATING UNDER OR NEAR IN-PLACE FOOTINGS/FOUNDATIONS WHICH DISTURBS THE COMPACTED SOIL BENEATH THE FOOTINGS/FOUNDATIONS WILL NOT BE PERMITTED.
- REINFORCING SHALL BE SUPPORTED ON PRECAST CONCRETE PADS OR METAL CHAIRS
- ALL SLABS SHALL BE PLACED OVER A 10 MIL VAPOR BARRIER (VB). VB SHALL BE INSTALLED IN A SMOOTH CONDITION, LAP ENDS NOT LESS THAN 12 INCHES. REPAIR ANY AND ALL PUNCTURES PRIOR TO CONC. PLACEMENT
- 12. SLAB INSULATION AND RELATED DETAILS ARE TO BE COORDINATED BY THE GC IN ACCORDANCE WITH ANTICIPATED USE AND APPLICABLE CODE

DESIGN CRITERIA

DESIGN BASED ON THE 2021 MICHIGAN BUILDING CODE (WIND/SEISMIC: ASCE-7/16)

ACTUAL SELF WEIGHT

DESIGN LOADS & INFORMATION

BASIC WIND SPEED 105 MPH WIND EXPOSURE CAT EXPOSURE C SEISMIC DESIGN INFORMATION ASCE-7 RISK CATEGORY SITE CLASS SEISMIC DESIGN CATEGORY SEISMIC FORCE RESIST. SYSTEM POST FRAME DESIGN BASE SHEAR 18000 LBS SIMPLE STATIC ANALYSIS PROCEDURE MEZZANINE FLOOR LL 100 PSF MEZZANINE FLOOR DL 20 PSF ROOFIL 20 PSF ROOF DI 9 PSF DECKS & PORCHES LL 80 PSF DECKS & PORCHES DL 20 PSF STAIRS LL 40 PSF GROUND SNOW LOAD 40 PSF IMPORTANCE FACTOR, Is 1.0 THERMAL FACTOR, C_t 1.0 1.0 EXPOSURE FACTOR, Ce ROOF SLOPE FACTOR, Cs. 1 0 FLAT ROOF SNOW LOAD 34 PSF SNOW DRIFT SURCHARGE 26 PSF DISTANCE OF SURCHARGE FROM RIDGE 11 FT 33 PSF LOWER ROOF SURCHARGE

GENERAL NOTES

- STRUCTURAL DRAWINGS SHALL BE USED IN CONJUNCTION WITH ARCHITECTURAL AND MECHANICAL DRAWINGS AND DRAWINGS RELATING TO OTHER TRADES. CONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING AND COORDINATING DIMENSIONS, CLEARANCES, ETC. WITH THE WORK OF OTHER TRADES. IN CASE OF CONFLICT BETWEEN DRAWINGS, THE MORE STRINGENT REQUIREMENT SHALL GOVERN.
- IN CASE OF CONFLICT BETWEEN THE DRAWINGS, NOTES AND SPECIFICATIONS. THE SPECIFICATIONS SHALL GOVERN.
- WORK NOT INDICATED ON A PART OF THE DRAWINGS BUT REASONABLY IMPLIED TO BE SIMILAR TO THAT SHOWN AT CORRESPONDING PLACES SHALL BE REPEATED
- REVIEW ALL PROJECT DOCUMENTS PRIOR TO FABRICATION AND START OF CONSTRUCTION. REPORT ANY DISCREPANCIES TO THE PROJECT ENGINEER PRIOR TO PROCEEDING WITH WORK.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROTECT EXISTING FACILITIES, STRUCTURES AND UTILITY LINES FROM ALL DAMAGE DURING CONSTRUCTION.
- COORDINATE STRUCTURAL AND OTHER DRAWINGS THAT ARE PART OF THE CONTRACT DOCUMENTS FOR ANCHORED, EMBEDDED OR SUPPORTED ITEMS WHICH MAY AFFECT THE STRUCTURAL DRAWINGS
- ALL DETAILS AND SECTIONS ON THE DRAWINGS ARE INTENDED TO BE TYPICAL AND SHALL BE CONSTRUED TO APPLY TO ANY SIMILAR SITUATION ELSEWHERE ON THE PROJECT EXCEPT WHERE A SEPARATE DETAIL IS SHOWN
- USE OF CONTRACT DRAWINGS REPRODUCED IN WHOLE OR ANY PART IN SHOP DRAWING SHALL NOT RELIEVE THE CONTRACTOR NOR SUBCONTRACTORS FROM THEIR RESPONSIBILITY TO ACCURATELY LAYOUT, COORDINATE, DETAIL, FABRICATE AND INSTALL A COMPLETE STRUCTURE
- REVIEW ALL SHOP DRAWINGS FOR CONFORMANCE WITH THE CONTRACT DOCUMENTS AND FOR COMPLETENESS AND ANSWER ALL CONTRACTOR RELATED QUESTIONS. STAMP AND INITIAL ALL SHEETS AS APPROVED PRIOR TO SUBMITTING SHOP DRAWINGS TO ENGINEER FOR REVIEW
- 10. THE GENERAL CONTRACTOR SHALL MAKE NO SUBSTITUTIONS FROM THOSE ITEMS SPECIFIED HEREIN WITHOUT THE EXPRESS WRITTEN PERMISSION OF THE **ENGINEER**
- REFER TO OWNER/GC FOR DIMENSIONS AND CONDITIONS NOT SHOWN HEREIN. 12. THE GC SHALL REVIEW AND APPROVE ALL DIMENSIONS SHOWN HEREIN PRIOR TO THE START OF WORK. NOTIFY ENGINEER OF ANY DIMENSION OR CONDITION FOUND CONTRARY TO THAT SHOWN
- MICHIGAN BUILDING DESIGN HAS BEEN RETAINED TO PROVIDE SPECIFIC AND LIMITED SERVICES. THESE SERVICES INCLUDE FOUNDATION AND FLOOR PLANS, UPLIFT AND LATERAL FORCE RESISTING SYSTEMS AND REQUIRED DETAILS. NO WORK RELATED TO NON-STRUCTURAL FRAMING OR ELEMENT SIZES HAS BEEN REQUESTED OR PROVIDED



DESIGN WWW.MICHIGANBUILDINGDESIGN.COM

PLANS@MICHIGANBUILDINGDESIGN.COM BUILDING **MICHIGAN**

Specialty Field Hangar

PROJECT NAME:

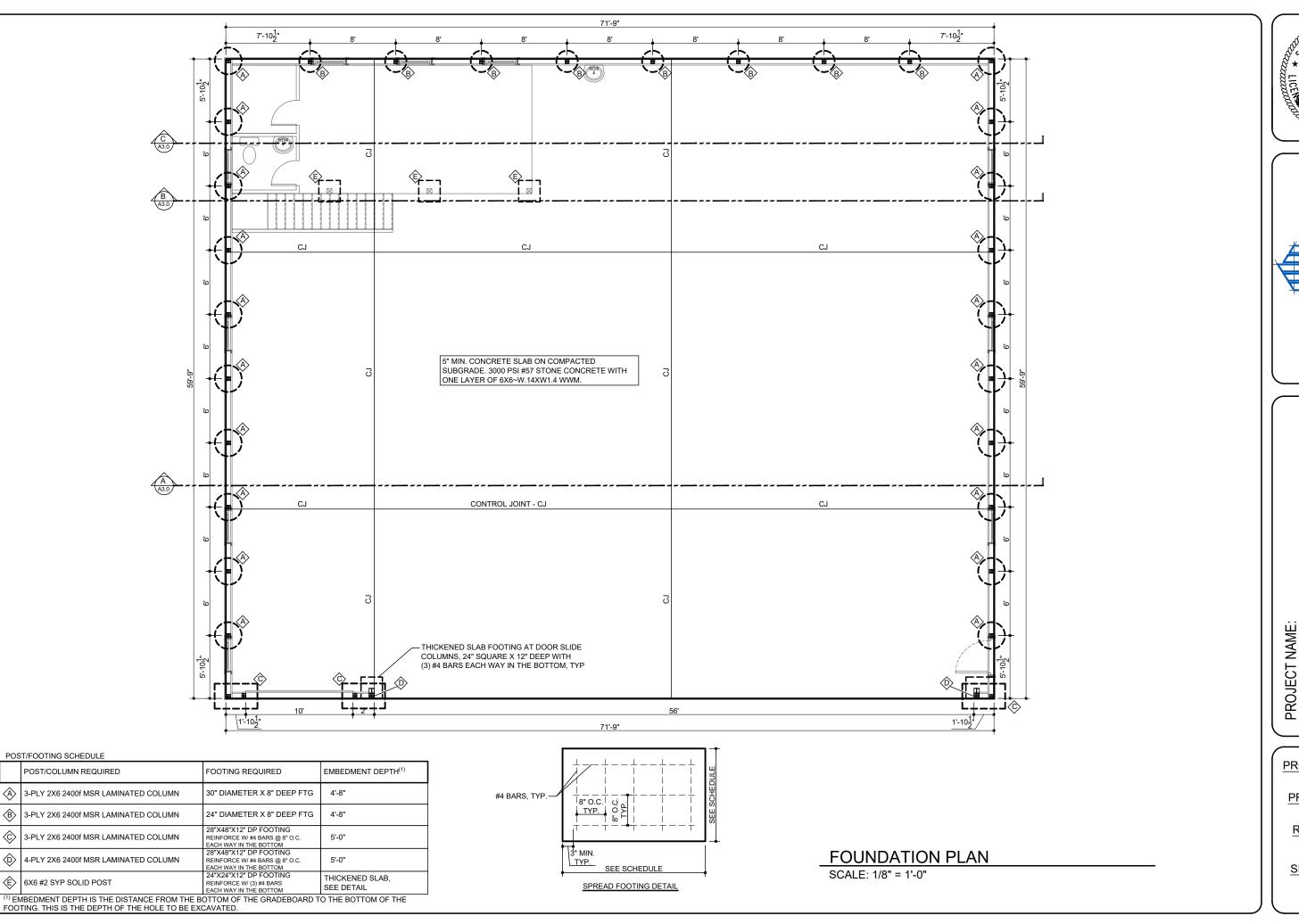
Ave NW

9100

Sparta, MI 49345

PROJECT NUMBER: 25021 PROJECT PHASE: PERMITTING RELEASE DATE:

14 May 2025 SHEET NUMBER:





MICHIGAN BUILDING DESIGN 231.577.9523 PLANS@MICHIGANBUILDINGDESIGN.COM

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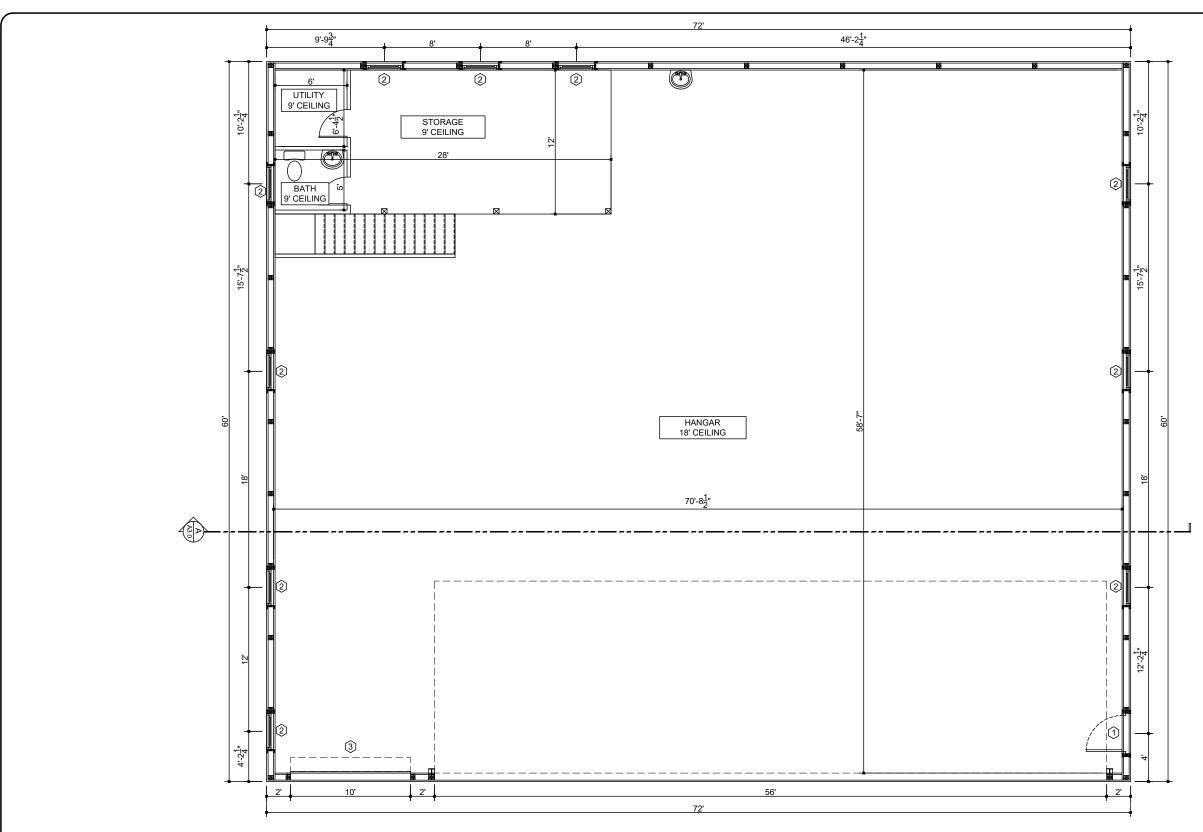
Specialty Field Hangar

PROJECT NUMBER: 25021 PROJECT PHASE: **PERMITTING** RELEASE DATE:

9100 Vinton Ave NW Sparta, MI 49345

14 May 2025

SHEET NUMBER:



OPENING SCHEDULE

- 1 ENTRY DOOR 3068 (3'-0" WIDE X 6'-8" TALL)
- ② WINDOW 3040 (3'-0" WIDE X 4'-0" TALL)
- (3) ROLL UP DOOR 100120 (10'-0" WIDE X 12'-0" TALL)

FIRST FLOOR PLAN

SCALE: 1/8" = 1'-0"



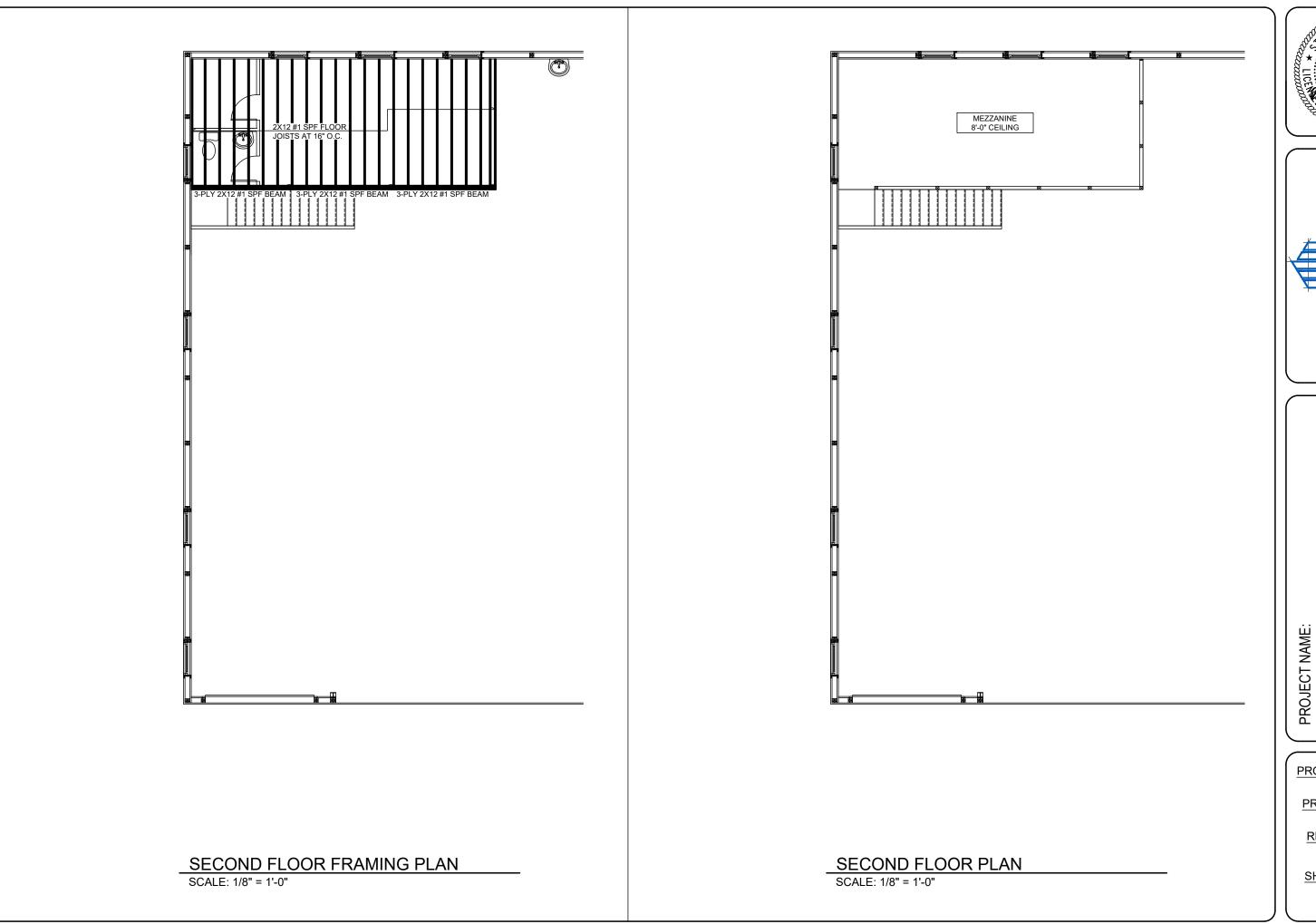
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9100 Vinton Ave NW Sparta, MI 49345

PROJECT NUMBER:
25021
PROJECT PHASE:
PERMITTING
RELEASE DATE:
14 May 2025
SHEET NUMBER:

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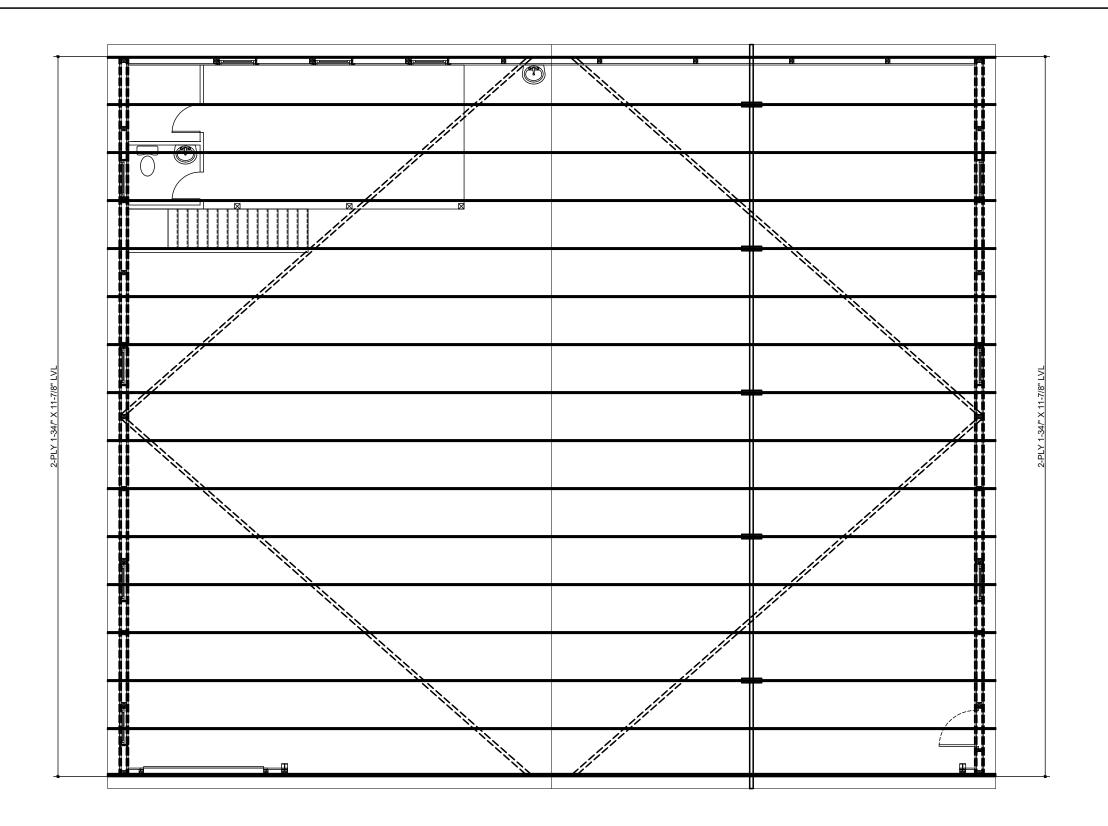
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PROJECT NUMBER: 25021 PROJECT PHASE: PERMITTING RELEASE DATE: 14 May 2025

SHEET NUMBER:



DRAWING LEGEND

ROOF TRUSS OR RAFTER ABOVE

---- GIRDER

□==== WIND BRACE

ROOF PLAN

SCALE: 1/8" = 1'-0"



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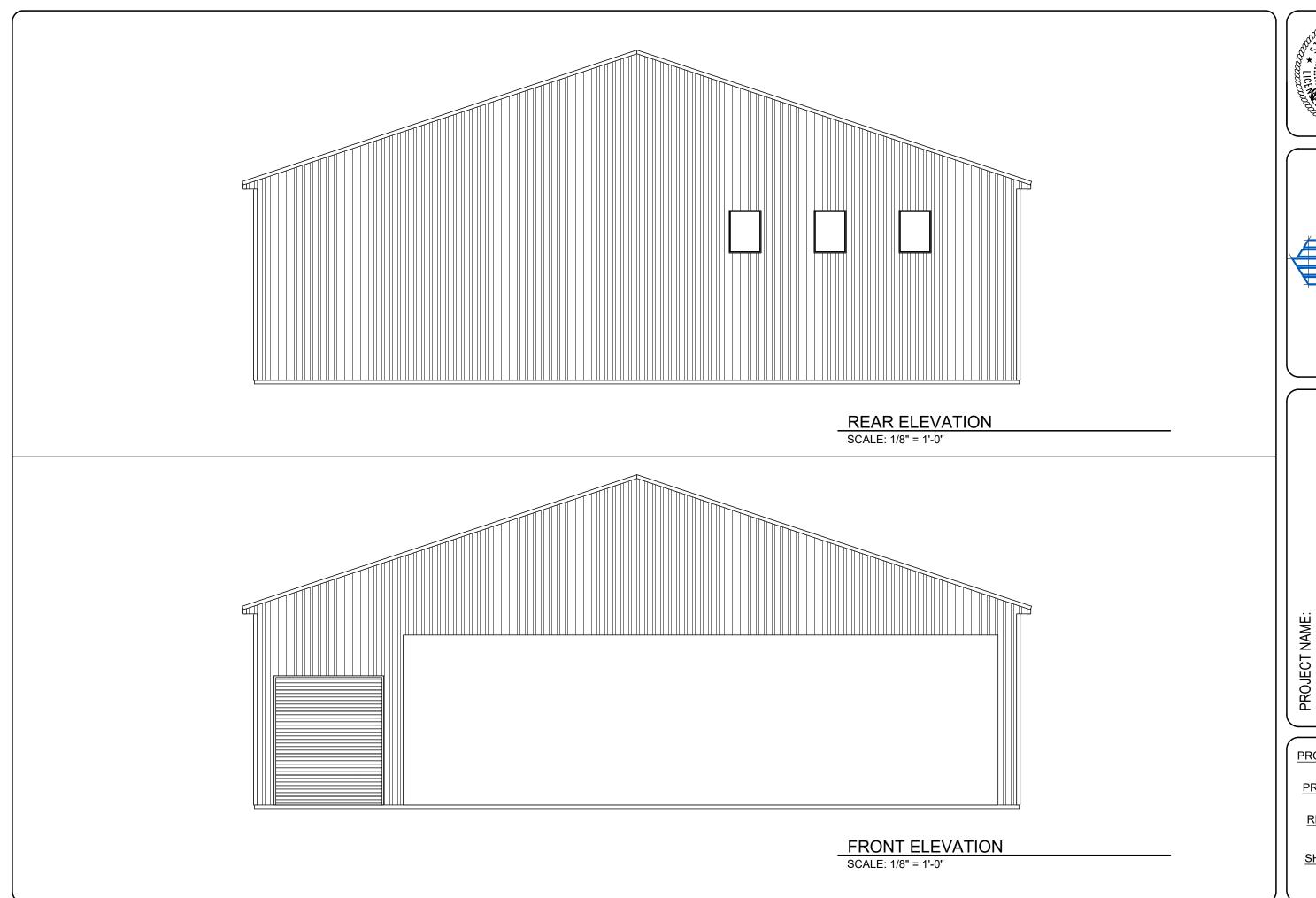
Specialty Field Hangar PROJECT NAME:

9100 Vinton Ave NW Sparta, MI 49345

PROJECT NUMBER: 25021 PROJECT PHASE: PERMITTING RELEASE DATE:

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PROJECT PHASE:
PERMITTING
RELEASE DATE:
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SHEET NUMBER:

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	* LICENTON
	#
RIGHT ELEVATION SCALE: 1/8" = 1'-0"	
LEFT ELEVATION SCALE: 1/8" = 1'-0"	<u>R</u> <u>SI</u>



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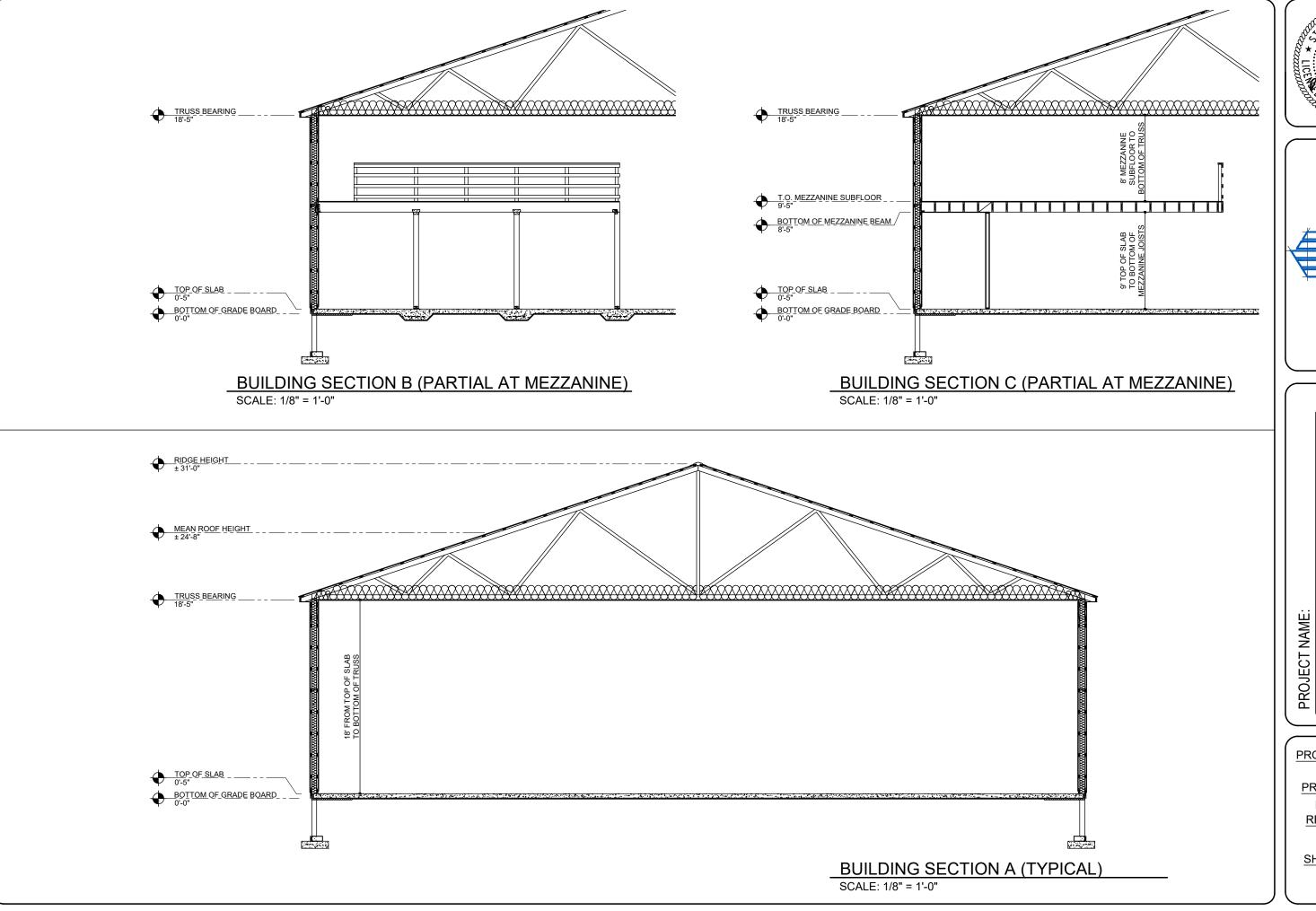
9100 Vinton Ave NW Sparta, MI 49345

PROJECT NUMBER:

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PROJECT PHASE:
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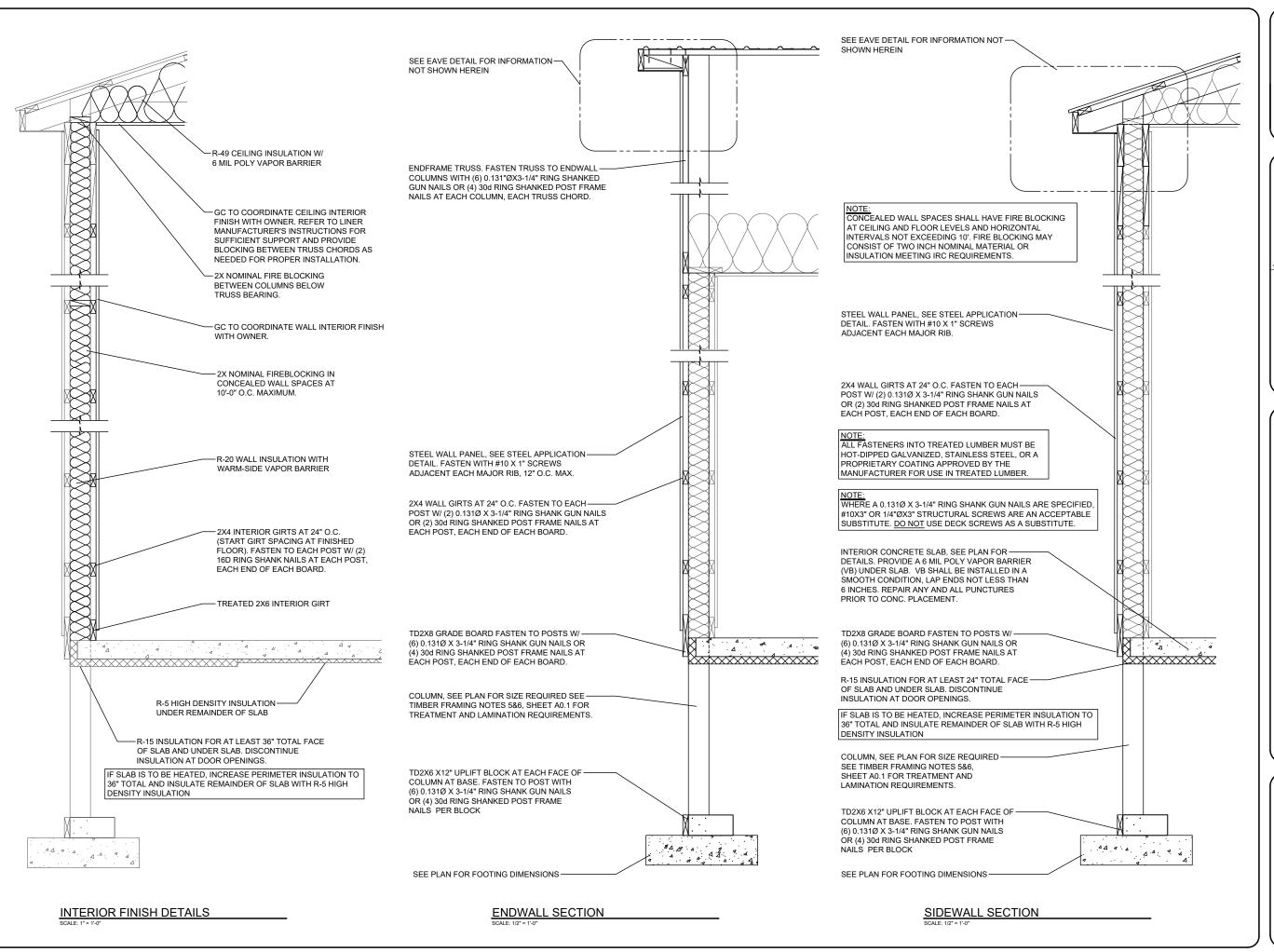
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PROJECT NUMBER: PROJECT PHASE: PERMITTING RELEASE DATE: 14 May 2025 SHEET NUMBER:

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PROJECT NAME: Specialty Field Hangar

PROJECT NUMBER: 25021 PROJECT PHASE:

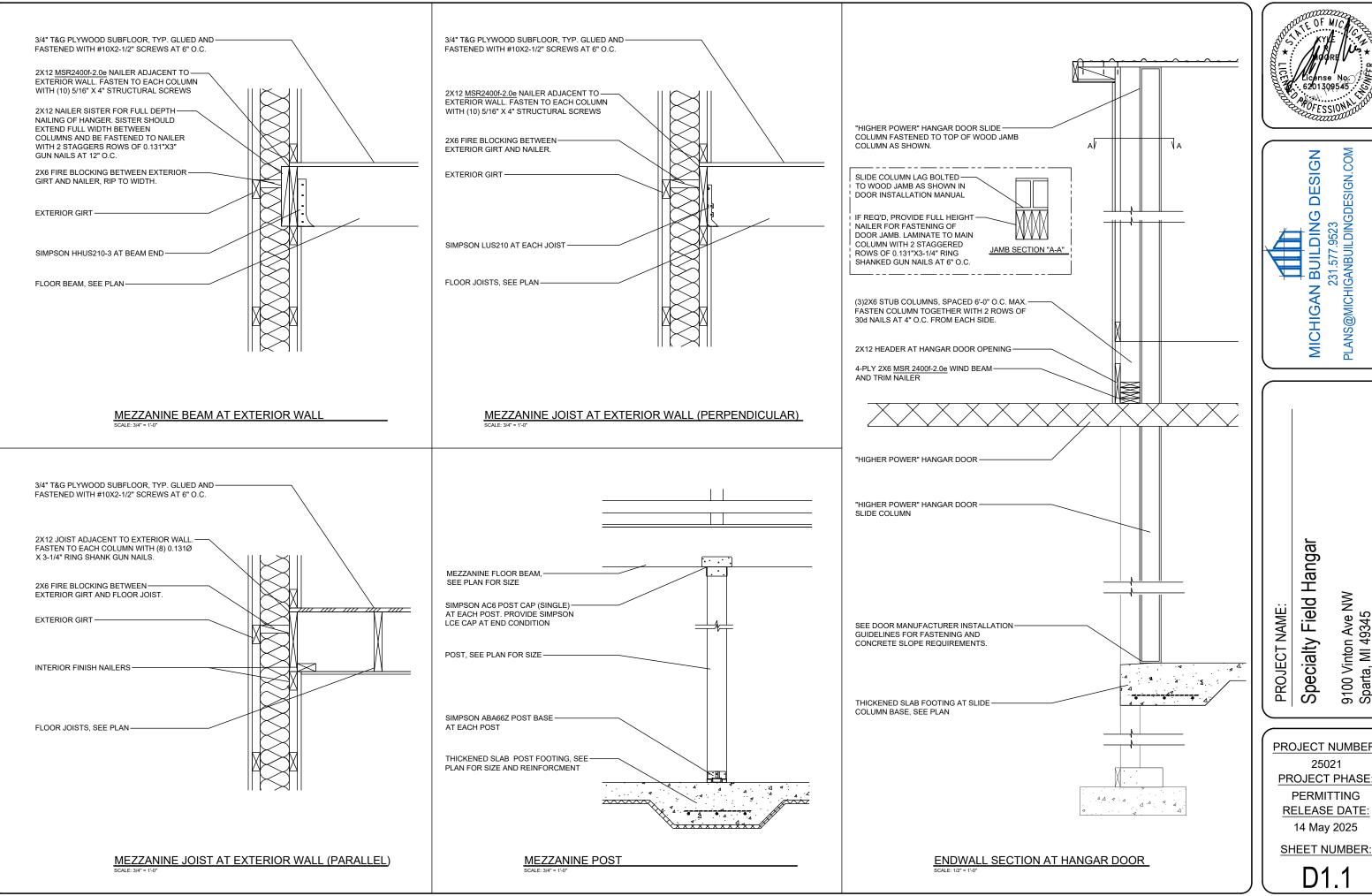
9100 Vinton Ave NW Sparta, MI 49345

PERMITTING RELEASE DATE:

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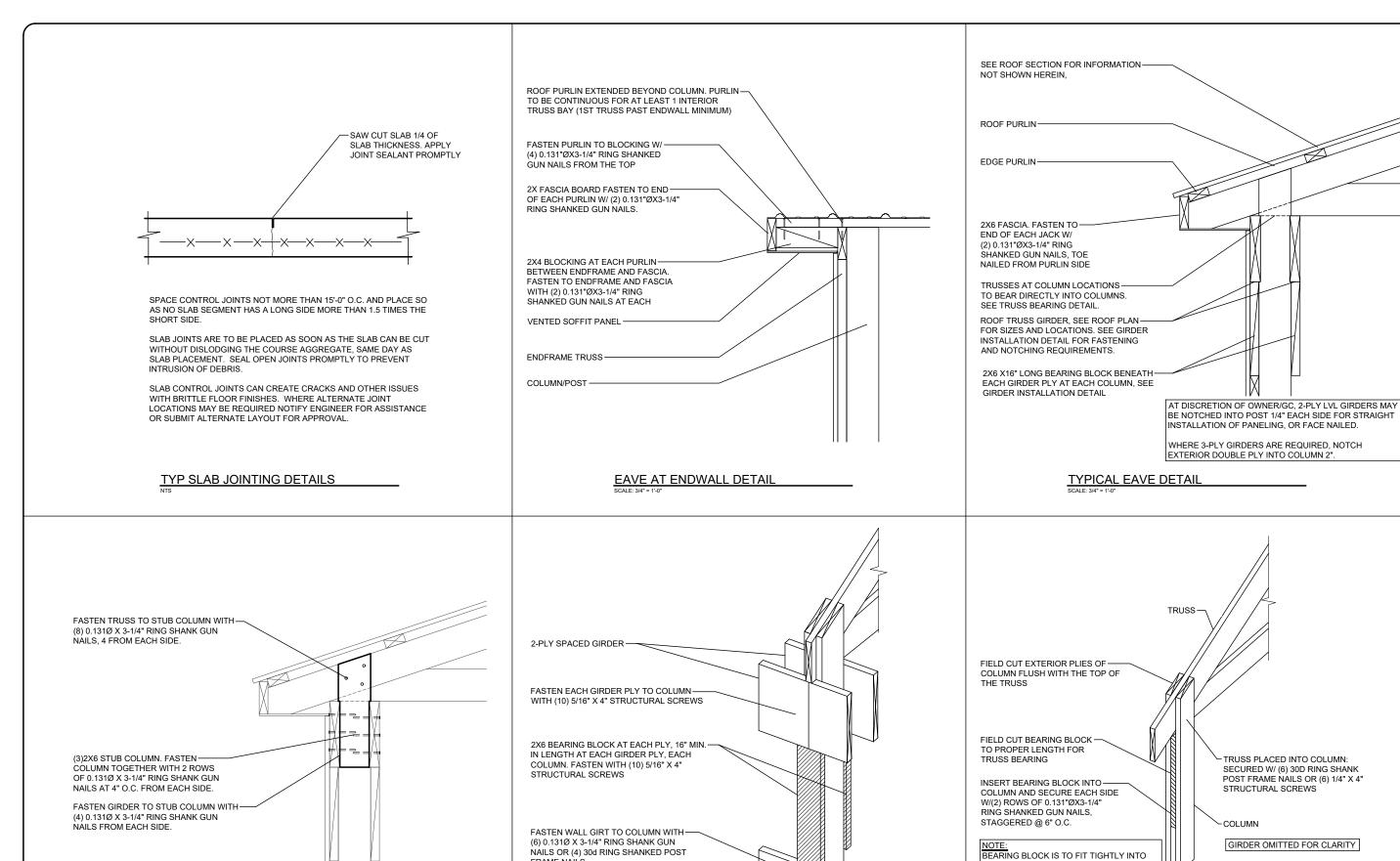
Specialty Field Hangar PROJECT NAME:

PROJECT NUMBER: 25021 PROJECT PHASE:

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FRAME NAILS

SEE EAVE AT SIDEWALL DETAIL FOR

INFORMATION NOT SHOWN HEREIN

INTERMEDIATE TRUSS TO GIRDER CONNECTION

WHERE GIRDERS ARE SPLICED AT COLUMN, PROVIDE

GIRDER INSTALLATION DETAIL

HALF OF THE REQUIRED FASTENERS IN EACH



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COLUMN FOR FULL TRUSS SUPPORT.
RECOMMENDED PROCEDURE IS TO

INSTALL TRUSS AT REQUIRED HEIGHT WITH THE STRUCTURAL SCREWS OR

NAILS, THEN MEASURE, CUT AND INSTALL

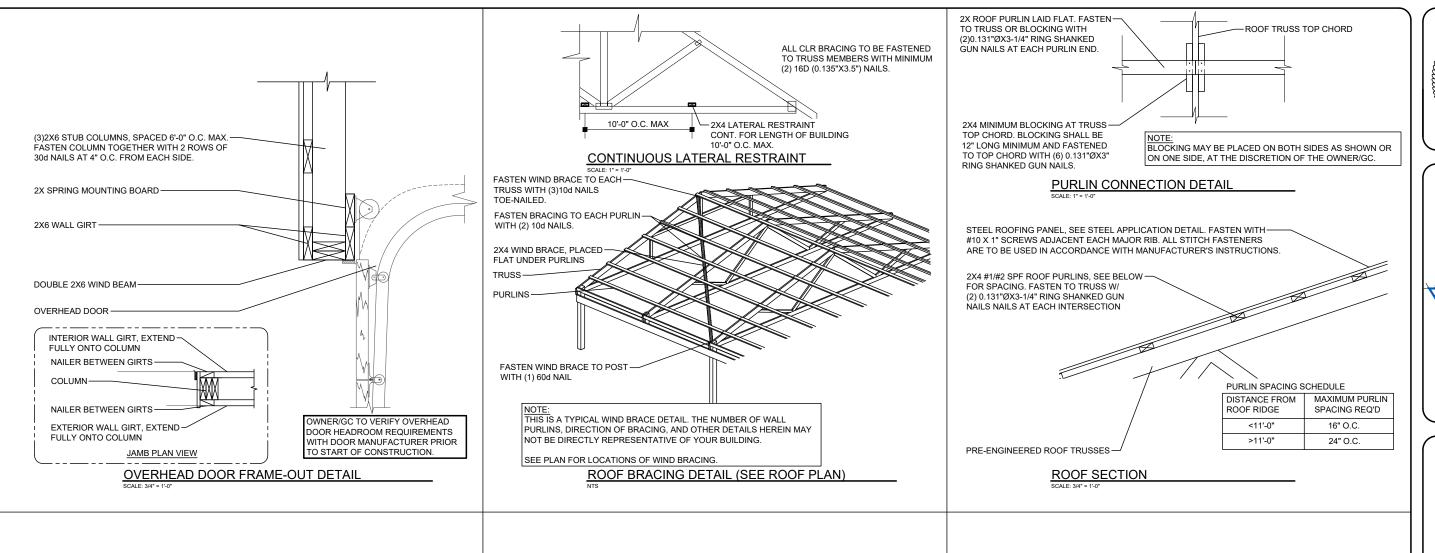
THE BEARING BLOCK FOR AN ACCURATE

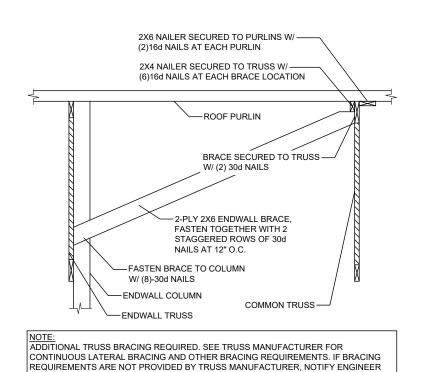
FIT. BEARING BLOCK SHOULD BE TAPPED INTO PLACE, NOT FIT LOOSELY.

TRUSS INSTALLATION AT COLUMN DETAIL

14 May 2025

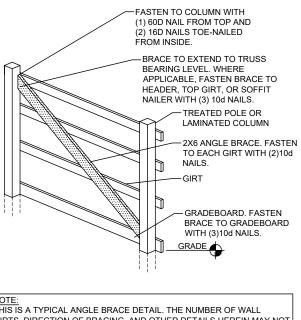
SHEET NUMBER:





PRIOR TO START OF WORK AND ANTICIPATE ADDITIONAL BRACING.

ENDWALL COLUMN BRACING



THIS IS A TYPICAL ANGLE BRACE DETAIL. THE NUMBER OF WALL GIRTS, DIRECTION OF BRACING, AND OTHER DETAILS HEREIN MAY NOT BE DIRECTLY REPRESENTATIVE OF YOUR BUILDING.

SEE PLAN FOR LOCATIONS OF ANGLE/LATERAL BRACING. THE HIGH END OF THE BRACING SHALL BE CLOSEST TO THE NEAREST PERPENDICULAR EXTERIOR WALL.

ANGLE BRACE DETAIL

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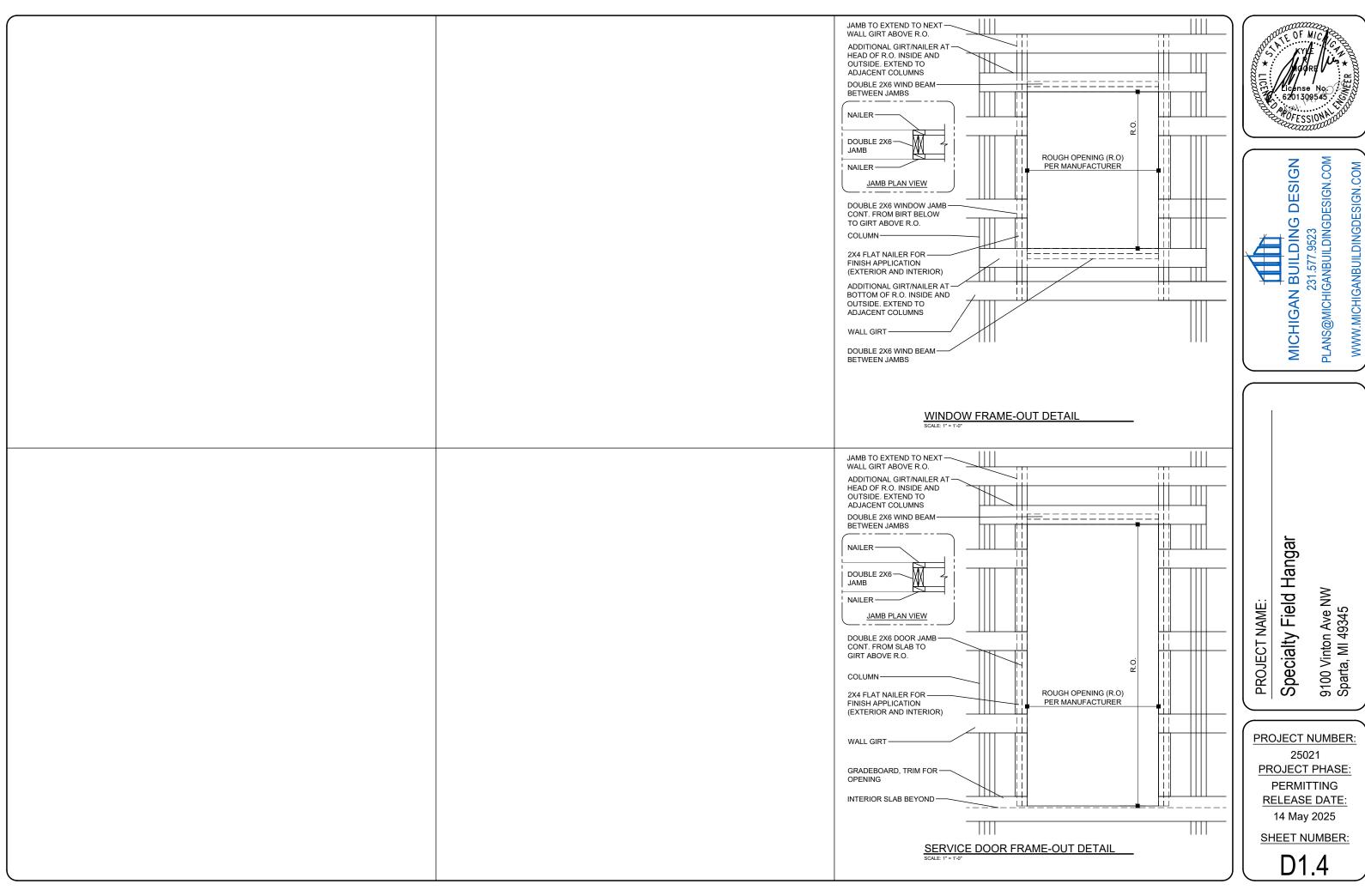
WWW.MICHIGANBUILDINGDESIGN.COM

PROJECT NUMBER: 25021 PROJECT PHASE: **PERMITTING**

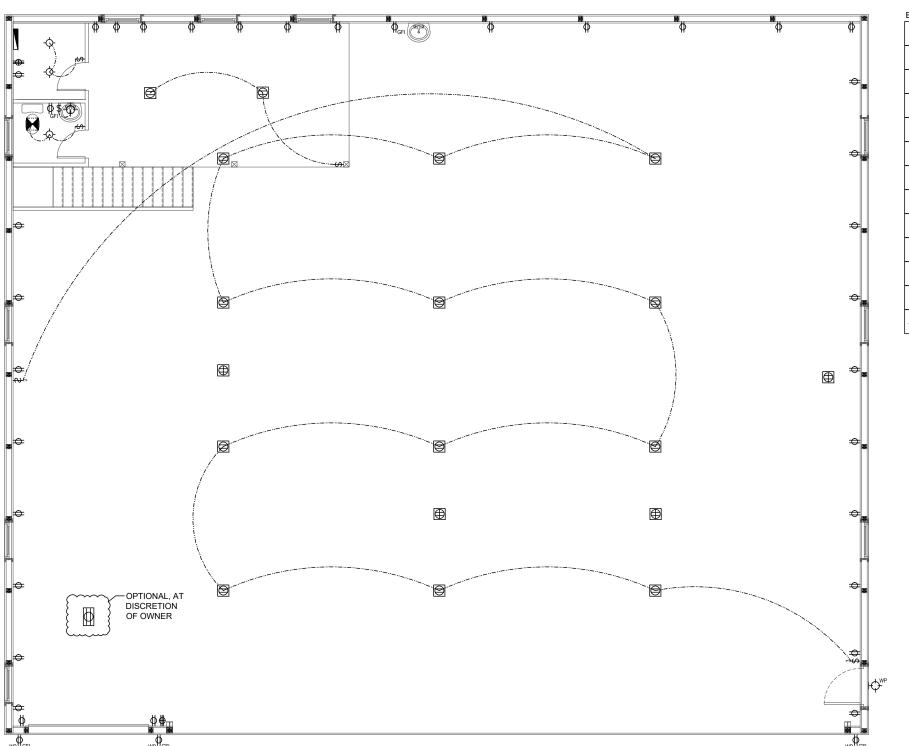
9100 Vinton Ave NW Sparta, MI 49345

RELEASE DATE: 14 May 2025

SHEET NUMBER:







ELECTRICAL LEGEND

ф	QUADPLEX CONVENIENCE OUTLET 48" OFF FLOOR, IN CONDUIT
ф	GROUND FAULT CIRCUIT INTERRUPTER DUPLEX OUTLET
#	220V OUTLET
	DUPLEX OUTLET IN FLOOR OR CEILING
(QUADPLEX OUTLET IN FLOOR OR CEILING
\$	WALL SWITCH
-\$	THREE-WAY WALL SWITCH
ф	PENDANT OR CEILING MOUNTED LIGHT FIXTURE
ф	WALL MOUNTED LIGHT FIXTURE
Φ	WEATHERPROOF WALL MOUNTED LIGHT FIXTURE
M	EXHAUST FAN (TO EXTERIOR)
Ф	GARAGE DOOR OPENER
_	200A ELECTRIC PANEL

PROJECT NAME:

Specialty Field Hangar

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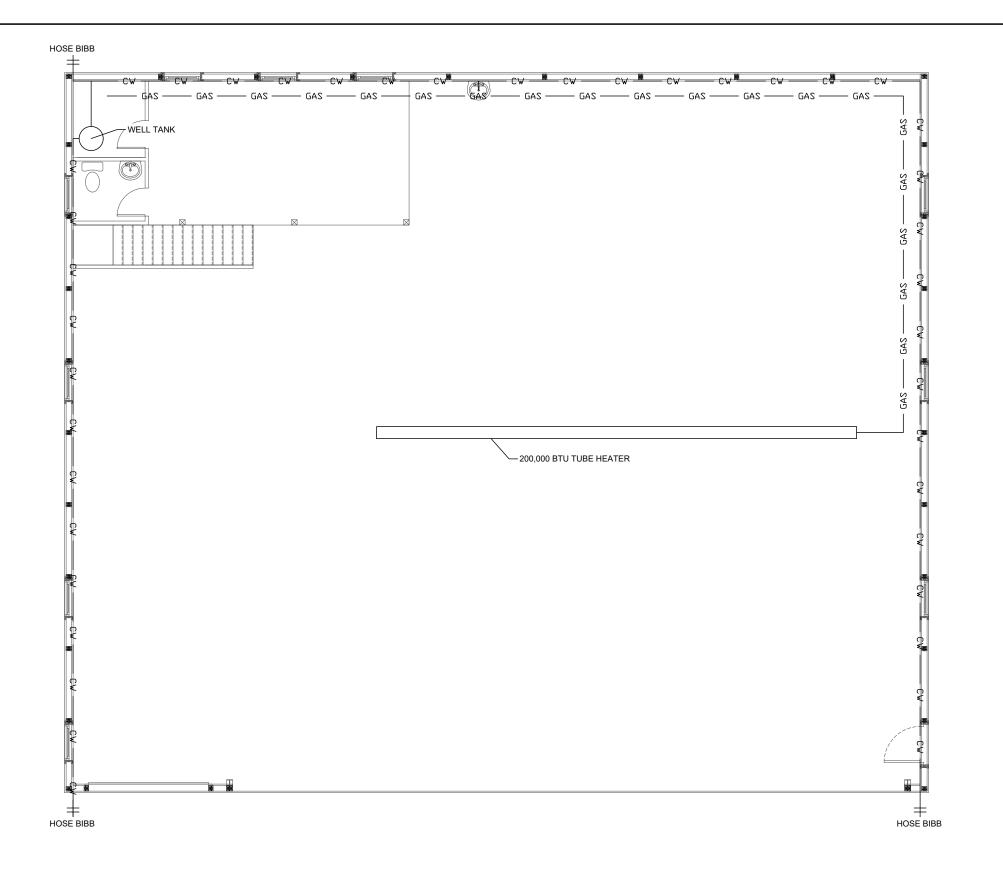
PROJECT NUMBER: 25021 PROJECT PHASE: PERMITTING RELEASE DATE: 14 May 2025

9100 Vinton Ave NW Sparta, MI 49345

SHEET NUMBER:

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ELECTRICAL PLAN SCALE: 1/8" = 1'-0"



PROJECT NAME:

Specialty Field Hangar 9100 Vinton Ave NW Sparta, MI 49345

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SHEET NUMBER:

PLUMBING PLAN SCALE: 1/8" = 1'-0"



ACTION MEMO Staff Communication

DATE: June 11, 2025

TO: Village President Whalen and Members of Council

FROM: William Hunter, Director of Public Works

RE: DPW Monthly Update

Water System & Plant Operations

- May 13: Installed existing UPS units at the Water Plant; West Michigan Instrumentation Systems installed new dialer and remote access.
- May 14: Repaired drinking fountain at the Dog Park.
- May 15: Replaced the automatic transfer switch (ATS) for the generator at the Water Plant.
- May 23: Conducted hydrant flushing on the high-pressure side.
- May 14: Distributed the annual Consumer Confidence Report to all water customers.
- May 7: Finalized and distributed internal policy outlining the Village's transition from mechanical disc meters to ultrasonic meters.

Stormwater & Sewer

- June 9: Investigated stormwater outfall on Ecklund Drive. A report will follow.
- May 16: Investigated sinkhole on April Street. The determined cause was damage to the storm line by RLM; an invoice was sent for all associated damages.
- May 21: Completed repairs to the April Street storm system caused by RLM.
- Ongoing: Catch basin cleaning conducted on May 13, 14, 20, 21, 22, 23, 27, 28, and June 5, 10.

Street & Infrastructure

- May 14: Coordinated with a transportation company to ship new leaf collection equipment to Best Equipment.
- May 15: Stafford repaired the water pump on the street sweeper.
- May 21: Met with contractor to obtain an estimate for Sparta Area Rec Authority entrance repairs.
- May 28: Signed contract with OHM for annual bridge inspections.
- May 28: Contractor completed pavement markings in designated parking lots and crosswalks.
- May 29: Removed parking spots in front of the Civic Center to improve pedestrian safety.
- May 30: Installed stone leaching basin at the daycare on Evergreen in preparation for drainage work.

• June 9: Completed site restoration (black dirt/seed) following recent asphalt prep work; asphalt contractor mobilizing after July 4.

Community Outreach & Compliance

- May 14: Mailed the second round of letters to residents with lead service lines targeted for replacement.
- May 16: Developed and published public notices for the Village website, newsletter, and social media.
- May 16: Sent educational stormwater letters to all auto repair facilities within the Village.

Facilities & Parks

- May 21: Staff repaired the Civic Center roof.
- May 21: Repaired electrical mast at the Nash Field outbuilding after carnival damage; Consumers Energy will reconnect service.
- May 25: Installed flower baskets along Division Street.
- Ongoing: Parks maintenance requiring 64–74 staff hours per week.

Support to Other Agencies

- May 20: Collected water samples at the Airport.
- May 28: Used a Vac-Con truck to assist Sparta Schools with catch basin maintenance at their bus garage.

Miscellaneous Operations

- May 14: Conducted fire line installation at the Village Complex as part of the Safe Routes to School project.
- June 9: Conducted Village-wide brush and lawn bag pickup.
- June 10: Registered two staff members for three-day CDL training.
- Ongoing: Cleared 137 Miss Dig tickets to date.



ACTION MEMO Staff Communication

DATE: June 12, 2025

TO: Village President Whalen and Members of Council

Jim Lower, Village Manager

William Hunter, Director of Public Works

FROM: Conrad Bowman, Wastewater Superintendent

RE: Wastewater Treatment Plant - Update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

May 2025 Flow Data

Wastewater Treatment Plant flow:

- 17.866 M gallons treated for the month
- 0.740 M gallons max daily flow
- 0.576 M gallons per day average

Algoma Township flow:

- 1,303,630 gallons treated for the month
- 52,558 gallons max daily flow
- 42,053 gallons per day average

Significant Events/Emergency Callouts:

There were no violations for the month of May.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and interlab splits.
- Updating our laboratory chemical inventory program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program that will improve maintenance schedules.
- We are continuing to collect composite samples and run lab on Old Orchard daily.
- Working with Fleis and Vandenbrink on plant upgrades and design.
- Compiling non-domestic user surveys for EGLE.
- Quarterly Hexavalent Chromium sampling from 5/5 to 5/9.
- Influent pumps 1 and 2 were adjusted with the help of Dubois Cooper on 5/6. Influent pump 1 has an oil leak that we will continue to monitor. All 3 pumps are in need of an overhaul.
- Replaced tubing and connections on ferric system to a more efficient design and easier maintenance.
- Found 1 broken valve in the yard that feeds Digesters 1, 2 and 3. It is in the open position and hopefully won't need to be replaced until the plant upgrade.
- We were able to put backup Digester 3 online on 5/13 after air header and diffuser work.
- Maverick Mechanical started work on Digester 4 on 5/16.
- Added condensate blow-off valves to Digesters 1 and 4 on 5/21.

Please feel free to contact me with any questions or comments. Conrad Bowman 248-882-2873

DDA Director Report June 2025

1. The Town Square project will officially be out for bids next week. It has taken significant coordination to reach this milestone. Our target is to begin construction this summer, with completion anticipated by year-end or early 2026.

- 2. Summer in Sparta work is in full swing, after Town & Country rolls immediately into Concerts and Beer and Brat weekend. Staff has been busy coordinating and working through logistics for these events.
- 3. Another Sparta TODAY newspaper edition is executing this week, and we have another couple pages dedicated to the Journalism class at SHS, which is a great way to engage the youth.
- 4. Social district expansion map draft has been updated and will go to Village Council for consideration of expanding the district.
- 5. Wayfinding Signage project: a preliminary bid of \$11,000 has been received to replace the panels that need updating. We are evaluating other options to both enhance the new items we would like to point out such as public bathrooms, town square, and additional parking in Balyeat Field (that wouldn't necessarily come up in a maps search) but also be conscious of the investment to update the signs.
- 6. Flowers are installed downtown. The hanging baskets have immediately had a major issue fo the bottoms of the baskets splitting. These are the same basket style we've used for a few years without this issue, but we are immediately pulling down the baskets for pedestrian and vehicle safety and are going to replant them into a different pot. The pots that are splitting at the bottom are breaking and falling down. We are purchasing a replacement pot (not the same type of pot, but one that we've used for other areas such as the "flower tree".)
- 7. The Village played a key role in the 223 E. Division Property exchange between two property owners that created an opportunity to construct a bridge behind 223 to the new parking lot in Balyeat Field and an easement for public from the bridge up to the main street on a sidewalk. We are investigating prices to construct potentially yet this summer. If the board approves, this would be a 50% DDA funded project and 50% property owner funded project, and belong to the Village of Sparta as part of the public sidewalk system.
- 8. The annual State of Sparta event was hosted at Stoney Ridge Vineyard's and was a sold out event. The attendees heard updates from municipal and organization leaders on updates in their entity.
- 9. Sparta Community Works (previously known as Rotary) is holding their annual golf outing on June 20. Funds raised will be part of their grant awards they provide small grant support to organizations and individuals doing amazing things in our community.
- 10. The fallen heroes banners up in downtown Sparta and we have had two additional fallen soldiers who will be added to the banners that were found by our historians. These banners will be added immediately to the showcase.



Sparta Police Department

Andrew M. Milanowski Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT May 2025

Crime Report Information:

The "incident Description Count Report" for May 2025 is attached.

Incidents of interest

Officer Jones completed a CSC investigation involving juvenile which resulted in three felony charges and an additional five life offense felony charges out of Kalamazoo County.

Officers Wynbeek and Kusmierski were dispatched to kids breaking into vehicles around town. Two juveniles subjects were located and stolen property was recovered.

Traffic

The "Ticket Offense Report" for May 2025 is attached.

Parking Citations for May

Two (2)

Department Issues

The HVAC system has been installed and working great.

The construction of the new facility has been challenging at times but we are making it work as we know the end result will absolutely worth it.

Officer Zach Bultsma will be leaving us in July as he has taken a full-time position with the Grandville Police Department.

06/12/2025 1

11:44 AM

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Page:

Incident Category Section Report

Report Criteria:

Number	Section/NE	BH 1	2	3	Rpt Date	Description	Location	Officer
CRIME								Count: 1
25-001352	BU				05/02/2025	FRAUD	AMERICAN GAS & OIL, INC 560 E DIVISION/ RIVER RD	SOULES, CALEB, HOWARD
Undefined								Count: 159
25-000085					05/01/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000086	SW BU				05/05/2025	TRESPASS	CARE PLUS TLC 25 IDA RED SUITE A	KUSMIERSKI, TRAVIS
25-000087					05/05/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT $260~\mathrm{W}$ DIVISION ST NW	ALT, BROOKE, L
25-000088					05/06/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000089					05/08/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000090					05/13/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000091					05/15/2025	ENTRY OF PPO FOR 17TH CC	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000092					05/15/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000093					05/16/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000094					05/20/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000095					05/21/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000096					05/23/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000097					05/27/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000098	SW				05/27/2025	CCH FOR CRIMINAL JUSTICE INTERNSHIP		PRICE, DAVE
25-000099					05/27/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000100					05/28/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000101					05/29/2025	LOCAL RECORDS CHECK	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-000102					05/30/2025	CRIMINAL HISTORY CHECKS	SPARTA POLICE DEPARTMENT 260 W DIVISION ST NW	ALT, BROOKE, L
25-001343					05/01/2025	SUSPICIOUS	467 DONNA	BULTSMA, ZACHARY, NEAL
25-001346					05/01/2025	OWI 3RD OFFENSE	BOARD OF EDUCATION OFFICE 465 S UNION	JONES, CALEB
25-001347					05/02/2025	ASSIST KCSO	8818 COUNTRY VIEW	BULTSMA, ZACHARY, NEAL
25-001348					05/02/2025	VERBAL DOMESTIC	28 PROSPECT	BULTSMA, ZACHARY, NEAL
25-001349					05/02/2025	NOISE COMPLAINT	136 CENTENNIAL	BULTSMA, ZACHARY, NEAL
25-001351	СО				05/02/2025	HARASSMENT	FAMILY FARM AND HOME 53 APPLEWOOD/ APPLE JACK CT	SOULES, CALEB, HOWARD

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Incident Category Section Report

Report Criteria:

Number	Section	n/NBH 1 2 3	Rpt Date	Description	Location	Officer
25-001353				CIVIL ISSUE	KCSO NORTH SUB STATION 4191 17 MILE RD	SOULES, CALEB, HOWARD
25-001354			05/02/2025	CIVIL ISSUE	425 E DIVISION	SIETSEMA, ETHAN
25-001355	SW	HS	05/02/2025	SCAM	369 NELSON ST	SIETSEMA, ETHAN
25-001357			05/02/2025	JUVENILES IN PARK PAST DARK	LAMOREAUX PARK 256 PARK	WYNBEEK, LEAH
25-001358	SE	DT	05/03/2025	DROVE WHILE UNLICENSED	DIVISION/ELM	WYNBEEK, LEAH
25-001359			05/03/2025	WELFARE CHECK	KINGS BLVD/S STATE	SIETSEMA, ETHAN
25-001360		BU	05/03/2025	UNFOUNDED ALARM	CASCADE DIE CASTING 9983 SPARTA AVE	SOULES, CALEB, HOWARD
25-001363		BU	05/03/2025	UNFOUNDED ALARM	CASCADE DIE CASTING 9983 SPARTA AVE	SOULES, CALEB, HOWARD
25-001364		BU	05/03/2025	PRIVATE PROPERTY PDA	SPARTA CENTER CHURCH 38 S STATE	SOULES, CALEB, HOWARD
25-001365			05/03/2025	ASSIST AFC	AFC HOME - HOPE NETWORK 118 IDA RED	SOULES, CALEB, HOWARD
25-001368			05/03/2025	SUSPICIOUS SITUATION	DOWNTOWN TRINI'S 148 E DIVISION ST	SIETSEMA, ETHAN
25-001369	SE	HS	05/03/2025	SUSPICIOUS SITUATION	KOVACH 192 CLARK ST/EDWARD ST	SIETSEMA, ETHAN
25-001370			05/03/2025	ASSIST KCSO	470 SCHUTLZ	SIETSEMA, ETHAN
25-001371			05/04/2025	ASSIST KCSO	183 GROVE	WYNBEEK, LEAH
25-001373			05/04/2025	JUVENILE RUNAWAY	156 IDA RED	WYNBEEK, LEAH
25-001374			05/04/2025	ALARM - FALSE	TOTAL WIRELESS 630 S STATE	WYNBEEK, LEAH
25-001375		BU	05/04/2025	TRESPASS	DOLLAR GENERAL 171 E DIVISION/N UNION ST	WYNBEEK, LEAH
25-001376			05/04/2025	LARCENY / MIP	238 S STATE	KUSMIERSKI, TRAVIS
25-001377			05/04/2025	SUSPICIOUS JUVENILES	RIVER/EVERGREEN	KUSMIERSKI, TRAVIS
25-001378			05/05/2025	WELFARE CHECK	68 N STATE	KUSMIERSKI, TRAVIS
25-001379		СО	05/05/2025	PARKING COMPLAINT	64 IDA RED	KUSMIERSKI, TRAVIS
25-001380			05/05/2025	PARKING COMPLAINT	88 OSTMAN	KUSMIERSKI, TRAVIS
25-001381			05/05/2025	PDA	E AVERILL/MAPLE	KUSMIERSKI, TRAVIS
25-001383			05/07/2025	DOMESTIC ASSAULT	584 EDWARD	SOULES, CALEB, HOWARD
25-001384	SE	BU	05/07/2025	ASSIST AT MIDDLE SCHOOL	SPARTA MIDDLE SCHOOL (NEW) 235 E SPARTAN DR/S UNION ST	SOULES, CALEB, HOWARD

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Incident Category Section Report

Report Criteria:

712	L / ALL	ALL	AL	L ALL	03/01/2023 03/31/2023 ALL /	Category
Number	Section/NBH 1	2 3	Rpt Date	Description	Location	Officer
25-001386				CIVIL ISSUE	SPARTA POLICE DEPARTMENT 260 DIVISION W	SOULES, CALEB, HOWARD
25-001387			05/07/2025	ALARM	SPARTA LIBRARY 80 N UNION	SIETSEMA, ETHAN
25-001388	HS		05/07/2025	LOCK OUT	240 W DIVISION	SIETSEMA, ETHAN
25-001389			05/07/2025	ASSIST MSP	M37/O CONNOR	SIETSEMA, ETHAN
25-001390			05/08/2025	ORDIANCE VIOLATION - TRAILER	KINGS BLVD/S STATE	SOULES, CALEB, HOWARD
25-001391	DT		05/08/2025	BROKEN WINDOW	DANCE WITH ME 219 E DIVISION ST	KUSMIERSKI, TRAVIS
25-001392	HS		05/08/2025	ORDINANCE VIOLATION	170 W GARDNER ST/ANDERSON ST	SIETSEMA, ETHAN
25-001393	HS		05/08/2025	VERBAL DOMESTIC	37 PARK LN	SIETSEMA, ETHAN
25-001394	HS		05/08/2025	INFORMATIONAL	185 IDA RED/W GARNER ST	SIETSEMA, ETHAN
25-001396			05/09/2025	ATTEMPTED SCAM	160 BROMAN	JONES, CALEB
25-001397			05/09/2025	DISORDERLY JUVENILES	SPARTA SKATE PARK 164 E GARDNER	KUSMIERSKI, TRAVIS
25-001400	SE BU		05/09/2025	ALARM (UNFOUNDED)	ADMIRAL GAS 206 S STATE/E GARDNER ST	BULTSMA, ZACHARY, NEAL
25-001401			05/09/2025	KCSO ASSIST	SPARTA AIRPORT 9100 VINTON	BULTSMA, ZACHARY, NEAL
25-001402			05/10/2025	VERBAL DOMESTIC	69 ALMA	BULTSMA, ZACHARY, NEAL
25-001403			05/10/2025	ASSIST KCSO	630 SCHULTZ 90	BULTSMA, ZACHARY, NEAL
25-001404	SE BU		05/10/2025	PIO	ADMIRAL GAS 206 S STATE/E GARDNER ST	JONES, CALEB
25-001405			05/10/2025	WELFARE CHECK	171 E GARDNER ST	JONES, CALEB
25-001406			05/11/2025	ASSIST COUNTY	SPARTA AVE/O CONNOR	KUSMIERSKI, TRAVIS
25-001407	HS		05/10/2025	3RD PARTY REPORTING CSC	161 W GARDNER/ANDERSON ST	JONES, CALEB
25-001408			05/10/2025	DRIVING WHILE LICENSE SUSPENDED	E DIVISION/S UNION	PRICE, DAVE
25-001411			05/10/2025	DRIVING VIOLATIONS	S STATE / 12 MILE	BULTSMA, ZACHARY, NEAL
25-001416	NE CO		05/10/2025	DISORDERLY JUVENILES	BALYEAT PARK 190 OLMSTEAD ST	KUSMIERSKI, TRAVIS
25-001418			05/11/2025	VEHICULAR VEBAL DOMESTIC	183 GROVE	JONES, CALEB
25-001419	SW		05/11/2025	CUSTODY STAND BY	SPARTA POLICE DEPARTMENT 260 W DIVISION	JONES, CALEE
25-001420	SW BU		05/11/2025	DRIVING VIOLATIONS	POLICE DEPARTMENT 260 W DIVISION	BULTSMA, ZACHARY, NEAL
25-001423			05/12/2025	SUICIDIAL	126 IDA RED AVE 304	BULTSMA, ZACHARY, NEAL

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Incident Category Section Report

Report Criteria:

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Number	Sectio	n/NBH	1	2	3		Description	Location	Officer
25-001423						05/12/2025	SUICIDIAL	9 CARRIE	BULTSMA, ZACHARY, NEAL
25-001423		HS				05/12/2025	SUICIDIAL	SHANNON GONZALES 89 PEARL/S UNION ST	BULTSMA, ZACHARY, NEAL
25-001425						05/12/2025	ASSIST COUNTY ON BLOCKING PI	3605 10 MILE RD	SOULES, CALEB, HOWARD
25-001426						05/12/2025	RUNAWAY JUVENILE	289 ANDERSON ST	SOULES, CALEB, HOWARD
25-001428	NE	HS				05/12/2025	PARKING VIOLATION	142 GROVE ST	SOULES, CALEB, HOWARD
25-001429	NE	HS				05/12/2025	LARCENY	268 N ASPEN ST	SIETSEMA, ETHAN
25-001431						05/13/2025	ABANDONED VEHICLE	42 WASHINGTON	SOULES, CALEB, HOWARD
25-001432	SW					05/13/2025	VIN INSPECTION	SPARTA POLICE DEPARTMENT 260 W DIVISION	SOULES, CALEB, HOWARD
25-001433	SW					05/13/2025	VIN INSPECTION	SPARTA POLICE DEPARTMENT 260 W DIVISION	SOULES, CALEB, HOWARD
25-001434						05/13/2025	DOMESTIC BETWEEN SISTERS	69 ALMA	KUSMIERSKI, TRAVIS
25-001436						05/13/2025	HARASSING CALLS / TEXTS	83 S ELM	KUSMIERSKI, TRAVIS
25-001440		HS				05/15/2025	ASSIST KCSO	70 GROVE APT 1/N STSTE ST	JONES, CALEB
25-001442						05/14/2025	SCAM PHONE CALL	456 E GARDNER	KUSMIERSKI, TRAVIS
25-001444	SE	BU				05/15/2025	ILLEGAL DUMPING	ADMIRAL GAS 206 S STATE/E GARDNER ST	JONES, CALEB
25-001445						05/15/2025	TRAFFIC HAZARD	363 CLAY	JONES, CALEB
25-001446						05/15/2025	DISORDERLY SUBJECT	409 E DIVISION	JONES, CALEB
25-001447	NE	BU				05/15/2025	UNFOUNDED ALARM	CHOICE ONE BANK 109 E DIVISION/N UNION ST	JONES, CALEB
25-001448		BU				05/15/2025	UNFOUNDED ALARM	VETERANS MUSEUM 75 N UNION/E DIVISION ST	JONES, CALEB
25-001449						05/15/2025	DOMESTIC ASSAULT REPORT	581 EDWARD ST	JONES, CALEB
25-001450						05/15/2025	OUT OF CONTROL 15 YEAR OLD	54 IDA RED 107	WYNBEEK, LEAH
25-001451	NE	DT				05/16/2025	UNFOUNDED ALARM	CHOICE ONE 129 E DIVISION	SOULES, CALEB, HOWARD
25-001452						05/16/2025	SUSPICIOUS VEHICLE	82 CENTENNIAL	SOULES, CALEB, HOWARD
25-001453	SW	BU				05/16/2025	DOG LEFT IN VEHICLE	FAMILY FARE 565 S STATE/12 MILE RD	SOULES, CALEB, HOWARD
25-001455						05/16/2025	SUSPICIOUS SITUATION	M37/ 10 MILE RD SPARTA TWP MI 49345	SIETSEMA, ETHAN
25-001456						05/17/2025	CHILD STUCK IN SWING	LAMOREAUX PARK 256 PARK	KUSMIERSKI, TRAVIS

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Incident Category Section Report

Report Criteria:

Number	Sectio	n/NBH 1	2	3 Rpt Date	Description	Location	Officer
25-001457	NE	DT		05/16/2025	LOST PROPERTY	BALYEAT FIELD 190 OLMSTEAD/N ELM ST	SIETSEMA, ETHAN
25-001458				05/17/2025	UNFOUNDED LARCENY	BALYEAT FIELD 190 OLMSTEAD	WYNBEEK, LEAH
25-001459				05/16/2025	HARASSMENT	DIVISION E AND MAPLE ST	SIETSEMA, ETHAN
25-001460	NW	HS		05/17/2025	PRIVATE PROPERTY ACCIDENT	SPARTA SPORTS COMPLEX 377 N STATE	KUSMIERSKI, TRAVIS
25-001468				05/18/2025	JUVENILES UNDER RAILROAD TRACKS	E DIVISION/LOOMIS	KUSMIERSKI, TRAVIS
25-001469		СО		05/18/2025	SUICIDAL / VERBAL DISPUTE	465 DONNA	KUSMIERSKI, TRAVIS
5-001470				05/19/2025	JUVENILE CSC	LINDSAY RESIDENCE 34 MAPLE	JONES, CALEI
25-001474		HS		05/19/2025	2 CAR PDA	S STATE ST / E SPARTAN DR NW	KUSMIERSKI, TRAVIS
25-001475				05/19/2025	PROPERTY DAMAGE ACCIDENT	STATE/ DIVISION	WYNBEEK, LEAH
25-001477				05/20/2025	HARASSMENT COMPLAINT	571 EDWARD ST	JONES, CALEI
25-001478		HS		05/20/2025	JUVENILE RUNAWAY	135 ORCHARD	JONES, CALEI
25-001480		BU		05/22/2025	LOCKOUT	AMERICAN GAS & OIL, INC 560 E DIVISION/ RIVER RD	SOULES, CALEB, HOWARD
5-001481				05/22/2025	PEACE STANDBY	584 EDWARD	SOULES, CALEB, HOWARD
25-001482	NE	DT		05/21/2025	JUV PICKUP ORDER / RESIST / ESCAPE	ROGERS PARK 152 N STATE ST/GROVE ST	PRICE, DAVE
25-001484	SW	HS		05/21/2025	JUVENILE RUNAWAY	135 ORCHARD DR	SIETSEMA, ETHAN
25-001485				05/22/2025	VIN INSPECTION	SPARTA POLICE DEPARTMENT 260 DIVISION W	SOULES, CALEB, HOWARD
25-001486				05/22/2025	PARKING VIOLATION	547 S UNION	SOULES, CALEB, HOWARD
25-001487		HS		05/22/2025	ASSIST NEWAYGO	45 S UNION	KUSMIERSKI, TRAVIS
25-001488				05/22/2025	EQUIPEMENT INSPECTION	SPARTA POLICE DEPARTMENT 260 DIVISION W	SOULES, CALEB, HOWARD
25-001489		HS		05/22/2025	PROPERTY CHECK	312 BLAKE	SOULES, CALEB, HOWARD
25-001490				05/25/2025	EXPIRED REGISTRATION	M37/ 13 MILE	JONES, CALEI
5-001491				05/23/2025	ASSAULT - DISREGARDED	SPARTA MIDDLE SCHOOL 235 E SPARTAN DR	JONES, CALE
5-001492		HS		05/23/2025	LOCK OUT	100 IDA RED	JONES, CALEI
5-001493	NE				POSSIBLE MDOP	ROGER'S PARK 152 N STATE	JONES, CALEI
5-001502	NE				MALICIOUS COMMUNICATIONS	MAXINES RESTAURANT 370 N STATE	JONES, CALE
25-001509				05/25/2025	FOREIGN DRIVER / TRAFFIC / CCH		PRICE, DAVE
25-001511				05/25/2025	SUSPICIOUS VEHICLE		PRICE, DAVE

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Incident Category Section Report

Report Criteria:

711	L / TLL	TILL	7112	L MEE	03/01/2023 03/31/2023 74EE/	Cutegory
Number	Section/NBH	1 2 3	Rpt Date	Description	Location	Officer
25-001515	HS		05/25/2025	JUVENILE RUNAWAY	135 ORCHARD	JONES, CALEB
25-001516			05/25/2025	WARRANT PICK UP ATTEMPT	156 ANDERSON	WYNBEEK, LEAH
25-001518			05/25/2025	JUVENILES FIGHTING	LAMOREAUX PARK 256 PARK	WYNBEEK, LEAH
25-001519			05/25/2025	SUICIDAL SUBJECT	120 W AVERILL	WYNBEEK, LEAH
25-001520	BU		05/26/2025	SUSPICIOUS VEHICLE	MCDONALD'S 450 W DIVISION	WYNBEEK, LEAH
25-001526			05/27/2025	UNFOUNDED ALARM	250 LIBERTY	SOULES, CALEB, HOWARD
25-001529	SE BU		05/27/2025	MOTORIST ASSIST	AGO GAS STATION 560 E DIVISION	KUSMIERSKI, TRAVIS
25-001530	SW		05/27/2025	TRAFFIC HAZARD	12 MILE /M37	SOULES, CALEB, HOWARD
25-001531			05/27/2025	HIT & RUN	91 W DIVISION	KUSMIERSKI, TRAVIS
25-001532			05/27/2025	EXPIRED LICENSE	E DIVISION ST /PROSPECT ST NW	KUSMIERSKI, TRAVIS
25-001533			05/27/2025	ASSIST DPW	E DIVISION ST / N UNION ST NW	KUSMIERSKI, TRAVIS
25-001534			05/27/2025	DOG IN CAR	BRICK HAUS 133 E DIVISION	SIETSEMA, ETHAN
25-001535	DT		05/28/2025	LOOSE COW	S STATE ST / E DIVISION ST	SIETSEMA, ETHAN
25-001536			05/28/2025	LOOSE DOG	556 ATKINSON	JONES, CALEB
25-001539			05/28/2025	ASSIST MEDICAL	81 S STATE	KUSMIERSKI, TRAVIS
25-001542			05/29/2025	2 CAR CRASH	E GARDNER/MAPLE	JONES, CALEB
25-001543			05/29/2025	UNFOUNDED ALARM	42 APPLEWOOD	JONES, CALEB
25-001544			05/29/2025	WELFARE / SUSPICIOUS	W DIVISION/IDA RED	JONES, CALEB
25-001545	HS		05/29/2025	FOUND PROPERTY	BLOOM'S 110 W DIVISION/PLEASANT ST	JONES, CALEB
25-001546	NE DT		05/29/2025	INTRUSION ALARM - FALSE	CHOICE ONE 129 E DIVISION	WYNBEEK, LEAH
25-001547			05/29/2025	ASSIST KSCO	1354 GLEN PARK	WYNBEEK, LEAH
25-001552			05/30/2025	DROVE WHILE LICENSE EXPIRED	STATE/ DIVISION	WYNBEEK, LEAH
25-001554	BU		05/30/2025	UNFOUNDED ALARM	CASCADE DIE CASTING 9983 SPARTA AVE	SOULES, CALEB, HOWARD
25-001555	SW BU		05/30/2025	POSSIBLE LARCENY	RIDGEVIEW ELEMENTARY 560 W SPARTAN DR/ 12 MILE RD	SOULES, CALEB, HOWARD
25-001556	HS		05/30/2025	MISSING ENDANGERED FROM DHS	185 IDA RED/W GARNER ST	SOULES, CALEB, HOWARD
25-001557	BU		05/31/2025	FALSE ALARM	CASCADE DIE CASTING 9983 SPARTA AVE NW/12 MILE	SIETSEMA, ETHAN
25-001558	HS		05/31/2025	NON-POLICE MATTER	284 N UNION ST	SIETSEMA, ETHAN
25-001560	HS		05/31/2025	SUPPLEMENT TO 25 1556	185 IDA RED/W GARNER ST	JONES, CALEB

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Incident Category Section Report

Report Criteria:

Section / NBH	Local Use 1	Local Use 2	Local Use 3	Start Date	End Date	Category / Description	Sorted By
ALL / ALL	ALL	ALL	ALL	05/01/2025	05/31/2025	ALL /	Category

Number	Section	/NBH 1	2	3	Rpt Date	Description	Location	Officer
25-001562		HS			05/31/2025	NOISE COMPLAINT	576 EDWARD ST/CLARK ST	SIETSEMA, ETHAN
25-001563		HS			05/31/2025	CAT DISPUTE	73 E AVERILL ST	SIETSEMA, ETHAN
25-001564	SE	BU			05/31/2025	NOISE COMPLAINT	APPLEVIEW ELEMENTARY 240 E SPARTAN DR/12 MILE RD	SIETSEMA, ETHAN
25-002059					00,20,2020	FOREIGN DRIVER / RED LIGHT VERBAL / CCH	S STATE/E DIVISION	PRICE, DAVE

Total: 160

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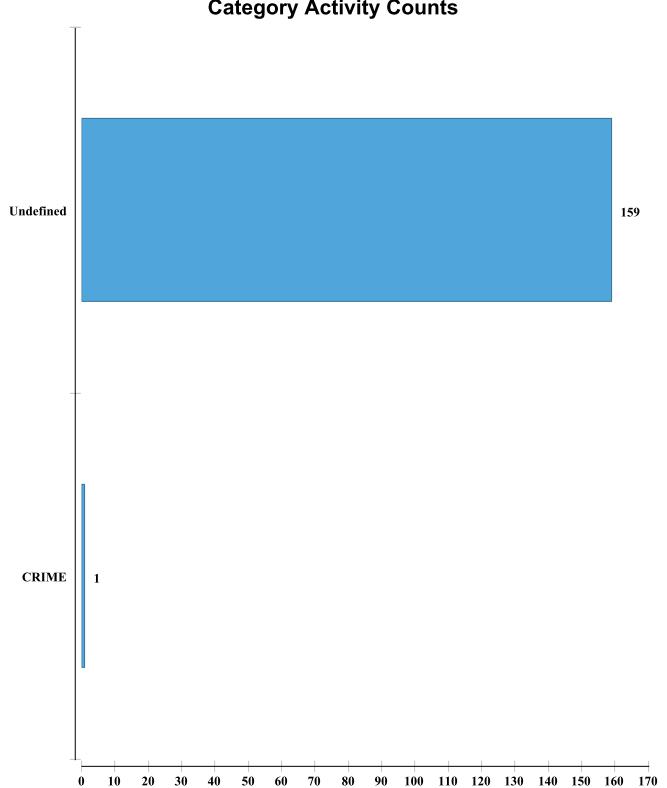
Incident Category Section Report

Report Criteria:

Section / NBH	Local Use 1	Local Use 2	Local Use 3	Start Date	End Date	Category / Description	Sorted By
ALL / ALL	ALL	ALL	ALL	05/01/2025	05/31/2025	ALL./	Category

Section/NBH 1 2 3 Rpt Date Description Number Location Officer





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Ticket Offense Report

Report Criteria:

 Start Date
 End Date
 Start Offense
 End Offense

 05/01/2025
 05/31/2025
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Ticket	Issued Date	Ticket Type	Location	Officer		
257.255	Expired Registra	tion Plate			Count:	3
44386	05/18/2025	Civil Infraction	M37/ 13 MILE	WYNBEEK,LEAH		
44269	05/26/2025	Civil Infraction	M37/ 13 MILE	SIETSEMA,ETHAN		
44270	05/31/2025	Civil Infraction	N STATE/DIVISION	SIETSEMA,ETHAN		
257.301	Expired Operato	rs License			Count:	3
44405	05/10/2025	Misdemeanor	S STATE / 12 MILE	BULTSMA,ZACHARY,NEAL		
43975	05/27/2025	Misdemeanor	E DIVISION ST /PROSPECT ST NW	KUSMIERSKI,TRAVIS		
44389	05/30/2025	Misdemeanor	STATE/ DIVISION	WYNBEEK,LEAH		
257.328	No Proof of Insu	rance on a mot	or vehicle		Count:	3
44268	05/03/2025	Civil Infraction	12 MILE /M37	SIETSEMA,ETHAN		
44404	05/10/2025	Civil Infraction	S STATE/SPARTAN DR	BULTSMA,ZACHARY,NEAL		
44388	05/26/2025	Civil Infraction	STATE/DIVISION	WYNBEEK,LEAH		
257.612	Disregarded Stop	p and Go Light			Count:	3
44385	05/03/2025	Civil Infraction	DIVISION/ELM	WYNBEEK,LEAH		
44388	05/26/2025	Civil Infraction	STATE/DIVISION	WYNBEEK,LEAH		
44389	05/30/2025	Misdemeanor	STATE/ DIVISION	WYNBEEK,LEAH		
257.627(1) Fail to Stop in	n Assured Clean	· Distance		Count:	1
43974	05/19/2025	Civil Infraction	S STATE ST / E SPARTAN DR NW	KUSMIERSKI,TRAVIS		
257.628	Exceeded Posted	! Speed			Count:	1
44269	05/26/2025	Civil Infraction	M37/ 13 MILE	SIETSEMA,ETHAN		
257 635	Unsafe Passing				Count:	1
44324	05/24/2025	Warning	M37/ 13 MILE	JONES,CALEB	Count.	1
		2			Count:	2
	Right of Way: Tu			WAR DEEK A EAST	Count:	2
44387 44325	05/19/2025		STATE/ DIVISION	WYNBEEK,LEAH		
	05/29/2025		E GARDNER/MAPLE	JONES,CALEB		
257.653	Fail to yield for I	Emergency Veh	icle		Count:	1
44389	05/30/2025	Misdemeanor	STATE/ DIVISION	WYNBEEK,LEAH		
257.904	Drove While Lice	ense Suspendea	l/Denied/Revoked		Count:	1
43930	05/10/2025	Misdemeanor	E DIVISION/S UNION	PRICE,DAVE		
257.904A	No Ops/Never A	Applied			Count:	1
44385	05/03/2025	Civil Infraction	DIVISION/ELM	WYNBEEK,LEAH		
70-5D C	Odd/Even Parking	Violation			Count:	4
43980	05/01/2025	Civil Infraction	186 SOUTH	ALT,BROOKE,L		
43981	05/01/2025	Civil Infraction	260 W DIVISION ST NW	ALT,BROOKE,L		
43982	05/06/2025	Civil Infraction	260 W DIVISION ST NW	ALT,BROOKE,L		
43983	05/06/2025	Civil Infraction	260 W DIVISION ST NW	ALT,BROOKE,L		