

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, March 16, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of February 16, 2026*
- b. *Approve Fire Authority Meeting Minutes of February 19, 2026*
- c. *Approve Regular DDA Meeting Minutes January 13, 2026*
- d. *Approve Street Closure Executive Orders 26-01 through 26-05*

5. Approval of Consent and Business Agenda

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Waste Water Treatment Plant Project Update
- b. Bedford Falls Site Condominium Approval
- c. Ord. 26-01 An Ordinance to amend Section 82-106 “Keeping of Animals” of the Village of Sparta Zoning Ordinance
- d. Statement of Qualification Engineering Award Approval
- e. Road Project Bid Approval
- f. Hot Box Purchase Approval
- g. Rogers Park Design Quote Approval
- h. Well House Repair Project Bid Approval

10. Executive Session

- a. None.

11. Village Manager & Department Reports

12. Communications

13. Payment of Bills

February Payables

PAYABLES	
(101) General Fund	\$114,936.47
(202) Major Street Fund	\$12,372.23
(203) Local Street Fund	\$3,480.01
(581) Airport	\$27,626.79
(590) Sewer Department Fund	\$230,910.08
(591) Water Department Fund	\$96,058.26
(661) Equipment Rental Fund	\$15,254.20
Total	\$500,638.04

Informational:

(206) Fire Department	\$10,563.62
(208) SRA Park Fund	\$232.80
(248) Downtown Development Authority	\$3,527.04
Total	\$14,323.46

14. Public Comment

15. Council Member Announcements

16. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, February 16, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

Present:

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Christina Owens, Tom Peoples, Bill Taylor

Absent:

Also Present:

Village Manager James Lower, Chief Andrew Milanowski, DPW Director William Hunter, Airport Manager Mike Krzciok, Village Clerk Kristen Phelps, Deputy DPW Director Conrad Bowman, Finance Director David Carpenter

1. Call to Order

- a. The meeting was called to order at 6:30 pm by President Robert Whalen.

2. Pledge of Allegiance

- a. The Pledge was recited.

3. Roll Call

- a. Formal Roll Call was taken. See Above for attendance

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of January 19, 2026*
b. *Approve Fire Board Meeting Minutes of January 22, 2026*
c. *Approve Regular DDA Meeting Minutes December 9, 2025*
d. *Appoint the Village Manager as the replacement for the "public safety committee"*

5. Approval of Consent and Business Agenda

- a. The Consent and Business Agenda was approved as presented.
i. Motion: Carlstrom moved to approve the consent agenda with support of Braybrook.
Motion passed 7-0

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Village Complex Dedication
 - i. Manager Lower spoke
- b. Recording Policy
 - i. Motion: Braybrook to adopt the policy as presented, supported by Cumings. **Moton passes 7-0**
- c. Planning Commission Appointments
 - i. Alex Buffo 144 Amelia Spoke
 - ii. Ricky Johnson 29 Centennial Spoke
 - iii. Mike Lamb 11480 Long Lake Dr. Spoke
 1. President Whalen nominated Alex Buffo and Mike Lamb as Planning Commission members.
 - a. Motion: Braybrook made a motion to appoint Alex Buffo and Mike Lamb as Planning Commission Members, with support by Carlstrom. **Motion passes 6-1. Nay vote by Owens.**
- d. Airport Rules Update
 - i. Motion: Carlstrom moved to approve the updated Sparta Airport Rules as presented, support by Owens. **Motion passes 7-0**
- e. Res. 26-02 A Resolution to repeal Res. 25-15
 - i. Motion: Carlstrom moved to approve Resolution 26-02 as presented, support by Peoples. **Motion passes 7-0**
- f. Dump Truck Order/Purchase
 - i. Motion: Braybrook moved to authorize the purchase of two new dump trucks as recommended in both recommendations as presented, support by Cumings. **Motion passes 7-0**
- g. License Agreement with 171 E. Division Street
 - i. Motion: Carlstrom moved to authorize the Village Manger to finalize the agreement and to authorized the Village President to execute the agreement on behalf of the Village with the addition to do a proper repair with the correct asphalt in the spring as presented, supported by Braybrook. **Motion passes 7-0**

10. Executive Session

- a. None.

11. Village Manager & Department Reports

- a. Manager Lower Spoke and welcomed Council Member Owens and the New Planning Commission members.

12. Communications

- a. Council member Carlstrom spoke about Gale Taylor having a big impact on the decisions to go forward with the Village Complex.

13. Payment of Bills

- a. Motion: Taylor made a motion to approve the payables as presented, supported by Cumings. **Motion passes 7-0**

January Payables

PAYABLES	
(101) General Fund	\$101,426.58
(202) Major Street Fund	\$1,035.53
(203) Local Street Fund	\$7,706.10
(581) Airport	\$9,025.04
(590) Sewer Department Fund	\$19,102.30
(591) Water Department Fund	\$16,582.50
(661) Equipment Rental Fund	\$6,568.77
Total	\$161,446.82

Informational:

(206) Fire Department	\$5,385.45
(208) SRA Park Fund	\$402.08
(248) Downtown Development Authority	\$3,097.12
Total	\$8,884.65

14. Public Comment

- a. None

15. Council Member Announcements

- a. Peoples as appointed to the Veterans Committee.

16. Adjournment

- a. Meeting Adjourned at 7:16 pm by President Whalen.

**Minutes of the Sparta Area Fire Authority Meeting
January 22, 2026**

Present: Goodfellow (twp), Cumings (village), Chief Olney, Bergman (twp-chair), Van Patten (village), Anderson (twp), Peoples (village) & Deputy Chief Wood

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: correct next finance meeting dates from February to March

Approval of the Agenda:

Motion: Cumings to approve the agenda with changes

Second: VanPatten

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes January 22, 2026:

Motion: Made Peoples approve January 22, 2026, minutes.

Second: Anderson

Motion Passed: 6-0

Finance Board Update:

Cumings stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for \$10,563 with most of the invoices on auto pay. There were no bill or invoices that needed any additional review. The department's operation budget is 74% for the first 10 ½ months of the year with a fund balance of \$1,169,513. Income is currently at 73% of the budget.

Approval of the bills:

Motion: Anderson to approve bills through February 17, 2026.

Second: Peoples

Motion Passed: 6-0

Old Business:

Fire Station Update

The Chief stated that bids for the fire station addition and remodel have been out through the Builders Exchange. The bids are due back on March 11th. There will be contractor's bid meeting hosted by the Andrus Architecture at the fire station on Wednesday February 25th to review the station addition and remodel drawing and answer any questions the contractors may have.

Fire Authority Millage: The chief stated he's still waiting for the attorney to finalize the language for August ballot.

Fire Station Deed: The chief stated he's working with the attorney to prepare a quick claim deed for the existing station property. The property has been titled in the township name for years (a very long time) and needs to retitle to the Sparta Fire Authority.

Chief's Report: Chief Olney presented the Chief's report. (attached) There were a total of 142 runs YTD. The months of January & February had 90 calls. There were 7 fires and 12 accidents with some minor injuries.

There were also 4 hazardous conditions during the month along with numerous false alarms. The major fire was huge house fire where the department gave mutual aid to Algoma Township. Several of the fires within the village were due to the loss of power on 3 phase electric to buildings. Due to the severe weather in January, the department responded to 12 motor vehicle accidents and hazardous conditions with some minor injuries. The Chief stated that Corewell Health, in testing their fire alarms, caused 3 false alarms. The fire department policy states that if there are more than 3 false alarms the resident/business can be invoiced for the call.

The Chief stated that fire department/station is hosting a "Blood Drive" for Saturday February 21st from 8:00 AM – 2:00 PM. The department will also be hosting the Sparta Chamber meeting sometime in the late summer or early fall.

Annual Report:

The Chief presented to the board 2025 annual report. (attached) Highlights from the annual report. The department responded to 1070 calls, which were around 100 less calls than in 2024. The Department was approved for \$1M grant for a fire station addition and a grant for SCBA breathing apparatus. The Department took the proper steps to become a Fire Authority. Budgeting for the year remained the same with the department underrunning their operational budget and managed to increase their saving to over a \$1M dollars which will be used for the new fire station addition. The department is currently at 14 employees and chief is trying to find additional candidates for fire fighters. The department participated in Fire Safety/Prevention week and spoke to over 700 students (K- 2nd). They also took part in "Touch a Truck", "Hero's Night" and had over 648 hours of departmental training. There were 58 fires, 810 medical and accidents, 55 hazardous conditions and 53 false alarms with approximately 51% within the village and 49% of the calls outside the village.

Next Meeting Date: March 19th, 2026, at 7:00 PM at the fire station.

Next Finance Meeting Dates: March 3rd and March 17th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: VanPatten to adjourn at 7:45 PM.

Second: Cumings

Motion Passed: 6-0

Minutes by Goodfellow 2-20-25.



Chiefs Report

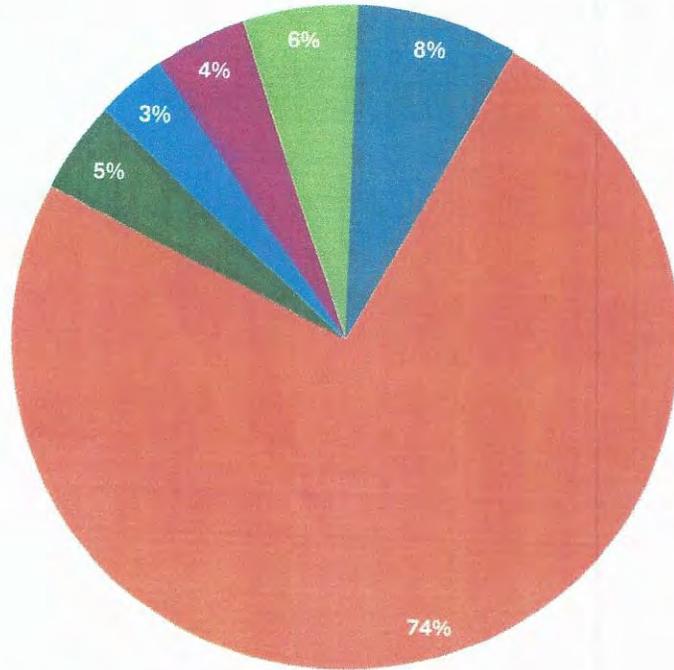
New Business:

1. Monthly report (from January 19, 2026 thru February 15, 2026)
 1. Fire calls (NFIRS 100 classifications)
 1. 13196 Pine Island – aid to Algoma on a house fire
 2. 4100 16-mile – garage fire: aid from Kent City and Casnovia
 3. 399 S Union #5 – cooking fire: aid from Alpine and Kent City
 4. 424 E Division – smoke in the building
 5. 275 S State – smoke in the building
 6. 8879 Country View – vehicle fire: aid from Alpine and Kent City
 7. 122 Aspen – light fixture on fire in the ceiling: auto aid from Alpine and Kent City
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. Sparta Ave and O'Connor: slide off
 2. 11945 Sparta Ave: roll over (minor injuries)
 3. M37 and O'Connor: three-car slide off (no injuries)
 4. 731 13-mile: animal rescue
 5. Sparta Ave and O'Connor: slide off, no injuries
 6. M37 and 13-mile: two-car property damage
 7. M37 and 12-mile: slide off, no injuries
 8. M37 north of 13-mile: roll over with minor injuries
 9. Fruit Ridge south of 12-mile: slide off
 10. 13350 Sparta Ave
 11. M37 and Sparta Ave: car vs. deer
 12. Fruit Ridge and 12-mile: rollover minor injuries
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. 54 Carrie: wire down
 2. 318 Hill Valley Lane: CO Alarm
 3. 327 N Elm: gas leak
 4. 12119 Long Lake Dr: CO Alarm
 5. Service calls (NFIRS 500 classifications)
 1. 3 – assist calls
 6. Good intent calls (NFIRS 600 classifications)
 1. 2- cancelled call after being dispatched
 2. 12293 Sparta Ave: odor of natural gas
 3. 9800 Sparta Ave: two vehicle accident (nothing located)
 7. False alarms (NFIRS 700 classifications)
 1. 9983 Sparta Ave: fire alarm
 2. 2111 12-mile: fire alarm
 3. 100 Ida Red: fire alarm: steam from a broken furnace line
 4. 2111 12-mile: fire alarm
 5. 2111 12-mile: fire alarm
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

Run Log

JANUARY 19, 2026 THRU FEBRUARY 15, 2026

- Fire
- All medicals and accidents
- Hazardous conditions
- Service calls
- Good Intent
- False alarms



INCIDENT TYPE	1-19-2026 thru 2-15-2026
Fire	7
Explosion, Ruptures	0
All medicals and accidents	67
Hazardous conditions	4
Service calls	3
Good Intent	4
False alarms	5
Weather events	0
Special Events/Incident	0
Total	90

Total Year to Date: 142 calls

Sparta Downtown Development Authority
MEETING MINUTES
JANUARY 13, 2026
SPARTA CIVIC CENTER

Meeting called to order at 7:45am by Cheslek

Members present:, Cheslek, Driscoll, Freeland, Potes, Stoner, Scarffe, Lamb, Whalen, Shangle, Gray

Members Excused: Baker

Members Absent: Benham

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager,

Nomination of DDA Chair for the Downtown Development Authority for Tom Cheslek. No other nominations provided. Consensus by majority voice vote to elect Tom Cheslek as Chair.

Nomination of DDA Vice Chair for the Downtown Development Authority for Kelly Potes. No other nominations provided. Consensus by majority voice vote to elect Kelly Potes as Vice Chair.

Motion to accept the DDA meeting minutes of December 9, 2025 by Freeland, second by Scarffe. All approved.

Approval of DDA Finance Report. Motion by Potes, second by Whalen. All approved.

Public Comment – None

Unfinished Business - None

- 1) Motion by Whalen, second by Lamb to adopt the amended 2026 Regular DDA Meeting schedule on the 3rd Tuesday of the month. All approved.

New Business

- 1) Motion by Whalen, second by Driscoll to adopt the 2026 Sparta TODAY Memorandum of Organization on behalf of the Sparta DDA between the Sparta DDA, Chamber, and Events. Motion Approved.

Public Comment - None.

DDA Business Director Report

A) Director report will be emailed out.

B) The date for the joint DDA/Chamber/Events Board meeting is moved to Tuesday March 17 at 7:45 am.

Meeting adjourned by executive privilege at 8:20 am.

**Village Council
Village of Sparta
Kent County, Michigan**

EXECUTIVE ORDER 26-01

AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SPARTA TOWN & COUNTRY DAYS CELEBRATION AND AUTHORIZING AND DIRECTING THE VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD COMMISSION TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on May 13, 14, 15, 16, and 17 of 2026 for the festivities during the SPARTA TOWN & COUNTRY DAYS CELEBRATION; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On State Street from Spartan Avenue to East Division; and on East Division from State Street to Elm Street; and North Union from Olmstead to Division Ave.;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on May 13, 14, 15, 16, and 17 of 2026 for festivities during Sparta Town & Country Days Celebration and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: March 16, 2026

Robert Whalen, Village President

Village Council
Village of Sparta
Kent County, Michigan

EXECUTIVE ORDER 26-02

**AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SPARTA
BEER & BRAT STREET FEST CELEBRATION AND AUTHORIZING AND
DIRECTING THE VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD
COMMISSION TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE**

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on June 19 and 20 2026 for the festivities during the BEER AND BRAT STREET FEST; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On State Street from Spartan Avenue to East Division; and on East Division from State Street to Elm Street; and North Union from Olmstead to Division Ave.;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on June 19 and 20 of 2026 for the Beer and Brat Street Fest Celebration and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: March 16, 2026

Robert Whalen, Village President

Village Council
Village of Sparta
Kent County, Michigan

EXECUTIVE ORDER 26-03

AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SPARTA MICHIGAN APPLE FEST CELEBRATION AND AUTHORIZING AND DIRECTING THE VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD COMMISSION TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on September 18 and 19 of 2026 for the festivities during the MICHIGAN APPLE FEST; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On State Street from Spartan Avenue to East Division; and on East Division from State Street to Elm Street; and North Union from Olmstead to Division Ave.;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on September 18 and 19 of 2026 for festivities during MICHIGAN APPLE Fest and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: March 16, 2026

Robert Whalen, Village President

Village Council
Village of Sparta
Kent County, Michigan

EXECUTIVE ORDER 26-04

AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SHOP SPARTA & STROLL OF LIGHTS CELEBRATION AND AUTHORIZING AND DIRECTING THE VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD COMMISSION TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on November 20 of 2026 for the festivities during the SHOP SPARTA CELEBRATION; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On State Street from Spartan Avenue to East Division; and on East Division from State Street to Elm Street; and North Union from Olmstead to Division Ave.;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on November 20 of 2026 for festivities during Shop Sparta and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: March 16, 2026

Robert Whalen, Village President

Village Council
Village of Sparta
Kent County, Michigan

EXECUTIVE ORDER 26-05

**AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SPARTA
HIGH SCHOOL HOMECOMING CELEBRATION AND AUTHORIZING AND
DIRECTING THE VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD
COMMISSION TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE**

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on September 25, 2026 for the festivities during the SPARTA HIGH SCHOOL HOMECOMING CELEBRATION; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On State Street from Spartan Avenue to East Division; and on East Division from State Street to Elm Street; and North Union from Olmstead to Division Ave.;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on September 25 of 2026 for festivities during Sparta High School Homecoming Celebration and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: March 16, 2026

Robert Whalen, Village President



VILLAGE OF SPARTA

Wastewater Treatment Plant
Improvements Update
CWSRF No. 5826-01

March 16, 2026



F&Vconstruction
Design-Build | General Contractor | Construction Manager

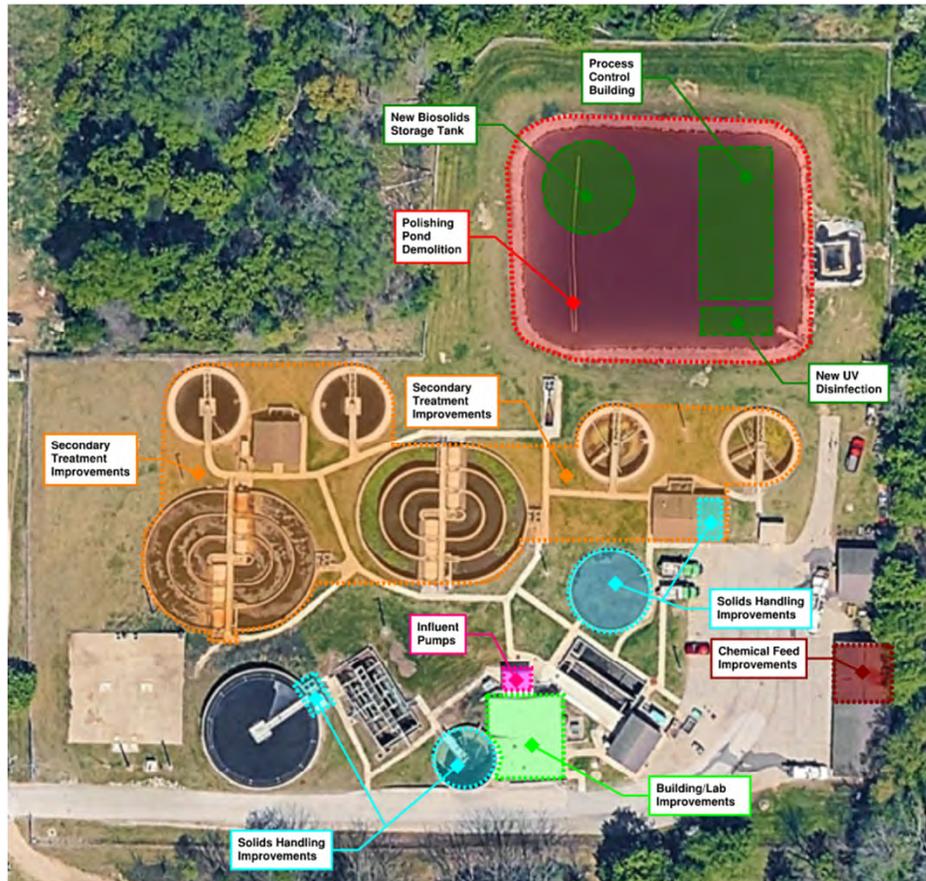


FLEIS&VANDENBRINK
DESIGN. BUILD. OPERATE.

WORK COMPLETED TO DATE



WORK COMPLETED TO DATE



WORK COMPLETED TO DATE



WORK COMPLETED TO DATE



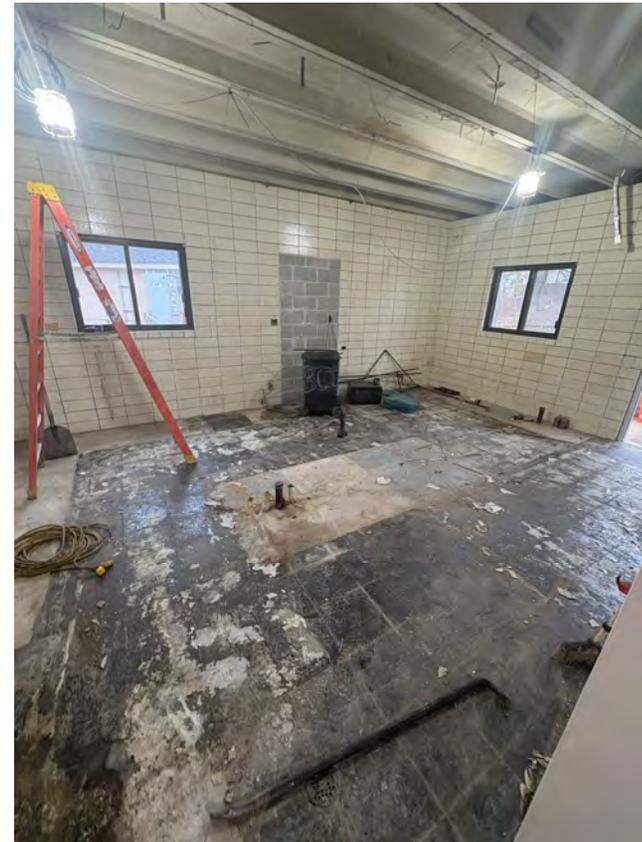
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WORK COMPLETED TO DATE



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WORK COMPLETED TO DATE



WORK COMPLETED TO DATE



UPCOMING WORK



- Backfill polishing pond and pour concrete for biosolids storage tank and Process Control Building
- Start construction of biosolids storage tank and Process Control Building
- Install new equipment in Oxidation Ditch Train No. 1
- Install upgraded biosolids digestion and thickening systems





QUESTIONS

Village of Sparta – CWSRF Project Wastewater Treatment Plant Improvements Summary Monday, March 16, 2026

Project Need:

The Village of Sparta has undertaken a major wastewater treatment plant (WWTP) improvement initiative through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Clean Water State Revolving Fund (CWSRF). The project is driven by several critical needs:

- **Capacity:** The existing WWTP is permitted for an average daily flow of 1.2 MGD; however, half the plant has been offline for over a decade and requires rehabilitation. Current infrastructure lacks redundancy and does not fully meet regulatory requirements.
- **Aging Infrastructure:** Key equipment, including raw sewage pumps (1988), digester blowers (1988), Oxidation Ditches (1988/2008) and clarifier mechanisms (1988/2008), are at or beyond their useful life. Failures have already occurred in many treatment processes around the facility.
- **Regulatory Compliance:** The existing polishing pond and chlorine disinfection system complicate operations and risk NPDES permit exceedances. Additionally, new permit requirements require higher quality effluent and better biological treatment and nutrient removal.
- **Operational Efficiency:** Current solids handling, aeration, and process control systems are outdated, leading to higher O&M costs, reduced energy efficiency, and limited automation.
- **Funding Opportunity:** The Village has secured eligibility for \$22.1M in CWSRF financing, including a \$2.275M grant. A subsidized loan at 2% interest over 30 years provides a cost-effective path to modernization.

Together, these drivers underscore the urgency of comprehensive WWTP upgrades to promote reliable service, regulatory compliance, and long-term sustainability for the community.

Project Scope:

The proposed scope of work addresses deficiencies across all major treatment processes and site systems. Improvements are designed to enhance reliability, provide redundancy, and restore treatment capacity.

Preliminary & Primary Treatment

- Replacement of Raw Sewage Pumps and valves that were last replaced in 1988.
- Valve replacement in the primary clarifier to improve sludge withdrawal.

Secondary Treatment

- Full rehabilitation of both Oxidation Ditch trains including all four final clarifiers.
- Replacement of all aging return activated sludge and waste activated sludge pumps, piping, and valves.
- Installation of new DO/ORP probes for process monitoring, control, and improving efficiency.

Disinfection & Polishing Pond

- Decommissioning of Polishing Pond and chlorine feed systems.
- Construction of a new UV disinfection system.
- Addition of a reaeration chamber to restore dissolved oxygen prior to discharge.

Solids Handling

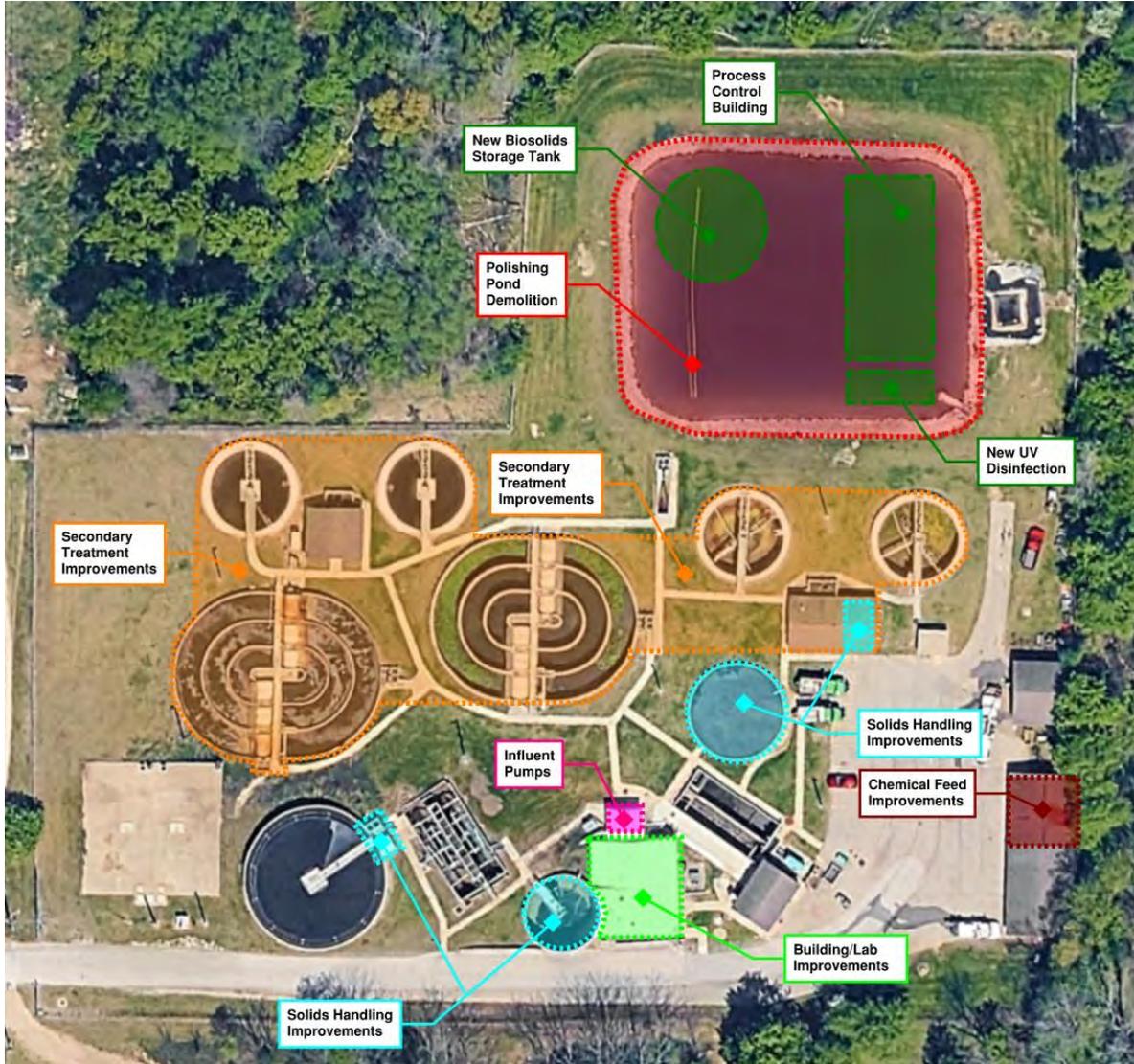
- Replacement of digester blowers, valves, and instrumentation.
- Installation of new aeration and mixing equipment for digesters.
- Replacement of the existing thickening system.
- Addition of a new biosolids storage tank to achieve regulatory storage requirements.

Process Control & SCADA

- Plant-wide SCADA system for real-time monitoring, alarms, and reporting.
- Integration of DO probes, flow meters, pressure gauges, and automated valves for improved efficiency and compliance.

Additional Improvements

- Electrical upgrades across the facility.
- Structural repairs, new fencing, and safety improvements.
- Laboratory and process control improvements.



Schedule:

CWSRF Loan Closing:	September 2025
Notice to Proceed issued to Contractors:	October 2025
Mobilization:	October 2025
Substantial Completion:	September 2027 (anticipated)
Final Completion:	November 2027 (anticipated)

Summary:

The Village of Sparta’s WWTP improvement project represents a comprehensive effort to address aging infrastructure, promote regulatory compliance, and restore treatment capacity. By leveraging CWSRF financing, the Village will secure long-term, cost-effective upgrades that enhance reliability, improve environmental performance, and provide the redundancy needed for sustainable operations over the next 20-30 years.



ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village Council Members
FROM: James A. Lower Village Manager
RE: Site Condominium Development Approval- Allen Edwin Homes (Bedford Falls)

SUMMARY OF REQUEST:

In October of 2025, the Planning Commission reviewed the preliminary plat and site plans for the Allen Edwin addition to Bedford Falls. This was approved by the planning commission and the village council. Earlier in 2025, the updated zoning for Bedford Falls was also approved by the Planning Commission and Village Council.

Since that time, Village staff and our engineer have been working with Allen Edwin on the next approval step in the process. During this time, it was determined that the development would move forward as a **site condominium rather than a traditional plat**. For the Village, future homeowners, and the approval process, there is very little practical difference between these two approaches. The most noticeable long-term distinction is simply that the parcels will be described as **“units” rather than “lots”** in the legal descriptions.

Importantly, the Village will still take ownership of all roads and easements at the conclusion of construction, and the Village will own all public utilities just as it would under a traditional plat.

Unfortunately, over the last five months we were unable to reach an agreement with the owners of Eagle Lane regarding the Village taking ownership of that property and converting it into a two-lane public road. In my opinion, additional time is unlikely to change that outcome. As a result, staff has worked with the design team and our engineer to develop an alternative solution that will be called **Double Eagle Lane**. This will be a new public road constructed adjacent to the existing private Eagle Lane.

Even with this modification, all lots continue to meet Village zoning requirements. Constructing the road in this manner does **not require any additional variances or special approvals** beyond those already granted by the Planning Commission and Village Council. In this case, I believe it is important that we not allow the perfect to stand in the way of the good. While I would have preferred one road instead of two, this is still a safe and good outcome.

Because this development will now be structured as a site condominium, a condominium association must be established. However, the association will exist **solely for the purpose of maintaining the community mailbox unit**. This requirement would exist even if the project proceeded as a traditional plat. As such, there is little practical advantage in continuing through the plat process. Moving forward

with the site condominium structure allows construction to begin this spring and helps bring **63 new homes to market more quickly and affordably**.

Village staff are also working with the United States Postal Service to seek an exception that would allow mail delivery directly to individual homes. If this request is granted, the condominium association would have essentially **no ongoing operational purpose beyond the original creation of the site condominium**, which is common in many developments across Michigan.

None of these development processes are simple or inexpensive. That is a major reason why this property has remained undeveloped even though a similar concept was approved nearly **20 years ago**. The key takeaway is that the Village team and the developer have taken every reasonable step to move this project forward while working within the constraints of the site, village ordinances, and state law.

Future housing developments, such as the adjoining parcel or the Peterson property, should have far fewer constraints and will allow for a cleaner design with features such as wider roads and more traditional layouts.

Because the Planning Commission and Village Council have already completed the necessary approvals that apply equally to both plats and site condominiums, **no additional approvals of that nature are required**. Attached to this memo you will find the review completed by the Village's engineer. They recommend approval with several contingencies, which is typical for a project of this size and complexity.

STAFF RECOMMENDATION:

Staff recommends that the **site condominium design and engineering plans be approved**, subject to the following contingencies prior to the issuance of site occupancy permits:

- Receipt of the permits listed in the engineering memo
- Receipt of a stormwater permit application and maintenance agreement for approval by the Village
- Staff, engineering, and attorney approval of the condominium documents and Master Deed
- Receipt of final easement and right-of-way documents for recording in a format acceptable to Village staff and attorney. The Village may hold these for final recording until after construction to allow for site condition variances
- Review and approval of the final Master Deed by Village staff and attorney

A motion to approve the **site condominium with the contingencies listed in this memo** would likely be the most effective way to structure a motion.

March 10, 2026

The Planning Commission
Village of Sparta
156 E. Division
Village of Sparta, MI 49345

Re: Bedford Falls South – Engineering Review
SDA Review No. SP25-001

Dear Planning Commission:

The construction drawings and drainage packet detailing stormwater calculations for the above referenced project were received by our office on January 28, 2026 with the most recent revisions received on February 25, 2026. A draft of the Master Deed and Bylaws was received on March 2, 2026. The plans and calculations were reviewed in accordance with the Village of Sparta Ordinances and Stormwater Standards Manual, and the following comments are our observations.

A. General

The site is located on the eastern 14.53 acres of 621 Bedford Falls Drive NW (Parcel 41-05-26-128-004) and is currently vacant land that has been rezoned to Medium Density Residential (R-M) with 63 individual single-family lots in a site condominium. The site would have direct connections to Bedford Falls Drive and Liberty Street. All lots within the site condominium would have a minimum lot size of 5,500 square feet and a minimum width of 50 feet with all appropriate setbacks.

1. The Village approved variances of Right-of-Way (ROW) widths, lot width to depth ratios, and cross sections in the prior review, and those are reflected in this plan.
2. All sidewalk installed as a part of this project should comply with ADA accessibility standards, including proper grades, detectable warning plates, and ADA-compliant castings.

B. Water Main

The plans show an existing 8” diameter water main located on the west side of Bedford Falls Drive and the north side of Liberty Street. The proposed 8” diameter water main would loop from the end of Bedford Falls Drive around to Liberty Street with another looped connection through Double Eagle Lane back to Bedford Falls Drive. All proposed water main would remain within the proposed ROW.

Based on this water main layout, we have the following comments:

1. An EGLE permit for construction will be required for the proposed public watermain.
2. The capacity of the system appears to be sufficient per the July 2025 Water System Reliability Study, however drinking water model updates are needed to provide specific site capacities as required by EGLE Part 399 permits.

C. Sanitary Sewer

The proposed sanitary sewer main is 8” with two separate connections to the existing main within Bedford Falls Drive. The proposed sanitary main would be primarily located within the proposed ROW, with one manhole located within the proposed easement at the southeast corner of Bedford Falls Drive and Independence Avenue, and 446-foot 8” sanitary sewer main and accompanying manhole in a 30’ wide public easement for utilities between Double Eagle Lane and Bedford Falls Drive.

Based on this sanitary sewer layout, we have the following comments:

1. An EGLE permit for construction will be required for the proposed public sanitary sewer.

D. Storm Drainage/Grading

Stormwater runoff is to be captured via catch basins in the roadway, as well as in yard basins at various locations throughout the site condominium. There are several 20’ wide easements throughout the site condominium that will be utilized for drainage purposes. The west 500 feet of Double Eagle Lane and the front half of the adjacent lots are proposed to be conveyed to the existing storm sewer in Eagle Lane. The runoff from part of lots 48, 49, and 50 is proposed to be conveyed to existing catch basins along Liberty Street and the remaining development area is proposed to be conveyed to the proposed detention pond located at the southeast corner of the site condominium.

It is our understanding that the stormwater calculations will be submitted for permitting by the County, but we provide the following notes for reference.

1. The Village approved variances to the easement widths in the prior review, and those are reflected in the plans.
2. A Notice of Coverage (NOC) will be required for this site as it is disturbing greater than 5 acres with a point source discharge.
3. Several locations call out private easements for drainage or public utilities. All easements with public utilities should be designated as public easements in the final plans and easement documents.
4. The outlet of the detention basin may fall under Part 31 permitting requirements due to its proximity to wetlands.
5. The Kent County Drain Commissioner’s Office provided the following comments in a review dated March 5, 2026, and the applicant may address these remaining items with that permit:
 - a. Plans show a re-grading of the backyards along Lots 14-16, 62-63 and installation of the yard basin in Lots 15/16. A floodway elevation of 766 has the minimum building opening of Lots 62 & 63 placed too low. Include these lots in the floodway calculations and set the MBOs a foot above the high-water level for the 100-year storm. Recommend placing a 20-ft access easement to the yard basin along lots 15/16.
 - b. Lots 31/32 have a note on grading plan calling out a 10-ft floodway. KCDC standards require a 20-ft easement. Place easement on grading plan with necessary labeling.

- c. Grading and SESC Plan C16: Storm inlets have been increased to 755.0. Fix note of Invert on Grading Plan that call out previous elevation of 753.0.

Recommendation

We recommend approval of the construction drawings, with the following contingencies before site construction may begin:

- Receipt of the permits listed above
- Receipt of a stormwater permit application and maintenance agreement for approval by the Village.
- Address the limited plan comments on the easements.
- Receipt and staff and engineering approval of the condo documents .
- Receipt of final easement and right-of-way documents for recording. The Village may hold these for final recording until after construction.
- Review and approval of the Draft Master Deed and Bylaws by Village staff and attorney.

The comments are not to be construed as approvals and are not necessarily conclusive.

If you have any questions regarding this letter, please contact Chris Harrington (517)-898-8660 with any questions.

Sincerely,

SPALDING DEDECKER



Christopher Harrington, PE
Assistant Project Manager

cc: James Lower, Village Manager, Village of Sparta



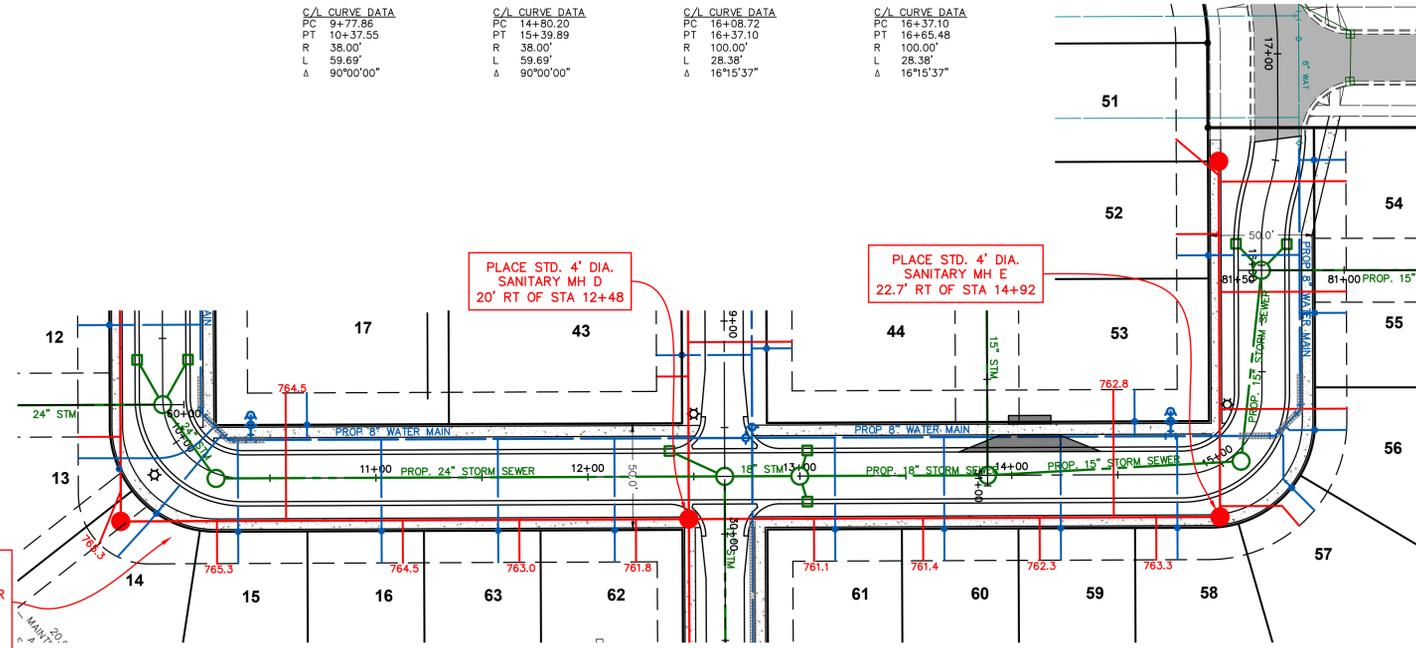
LOCATION MAP
NOT TO SCALE

C/L CURVE DATA			
PC	9+77.86	PT	10+37.55
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Δ	90°00'00"		

C/L CURVE DATA			
PC	14+80.20	PT	16+37.10
R	38.00'	L	28.38'
Δ	90°00'00"		

C/L CURVE DATA			
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R	100.00'	L	28.38'
Δ	16°15'37"		

C/L CURVE DATA			
PC	16+37.10	PT	16+37.10
R	100.00'	L	28.38'
Δ	16°15'37"		

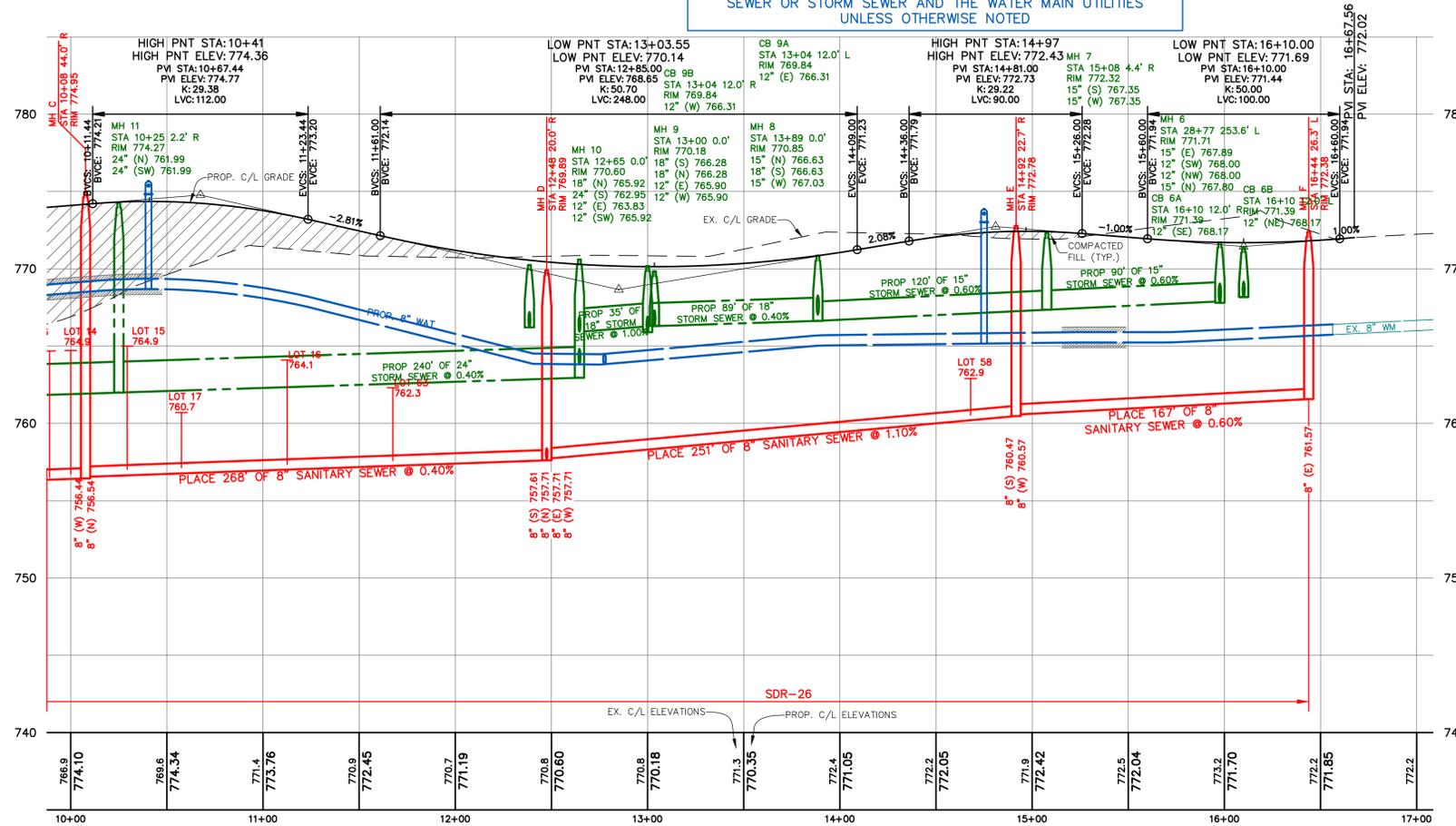


PLACE 6" SANITARY SEWER LATERAL @ MINIMUM 2.0% SLOPE INCLUDING 6" WYE ON 8" SANITARY SEWER & MAIN RISER & PROPERTY LINE RISER (TYP. 9 LOCATIONS THIS SHEET)

PLACE STD. 4' DIA. SANITARY MH D 20' RT OF STA 12+48

PLACE STD. 4' DIA. SANITARY MH E 22.7' RT OF STA 14+92

MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES UNLESS OTHERWISE NOTED



SANITARY SEWER GENERAL NOTES:

- SANITARY SEWER CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.
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LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
SEC	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
		UTILITY POLE
		GUY WIRE
		LIGHT POLE
		WALL MOUNTED LIGHT
		PEDESTAL
		TRANSFORMER
		SIGN

**BEDFORD FALLS SOUTH
SANITARY SEWER IN
INDEPENDENCE AVE**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent COUNTY, MICHIGAN



C3

DATE: 01/23/26
PROJ: 1382

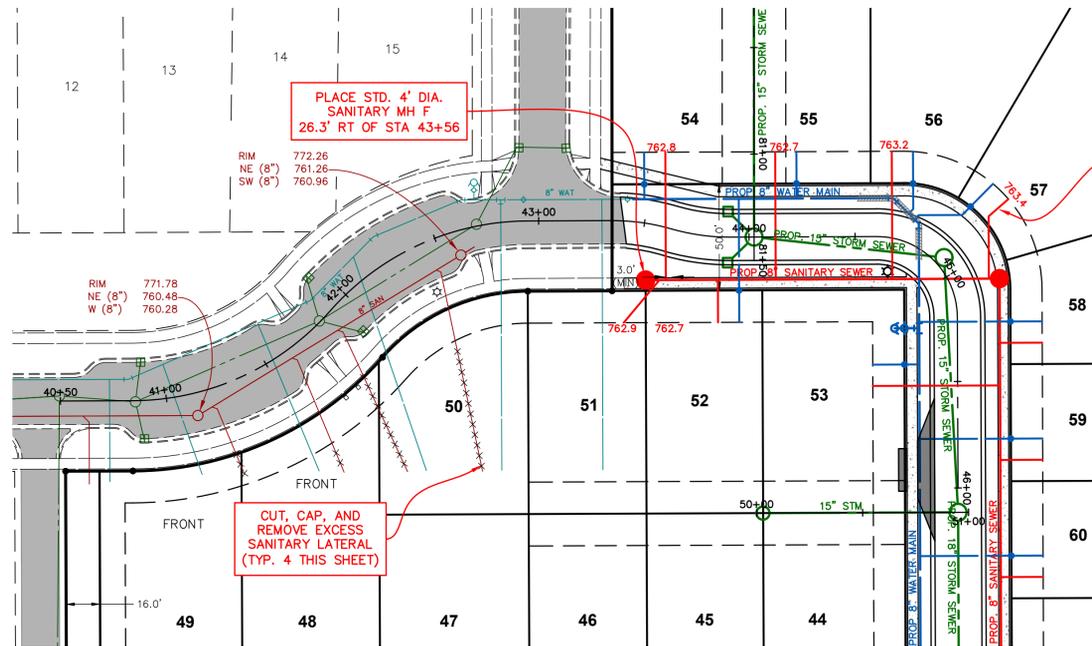


SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
VERT. 1"=5'





LOCATION MAP
NOT TO SCALE

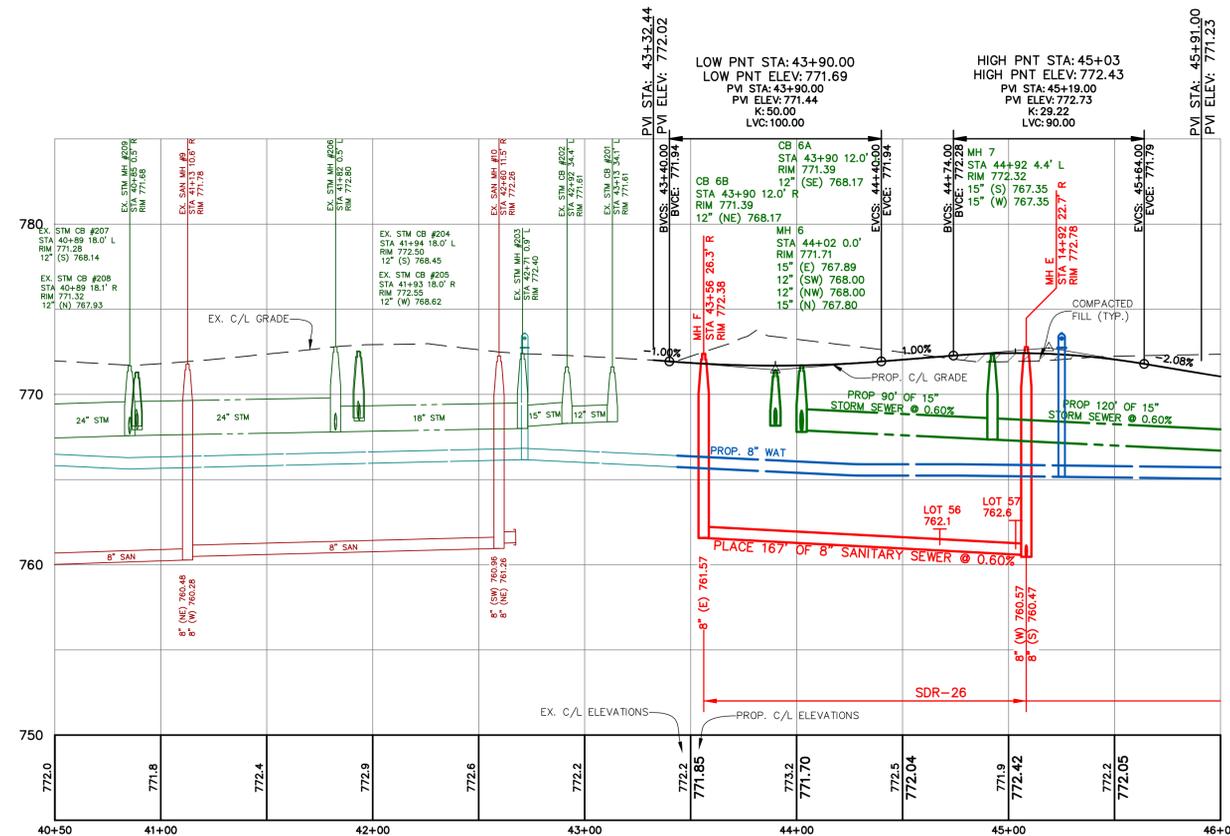


C/L CURVE DATA
PC 43+34.52
PT 43+62.90
R 100.00'
L 28.38'
Δ 16°15'37"

C/L CURVE DATA
PC 44+60.11
PT 45+19.80
R 100.00'
L 28.38'
Δ 16°15'37"

C/L CURVE DATA
PC 44+60.11
PT 45+19.80
R 38.00'
L 59.69'
Δ 90°00'00"

MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES UNLESS OTHERWISE NOTED



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LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
SEC	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
PROPOSED BLACKTOP		UTILITY POLE
PROPOSED CONCRETE		GUY WIRE
EXISTING BLACKTOP		LIGHT POLE
EXISTING CONCRETE		WALL MOUNTED LIGHT
BUILDING		PEDESTAL
		TRANSFORMER
		SIGN

**BEDFORD FALLS SOUTH
SANITARY SEWER IN
LIBERTY ST**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent COUNTY, MICHIGAN

Feenstra & Associates, Inc.
CIVIL ENGINEERS & SURVEYORS
3145 Prairie St SW
Grandville, MI 49418
Phone: 616-457-7050
www.feenstra.com

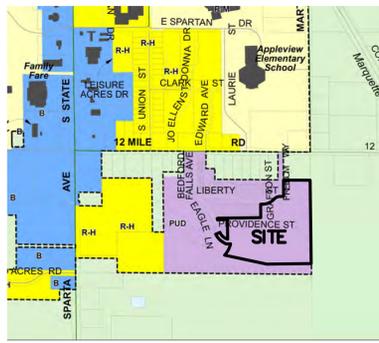
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DATE: 01/23/26
PROJ: 1382



SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
HORIZ. 1"=40'
VERT. 1"=5'



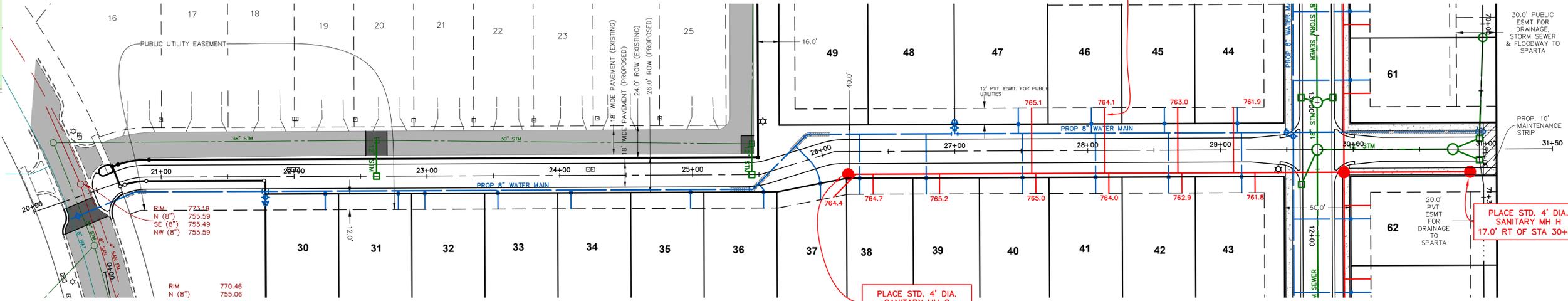


LOCATION MAP
NOT TO SCALE

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 P.T. 20+88.87
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 Δ 18°45'34"

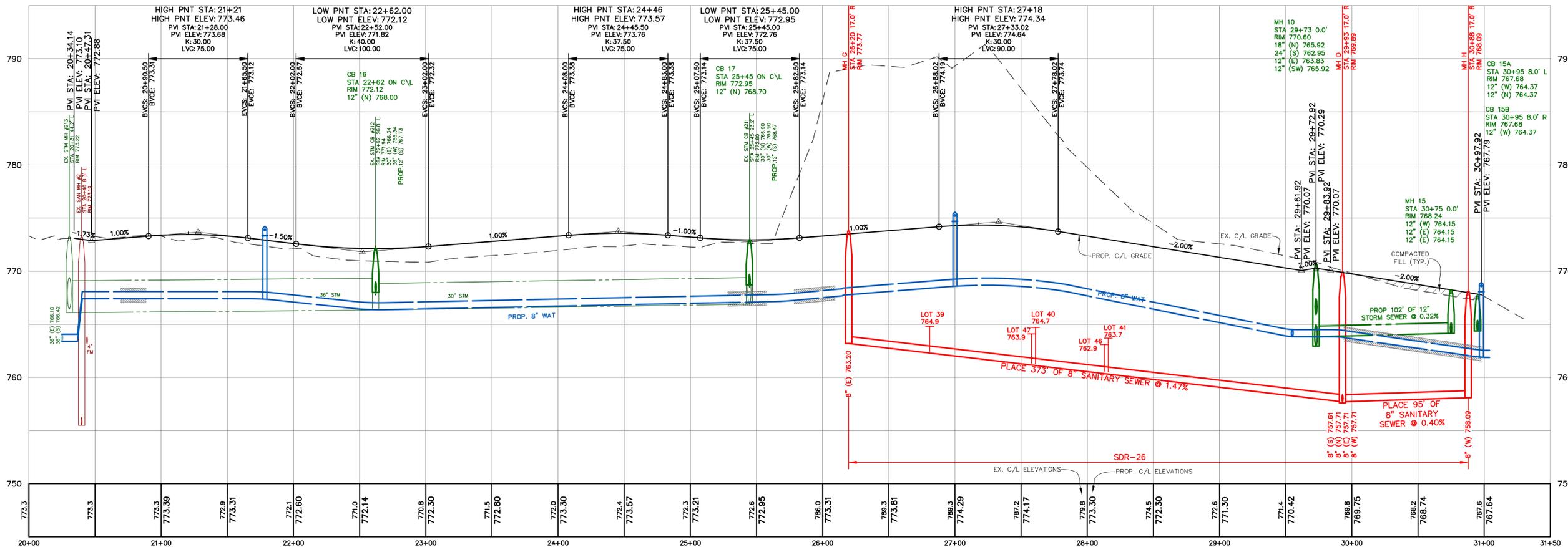
MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES UNLESS OTHERWISE NOTED

PLACE 6" SANITARY SEWER LATERAL @ MINIMUM 2.0% SLOPE INCLUDING 6" WYE ON 8" SANITARY SEWER & MAIN RISER & PROPERTY LINE RISER (TYP. 11 LOCATIONS THIS SHEET)



PLACE STD. 4' DIA. SANITARY MH G 17.0' RT OF STA 26+20

PLACE STD. 4' DIA. SANITARY MH H 17.0' RT OF STA 30+88



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POB	POINT OF BEGINNING	HYDRANT
		VALVE
	PROPOSED BLACKTOP	UTILITY POLE
	PROPOSED CONCRETE	GUY WIRE
	EXISTING BLACKTOP	LIGHT POLE
	EXISTING CONCRETE	WALL MOUNTED LIGHT
	BUILDING	PEDESTAL
		TRANSFORMER
		SIGN

**BEDFORD FALLS SOUTH
SANITARY SEWER IN
DOUBLE EAGLE LANE**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent COUNTY, MICHIGAN

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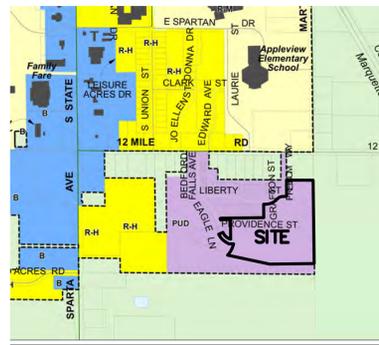
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PROJ: 1382

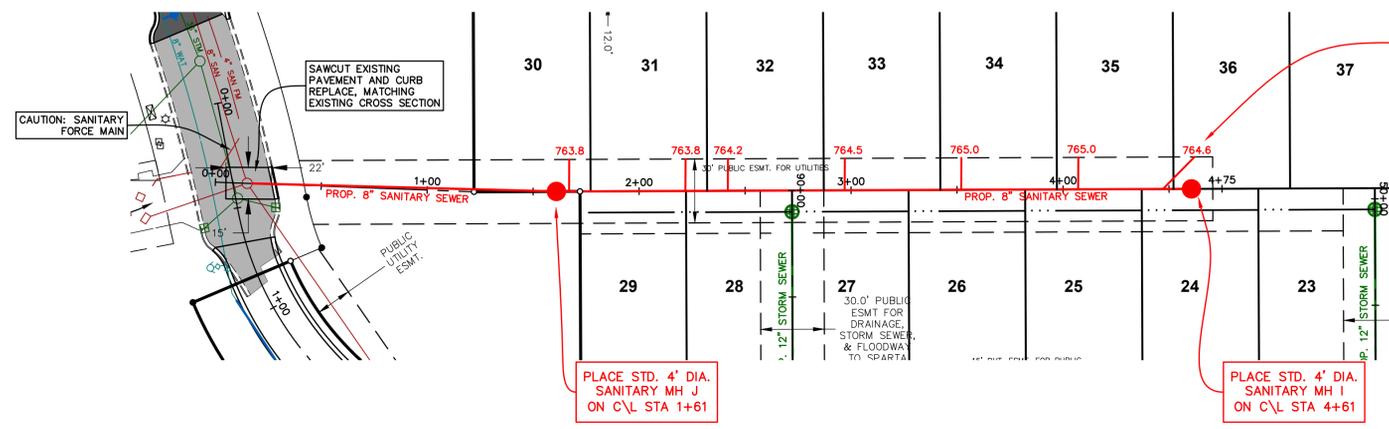


SCALES
 PLAN: 1" = 40'
 PROFILE: 1" = 40'
 HORIZ. 1" = 40'
 VERT. 1" = 5'

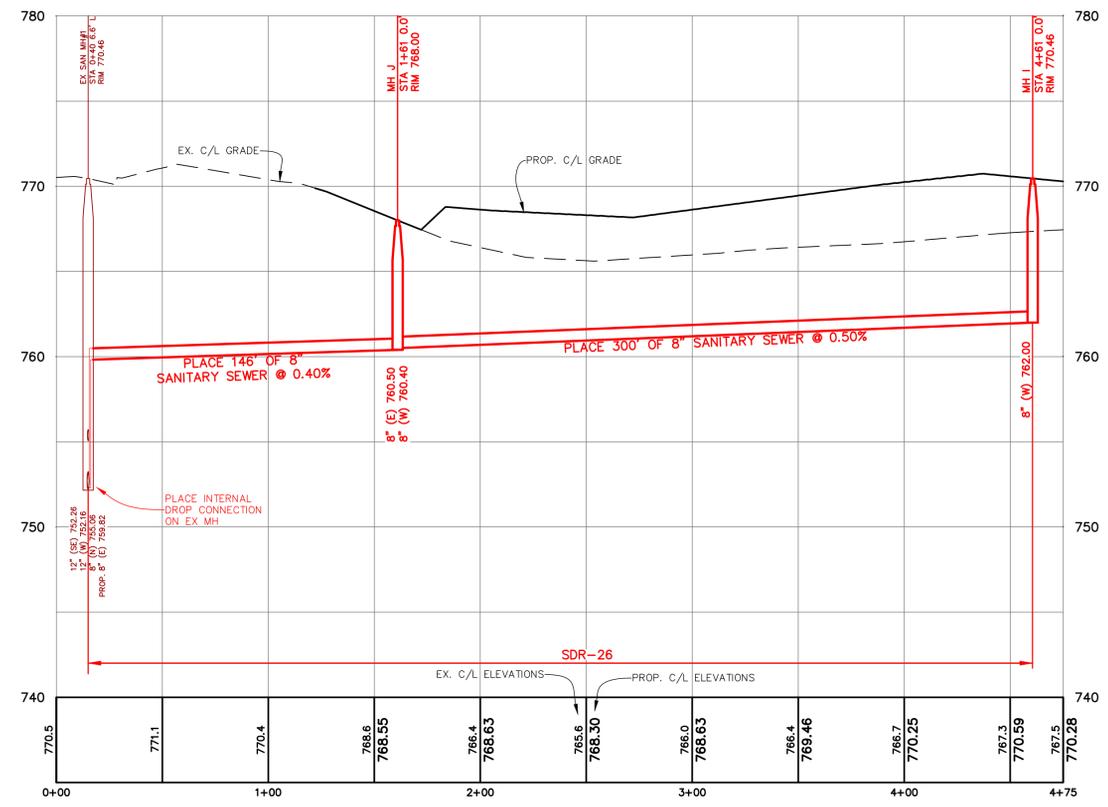




LOCATION MAP
NOT TO SCALE



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LEGEND

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N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
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W	WEST	CATCH BASIN
SEC	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
	PROPOSED BLACKTOP	UTILITY POLE
	PROPOSED CONCRETE	GUY WIRE
	EXISTING BLACKTOP	LIGHT POLE
	EXISTING CONCRETE	WALL MOUNTED LIGHT
	BUILDING	PEDESTAL
		TRANSFORMER
		SIGN

**BEDFORD FALLS SOUTH
SANITARY IN PRIVATE
UTILITY EASEMENT**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
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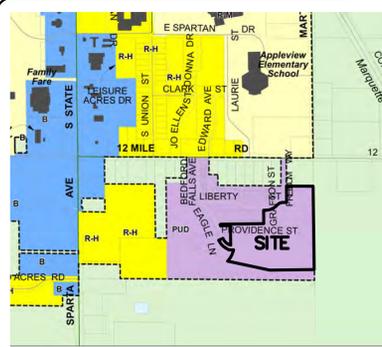
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DATE: 01/23/26
PROJ: 1382



SCALES
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PROFILE: 1"=40'
VERT. 1"=5'

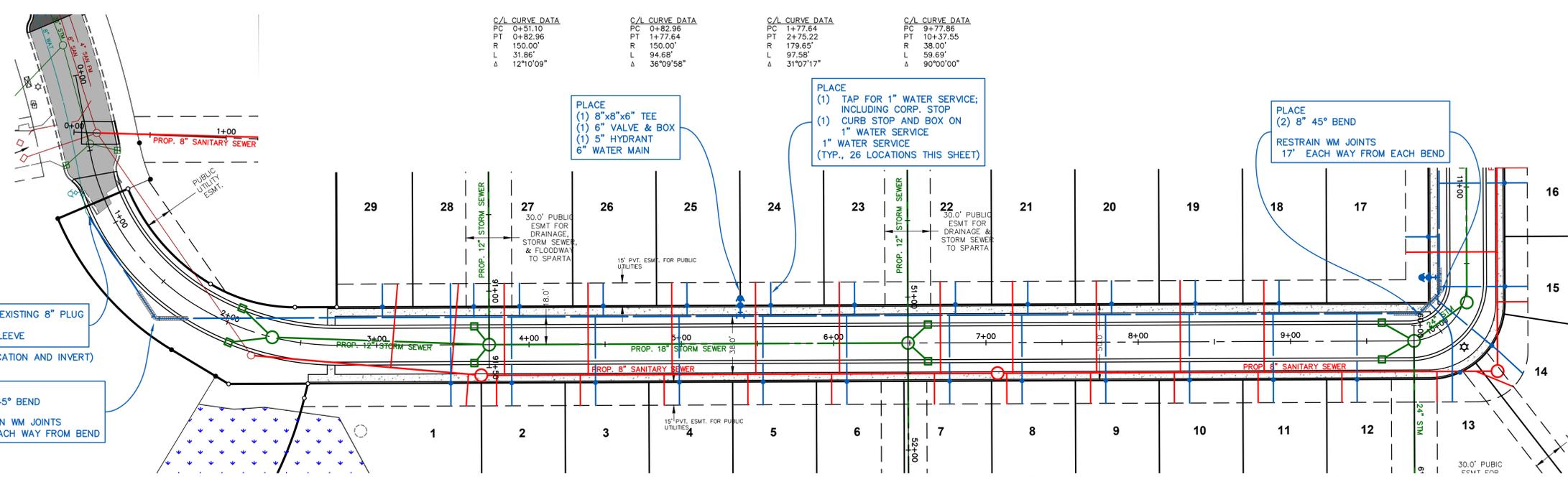




LOCATION MAP
NOT TO SCALE

REMOVE EXISTING 8" PLUG PLACE (1) 8" SLEEVE
(VERIFY LOCATION AND INVERT)

PLACE (1) 8" 45° BEND
RESTRAIN WM JOINTS 17' EACH WAY FROM BEND



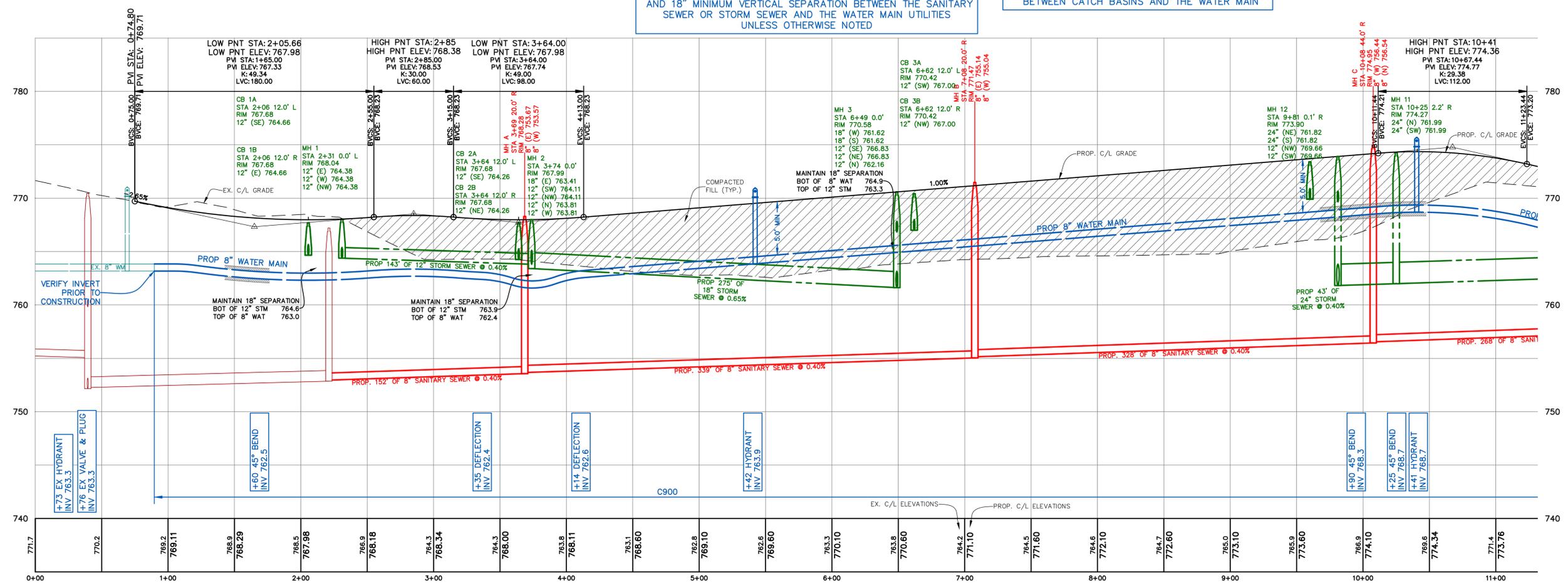
PLACE (1) 8"x8" TEE
(1) 6" VALVE & BOX
(1) 5" HYDRANT
6" WATER MAIN

PLACE (1) TAP FOR 1" WATER SERVICE;
INCLUDING CORP. STOP
(1) CURB STOP AND BOX ON
1" WATER SERVICE
1" WATER SERVICE
(TYP., 26 LOCATIONS THIS SHEET)

PLACE (2) 8" 45° BEND
RESTRAIN WM JOINTS
17' EACH WAY FROM EACH BEND

MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES UNLESS OTHERWISE NOTED

MAINTAIN 3 FOOT MINIMUM HORIZONTAL SEPARATION BETWEEN CATCH BASINS AND THE WATER MAIN



WATER MAIN GENERAL NOTES:

1. WATER MAIN CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.
2. PROPOSED WATER MAIN SHALL BE LAID WITH THE TOP OF THE PIPE A MINIMUM DEPTH OF FIVE (5) FEET BELOW ESTABLISHED STREET CENTERLINE GRADE, AND WITH A MINIMUM COVER OF FIVE (5) FEET BELOW EXISTING GRADE AT THE WATER MAIN, UNLESS SPECIFIED OTHERWISE. ADJUSTMENT MAY BE REQUIRED TO AVOID CONFLICTS WITH EXISTING OR PROPOSED UTILITIES.
3. ALL HYDRANTS SHALL BE RESTRAINED TO THE HYDRANT LATERAL VALVE, AND THE HYDRANT LATERAL VALVE SHALL BE RESTRAINED TO THE MAIN USING AN APPROVED JOINT RESTRAINT SYSTEM CONSISTING OF RESTRAINED JOINT PIPE, JOINT RESTRAINING GLANDS, MECHANICAL JOINT ANCHORING FITTINGS.
4. UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE VILLAGE OF SPARTA, MOVEMENT OF ALL PLUGS, CAPS, TEES, BENDS, AND VALVES, SHALL BE PREVENTED BY USE OF RESTRAINED JOINT PIPE OR JOINT RESTRAINING GLANDS. WHEN JOINTS ARE TO BE RESTRAINED WITH MECHANICAL DEVICES AS NOTED ABOVE, ALL JOINTS SHALL BE STRAINED FOR A MINIMUM DISTANCE FROM THE FITTING AS REQUIRED PER SECTION 4.12.05 OF THE STANDARD SPECIFICATIONS OF THE VILLAGE OF SPARTA.
5. EXPOSE ALL UNDERGROUND UTILITIES AT POTENTIAL POINTS OF CONFLICT BEFORE LAYING WATER MAIN TO DETERMINE WHETHER TO GO OVER OR UNDER THE EXISTING UTILITIES. THE WATER MAIN SHALL BE DEFLECTED TO GO OVER OR UNDER EXISTING UTILITIES WHEN REQUIRED BY THE ENGINEER. 45° BENDS TO ACCOMPLISH ELEVATION CHANGES OF THE WATER MAIN WILL ONLY BE USED WHEN REQUIRED OR APPROVED BY THE ENGINEER.
6. THE LOCATIONS OF THE EXISTING WATER SERVICES AND SEWER LATERALS SHOWN ARE APPROXIMATE AND ACTUAL LOCATIONS MAY VARY. THE CONTRACTOR IS TO VERIFY THE LOCATIONS OF EXISTING SERVICES (INCLUDED IN PLACING WATER SERVICES). PROVIDE A MINIMUM OF 12" CLEARANCE BETWEEN EXISTING SERVICES OR UTILITIES AND THE PROPOSED WATER SERVICE. LOCATIONS OF PROPOSED WATER TAPS AND CONNECTIONS TO EXISTING WATER SERVICES SHALL BE APPROVED BY THE ENGINEER.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
SEC.	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
	PROPOSED BLACKTOP	UTILITY POLE
	PROPOSED CONCRETE	GUY WIRE
	EXISTING BLACKTOP	LIGHT POLE
	EXISTING CONCRETE	WALL MOUNTED LIGHT
	BUILDING	PEDESTAL
		TRANSFORMER
		SIGN

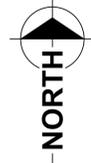
**BEDFORD FALLS SOUTH
WATER MAIN IN
BEDFORD FALLS DR**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent County, MICHIGAN

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C7
DATE: 01/23/26
PROJ: 1382

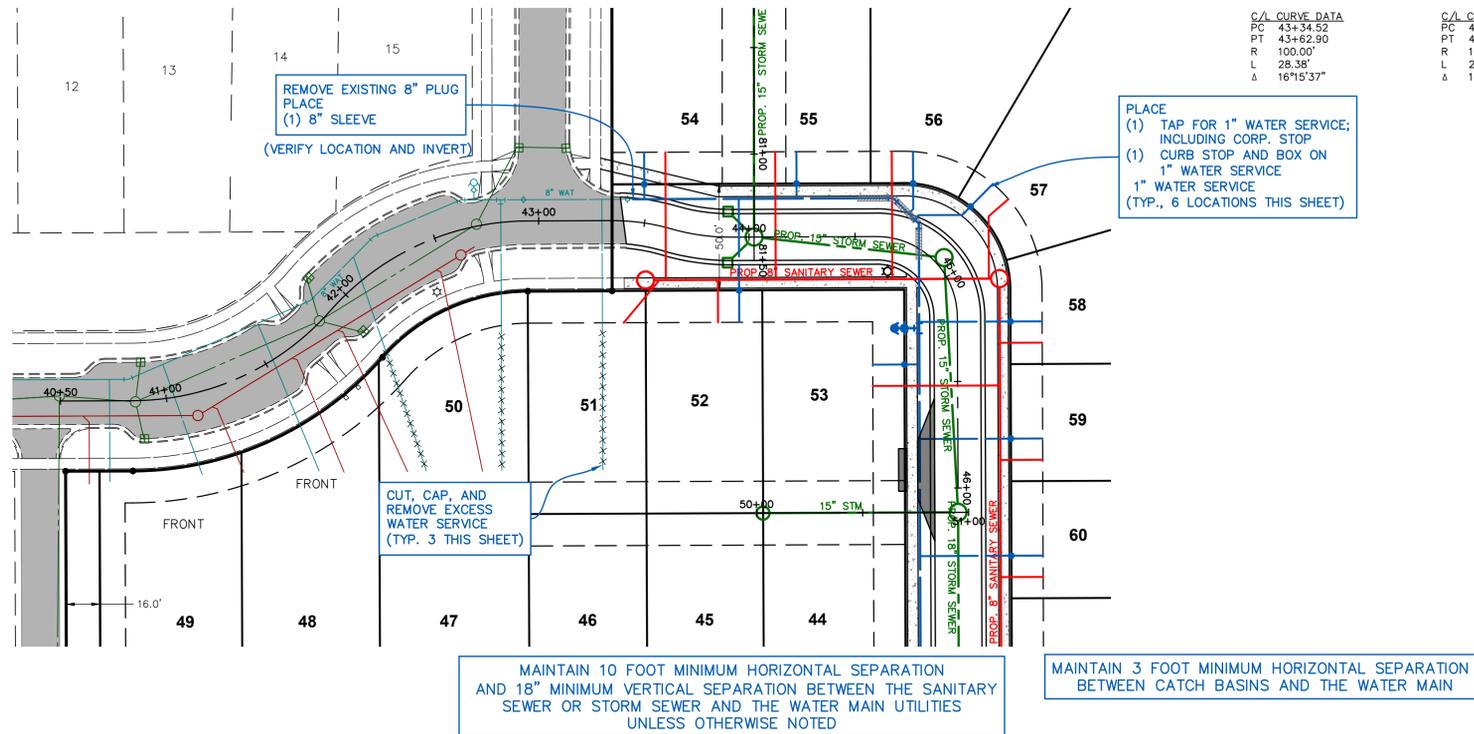


SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
VERT. 1"=5'





LOCATION MAP
NOT TO SCALE



C/L CURVE DATA

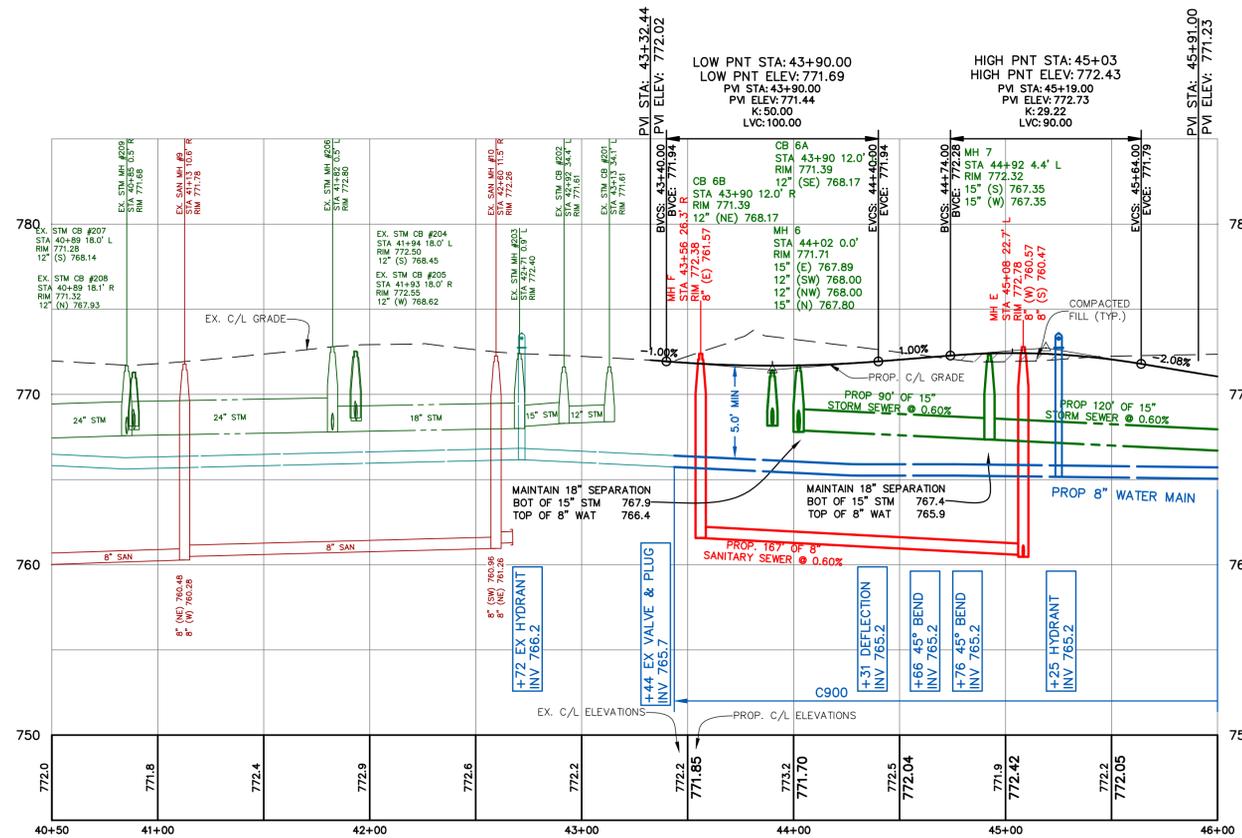
PC	43+34.52
PT	43+62.90
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L	28.38'
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C/L CURVE DATA

PC	44+60.11
PT	45+19.80
R	100.00'
L	28.38'
Δ	16°15'37"

C/L CURVE DATA

PC	44+60.11
PT	45+19.80
R	38.00'
L	59.69'
Δ	90°00'00"



WATER MAIN GENERAL NOTES:

1. WATER MAIN CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.
2. PROPOSED WATER MAIN SHALL BE LAID WITH THE TOP OF THE PIPE A MINIMUM DEPTH OF FIVE (5) FEET BELOW ESTABLISHED STREET CENTERLINE GRADE, AND WITH A MINIMUM COVER OF FIVE (5) FEET BELOW EXISTING GRADE AT THE WATER MAIN, UNLESS SPECIFIED OTHERWISE. ADJUSTMENT MAY BE REQUIRED TO AVOID CONFLICTS WITH EXISTING OR PROPOSED UTILITIES.
3. ALL HYDRANTS SHALL BE RESTRAINED TO THE HYDRANT LATERAL VALVE, AND THE HYDRANT LATERAL VALVE SHALL BE RESTRAINED TO THE MAIN USING AN APPROVED JOINT RESTRAINT SYSTEM CONSISTING OF RESTRAINED JOINT PIPE, JOINT RESTRAINING GLANDS, MECHANICAL JOINT ANCHORING FITTINGS.
4. UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE VILLAGE OF SPARTA, MOVEMENT OF ALL PLUGS, CAPS, TEES, BENDS, AND VALVES, SHALL BE PREVENTED BY USE OF RESTRAINED JOINT PIPE OR JOINT RESTRAINING GLANDS. WHEN JOINTS ARE TO BE RESTRAINED WITH MECHANICAL DEVICES AS NOTED ABOVE, ALL JOINTS SHALL BE STRAINED FOR A MINIMUM DISTANCE FROM THE FITTING AS REQUIRED PER SECTION 4.12.05 OF THE STANDARD SPECIFICATIONS OF THE VILLAGE OF SPARTA.
5. EXPOSE ALL UNDERGROUND UTILITIES AT POTENTIAL POINTS OF CONFLICT BEFORE LAYING WATER MAIN TO DETERMINE WHETHER TO GO OVER OR UNDER THE EXISTING UTILITIES. THE WATER MAIN SHALL BE DEFLECTED TO GO OVER OR UNDER EXISTING UTILITIES WHEN REQUIRED BY THE ENGINEER. 45° BENDS TO ACCOMPLISH ELEVATION CHANGES OF THE WATER MAIN WILL ONLY BE USED WHEN REQUIRED OR APPROVED BY THE ENGINEER.
6. THE LOCATIONS OF THE EXISTING WATER SERVICES AND SEWER LATERALS SHOWN ARE APPROXIMATE AND ACTUAL LOCATIONS MAY VARY. THE CONTRACTOR IS TO VERIFY THE LOCATIONS OF EXISTING SERVICES (INCLUDED IN PLACING WATER SERVICES), PROVIDE A MINIMUM OF 12" CLEARANCE BETWEEN EXISTING SERVICES OR UTILITIES AND THE PROPOSED WATER SERVICE. LOCATIONS OF PROPOSED WATER TAPS AND CONNECTIONS TO EXISTING WATER SERVICES SHALL BE APPROVED BY THE ENGINEER.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
PCB	POINT OF BEGINNING	HYDRANT
PROPOSED BLACKTOP		VALVE
PROPOSED CONCRETE		UTILITY POLE
EXISTING BLACKTOP		GUY WIRE
EXISTING CONCRETE		LIGHT POLE
BUILDING		WALL MOUNTED LIGHT
		PEDESTAL
		TRANSFORMER
		SIGN

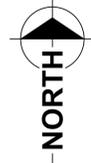
**BEDFORD FALLS SOUTH
WATER MAIN IN
LIBERTY STREET**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent COUNTY, MICHIGAN

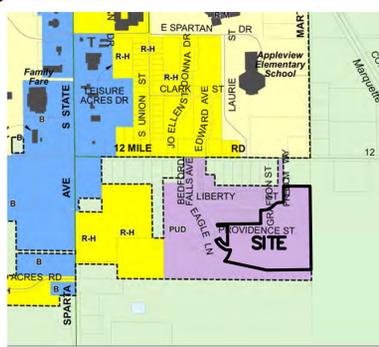
Feenstra & Associates, Inc.
CIVIL ENGINEERS & SURVEYORS
3145 Prairie St SW Phone: 616-457-7050
Grandville, MI 49418 www.feenstra.com

C9
DATE: 01/23/26
PROJ: 1382



SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
VERT. 1"=5'





LOCATION MAP
NOT TO SCALE

C/L CURVE DATA

PC	20+71.19
PT	20+88.87
R	54.00'
L	17.6°
Δ	18°45'34"

MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES UNLESS OTHERWISE NOTED

MAINTAIN 3 FOOT MINIMUM HORIZONTAL SEPARATION BETWEEN CATCH BASINS AND THE WATER MAIN

PLACE (2) 8" 45° BEND
RESTRAIN WM JOINTS 17' EACH WAY FROM EACH BEND

PLACE (1) 8"x8"x6" TEE (1) 6" VALVE & BOX (1) 5" HYDRANT 6" WATER MAIN

PLACE (1) TAP FOR 1" WATER SERVICE; INCLUDING CORP. STOP (1) CURB STOP AND BOX ON 1" WATER SERVICE 1" WATER SERVICE (TYP., 20 LOCATIONS THIS SHEET)

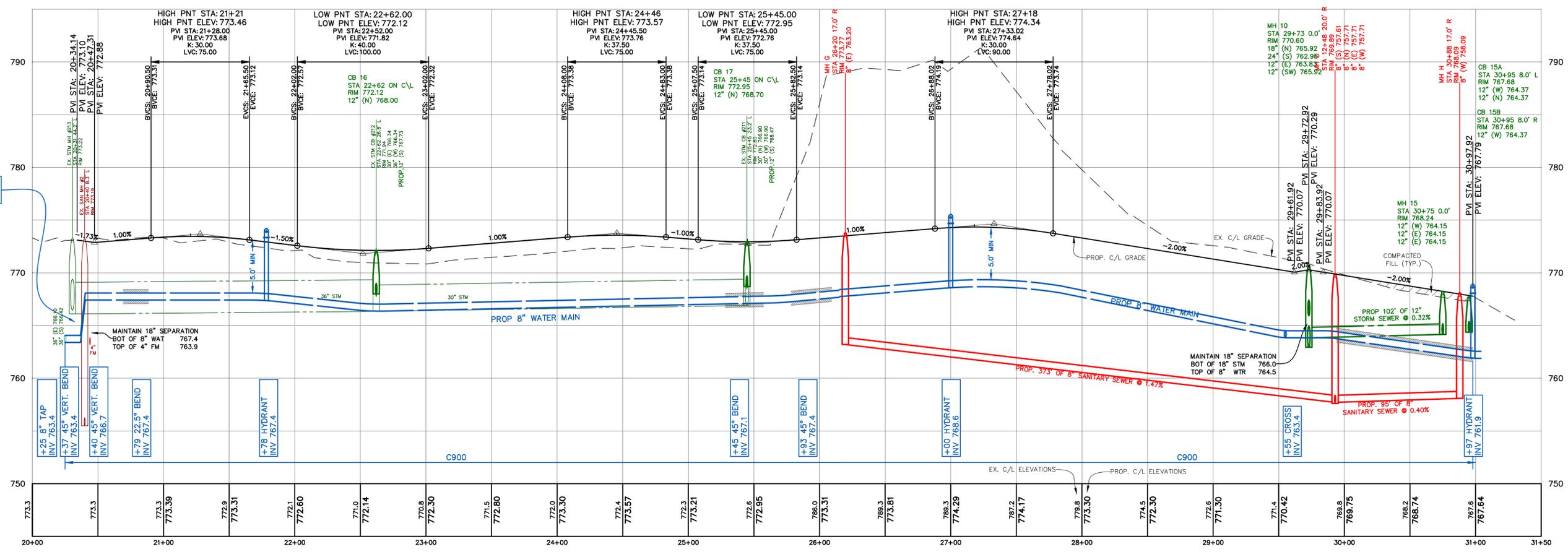
PLACE (1) 8"x8"x6" TEE (1) 6" 90° BEND (1) 6" VALVE & BOX (1) 5" HYDRANT 6" WATER MAIN
RESTRAIN WM 104' FROM DEAD BEND

PLACE (1) 8" 22.5° BEND
RESTRAIN WM JOINTS 8' EACH WAY FROM BEND

SAWCUT EXISTING PAVEMENT AND CURB REPLACE, MATCHING EXISTING CROSS SECTION

PLACE (1) 8"x8"x8" TAPPING VALVE, SLEEVE AND BOX (LIVE TAP)
(VERIFY LOCATION AND INVERT)

PLACE (1) 8"x8"x6" TEE (1) 6" VALVE & BOX (1) 5" HYDRANT 6" WATER MAIN



PLACE (2) 8" 45° BEND

WATER MAIN GENERAL NOTES:

1. WATER MAIN CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.
2. PROPOSED WATER MAIN SHALL BE LAID WITH THE TOP OF THE PIPE A MINIMUM DEPTH OF FIVE (5) FEET BELOW ESTABLISHED STREET CENTERLINE GRADE, AND WITH A MINIMUM COVER OF FIVE (5) FEET BELOW EXISTING GRADE AT THE WATER MAIN, UNLESS SPECIFIED OTHERWISE. ADJUSTMENT MAY BE REQUIRED TO AVOID CONFLICTS WITH EXISTING OR PROPOSED UTILITIES.
3. ALL HYDRANTS SHALL BE RESTRAINED TO THE HYDRANT LATERAL VALVE, AND THE HYDRANT LATERAL VALVE SHALL BE RESTRAINED TO THE MAIN USING AN APPROVED JOINT RESTRAINT SYSTEM CONSISTING OF RESTRAINED JOINT PIPE, JOINT RESTRAINING GLANDS, MECHANICAL JOINT ANCHORING FITTINGS.
4. UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE VILLAGE OF SPARTA, MOVEMENT OF ALL PLUGS, CAPS, TEES, BENDS, AND VALVES, SHALL BE PREVENTED BY USE OF RESTRAINED JOINT PIPE OR JOINT RESTRAINING GLANDS. WHEN JOINTS ARE TO BE RESTRAINED WITH MECHANICAL DEVICES AS NOTED ABOVE, ALL JOINTS SHALL BE STRAINED FOR A MINIMUM DISTANCE FROM THE FITTING AS REQUIRED PER SECTION 4.12.05 OF THE STANDARD SPECIFICATIONS OF THE VILLAGE OF SPARTA.
5. EXPOSE ALL UNDERGROUND UTILITIES AT POTENTIAL POINTS OF CONFLICT BEFORE LAYING WATER MAIN TO DETERMINE WHETHER TO GO OVER OR UNDER THE EXISTING UTILITIES. THE WATER MAIN SHALL BE DEFLECTED TO GO OVER OR UNDER EXISTING UTILITIES WHEN REQUIRED BY THE ENGINEER. 45° BENDS TO ACCOMPLISH ELEVATION CHANGES OF THE WATER MAIN WILL ONLY BE USED WHEN REQUIRED OR APPROVED BY THE ENGINEER.
6. THE LOCATIONS OF THE EXISTING WATER SERVICES AND SEWER LATERALS SHOWN ARE APPROXIMATE AND ACTUAL LOCATIONS MAY VARY. THE CONTRACTOR IS TO VERIFY THE LOCATIONS OF EXISTING SERVICES (INCLUDED IN PLACING WATER SERVICES). PROVIDE A MINIMUM OF 12" CLEARANCE BETWEEN EXISTING SERVICES OR UTILITIES AND THE PROPOSED WATER SERVICE. LOCATIONS OF PROPOSED WATER TAPS AND CONNECTIONS TO EXISTING WATER SERVICES SHALL BE APPROVED BY THE ENGINEER.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
E	EAST	STORM SEWER MANHOLE
W	WEST	SANITARY SEWER MANHOLE
POB	POINT OF BEGINNING	CATCH BASIN
	PROPOSED BLACKTOP	HYDRANT
	PROPOSED CONCRETE	VALVE
	EXISTING BLACKTOP	UTILITY POLE
	EXISTING CONCRETE	GUY WIRE
	BUILDING	LIGHT POLE
		WALL MOUNTED LIGHT
		PEDESTAL
		TRANSFORMER
		SIGN

BEDFORD FALLS SOUTH WATER MAIN IN DOUBLE EAGLE LANE

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent COUNTY, MICHIGAN

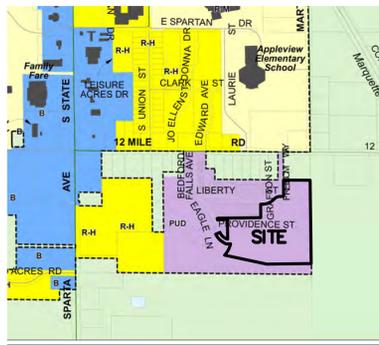
Teestra & Associates, Inc.
CIVIL ENGINEERS & SURVEYORS
3145 Prairie St SW
Grandville, MI 49418
Phone: 616-457-7050
www.teestrac.com

C10
DATE: 01/23/26
PROJ: 1382



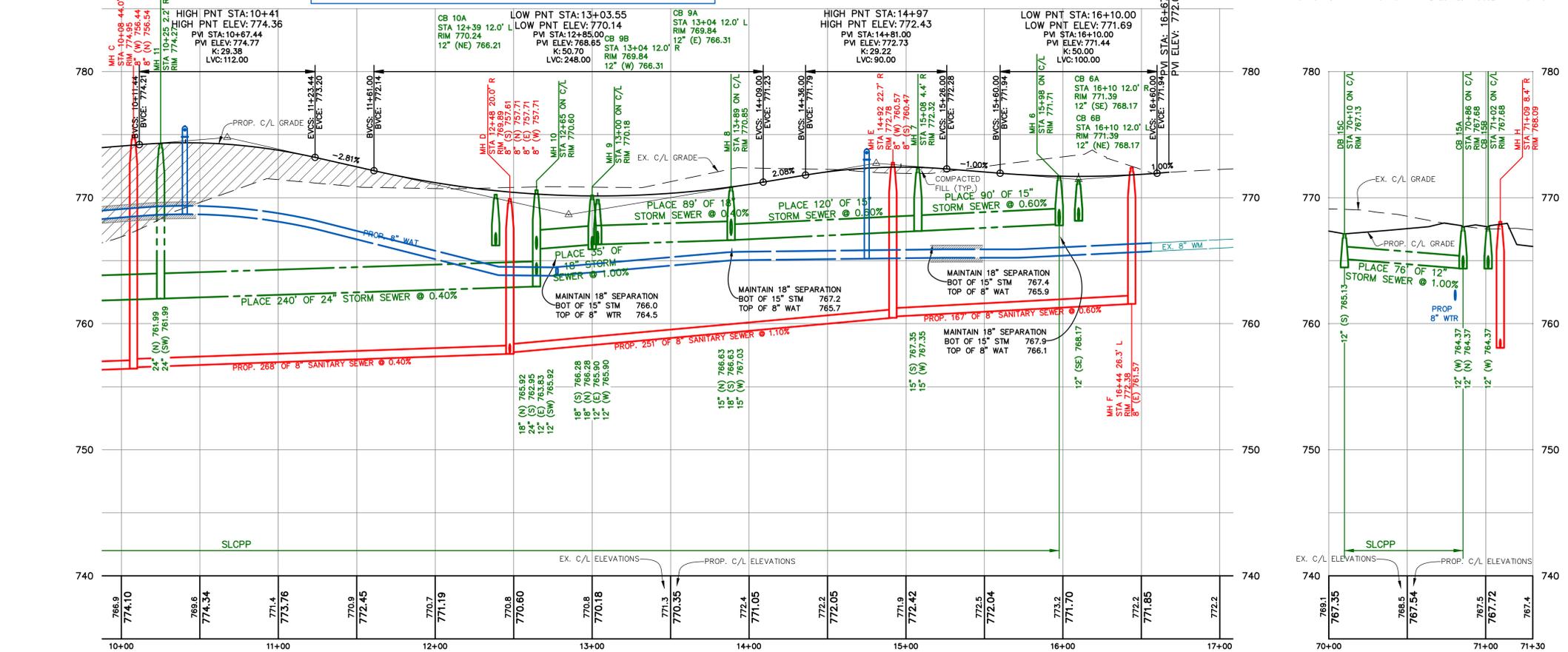
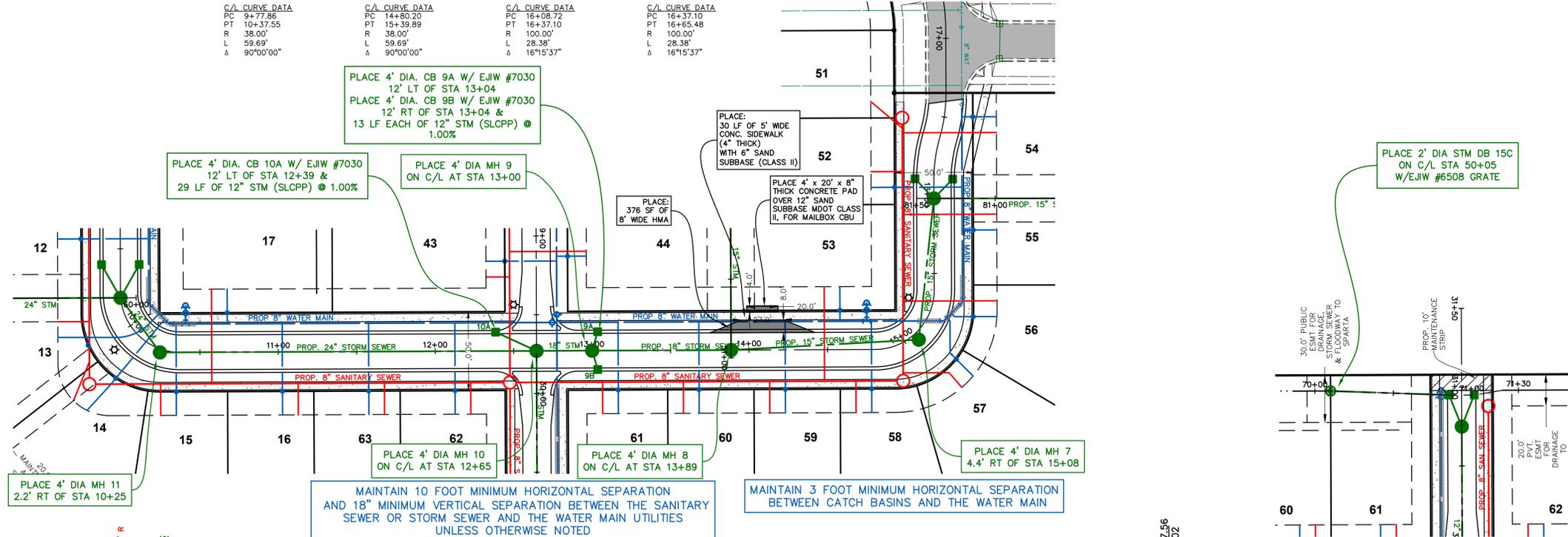
SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
VERT. 1"=5'





LOCATION MAP
NOT TO SCALE

C/L CURVE DATA							
PC	9+77.86	PC	14+80.20	PC	16+37.10	PC	16+37.10
PT	10+37.55	PT	15+39.89	PT	16+37.10	PT	16+65.48
R	38.00'	R	38.00'	R	100.00'	R	100.00'
L	59.69'	L	59.69'	L	28.38'	L	28.38'
Δ	90°00'00"	Δ	90°00'00"	Δ	16°15'37"	Δ	16°15'37"



STORM SEWER GENERAL NOTES:

- STORM SEWER CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
POB	POINT OF BEGINNING	HYDRANT
PROPOSED BLACKTOP		VALVE
PROPOSED CONCRETE		UTILITY POLE
EXISTING BLACKTOP		GUY WIRE
EXISTING CONCRETE		LIGHT POLE
BUILDING		WALL MOUNTED LIGHT
		PEDESTAL
		TRANSFORMER
		SIGN

BEDFORD FALLS SOUTH IMPROVEMENTS IN INDEPENDENCE AVE

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent County, MICHIGAN

feenstra & Associates, Inc.
CIVIL ENGINEERS & SURVEYORS
3145 Prairie St SW
Grandville, MI 49418
Phone: 616.457.7050
www.feenstra.com

C12
DATE: 01/23/26
PROJ: 1382

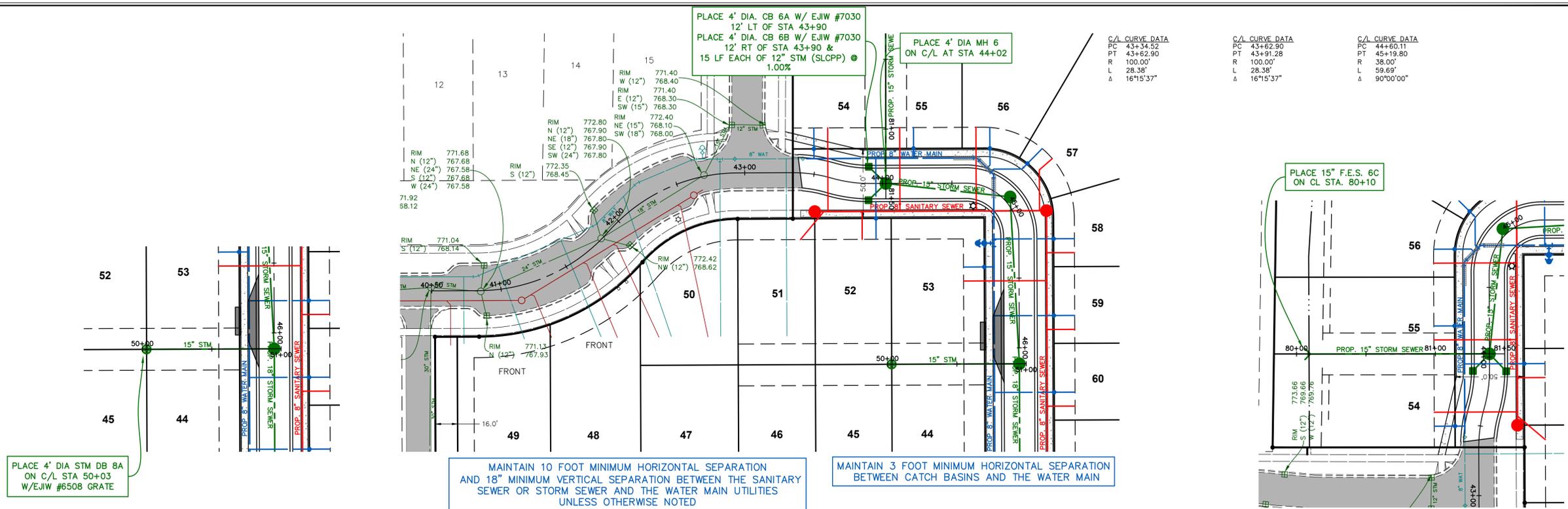


SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
VERT. 1"=5'





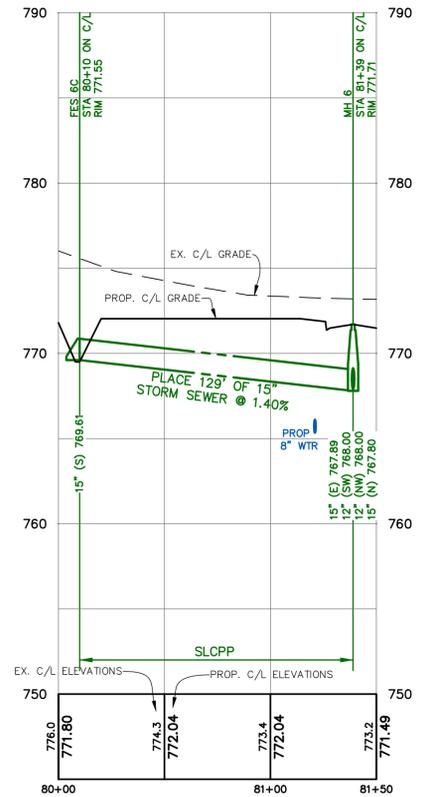
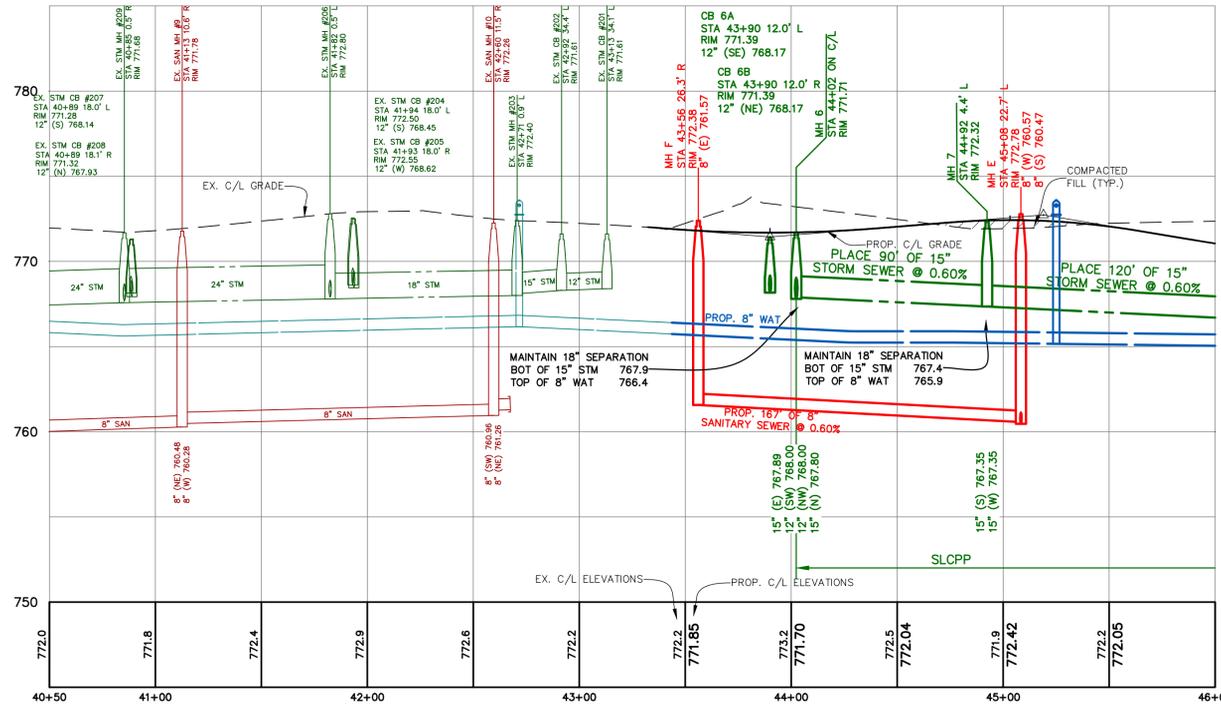
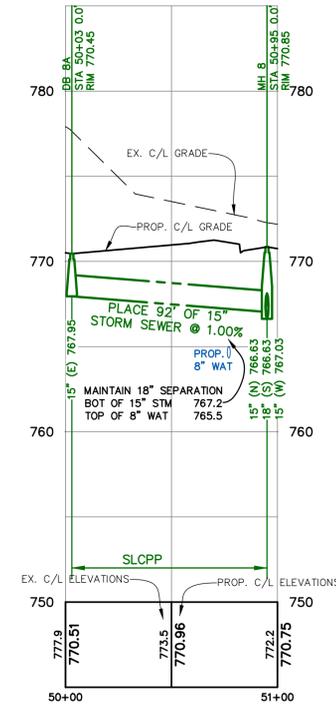
LOCATION MAP
NOT TO SCALE



PLACE 4' DIA STM DB 8A
ON C/L STA 50+03
W/EJW #6508 GRATE

MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION
AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY
SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES
UNLESS OTHERWISE NOTED

MAINTAIN 3 FOOT MINIMUM HORIZONTAL SEPARATION
BETWEEN CATCH BASINS AND THE WATER MAIN



STORM SEWER GENERAL NOTES:

- STORM SEWER CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
SEC	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
		UTILITY POLE
		GUY WIRE
		LIGHT POLE
		WALL MOUNTED LIGHT
		PEDESTAL
		TRANSFORMER
		SIGN

**BEDFORD FALLS SOUTH
IMPROVEMENTS IN
LIBERTY STREET**

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
Village of Sparta, Kent COUNTY, MICHIGAN

feenstra
& Associates, Inc.
CIVIL ENGINEERS & SURVEYORS

3145 Prairie St SW
Grandville, MI 49418
Phone: 616.457.7050
www.feenstra.com

C13

DATE: 01/23/26
PROJ: 1382



SCALES
PLAN: 1"=40'
PROFILE: 1"=40'
VERT. 1"=5'



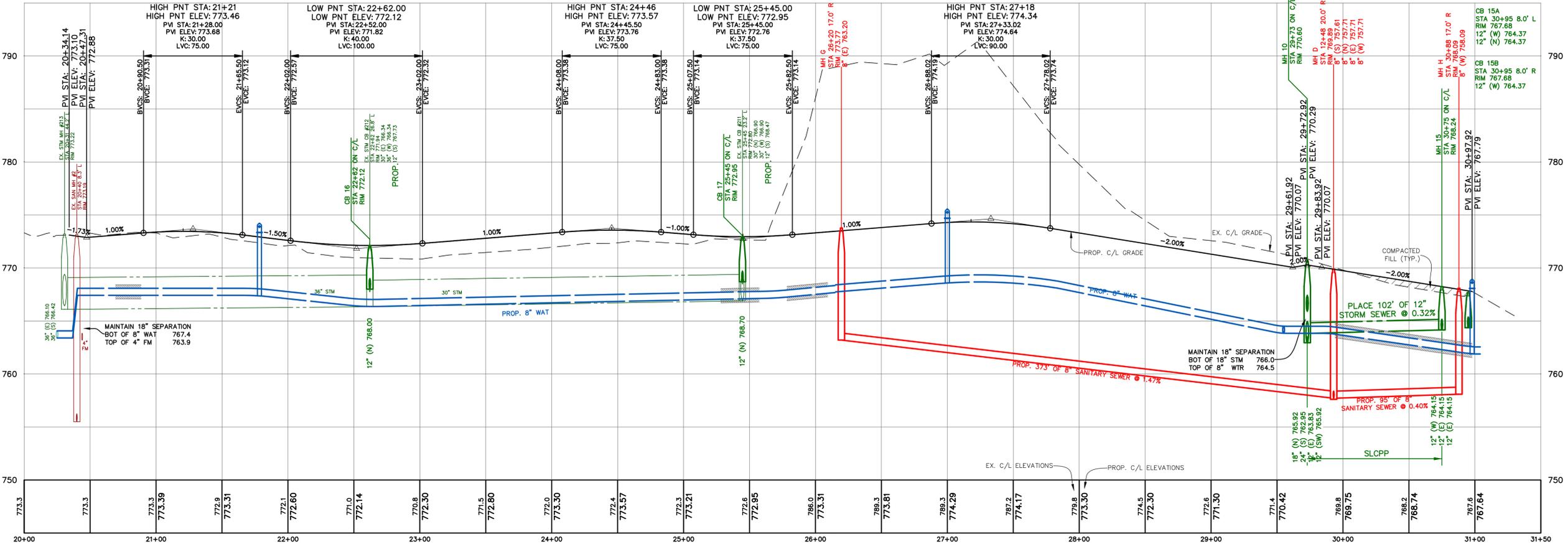
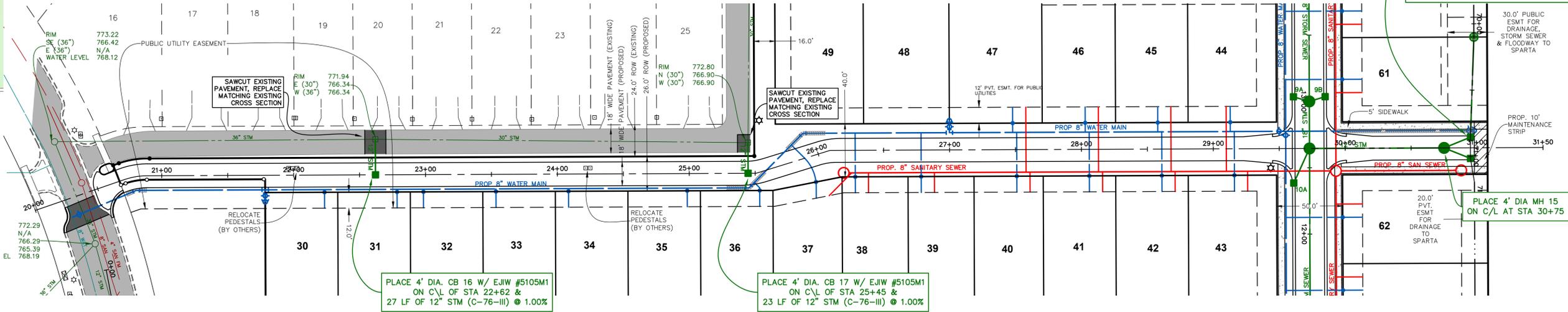


LOCATION MAP
NOT TO SCALE

C/L CURVE DATA
 PC 20+71.19
 PT 20+88.87
 R 54.00'
 L 17.6'
 Δ 18°45'34"

MAINTAIN 10 FOOT MINIMUM HORIZONTAL SEPARATION AND 18" MINIMUM VERTICAL SEPARATION BETWEEN THE SANITARY SEWER OR STORM SEWER AND THE WATER MAIN UTILITIES UNLESS OTHERWISE NOTED

MAINTAIN 3 FOOT MINIMUM HORIZONTAL SEPARATION BETWEEN CATCH BASINS AND THE WATER MAIN



STORM SEWER GENERAL NOTES:

1. STORM SEWER CONSTRUCTION AND MATERIALS SHALL CONFORM TO THE CURRENT STANDARD CONSTRUCTION SPECIFICATIONS OF THE VILLAGE OF SPARTA.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
POB	POINT OF BEGINNING	HYDRANT
PROPOSED BLACKTOP		VALVE
PROPOSED CONCRETE		UTILITY POLE
EXISTING BLACKTOP		QUY WIRE
EXISTING CONCRETE		LIGHT POLE
BUILDING		WALL MOUNTED LIGHT
		PEDESTAL
		TRANSFORMER
		SIGN

BEDFORD FALLS SOUTH IMPROVEMENTS IN DOUBLE EAGLE LANE

FOR: Green Development Ventures, LLC
 2186 E Centre Ave
 Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W, Village of Sparta, Kent COUNTY, MICHIGAN

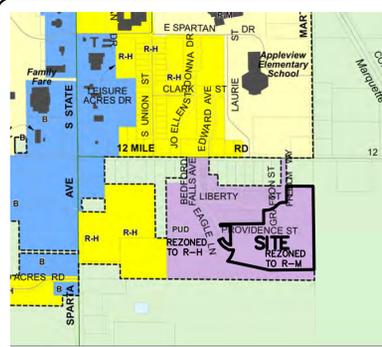
Teestra & Associates, Inc.
 CIVIL ENGINEERS & SURVEYORS
 3145 Prairie St SW
 Grandville, MI 49418
 Phone: 616.457.7050
 www.teestrainc.com

C14
 DATE: 01/23/26
 PROJ: 1382



SCALES
 PLAN: 1"=40'
 PROFILE: 1"=40'
 VERT. 1"=5'



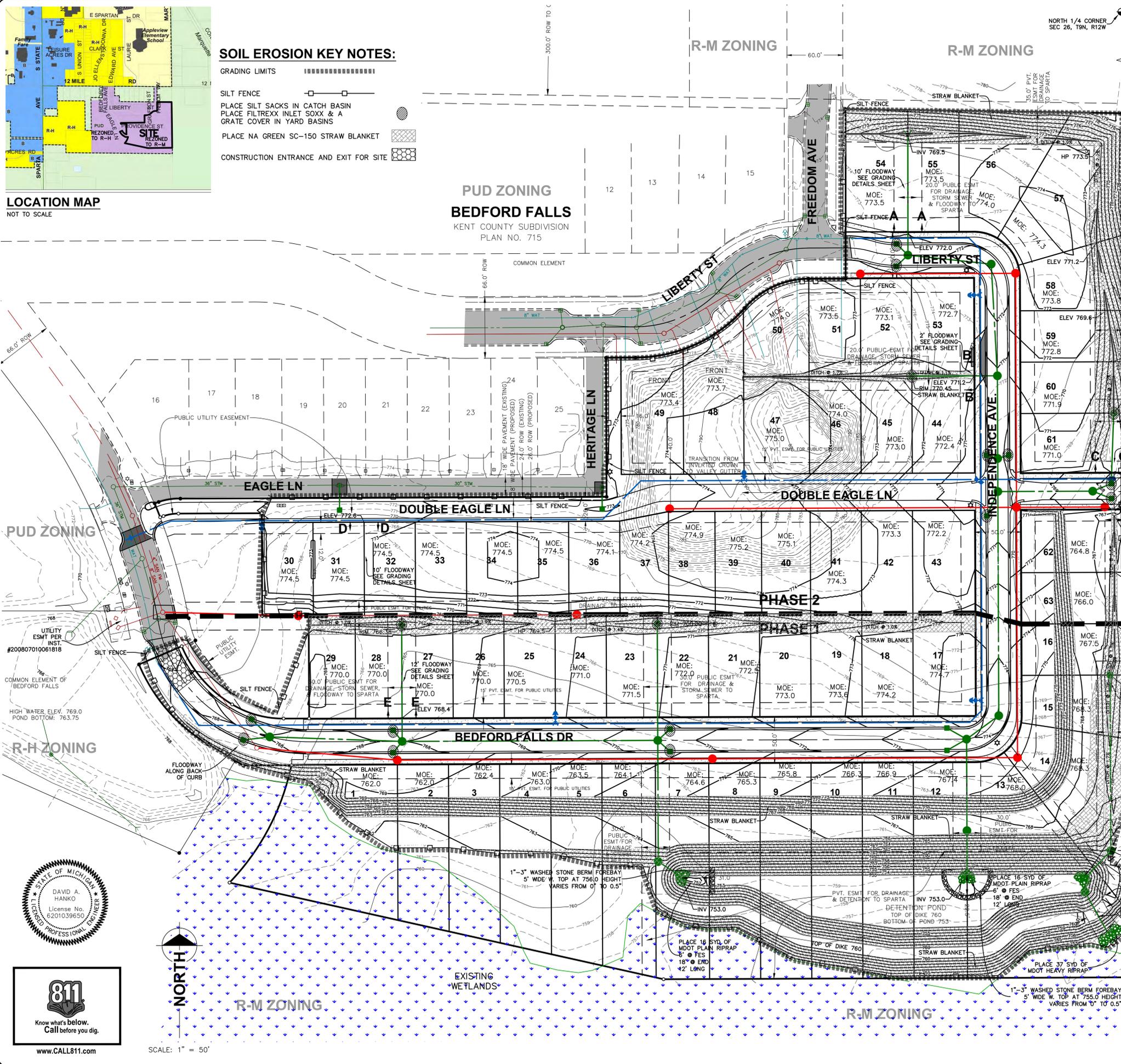


LOCATION MAP
NOT TO SCALE

SOIL EROSION KEY NOTES:

- GRADING LIMITS
- SILT FENCE
- PLACE SILT SACKS IN CATCH BASIN
PLACE FILTREXX INLET SOX & A
GRATE COVER IN YARD BASINS
- PLACE NA GREEN SC-150 STRAW BLANKET
- CONSTRUCTION ENTRANCE AND EXIT FOR SITE

PUD ZONING
BEDFORD FALLS
KENT COUNTY SUBDIVISION
PLAN NO. 715



PROPERTY DESCRIPTION:

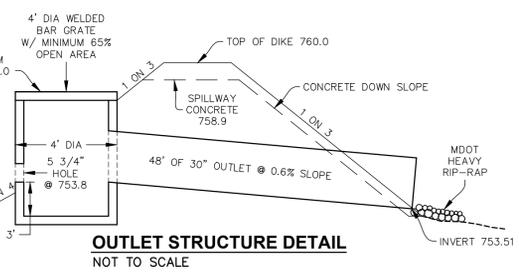
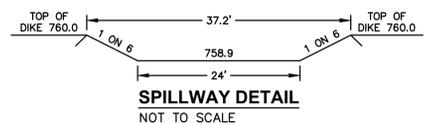
That part of the North 1/2 of the Northwest 1/4 of Section 26, T9N, R12W, Village of Sparta, Kent County, Michigan, described as: Commencing at the North 1/4 corner of said Section; thence S00°13'58"E 310.52 feet along the North-South 1/4 line of said Section 26 to the intersection of a line that is 120.00 feet (perpendicular measurement) South of and parallel with the South line of the Louise Rose Plat as recorded in Liber 57 of Plats, Page 26, Kent County Records to the Point of Beginning; thence N89°10'00"W 297.25 feet along said South line to the East line of Bedford Falls, Kent County Condominium Subdivision Plan No. 715, as recorded in Instrument No. 200502150019224; thence S00°02'00"E 181.55 feet; thence S89°46'02"W 39.77 feet; thence Southwesterly 77.53 feet along a 92.00 foot radius curve to the left, the chord of which bears S65°37'27"W 75.26 feet; thence Southwesterly 133.16 feet along a 158.00 foot radius curve to the right, the chord of which bears S65°37'27"W 129.25 feet; thence S89°46'02"W 31.79 feet; thence S00°13'58"E 149.00 feet; thence S89°46'02"W 458.52 feet; thence Southwesterly 23.74 feet along a 66.31 foot radius curve to the left, the chord of which bears S81°15'39"W 23.61 feet; thence S71°00'28"W 4.58 feet; thence Southeasterly 16.02 feet along a 633.00 foot radius curve to the right, the chord of which bears S21°41'31"E 16.02 feet (the previous 10 courses being along said East line of Bedford Falls); thence N71°00'28"E 3.78 feet; thence Easterly 16.37 feet along a 50.00 foot radius curve to the right, the chord of which bears N80°23'15"E 16.30 feet; thence N89°46'02"E 89.70 feet; thence S00°13'58"E 110.00 feet; thence N89°46'02"E 50.00 feet; thence S00°13'58"E 110.00 feet; thence S89°45'56"W 27.42 feet; thence Northwesterly 58.13 feet along a 107.00 foot radius curve to the right, the chord of which bears N74°40'16"W 57.42 feet; thence Northwesterly 83.97 feet along a 133.00 foot radius curve to the right, the chord of which bears N41°02'26"W 82.59 feet to the East line of Bedford Falls; thence S67°02'51"W 50.00 feet; thence Southeasterly 115.54 feet along a 183.00 foot radius curve to the left, the chord of which bears S41°02'26"E 113.63 feet; thence S59°07'42"E 43.70 feet (the previous 3 courses in part being along said East line of Bedford Falls); thence N89°46'02"E 52.02 feet; thence S13°52'17"W 9.76 feet; thence Southwesterly 134.47 feet along a 255.00 foot radius curve to the right, the chord of which bears S28°58'43"W 132.92 feet; thence S77°30'36"E 478.37 feet; thence N89°46'02"E 496.75 feet to said North-South 1/4 line; thence N00°13'58"W 925.50 feet along said North-South 1/4 line to the Point of Beginning. Contains 14.53 acres.

SOIL EROSION CONTROL GENERAL NOTES:

1. ALL SOIL EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO ANY OTHER CONSTRUCTION AND MAINTAINED, AS NECESSARY, UNTIL THE SITE HAS BEEN PERMANENTLY STABILIZED.
2. RE-SPREAD 8" OF TOPSOIL OVER ALL GRADED AREAS. SEED AND FERTILIZE USING DRILL (MDO TOPROADSIDE MIX).
3. ALL DRAINAGE SWALES SHALL BE STABILIZED WITH A MINIMUM OF 4" TOPSOIL, SEEDING, AND SC-150 EROSION CONTROL MATTING.
4. STONE RIP-RAP SHALL BE MDO SPEC PLAIN RIPRAP.
5. SILT FENCE SHALL BE TOED IN 6" AND STAKED EVERY 6' O/C.
6. PROTECT NEW EXISTING YARD BASINS BY PLACING FILTREXX INLET SOX IN A 5 FOOT PERIMETER AROUND THE BASIN, COVER THE GRATE WITH AN OVER THE GRATE FILTER, WHERE THE VEGETATION HAS BEEN DISTURBED PLACE EROSION CONTROL MATTING BETWEEN THE PERIMETER SOCK AND THE BASIN.
7. INSPECT AND MAINTAIN ALL TEMPORARY SOIL EROSION CONTROLS AFTER EACH SIGNIFICANT RAINFALL.
8. STREET SWEEPING SHALL BE COMPLETED DAILY ON AN AS NEEDED BASIS THROUGHOUT CONSTRUCTION.
9. DETENTION FACILITIES SHALL BE THE FIRST ITEM CONSTRUCTED. THE POND SHALL BE GRADED, TOPSOILED, SEED, AND SC-150 EROSION CONTROL MATTING PLACED BEFORE WORK PROCEEDS ON OTHER ITEMS.

GENERAL NOTES:

1. All utilities shown are approximate locations derived from actual measurements and available records. They should not be interpreted to be the exact locations nor should it be assumed that they are the only utilities in the area.
2. All work shall comply with applicable requirements or the local code, ordinances and accident/fire prevention regulations.
3. Remove all demolition materials and debris from the site and dispose of properly offsite.
4. Do not bury any debris, roots, topsoil or other materials.
5. Adequately protect the site, adjoining property, and utility services.
6. Contractor shall field verify all utilities prior to commencing work on new utility connections.
7. Install all utilities in accordance with local specifications and requirements.
8. Contractor shall be responsible for obtaining necessary permits for work in right-of-way and any utility connections or abandonments.
9. Damage to existing utilities by the contractor shall be repaired at the contractor's expense.



LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
SEC	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
		UTILITY POLE
	PROPOSED BLACKTOP	GUY WIRE
	PROPOSED CONCRETE	LIGHT POLE
	EXISTING BLACKTOP	WALL MOUNTED LIGHT
	EXISTING CONCRETE	PEDESTAL
	BUILDING	TRANSFORMER
		SIGN

GRADING AND SECC PLAN
BEDFORD FALLS SOUTH

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
VILLAGE OF SPARTA, KENT COUNTY, MICHIGAN

Feenstra & Associates, Inc.
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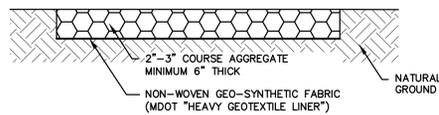
C16

DATE: 01/06/26
PROJ: 1382

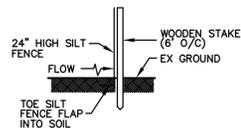


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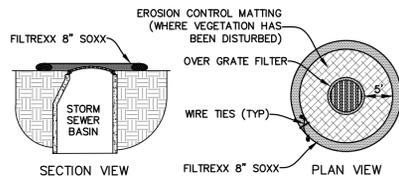
SCALE: 1" = 50'



CONSTRUCTION EXIT DETAIL
NOT TO SCALE

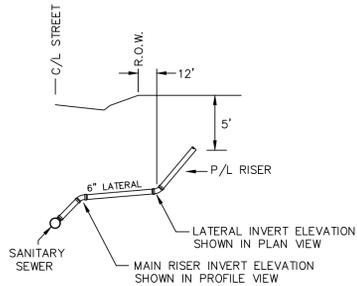


SILT FENCE DETAIL
NOT TO SCALE

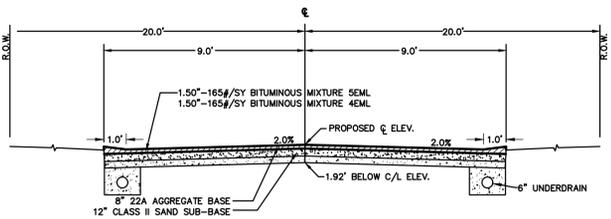


NOTES:
1. ALL MATERIAL TO MEET FILTREXX SPECIFICATIONS.
2. FILTER MEDIA FILL TO MEET APPLICATION REQUIREMENTS.
3. COMPOST MATERIAL TO BE DISPERSED ON SITE, AS DETERMINED BY ENGINEER.

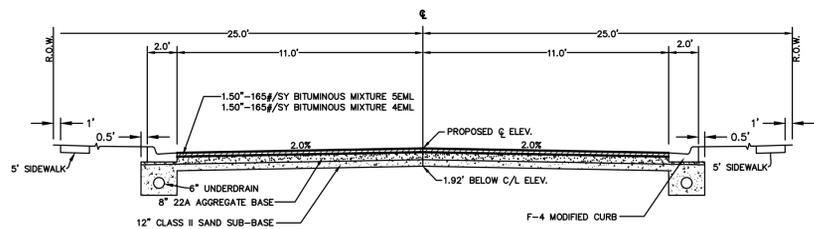
YARD INLET PROTECTION DETAIL
NOT TO SCALE



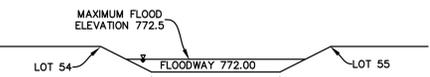
LATERAL RISER DETAIL
NOT TO SCALE



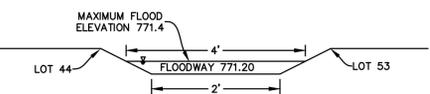
ALLEY CROSS SECTION
NOT TO SCALE
DOUBLE EAGLE LN
STA. 27+40 TO END



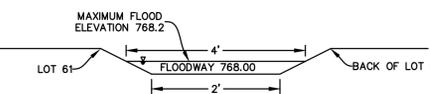
ROAD CROSS SECTION
NOT TO SCALE



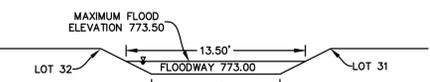
FLOODWAY CROSS SECTION A-A
NOT TO SCALE



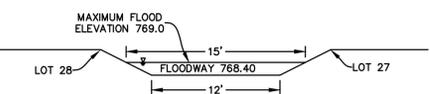
FLOODWAY CROSS SECTION B-B
NOT TO SCALE



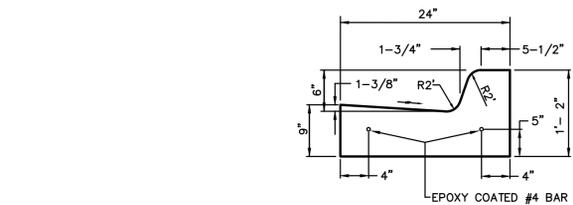
FLOODWAY CROSS SECTION C-C
NOT TO SCALE



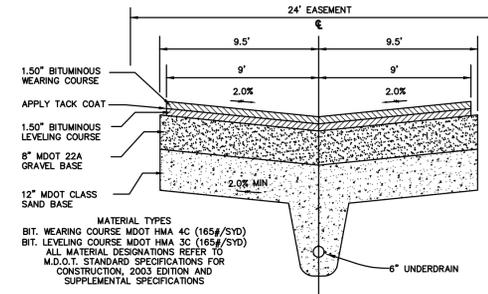
FLOODWAY CROSS SECTION D-D
NOT TO SCALE



FLOODWAY CROSS SECTION E-E
NOT TO SCALE



MDOT F-4 CURB & GUTTER
NOT TO SCALE



INVERTED CROWN ALLEY CROSS SECTION
NOT TO SCALE
DOUBLE EAGLE LN
START TO STA. 27+00



LEGEND	
T	TOWN
R	RANGE
N	NORTH
S	SOUTH
E	EAST
W	WEST
SEC	SECTION
POB	POINT OF BEGINNING
[Symbol]	PROPOSED BLACKTOP
[Symbol]	PROPOSED CONCRETE
[Symbol]	EXISTING BLACKTOP
[Symbol]	EXISTING CONCRETE
[Symbol]	BUILDING
[Symbol]	SECTION CORNER
[Symbol]	SET CAPPED IRON
[Symbol]	FOUND IRON OR NAIL
[Symbol]	STORM SEWER MANHOLE
[Symbol]	SANITARY SEWER MANHOLE
[Symbol]	CATCH BASIN
[Symbol]	HYDRANT
[Symbol]	VALVE
[Symbol]	UTILITY POLE
[Symbol]	GUY WIRE
[Symbol]	LIGHT POLE
[Symbol]	WALL MOUNTED LIGHT
[Symbol]	PEDESTAL
[Symbol]	TRANSFORMER
[Symbol]	SIGN

DETAILS
BEDFORD FALLS SOUTH

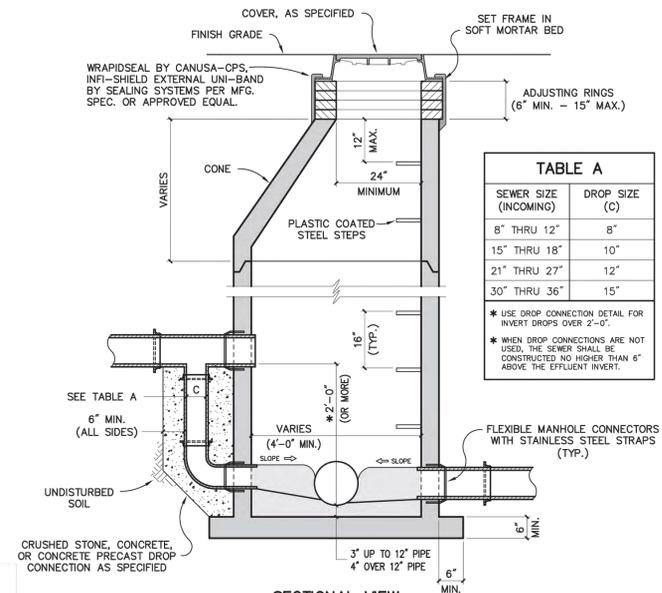
FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
VILLAGE OF SPARTA, KENT COUNTY, MICHIGAN



C17

DATE: 01/23/26
PROJ: 1382



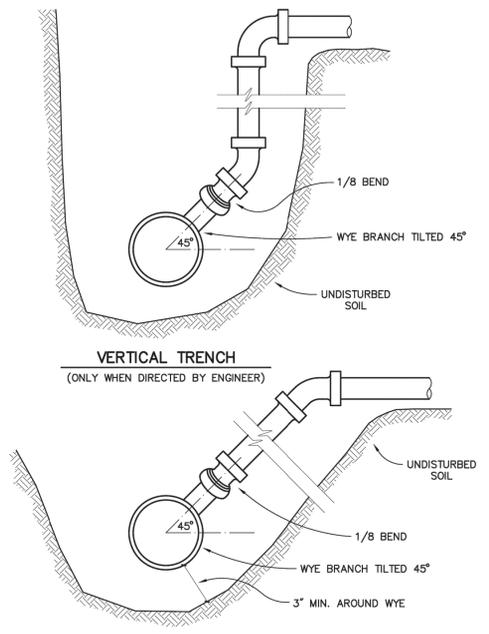
SECTIONAL VIEW
STANDARD SANITARY SEWER MANHOLE
(PRECAST CONCRETE)

NOTES

1. PRECAST CONCRETE MANHOLE SHALL MEET ASTM C478.
2. IF BOTTOM IS PRECAST CONCRETE, SET ON MINIMUM 4" SAND SUBBASE (CIP) OR CLASS 1A CRUSHED STONE WRAPPED IN GEOTEXTILE FABRIC.
3. CONE MAY BE ROTATED TO ALIGN STEPS TO VARIOUS LOCATIONS IN MANHOLE.
4. FLOW CHANNEL WALL HEIGHT SHALL BE EQUAL TO CROWN OF PIPE.

SEWER SIZE (INCOMING)	DROP SIZE (C)
8" THRU 12"	8"
15" THRU 18"	10"
21" THRU 27"	12"
30" THRU 36"	15"

* USE DROP CONNECTION DETAIL FOR INVERT DROPS OVER 2'-0".
* WHEN DROP CONNECTIONS ARE NOT USED, THE SEWER SHALL BE CONSTRUCTED NO HIGHER THAN 6" ABOVE THE EFFLUENT INVERT.



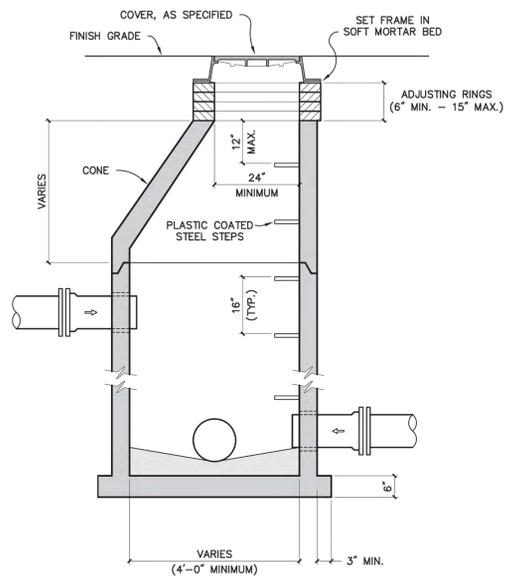
VERTICAL TRENCH
(ONLY WHEN DIRECTED BY ENGINEER)

SLOPING TRENCH
(STANDARD)

STANDARD RISER DETAILS
(SEWERS OVER 12 FEET DEEP)

NOTE

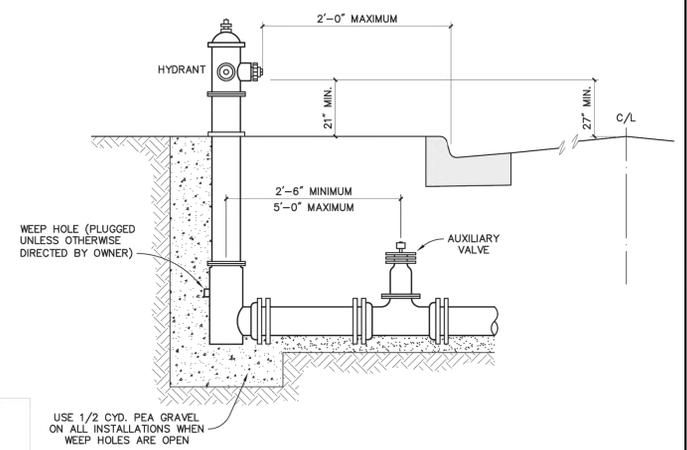
SEE PLANS OR SPECS FOR SIZE AND DEPTH OF LATERAL



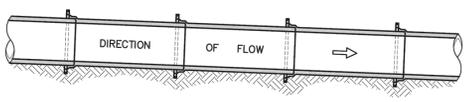
SECTIONAL VIEW
STANDARD STORM SEWER MANHOLE
(PRECAST CONCRETE)

NOTES

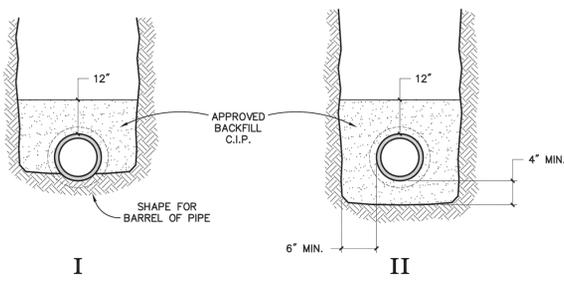
1. PRECAST CONCRETE MANHOLE SHALL MEET ASTM C478.
2. IF BOTTOM IS PRECAST CONCRETE, SET ON MINIMUM 4" SAND SUBBASE (CIP) OR CLASS 1A CRUSHED STONE WRAPPED IN GEOTEXTILE FABRIC.
3. CONE MAY BE ROTATED TO ALIGN STEPS TO VARIOUS LOCATIONS IN MANHOLE.



HYDRANT DETAIL



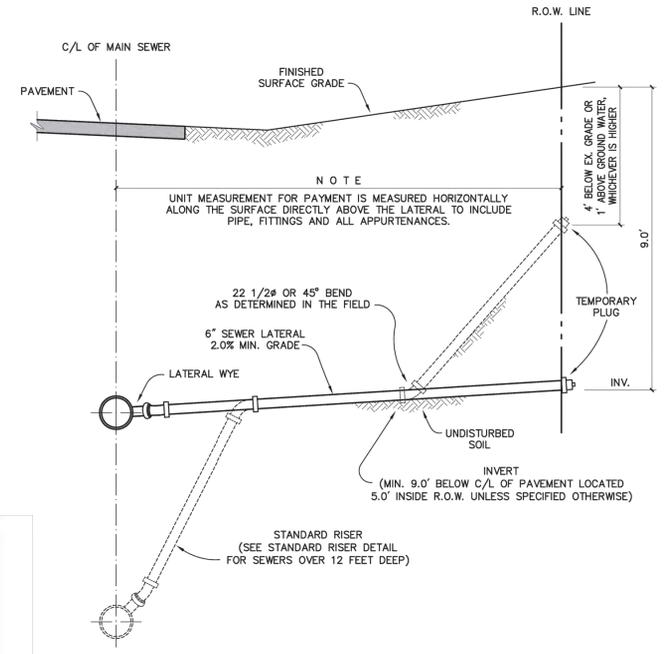
EXCAVATION FOR BELLS



CLASS B PIPE EMBEDMENT

NOTES

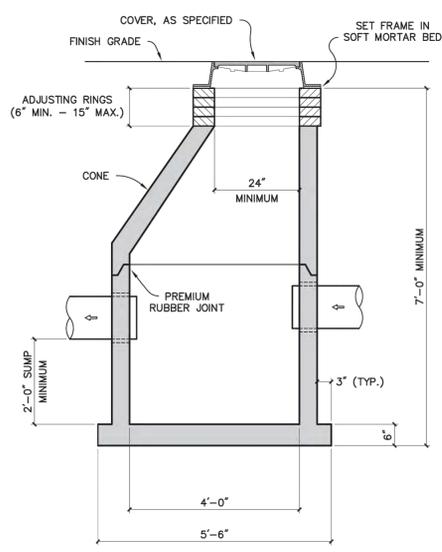
1. ALL BACKFILL INDICATED SHALL BE COMPACTED TO 95% OF MAXIMUM DENSITY IN ACCORDANCE WITH M.D.O.T. PROCEDURES.
2. METHOD I SHALL BE USED IN AREAS OF UNCONSOLIDATED SOILS. (e.g. SAND, GRAVEL)
3. METHOD II SHALL BE USED IN AREAS OF CONSOLIDATED SOILS (e.g. CLAY, HARDPAN, ROCK)



LATERAL AND PROPERTY LINE RISER DETAILS

NOTE

PROPERTY LINE RISER IS REQUIRED WHEN LATERAL IS IN WATER OR WHEN OTHERWISE SPECIFIED.



SECTIONAL VIEW
STANDARD CATCH BASIN
(PRECAST CONCRETE)

NOTES

1. PRECAST CONCRETE CATCH BASIN SHALL MEET ASTM C478.
2. IF BOTTOM IS PRECAST CONCRETE, SET ON MINIMUM 4" SAND SUBBASE (CIP) OR CLASS 1A CRUSHED STONE WRAPPED IN GEOTEXTILE FABRIC.
3. STD. 4'-0" DIAMETER INLET SAME AS CATCH BASIN WITHOUT SUMP.

PIPE RESTRAINT LENGTH REQUIRED, FEET

Pipe Diameter	Tees, 90° Bends	45° Bends	22-1/2° Bends	11-1/4° Bends	Dead Ends	Reducers (one size)	**
4"	23	9	5	2	57		
6"	32	13	6	3	82	43	63
8"	41	17	8	4	104	43	55
12"	58	24	12	6	149	80	120
16"	74	31	15	7	192	82	110
20"	89	37	18	9	233	82	104
24"	104	43	21	10	272	82	99
30"	123	51	25	12	328	115	148
36"	141	58	28	14	379	115	140

**If straight run of pipe on small side of reducer exceeds this value, then no restrained joints are necessary.

LEGEND

T	TOWN	SECTION CORNER
R	RANGE	SET CAPPED IRON
N	NORTH	FOUND IRON OR NAIL
S	SOUTH	STORM SEWER MANHOLE
E	EAST	SANITARY SEWER MANHOLE
W	WEST	CATCH BASIN
SEC	SECTION	HYDRANT
POB	POINT OF BEGINNING	VALVE
	PROPOSED BLACKTOP	UTILITY POLE
	PROPOSED CONCRETE	GUY WIRE
	EXISTING BLACKTOP	LIGHT POLE
	EXISTING CONCRETE	WALL MOUNTED LIGHT
	BUILDING	PEDESTAL
		TRANSFORMER
		SIGN

DETAILS
BEDFORD FALLS SOUTH

FOR: Green Development Ventures, LLC
2186 E Centre Ave
Portage, MI 49002

PART OF THE NW 1/4, SECTION 26, T9N, R12W,
VILLAGE OF SPARTA, KENT COUNTY, MICHIGAN

feenstra
& Associates, Inc.
CIVIL ENGINEERS & SURVEYORS

3145 Praine St SW
Grandville, MI 49418
Phone: 616.457.7050
www.feenstra.com

C18

DATE: 01/23/26
PROJ: 1382





ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village President & Council Members
FROM: James A. Lower Village Manager
RE: Ord. 26-01 An Ordinance to Amend Sec 82-106 Keeping of Animals

Background

It has been nearly six years since the Village began allowing the keeping of chickens on single-family residential properties. Overall, the implementation and enforcement of the ordinance have gone well, with only limited issues reported. A small number of residents have kept chickens for many years without incident and have recently asked whether the Village would consider allowing more than the current maximum of six chickens.

This request has prompted a broader review of the existing ordinance and its practical effects.

Under the current regulations:

- Lots **5,500–5,999 sq. ft.** are permitted up to **4 chickens**
- Lots **6,000 sq. ft. or greater** are permitted up to **6 chickens**
- Lots **under 5,500 sq. ft.** are not permitted to keep chickens
- The minimum lot size under current zoning is **5,500 sq. ft.**

From a practical standpoint, staff does not see a meaningful difference between allowing four versus six chickens on lots between 5,500 and 6,000 square feet.

Proposed Revisions

Ord. 26-01 makes the following revisions:

1. **Chicken Limits by Lot Size**
 - **5,500–7,999 sq. ft.:** Up to **6 chickens**
 - **8,000 sq. ft. or greater:**
 - Up to **6 chickens initially**
 - After **one year of successful compliance**, the property owner may apply to increase the limit to **up to 12 chickens**

This approach rewards demonstrated compliance while maintaining safeguards for surrounding properties.

2. **Hen House and Pen Size**

- Current limits:
 - Hen house: **25 sq. ft.**
 - Pen area: **40 sq. ft.**
- Proposed limits:
 - Hen house: **50 sq. ft.**
 - Pen area: **80 sq. ft.**

3. **Egg Sales, Breeding, Fertilizing**

- The current ordinance prohibits the sale of eggs, breeding chickens, or fertilizing of eggs for commercial sale.
- In practice, these provisions are difficult or impossible to enforce.
- The new ordinance strikes these provisions.

Requested Action

The proposed changes would simplify the ordinance, align regulations with real-world conditions, reward responsible chicken owners, and reduce unnecessary enforcement burdens—while maintaining appropriate protections for neighboring properties and overall neighborhood compatibility.

The planning commission unanimously recommends adoption of Ord. 26-01 to the Village Council.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN**

Ordinance No. 2026-01

At a regular meeting of the Village Council for the Village of Sparta at the Village Hall on _____, 2025, and commencing at __:__p.m., the following Ordinance was offered for adoption by Council Member _____ and was seconded by Council Member _____:

**AN ORDINANCE TO AMEND CHAPTER 82, ARTICLE III, DIVISION 1,
SECTION 82-106 OF THE SPARTA VILLAGE CODE ENTITLED
“KEEPING OF ANIMALS.”**

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Article 1. Amendment of Section 82-106. That Chapter 82, Article III, Division 1, Section 82-106 of the Sparta Village Code entitled “Keeping of Animals,” is hereby amended to read in its entirety as follows:

The keeping, housing, raising, use or care of animals is subject to the following limitations and conditions:

- (1) Definitions. For purposes of this section 82-106, the following words, terms, and phrases shall have the following meanings unless the context clearly indicates otherwise:
 - a. *Customary household pets* means such animals used for human companionship including but not limited to dogs, cats, rabbits, birds, small reptiles, amphibians and similar animals.
 - b. *Dangerous animals* means the same as defined in MCL 287.321(a) of the Dangerous Animals Act, Act 426 of 1988.
 - c. *Large carnivore* means the same as defined in MCL 287.1102(f) of the Large Carnivore Act, Act 274 of 2000.
 - d. *Livestock* means animals used for farming activities including but not limited to: horses, roosters, ducks, geese, goats, sheep, pigs, and any other farm livestock used for commercial purposes.
 - e. *Owner*. Any animal that remains about any premises for a period of five days is deemed to be in possession of the owners or occupants of such property for the purposes of this section. Owner under this chapter does not necessarily describe title holder to said animal.
 - f. *Wolf-dog cross* means the same as defined in MCL 287.1002(p) of the Wolf-Dog Cross Act, Act 246 of 2000.

- (2) No person owning, possessing, or having charge of any dog four months of age or over shall permit such dog to be:
 - a. At-large, unless in the custody of some person.
 - b. Unleashed and unmuzzled if the dog is a dangerous animal.
 - c. At-large at any time, unless vaccinated against rabies within the past year and unless such dog shall have a tag on its collar showing such current vaccination; provided, this subsection shall apply only to dogs four months of age or older.
 - d. If a female dog, at-large when such dog is in heat.
 - e. Unreasonably disturb those in the vicinity where kept because of loud or frequent or habitual barking, yelping, or howling, or by reason of damaging or trespassing on the property of others.
- (3) Large carnivores, wolf-dog cross, and other exotic animals are expressly prohibited within the village.
- (4) Chickens may be kept in the village subject to the following conditions:
 - a. Chickens may be kept in the village with a valid chicken permit subject to all of the following conditions:
 1. Eligible Properties. Chickens may only be kept on a lot on which is located a single-family dwelling. Chickens may not be kept on a lot containing a multi-family dwelling.
 2. Minimum lot size and number permitted. Chickens may be kept only on a lot having a minimum area of 5,500 square feet, subject to the following limits:
 - (i) Lots 5,500 to 7,999 square feet. Up to six (6) chickens may be kept.
 - (ii) Lots 8,000 square feet or greater. A property owner may keep up to six (6) chickens initially. After one (1) year of demonstrated compliance with all applicable regulations while maintaining six (6) chickens, the property owner may apply for a permit to keep up to twelve (12) chickens.
 3. Chickens may only be kept by an occupant of a dwelling unit located on the real property on which the chickens are kept.
 4. Chicken feed must be kept in rodent resistant and weatherproof containers.
 5. The person keeping the chickens shall abide by all health and safety standards of the village's International Property Maintenance Code (IMPC).
 6. Odors from chickens, and chicken manure shall not be perceptible at the property boundaries, in conformance with the village's nuisance ordinance. Perceptible odor shall be abated within 48 hours of notification of the violation by the village.
 7. Perceptible noise from chickens shall not be loud enough at the property boundaries to unreasonably disturb neighboring property owners in

conformance with the village's nuisance ordinance. Perceptible noise shall be abated within 48 hours of notification of the violation by the village.

8. Roosters are expressly prohibited, regardless of the age or maturity of the bird.
 9. Chickens may be slaughtered on site if it is done in an enclosed building and out of public view. Chickens may also be taken off site to be slaughtered. No slaughtering of chickens shall be permitted for commercial purposes.
- b. Enclosures shall be provided and shall be designed to provide safe and healthy living conditions for the chickens while minimizing adverse impacts to other residents and the neighborhood.
1. Chickens must be kept in an enclosed henhouse or fenced in chicken pen at all times. Chickens must be secured within the henhouse during non-daylight hours.
 2. Henhouses must be clean, dry and odor free, kept in a neat and sanitary condition at all times, in a manner that will not unreasonably disturb the use or enjoyment of neighboring lots due to noise, odor or other adverse impacts. No exterior lighting shall spill onto adjacent properties.
 3. The henhouse and chicken pen must provide adequate ventilation and adequate sun and shade and must be impenetrable to rodents, wild birds, and predators, including dogs and cats.
 4. The henhouse structure shall be enclosed and secured on all sides and shall have a roof, floor and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one-inch openings.
 5. The materials used in making the structure shall be uniform for each element of the structure such that the walls are made of the same materials, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. The henhouse shall be well maintained and kept in a clean and sanitary manner at all times.
 6. The structure shall be painted; the color shall be uniform around the structure and shall be in harmony with the surrounding area.
 7. The maximum size of the henhouse may not exceed 50 square feet in overall size and may not exceed five (5) feet in height.
 8. The henhouse shall only be located in the rear yards. In no case, may a henhouse be placed in the side or front yards.
 9. The henhouse must be located no less than 20 feet from the owner's dwelling and no less than 35 feet from any neighbors dwelling and ten feet from any property line. Henhouses may be moveable, only if the dimensional restrictions contained in this article are held in compliance.

10. An enclosed chicken pen must be provided attached to the henhouse consisting of sturdy wire and fencing or may include a floor made of the same material as the pen secured on all sides. The chicken pen must be covered with wire, aviary netting, or solid roofing. The use of chicken wire is not permitted. The chicken pen must also include a self-latching door. The first 18 inches of the chicken pen must be made of sight obscuring material or screening with sight obscuring landscaping around all sides. The chicken pen must meet the same setback requirements as the henhouse.
 11. The chicken pen is limited to no more than 80 square feet in area.
- c. Any person wanting to keep chickens within the village shall first apply for and obtain a permit from the village manager or his/her designee, before that person may legally keep chickens within the village. Regulations pertaining to permits shall be as follows:
1. Any person applying for a permit to keep chickens within the village shall submit a permit application on a form promulgated by the village manager or his/her designee and shall pay an application fee established by resolution of the village council.
 2. If the applicant is not the owner of the real property on which he or she wants to keep chickens, the applicant must provide the written consent of the owner of the real property. Without such written consent, the permit application may not be granted.
 3. If the village manager or his/her designee grants the request for the permit, he/she shall do so in writing, which writing shall state the property address at which chickens may be kept, as well as the number of chickens allowed to be kept, and any other conditions of the permit to keep chickens.
 4. If the village manager or his/her designee denies the request for the permit, he/she shall do so in writing, which writing shall state the reasons for such denial.
 5. If the village manager or his/her designee denies the request for the permit, the applicant may file an appeal to the village council subject to the following conditions:
 - (i) The applicant must file a written appeal stating why the applicant feels that the permit should be approved with the village clerk within ten days of the permit denial; and
 - (ii) The village council will review the appeal at a regularly scheduled village council meeting and may grant the appeal, grant the appeal with conditions, or deny the appeal based on its review of the standards and provisions contained herein.

Any final decision shall be communicated to the appellant in writing stating the basis for the same.

6. An initial permit shall be valid for a period of one year. If, in the judgment of the village manager or his/her designee, the permittee has abided by all

article provisions and permit conditions and has not created a nuisance to the owners or occupants of adjacent properties or the neighborhood, the permit may be renewed for an additional one-year period. However, no permit issued pursuant to this article shall remain valid past the date on which this article either expires or is repealed, whichever is earlier.

7. Any permit may be suspended or revoked by the village manager or his/her designee, by written notice to the permit holder, upon a finding that the permittee has violated applicable village ordinance provisions or permit conditions.
 8. If the village manager or his/her designee suspends or revokes a permit, the provisions of section 22-45 of this Code regarding suspension and revocation of permits and licenses shall apply.
 9. A permit as described above is personal to the applicant. Such a permit may not be transferred to another individual. If ownership of the underlying real property on which the chickens are kept is transferred, the permit does not run with the land, and a person desiring to keep chickens on the property must apply for a new permit.
 10. Permit fees for the keeping of chickens will be established by village council through resolution.
 11. No person shall keep a chicken or allow a chicken to be kept on real property under his or her control, unless a permit to keep chickens is first obtained from the village in the manner provided for herein.
 12. In addition to the other penalties set forth herein, a violation of this subsection (4) will result in the revocation of the permit allowing the keeping of chickens. All henhouses and chicken coops shall be removed within 30 days following the revocation of a permit hereunder.
- (5) Customary household pets may be kept on a noncommercial basis provided that the number of these animals does not exceed four. It shall be unlawful for any person to keep livestock on any premises within the village except in slaughterhouses or yards adjacent thereto.
- (6) Animals other than household pets and not specified elsewhere in this section may be kept subject to the following requirements:
- a. Minimum lot size of three acres for the first two animals.
 - b. An additional one-half acre for each additional animal, provided that no more than a total of 20 acres shall be counted toward the allowance to accommodate animals under this limitation.
 - c. When animals are kept or permitted to roam outdoors, an adequate fence shall be provided and maintained to confine the animals from adjoining properties and roads.

- (7) It shall be unlawful for any person having control of any domestic animal on a leash to allow such animal to defecate on or upon any premises other than his own, unless the person shall promptly clean up any feces deposited by the animal.
- a. No person shall allow any animal under his ownership or control to leave excrement on any private or public property, unless that excrement is promptly and thoroughly removed from the property; provided, however, a person may fail to remove excrement from private property which that person owns or in which he has a lawful possessory interest. Nothing in this subsection shall be deemed to permit an accumulation of feces on a person's own property which may be detrimental to the public health.
 - b. It shall be unlawful for any person to appear with any animal on a private or public property, unless that person has in his possession an appropriate device for the immediate and thorough removal of any animal excrement; provided, however, the owner or lawful occupant of a vacant parcel of real property or a parcel of real property on which there is located a single-family residence may appear on his own property with an animal without possession of such device.
- (8) A violation of this section shall be a municipal civil infraction, punishable by a fine as established in section 82-589 of this Code. The property owners and the occupants of the property cited under this section are jointly and severally liable.

Article 2. Severability.

The provisions of this Ordinance are severable. If any portion of this Ordinance is declared void or inoperable for any reason by a court of competent jurisdiction, such declaration shall not void any or render inoperable any other part or portion of this Ordinance.

Article 3. Effective Date.

This Ordinance is effective upon the expiration of the 20th day following its publication in the manner required by law.

The vote regarding the adoption of this Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing Ordinance was adopted by the Village Council for the Village of Sparta, Kent County, Michigan, at a regular meeting of the Village Council duly called and held on _____, 2025.

By:

Kristen Phelps
Village Clerk



ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Engineering Services – Water & Wastewater Infrastructure Improvements

PURPOSE

The Village issued a Request for Statements of Qualifications (SOQ) seeking engineering services to assist with planning, design, and implementation of water and wastewater infrastructure improvements within the Gardner and Martindale corridor.

These infrastructure improvements are identified within the Village's Capital Improvement Plan (CIP). The Gardner Street project is currently scheduled for Fiscal Year 2027, while improvements along Martindale Street are identified in the Village's CIP as funding allows.

In addition, the Village's 2024 Water Reliability Study recommends installing a water main along Martindale Street to improve system reliability, redundancy, and overall water distribution system performance.

The Village received Statements of Qualifications from the following engineering firms:

- Fleis & VandenBrink (F&V)
- Prein & Newhof (P&N)
- Mannik & Smith Group (MSG)
- Spalding DeDecker (S&D)

These firms were evaluated based on their experience with municipal infrastructure projects, technical expertise, familiarity with the Village's systems, and their ability to assist the Village in pursuing potential grant funding opportunities that may help support implementation of these planned infrastructure improvements.

Proposal Evaluation Scoring Table:

Evaluation Criteria	Max Points	Fleis & VandenBrink	Prein & Newhof	Mannik & Smith	Spalding DeDecker
Understanding of Sparta’s System & Project Needs	25	24	23	20	19
Technical Approach & Hydraulic Expertise	25	23	22	20	19
Federal / EDA Funding Experience	20	17	16	18	15
Local Experience & Familiarity with Village	15	15	14	13	12
Team Capacity & Resources	10	8	8	10	8
Construction Administration & Delivery	5	4	4	4	4
TOTAL SCORE	100	91	87	85	77

EVALUATION SUMMARY

All four firms submitted strong and qualified proposals. Fleis & VandenBrink and Prein & Newhof demonstrated the strongest understanding of the Village’s existing wastewater infrastructure and the improvements planned along the Gardner corridor.

Mannik & Smith demonstrated strong organizational capacity and experience assisting municipalities with large infrastructure projects and funding programs. Spalding DeDecker also presented a qualified proposal, with relevant experience in municipal infrastructure.

Fleis & VandenBrink’s familiarity with the Village’s existing infrastructure systems, combined with their technical approach and experience with similar municipal projects, positioned them as the highest-ranked firm in the evaluation process.

FINANCIAL IMPACT

Engineering service costs will be negotiated as part of the Professional Services Agreement and will be funded through the Village’s Water and Wastewater Capital Improvement Program budgets as the projects advance.

The infrastructure improvements identified within this study area are already included in the Village’s Capital Improvement Plan. The Gardner Street Water and Wastewater Infrastructure Project are currently scheduled for Fiscal Year 2027 with an estimated project cost of \$3,465,435. Improvements within the

Martindale Street corridor are also identified within the Village's Capital Improvement Plan as funding allows, with an estimated project cost of \$4,478,197.

These projects are consistent with the Village's long-term infrastructure planning efforts and are further supported by recommendations contained in the Village's 2024 Water Reliability Study, which identifies the installation of a water main along Martindale Street as a key improvement to enhance system reliability and redundancy.

The selected engineering firm will assist the Village in advancing design, refining project cost estimates, and identifying potential grant funding opportunities that may help offset a portion of the overall project costs.

STAFF RECOMMENDATION

Based on the evaluation of the submitted Statements of Qualifications, the staff recommends that the Village Council authorize the Village Manager to negotiate a Professional Services Agreement with Fleis & VandenBrink for engineering services related to the planned Water and Wastewater Infrastructure Improvements within the Gardner and Martindale corridor.

These improvements are consistent with the Village's Capital Improvement Plan and long-term infrastructure reliability planning, and engineering services will position the Village to move forward with design, cost development, and potential funding opportunities as the projects advance.



ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Approval of 2026 HMA Paving Bid – Michigan Paving & Materials Company

PURPOSE

To seek Village Council approval to award the asphalt resurfacing portion of the 2026 Local Roads Program to Michigan Paving & Materials Company and to authorize concrete curb work and inspection services through the Kent County Road Commission.

BACKGROUND

The Village of Sparta is participating in the Kent County Road Commission's 2026 Local Roads Program cooperative bidding process.

The 2026 resurfacing project includes the following road segments:

- Elmwood Street
- Park Lane
- White Street
- Orchard Street (Pine to State)
- Kings Boulevard (Anderson to State)
- W. Gardner Street (Pine to State)

The project consists of full-depth mill and fill resurfacing (3.5") on approximately 1.42 lane miles of local roadway.

The Village budgeted \$277,500 for these roadway improvements in the FY 2026 budget.

BID RESULTS

Bids were received by the Kent County Road Commission on February 17, 2026. Michigan Paving & Materials Company was the low bidder at:

\$235,138.50

In addition to the asphalt resurfacing, the following items will be administered through KCRC's established contracts:

- Concrete curb work: \$30,000.00
- Construction inspection services: \$10,000.00

Staff does not anticipate the full concrete allocation will be required; however, it is recommended that the authorization remain in place in the event that curb repairs are identified during construction.

PROJECT SCHEDULE

Construction is anticipated to occur between May 1 and August 31, 2026

RECOMMENDATION

Staff recommends that the Village Council:

1. Approve the low bid from Michigan Paving & Materials Company in the amount of \$235,138.50; and
2. Authorize concrete curb work and inspection services totaling \$40,000 through the Kent County Road Commission.



ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Hot Box Purchase

BACKGROUND

The Department of Public Works performs asphalt patching and roadway maintenance throughout the Village each year. Currently, staff must rely on cold patch material or small quantities of plant mix that cool quickly during transport. A trailer-mounted hot box allows the Village to transport and maintain hot asphalt at proper working temperatures, significantly improving the quality and durability of roadway repairs.

The Falcon 2-Ton Hot Box provides a heated and insulated transport system capable of carrying up to 4,000 pounds of plant asphalt mix, allowing staff to perform multiple patching repairs efficiently throughout the day. The unit includes a diesel-fired burner system, hydraulic dump capability, insulated material storage, and an integrated tack tank for improved patch bonding.

Alta Equipment Company has provided a quote through the State of Michigan MiDEAL cooperative purchasing contract, which satisfies the Village's purchasing requirements.

FINANCIAL IMPACT

The FY 2026 Motor Pool budget includes \$25,000 for the purchase of a trailer-mounted hot box.

While the quoted purchase price of \$37,080.47 exceeds the originally budgeted amount, the Motor Pool budget remains under budget overall due to savings and adjustments within the equipment purchase plan:

- The Village realized approximately \$8,000 in savings on a recent mower purchase.
- The Village had originally budgeted \$20,000 to replace a Toro 4100D mower; the current replacement cost is approximately \$98,000. Due to this significant cost increase, staff is deferring that replacement at this time.

As a result, purchasing the two-ton hot box will still leave the Motor Pool Fund under the total FY 2026 budget allocation.

EQUIPMENT SUMMARY

The proposed unit includes the following key features:

- Two-ton (4,000 lb) asphalt capacity
- 105,000 BTU diesel burner system
- Hydraulic dump feature
- Insulated asphalt storage with heated shovel deck
- Tandem 7,000 lb axles with electric brakes
- 30-gallon heated tack tank
- LED lighting and safety strobes
- Two-year machine warranty and lifetime frame warranty

BENEFITS TO THE VILLAGE

Purchasing this equipment will allow DPW staff to:

- Perform higher quality asphalt patching
- Reduce reliance on temporary cold patch repairs
- Improve roadway maintenance efficiency
- Extend the life of existing pavement infrastructure
- Reduce contractor costs for small asphalt repairs

RECOMMENDATION

Approve the purchase of one Falcon 2-Ton Trailer Mounted Asphalt Hot Box from Alta Equipment Company through the MiDEAL Cooperative Purchasing Contract in the amount of \$37,080.47, including delivery.



ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Architectural/Engineering Proposal Rogers Park Bathroom/Changing Room

SUMMARY OF REQUEST:

At its previous meeting, the Village Council directed staff to move the Rogers Park Bathroom/Changing Room project forward from Fiscal Year 2027 into the current fiscal year. This acceleration was made possible by the availability of additional funding.

As a first step, the Village must complete the design and permitting phase of the project. Once that work is complete, the project will be advertised for construction bids. Council will be asked to consider award of a construction contract at a later meeting.

Staff has posted a request for proposals for the design work. Due to the timing of when the project was authorized to move forward, proposals are due by noon on Monday, March 16. The submitted proposals will be provided to Council at Monday's meeting, along with a staff recommendation for award.

FINANCIAL IMPACT:

TBD.

BUDGET ACTION REQUIRED:

The FY 2026 budget will need to be amended to account for both design and construction costs associated with this project. The specific amendment amount will be known once proposals for design services and construction bids have been reviewed and accepted by the Village Council.

STAFF RECOMMENDATION:

Staff will provide a recommendation at the meeting on Monday.



ACTION MEMO

Staff Communication

DATE: March 16, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Well House #2 & #3 Discharge Piping Replacement

RECOMMENDATION

It is recommended that the Village Council award the contract for the Well House #2 and Well House #3 Discharge Piping Replacement Project to Northwoods Siteworks in the amount of \$28,198, as the lowest responsive and responsible bidder.

BACKGROUND

The Village of Sparta Water Treatment Plant utilizes multiple groundwater wells to supply potable water to the community. Well #2 and Well #3 are two of the Village's oldest wells, drilled in 1937 and 1944, respectively, yet they continue to provide significant production capacity for the system.

Recent inspection reports completed by Peerless Midwest in May 2025 confirm that both wells remain capable of substantial production:

- Well #2: approximately 450 gallons per minute (GPM) at system operating conditions
- Well #3: approximately 612 gallons per minute (GPM) at system operating conditions

Combined, these wells represent over 1,000 gallons per minute of potential groundwater supply capacity for the Village's water system.

Inspection findings also identified deficiencies within the discharge piping and related appurtenances, including leaking valves and malfunctioning air/vacuum components. These mechanical issues are the primary drivers behind the proposed Well House #2 and Well House #3 discharge piping replacement project.

Since the SCADA system upgrade was completed in 2019, operational data has not shown these wells routinely pumping through the water treatment plant. The 2019 Water Reliability Study indicated that these wells were being exercised monthly; current operational records suggest that this was not occurring in practice.

Despite the limited recent operation, inspection results indicate the wells themselves remain productive and serviceable. Removing these wells from service would significantly reduce the Village's firm production capacity, which represents the system's ability to meet demand with its largest well out of service.

Maintaining Well #2 and Well #3 in operational condition is therefore important for system redundancy, operational flexibility, and emergency supply.

Completion of the proposed piping improvements will allow the Village to restore these wells to reliable standby service while longer-term water supply planning continues. These improvements also provide the Village time to properly implement its Wellhead Protection Plan and strategically evaluate future well locations within the aquifer.

By maintaining these existing wells, the Village avoids prematurely drilling a new production well and can instead identify the most suitable long-term well location based on aquifer protection and system planning.

PROPOSAL SUMMARY

The Village solicited proposals for replacement of the discharge piping assemblies in Well House #2 and Well House #3, including associated valves, fittings, and related appurtenances.

The following proposals were received:

Contractor	Bid Amount
Northwoods Siteworks	\$28,198
Dan's Excavating Service, Inc.	\$29,400
Rite-Way Plumbing & Heating, Inc.	\$43,115

Northwoods Siteworks submitted the lowest responsive proposal and included replacement of the discharge piping assemblies, valves, fittings, and associated components required to restore reliable operation of the well discharge piping systems.

FINANCIAL IMPACT

Funding for this project will come from the Water Fund.

The recommended proposal from Northwoods Siteworks is \$28,198.

To accommodate this project within the current budget, the staff proposes to defer two projects currently listed in the Water Capital Improvement Plan:

- West Tank Inspection – \$20,000
- West Tank Cathodic Protection – \$60,000

These projects are included in the Village's 2026–2032 Capital Improvement Plan but can be postponed without creating an immediate operational risk.

Deferring these items will allow the Village to complete the Well House #2 and #3 discharge piping improvements while maintaining overall fiscal responsibility within the Water Fund.

Completing the piping replacement project now will restore operational reliability to two production wells capable of delivering over 1,000 gallons per minute of groundwater, which is critical to maintaining the Village's firm water supply capacity.

STAFF RECOMMENDATION

Staff recommends that the Village Council award the contract to Northwoods Siteworks for \$28,198 to replace the discharge piping assemblies in Well House #2 and Well House #3.

This project restores operational reliability to two key production wells while allowing the Village to strategically defer other non-critical capital improvements and maintain system capacity.



ACTION MEMO

Staff Communication

DATE: March 11, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Staff Work Activity Summary

During this reporting period, DPW staff logged a total of:

960 hours and 46 minutes of work

To provide greater transparency into daily operations, staff work hours are summarized by operational work accounts that reflect where DPW resources are being utilized.

Manhours by Operational Area

Operational Area	Manhours
Streets (winter maintenance, drainage, traffic)	~330 hrs
Water System Operations	~270 hrs
Equipment Maintenance	~120 hrs
Parks & Grounds	~110 hrs
Sewer Collection System	~65 hrs
Facilities / DDA / General DPW	~65 hrs

These hours represent the day-to-day operational work required to maintain the Village's infrastructure systems, respond to service calls, and support winter maintenance operations.

Administrative, Planning, and Project Coordination

In addition to daily operations, several planning and administrative tasks were completed during this reporting period.

- February 12 – Prepared requests for proposals for the Ecklund Street piping project, parking lot sealing project, and a Statement of Qualifications (SOQ) for engineering services.
- February 13 – Developed a flag display policy for the Village of Sparta.
- February 13 – Prepared a justification report for the replacement of the chlorine analyzer at the Water Treatment Plant. The existing analyzer is outdated and no longer functioning properly.
- February 15 – Prepared a Request for Quotes (RFQ) to replace the Village's 60-inch mower.

- February 15 – Prepared a Request for Quotes (RFQ) for the purchase of a 2-ton hot box for asphalt maintenance.
- February 16 – Installed three failed heaters: one at Well House #5 and two at the Water Treatment Plant.
- February 16 – Completed and submitted a progress report for the Village’s MS4 stormwater permit through the Grand Valley Metro Council.
- February 17 – Designed and produced new door tags for Village Park facilities.
- February 19 – Met with the renter at 347 Evergreen to discuss upcoming maintenance and facility work.

Operations and Maintenance Highlights

- During the first week of March, DPW staff removed outdated fencing at Balyeat Park, the Water Treatment Plant, and Well House #4.
This work, completed by Village staff, improves the appearance and accessibility of these facilities.

Water Treatment Plant

February 2026 Monthly Operating Report Summary

The February Monthly Operating Report was submitted to EGLE in accordance with the Michigan Safe Drinking Water Act (Act 399).

Water Production

- Total Water Produced: 9.981 million gallons
- Average Daily Production: 0.356 million gallons per day
- Maximum Daily Production: 0.492 million gallons

Chlorination

- Pre-Chlorine Applied: 137.6 lbs
- Post-Chlorine Applied: 98.0 lbs

Average plant chlorine residuals remained within acceptable operational ranges.

Fluoride Treatment

- Hydrofluorosilicic Acid Applied: 191.50 lbs
- Average Fluoride Residual: 0.49 mg/L

Softening Operations

- Salt Used: 13,947 lbs

Distribution System Monitoring

Routine bacteriological sampling was completed during the reporting period.

- Required samples: 5
- Samples collected: 5
- Positive samples: 0

All samples were absent for total coliform bacteria, indicating continued compliance with drinking water regulations.



Sparta Municipal Airport Monthly Report – February 2026

To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: March 12, 2026
Re: Sparta Municipal Airport – February 2026 Monthly Report

Summary

February saw more typical winter weather conditions and increased flight activity compared to January, resulting in above-average monthly fuel sales compared with recent years.

Progress on key infrastructure projects, including the **Jet Fuel Farm** and new hangar development, also gained momentum as weather conditions improved.

Fuel Sales

February 2026 fuel sales were higher than February 2025 and slightly above average when compared with other winter months such as 2023 and 2022.

Month	Year	Transactions	Gallons
February	2026	166	3622
February	2025	142	2927
February	2024	247	5045
February	2023	176	3349
February	2022	115	2581

Jet Fuel Farm Update

Installation of the Jet Fuel Farm was completed and the system passed its State inspection (LARA) in late February.

Due to scheduling conflicts coordinating the first fuel delivery with Rohr Fuel Equipment (the contractor), along with my scheduled vacation, the first fuel delivery is planned for March 16.

Additional system checks, testing, and meter calibration will be completed during the delivery. If all goes as planned, we expect to begin Jet A fuel sales shortly thereafter.

Jet fuel sales are expected to create an additional revenue stream to support airport operations and future infrastructure improvements.

Hangar Development

Improved weather conditions allowed construction of the Todd Vriesenga private/public hangar to resume in February. The building structure is now complete and electrical service has been connected. The concrete floor and hangar door installation are scheduled for March.

Our airport engineering consultant, Prein & Newhof (P&N), submitted proposals for the Sparta Aviation Flight School and Gilchrist hangar projects to the FAA and MDOT Aeronautics for required airspace and environmental reviews.

Local permits for the Gilchrist hangar project have been applied for, and the airport land lease is ready for review and signature. Construction is expected to begin in mid-March.

Requests for quotes were sent to five entities for demolition of the old H-row T-hangars. Quotes will be reviewed by the end of March, with demolition anticipated to begin before May.

The demolition aligns with our Airport Layout Plan (ALP) and will open space adjacent to Sparta Aviation for their new hangar project, allowing continued growth of the flight school and creating additional room in their existing hangar for aircraft maintenance operations.



Jet Fuel Farm Installation



Vriesenga Private/Public Hangar Project



Old H-row t-hangars scheduled for demolition per the ALP.



ACTION MEMO

Staff Communication

DATE: March 10, 2026
TO: Village President Whalen and Members of Council
Jim Lower, Village Manager
William Hunter, Director of Public Works
FROM: Conrad Bowman, Wastewater Superintendent
RE: Wastewater Treatment Plant - Update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

February 2026 Flow Data

Wastewater Treatment Plant flow:

- 15.573 Million gallons treated for the month
- 0.895 Million gallons maximum daily flow
- 0.556 Million gallons per day average flow

Algoma Township flow:

- 874,208 gallons treated for the month
- 49,189 gallons maximum daily flow
- 31,222 gallons per day average flow

Significant Events/Emergency Callouts:

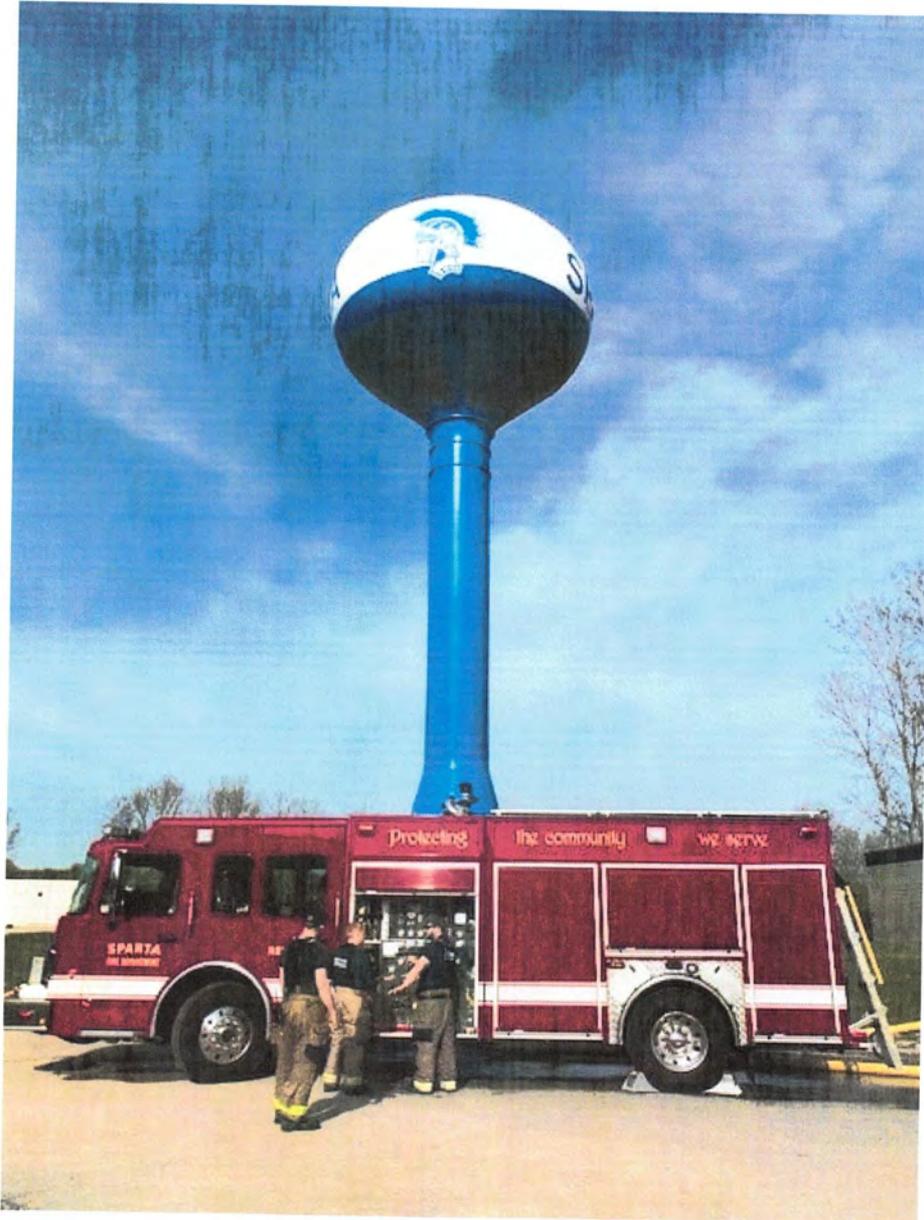
There were no violations for the month of February.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and inter-lab splits.
- We are continuing to update our laboratory chemical inventory and SDS program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program that will improve maintenance schedules.
- We are continuing to collect composite samples and run lab on Old Orchard.
- Working with Fleis and Vandenbrink and contractors on plant construction and scheduling.
- Submitted January Discharge Monitoring Report to EGLE on 2/10.
- Temporary lab in RAS building is fully up and running on 2/23.
- Haviland on-site 2/24 to explore new chemical options to aid in settling.
- Trace Analytical on-site 3/2 to grab low level mercury samples at lift stations for our mercury PMP.
- New polymer chemical feed system put online on 3/4 to aid in settling to avoid high solids violations with high rainfall events in the future.
- Continuing to work through primary clarifier TRV plugging issues.
- Diagnosing and adjusting our new disinfection and dechlorination plan due to detention time and flow changes.
- Continuing to diagnose filamentous bacteria problems causing poor settling.
- Continuing to work through and maintain plugging TRVs and gate valves throughout the plant.

WWTP Construction Updates:

- Deans Excavating on-site continuing pond and liner demolition.
- BCI started lab and office demolition on 2/16.
- Started sending daily lab samples to Trace Analytical on 2/16 while the temporary lab is set up. Samples were sent out for one week.
- Windemuller on-site working on electrical demolition.
- Trace Analytical was on site 2/19 to take soil samples for F&V for lagoon closure plan.
- The Village and F&V have converted our existing Train 2 RAS building into temporary laboratory space while the new process control building is being built.

Sparta Fire Department



2025 Annual Report

2025 Chiefs Report

It is my pleasure to present the Sparta Fire Department 2025 Annual Report. Within this annual report, you will find information about the transition from a fire board to a fire authority, station construction updates, and information on the training, community events, and call statistics.

This past year, the department has seen a slight decrease in the number of calls responded to compared to 2024. In 2025, we responded to 1070 calls for service compared to 1183 in 2024.

In 2023, the department submitted a 1-million-dollar request through Congressman Moolenaar's office for the station expansion and renovation. This funding was awarded in 2024, and we have been working through the paperwork process. In December of 2025, all the paperwork was completed, and the funding was available. As of February 2026, the project has been sent out for bid.

The Sparta Fire Department, along with 5 other area departments, submitted a 1.6-million-dollar Assistance to Firefighter Grant (AFG) for the replacement of our Self-Contained Breathing Apparatus (SCBA) units. We were awarded a partial award of \$236,363.63. This award will be used by the Sparta Fire Department and Kent City Fire Department to purchase 24 new SCBA units. The full grant was not awarded because not all the SCBA units have reached their end of use cycle, even though the manufacturer of these packs no longer provided a SCBA for the fire service.

In 2025, the Sparta Fire Department moved from having a fire board to a fire authority. This change has allowed the department to move forward to a more stable, reliable, and long-term fire and emergency planning to best serve the community of Sparta. The structure of the board will remain the same, and the current funding practices will remain in place. However, if the structure of the community were to change, the fire authority has taken the steps to continue to provide service without being affected. This change to an authority has allowed the department to move forward with funding to complete the fire station renovation project. As we move into 2026, the Fire Authority will be working on the renewal of the current millage. These two .25 mils will be combined into one .5 mil and come directly to the authority.

In 2025, the department submitted 3 alcohol-related accident events for cost recovery to the 63rd District Court. The recovery amount submitted was \$1,550.00, and we have recovered \$1,197.00.

I would like to thank the men and women, both past and present, of the Sparta Fire Department for their dedicated services to the Sparta Community. Without their continued dedication and support throughout the years, we would not have the Fire Department that we have today. I would also like to thank the Fire Board and the community for allowing me to continue to serve as your Fire Chief.

Daniel Olney
Fire Chief

Budget

A copy of the department's 2024-2025 budget year is attached for your review. The department's budget runs from April 1 to March 31 of each fiscal year. The budget attached is ending as of December 31, 2025, with three more months in our annual operating budget. As of December 31, 2025, the department had expenditures of 62.57% for the year, with 3 months remaining.

The audit for the 2023-2025 budget year was also completed by Siegfried Crandall P.C., the result of the audit shows the department is in a good financial position.

Millage #1 was budgeted for \$52,185.00 and is over budget by 6.39%. Millage #2 was budgeted at \$46,685.00 and is also over budget by 0.29%. The funding for these two millages is over, due to the unexpected increase in the cost of the replacement of Medic 10. The department has a fund balance of \$1,097,344.55, however \$500,000 of this balance has been committed to the station renovation project.

Sparta Engine #3 was purchased on a 6-year lease-to-own program. The final payment for this truck will be made in November of 2026, paying it off in full.

SPARTA FIRE DEPT - REVENUE & EXPENDITURE REPORT FOR VILLAGE OF SPARTA

Balance As of 12/31/2025

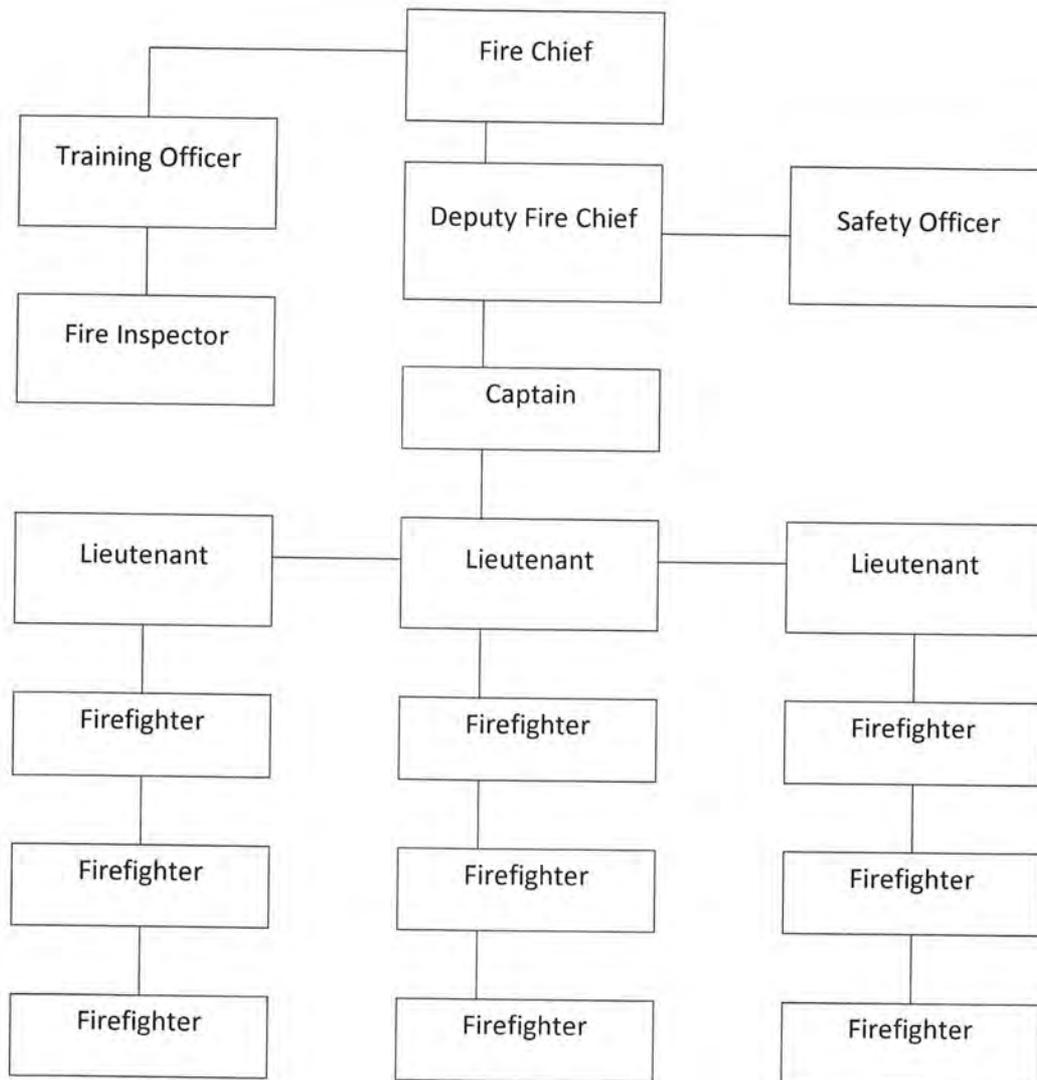
GL Number	Description	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Availible Balance 12/31/2025 Norm (Abnorm)	% Bdg't Used Norm (Abnorm)	YTD Balance 12/31/2024 (Abnorm)
Fund: 206 FIRE FUND								
Account Category: Revenues								
Department: 000								
206-000-581.000	SPARTA TOWNSHIP	276,665.00	276,665.00	207,498.75	0.00	69,166.25	75.00	208,320.01
206-000-581.200	TOWNSHIP MILLAGE #1	82,000.00	82,000.00	3,152.67	0.00	78,847.33	3.84	1,983.23
206-000-581.300	TOWNSHIP MILLAGE #2	85,000.00	85,000.00	3,260.75	0.00	81,739.25	3.84	2,058.90
206-000-382.100	VILLAGE OF SPARTA	138,333.00	138,333.00	103,749.75	0.00	34,583.25	75.00	103,749.75
206-000-607.000	FEES	450.00	450.00	0.00	0.00	450.00	0.00	0.00
206-000-665.001	SFD INTEREST INCOME	40,000.00	40,000.00	37,858.21	3,722.10	2,141.79	94.65	38,876.10
206-000-675.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	41,582.26
206-000-676.500	REIMB-MISC	4,000.00	4,000.00	1,137.00	0.00	2,863.00	28.43	1,197.00
206-000-693.000	SALE OF CAPITAL ASSETS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	6,500.00
Total Dept 000		646,448.00	646,448.00	356,657.13	3,722.10	289,790.87	55.17	404,267.25
Department: 336 FIRE DEPARTMENT								
206-336-647.000	SFD RUNS	0.00	0.00	0.00	0.00	0.00	0.00	(10.00)
Total Dept 336 - FIRE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	(10.00)
Revenues								
Total Dept 336 - FIRE DEPARTMENT		646,448.00	646,448.00	356,657.13	3,722.10	289,790.87	55.17	404,257.25
Account Category: Expenditures								
Department: 336 FIRE DEPARTMENT								
206-336-702.100	SALARIES-CHIEF	84,000.00	84,000.00	60,092.63	6,461.54	23,907.37	71.54	60,415.63
206-336-702.150	DEPUTY CHIEF	10,500.00	10,500.00	7,268.90	807.69	3,231.10	69.23	7,268.90
206-336-702.200	NONCLERICAL DAY HOURS	5,000.00	5,000.00	1,781.00	243.75	3,219.00	35.62	1,368.75
206-336-702.210	FIREFIGHTERS HOURS	1,000.00	1,000.00	1,347.50	180.00	(347.50)	134.75	757.50
206-336-702.300	SALARIES - ADMINISTRATIVE	400.00	400.00	0.00	0.00	400.00	0.00	0.00
206-336-702.350	SFD WEEKEND STANDBY	16,000.00	16,000.00	7,600.00	800.00	8,400.00	47.50	7,650.00
206-336-702.360	MEDICAL ON CALL	18,600.00	18,600.00	9,330.00	900.00	9,270.00	50.16	10,380.00
206-336-702.450	FF EXTRA HOURS	7,500.00	7,500.00	3,742.50	553.00	3,757.50	49.90	3,146.00
206-336-702.650	SFD RUNS	55,000.00	55,000.00	32,988.25	3,491.50	22,011.75	59.98	29,955.50
206-336-702.750	SFD PRACTICE	17,000.00	17,000.00	6,024.50	418.75	10,975.50	35.44	5,936.32
206-336-713.100	MECHANIC SFD	4,750.00	4,750.00	2,812.00	200.00	1,938.00	59.20	2,175.00
206-336-715.000	SOCIAL SECURITY	15,500.00	15,500.00	3,405.00	0.00	14,095.00	19.46	2,715.00
206-336-727.000	OFFICE SUPPLIES	2,500.00	2,500.00	2,207.95	256.09	292.05	88.32	184.66
206-336-756.000	OPERATING SUPPLIES	17,000.00	17,000.00	10,914.47	283.30	6,085.53	64.20	4,374.70
206-336-760.000	MEDICAL EMERGENCY SUPPLIES	7,000.00	7,000.00	2,108.75	463.61	4,891.25	30.13	4,530.04
206-336-768.000	UNIFORMS	3,000.00	3,000.00	176.45	0.00	2,823.55	5.88	259.74
206-336-807.000	AUDIT FEES	4,500.00	4,500.00	4,300.00	0.00	200.00	95.56	4,200.00
206-336-818.000	CONTRACTED SER-GENERAL	1,000.00	1,000.00	4,268.53	159.00	(3,268.53)	426.85	1,535.60
206-336-818.020	ACCOUNTING SERVICES	8,000.00	8,000.00	5,743.12	1,914.37	2,256.88	71.79	5,743.11
206-336-818.400	ATTORNEY	1,000.00	1,000.00	6,852.00	1,305.00	(5,852.00)	685.20	116.00
206-336-818.600	INFORMATION TECH	2,250.00	2,250.00	1,925.31	310.18	324.69	85.57	986.28
206-336-818.640	EMERGENCY RPT SOFTWARE ANNUAL FEE	4,200.00	4,200.00	7,771.90	2,502.40	(3,571.90)	185.05	3,805.75
206-336-821.000	VACCINES	400.00	400.00	0.00	0.00	400.00	0.00	0.00
206-336-821.100	EMPLOYEE PHYSICALS	4,000.00	4,000.00	2,100.00	0.00	1,900.00	52.50	1,435.00
206-336-850.000	TELEPHONE	10,000.00	10,000.00	8,986.38	660.67	1,013.62	89.86	6,109.75
206-336-861.000	MILEAGE REIMBURSEMENT	100.00	100.00	0.00	0.00	100.00	0.00	0.00
206-336-864.000	CONFERENCES & WORKSHOPS	7,000.00	7,000.00	671.18	0.00	6,328.82	9.59	4,984.69
206-336-867.000	GAS & OIL	8,500.00	8,500.00	4,095.49	0.00	4,404.51	48.18	5,723.34
206-336-920.100	DTE HOUSE	1,100.00	1,100.00	474.86	0.00	625.14	43.17	380.07

SPARTA FIRE DEPT - REVENUE & EXPENDITURE REPORT FOR VILLAGE OF SPARTA

Balance as of 12/31/2025

GL Number	Description	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdg't Used Norm (Abnorm)	YTD Balance 12/31/2024
Fund: 206 FIRE FUND								
Account Category: Expenditures								
Department: 336 FIRE DEPARTMENT								
206-336-920.200	DTE FIRE DEPARTMENT	5,000.00	5,000.00	663.70	0.00	4,336.30	13.27	1,143.78
206-336-921.100	ELECTRIC - HOUSE	2,500.00	2,500.00	1,230.15	117.05	1,269.85	49.21	957.98
206-336-921.200	ELECTRIC STATION	5,000.00	5,000.00	3,084.56	377.88	1,915.44	61.69	3,015.18
206-336-922.100	WATER HOUSE	1,500.00	1,500.00	629.88	82.41	870.12	41.99	695.91
206-336-922.200	WATER FIRE DEPT	3,000.00	3,000.00	1,675.21	179.34	1,324.79	55.84	1,621.12
206-336-923.000	TRASH REMOVAL	2,600.00	2,600.00	2,224.02	312.58	375.98	85.54	1,498.45
206-336-930.000	REPAIR & MAINTENANCE	14,500.00	14,500.00	5,870.71	0.00	8,629.29	40.49	13,598.56
206-336-930.003	ENGINE #3	2,500.00	2,500.00	1,444.11	0.00	1,055.89	57.76	341.99
206-336-930.005	PLATFORM #5	5,000.00	5,000.00	1,845.95	6.76	3,154.05	36.92	1,844.30
206-336-930.006	RESCUE #6	3,000.00	3,000.00	561.82	141.98	2,438.18	18.73	6,491.14
206-336-930.007	BRUSH TRUCK #7	1,500.00	1,500.00	310.08	6.58	1,189.92	20.67	890.64
206-336-930.010	TENDER #8	1,500.00	1,500.00	1,482.51	0.00	17.49	98.83	760.34
206-336-930.100	MEDIC #10	1,000.00	1,000.00	551.77	225.75	448.23	55.18	769.19
206-336-930.100	Building & Grounds	7,700.00	7,700.00	439.21	308.83	7,260.79	5.70	2,985.01
206-336-935.000	BODELL PEST CONTROL	400.00	400.00	297.00	33.00	103.00	74.25	264.00
206-336-935.000	MISCELLANEOUS	400.00	400.00	0.00	0.00	400.00	0.00	0.00
206-336-935.001	FIRE PREVENTION	3,000.00	3,000.00	3,291.92	0.00	(291.92)	109.73	2,351.50
206-336-935.100	BANK SERVICE CHARGES	500.00	500.00	378.42	39.48	121.58	75.68	318.45
206-336-938.000	DUES & MEMBERSHIPS	1,700.00	1,700.00	576.98	225.00	1,123.02	33.94	421.50
206-336-938.150	DEPUTY CHIEF AUTO ALLOWANCE	2,400.00	2,400.00	1,661.20	184.62	738.80	69.22	1,661.20
206-336-960.000	INSURANCE & BONDS	28,000.00	28,000.00	29,645.05	11,263.00	(1,645.05)	105.88	27,543.27
206-336-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	56,231.20
Total Dept 336 - FIRE DEPARTMENT		427,000.00	427,000.00	267,153.81	36,504.54	159,846.19	62.57	311,564.58
Department: 338 FIRE DEPARTMENT								
206-338-970.001	SFD CAPITAL OUTLAY MILLAGE #1	52,185.00	52,185.00	55,520.18	5,245.58	(3,335.18)	106.39	44,014.93
206-338-970.002	SFD CAPITAL OUTLAY MILLAGE #2	46,685.00	46,685.00	46,820.61	0.00	(135.61)	100.29	34,685.44
206-338-970.003	SFD CAPITAL CASH SURPLUS	8,500.00	8,500.00	15,924.50	0.00	(7,424.50)	187.35	5,587.43
Total Dept 338 - FIRE DEPARTMENT		107,370.00	107,370.00	118,265.29	5,245.58	(10,895.29)	110.15	84,287.80
Expenditures		534,370.00	534,370.00	385,419.10	41,750.12	148,950.90	72.13	395,852.38
Fund 206 - FIRE FUND:								
TOTAL REVENUES		646,448.00	646,448.00	356,657.13	3,722.10	289,790.87	55.17	404,257.25
TOTAL EXPENDITURES		534,370.00	534,370.00	385,419.10	41,750.12	148,950.90	72.13	395,852.38
NET OF REVENUES & EXPENDITURES:		112,078.00	112,078.00	(28,761.97)	(38,028.02)	140,839.97		8,404.87

Fire Department Organization



This is a general layout of the department's organizational chart. Positions and assignments can be expanded or reduced depending on the department's needs at the time.

2025 Roster

PERSONNEL	RANK	START DATE	DURATION
Wood , Carl	Deputy Chief	02/01/1983	43 Years
Morton, Shawn	Captain	07/01/1997	28 Years
Olney , Daniel	Chief	07/11/1999	26 Years
Fodor , Dan	Mechanic	08/15/2003	22 Years
VanSyckle, Chad	Firefighter	03/13/2013	12 Years
Carter , Jake	Lieutenant	09/03/2015	10 Years
Hosmer, Allison	Firefighter	05/05/2019	6 Years
Peckham, Chad	Lieutenant	08/31/2020	5 Years
Kraemer, Jacob	Firefighter	07/21/2021	4 Years
Clark, Dakota	Firefighter	08/01/2021	4 Years
Olney, Blake	Firefighter	08/30/2021	4 Years
Lewis, William	Firefighter	03/01/2022	3 Years
Labra, Josh	Firefighter	04/15/2023	1 Year
Meyerholtz, Andrew	Firefighter	08/27/2023	1 Year
Behrens, Marc	Firefighter	08/27/2023	1 Year
AVERAGE EMPLOYMENT LONGEVITY:			11.33 Years

Personnel Information

We have seen some changes in the past year in our staffing levels. This past year, we had 4 employees step away from the department. These members left due to changes in their work schedules, moved from the area, or due to changes in their personal lives.

Apparatus

Engine #3 – 2020 Pierce Saber pumper with 1000 gallons of water and 1500 gpm pump. This is the first out machine on all residential structure fires and the second out machine for all accidents.



Rescue #6 – 2013 Spencer/Spartan Rescue with 750 gallons of water. This is the first out machine on all accidents and second out of all residential fires. This machine also provides mutual aid to area departments for accidents.

Platform #5 – 2014 Spartan with a 100' Crimson aerial. The platform carries 300 gallons of water and can flow 2000 gpm. This is the first out apparatus on all commercial structure fire calls and the first out for auto/mutual aid calls.



Tender #8 – 2008

International/Water master tender. This truck carries 4000 gallons of water and responds to all calls in the non-hydrant area. This truck is also one of the first most auto/mutual aid requests for water.



Medic #10 - 2025 Chevy Silverado 2500 that is the first out on all medical calls.

Brush Truck #7- 2010 Chevy 3500 Brush Truck. This truck is used for all grass/field fires and is our backup medical unit if Medic #10 is tied up on another call.



Fire Prevention



Every year, we conduct visits to the schools during the month of October (Fire Prevention Month). This year's theme was Lithium-Ion Batteries in the Home: Charge into Fire Safety".

During our visits to the Sparta Ridgeview School (K – 2nd) and the Early Childhood Development Program, we spoke with about 700 students. Each student was provided with a fire prevention packet with fire safety information for them and their parents/guardians.

We also assisted in a couple of community outreach programs during the summer in conjunction with the Sparta Area Schools, where our crews were able to talk and show several kids the equipment that we use to protect the community during these events. The Sparta Library also held a "Hero's" night event as part of their Summer Reading Program. As part of this event, we took several trucks to the parking lot near the library for the "Touch a Truck" event.

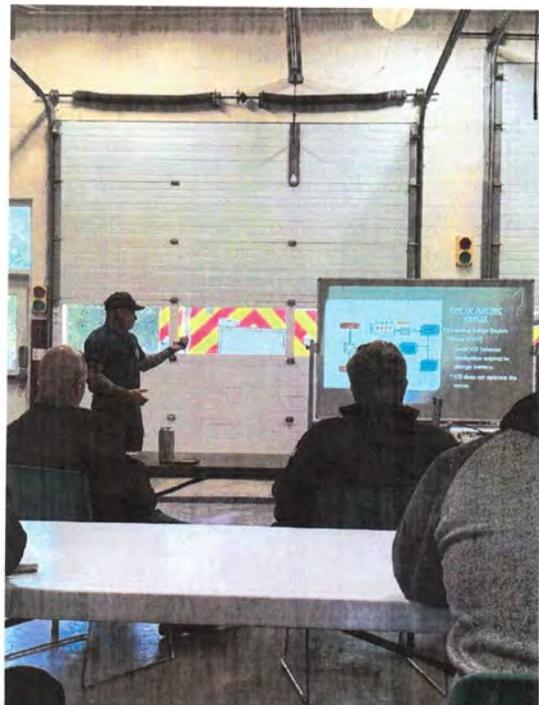


Training



This year, the department completed a total of 40.5 hours in monthly training sessions, which totals about 648 hours of total training hours for the 16-member department.

These training sessions include a range of topics from Mayday, Rapid Intervention Training (RIT), water supply, pump operation, water relay operations, electric vehicle (EV) training, and aerial operations.



Incidents

The department responded to 1070 incidents in 2025. This is a decrease from 1183 incidents the department had in 2024.

All of our incidents have to be classified in accordance with the National Fire Incident Reporting System (NFIRS). Each incident we respond to creates a report number that has to be entered into our system detailing the type of incident and response. This information is then entered into a national system that is then used as a database for a wide variety of purposes, including grant funding.

Listed below are the various response classifications for NFIRS and a small description:

- **100 series:** Fire-related incidents
- **200 series:** Overpressure explosions and overheating incidents without fire
- **300 series:** Rescue and emergency medical services (EMS) incidents
- **400 series:** Hazardous conditions without fire
- **500 series:** Service calls
- **600 series:** Good intent calls
- **700 series:** False alarms and false calls
- **800 series:** Severe weather and natural disasters

When the department switched our reporting system last year from Emergency Report to ESO Solutions, the data points used to create our monthly and annual reports will look a little different in its layout this year.

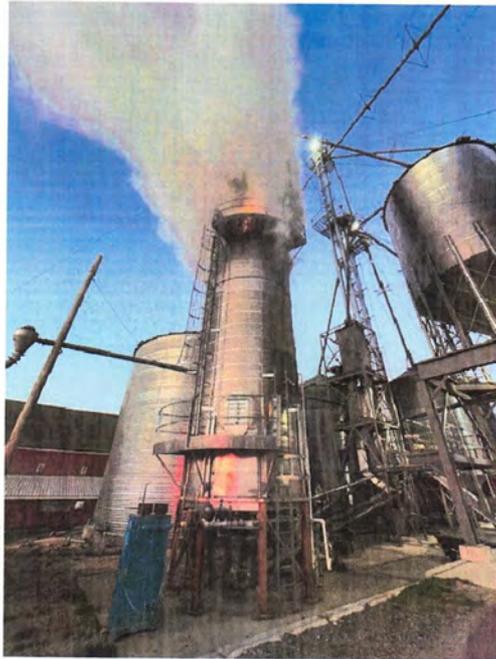


Incident type comparisons over the last 3 years:

INCIDENT TYPE	2023
False Alarm & False Call	77
Fire	53
Good Intent Call	71
Hazardous Condition (No Fire)	41
Rescue & Emergency Medical Service Incident	917
Service Call	31
Severe Weather & Natural Disaster	0
Special Incident Type	1
Total	1157

INCIDENT TYPE (based on the NFIRS classifications)	2024	2025
NFIRS 100 classification: Fire	51	58
NFIRS 200 classification: Explosion, Ruptures	0	0
NFIRS 300 classification: all medicals and accidents	892	810
NFIRS 400 classification: Hazardous conditions	72	55
NFIRS 500 classification: Service calls	49	31
NFIRS 600 classification: Good Intent	58	63
NFIRS 700 classification: False alarms	57	53
NFIRS 800 classification: Weather events	0	0
NFIRS 900 classification: Special Events/Incident	1	0
Total	1183	1070

Calls per zones

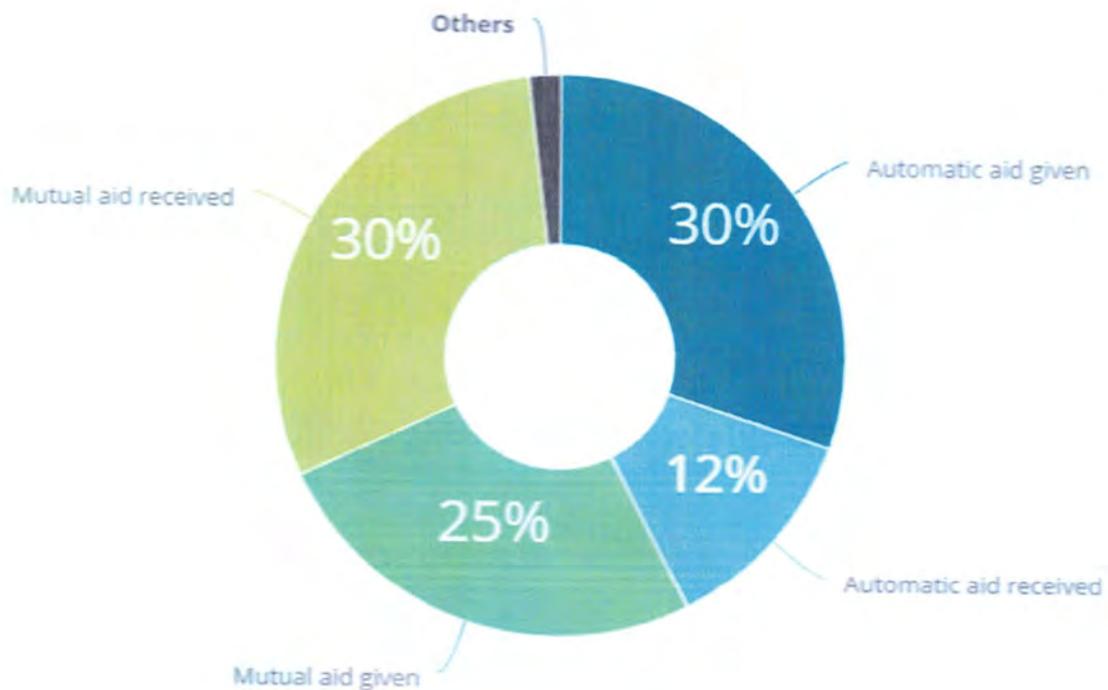


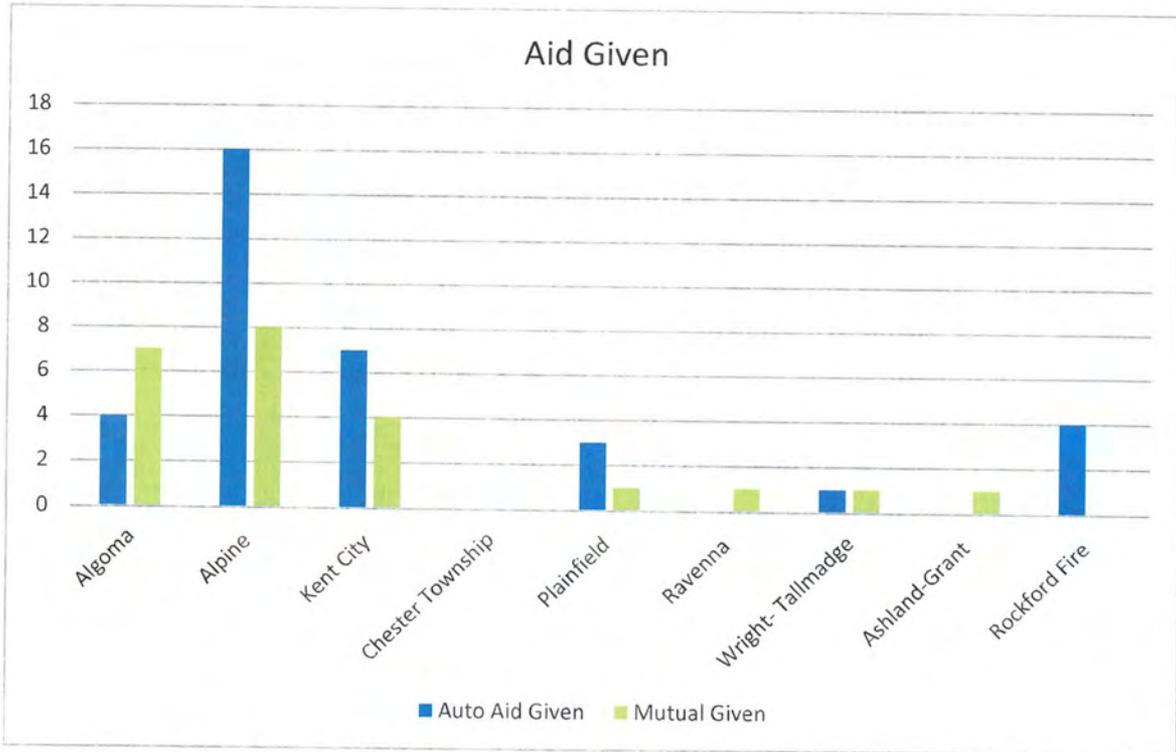
Zones	# of Incident	% of calls
Township	491	45.9%
Village	521	48.7%
Other (Auto Aid/Mutual Aid Request)	58	5.4%
Total	1070	100%

Mutual and Auto Aid information:

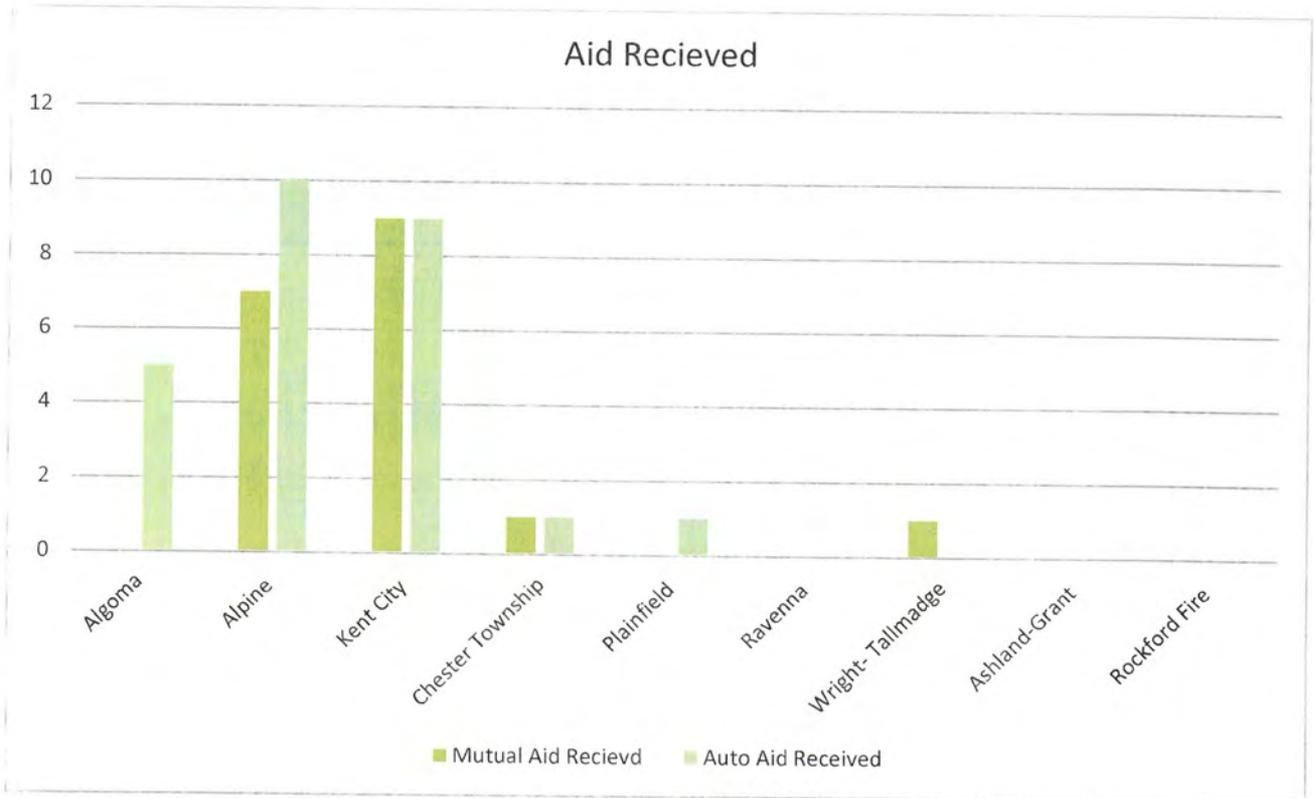
Mutual aid resources are additional equipment and manpower provided to or from our neighboring departments after we have been on-scene or based on the scope of the incident. Automatic aid resources are pre-determined pieces of equipment that are needed for a structure fire from other departments, and are started at the same time we are called

Breakdown of Aid Given/Received





	Auto Aid Given	Mutual Given
Algoma	4	7
Alpine	16	8
Kent City	7	4
Chester Township	0	0
Plainfield	3	1
Ravenna	0	1
Wright-Tallmadge	1	1
Ashland-Grant	0	1
Rockford Fire	4	0

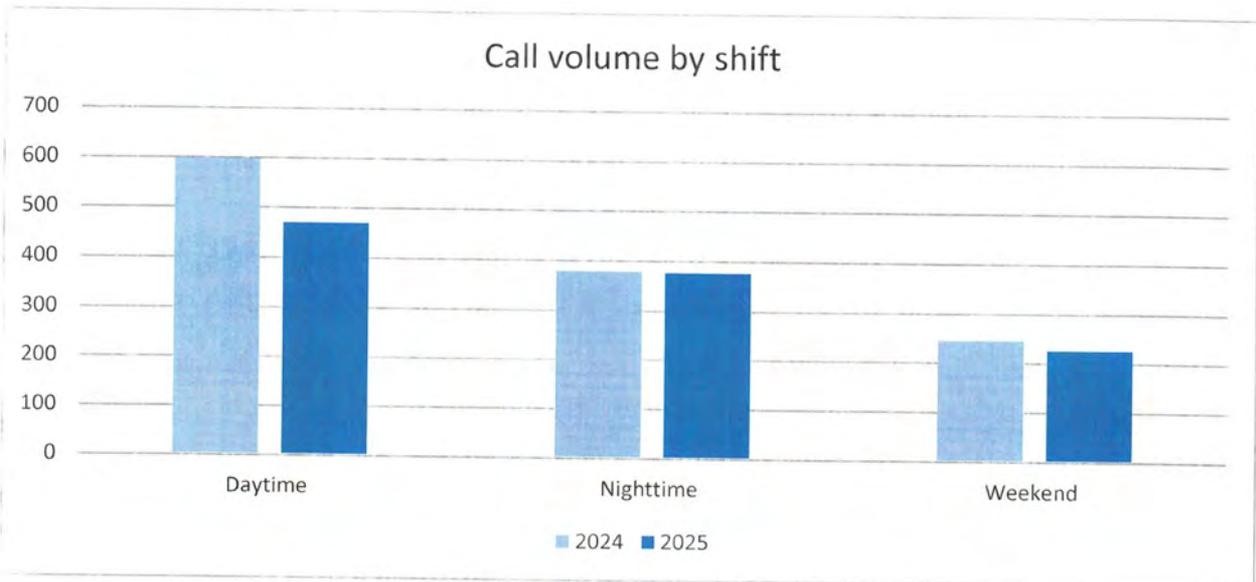


	Mutual Aid Received	Auto Aid Received
Algoma	0	5
Alpine	7	10
Kent City	9	9
Chester Township	1	1
Plainfield	0	1
Ravenna	0	0
Wright- Tallmadge	1	0
Ashland-Grant	0	0
Rockford Fire	0	0

Medical Response Breakdown

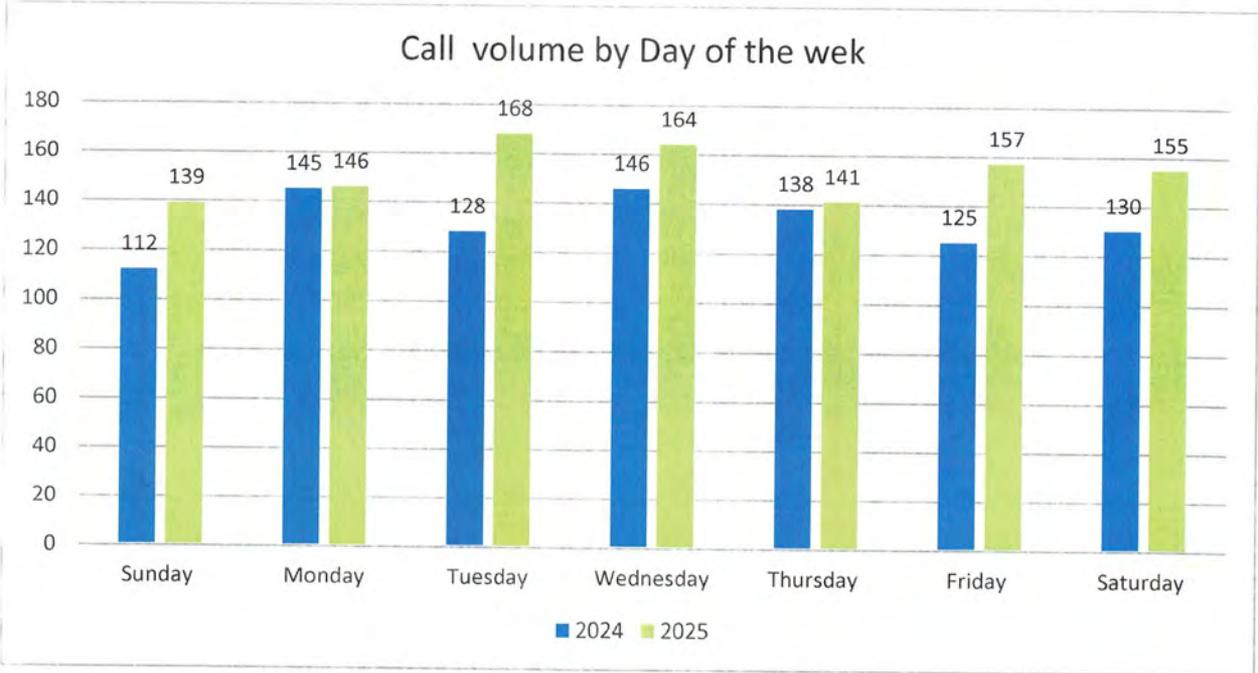
MED LEVEL DISPATCHED	# of calls 2024	# of calls 2025
Med 1	596	448
Med 2	162	178
Med 3	182	184

Call volume by shift



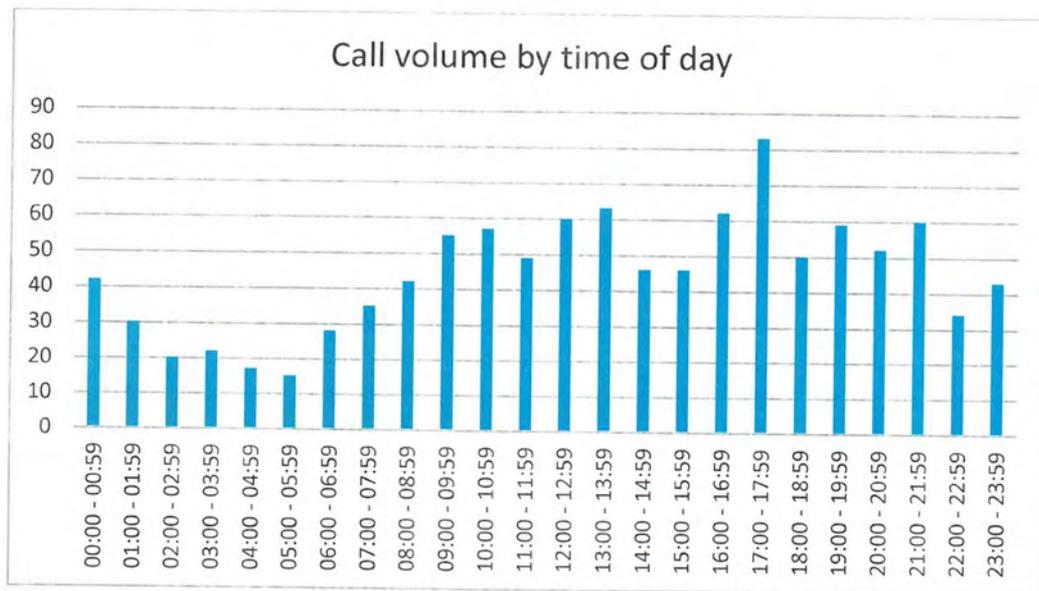
SHIFT	2023 Incidents	2025 Incidents
Daytime	598	469
Nighttime	378	377
Weekend	245	224
TOTAL:	1157	1183

Call volume by the day of the week



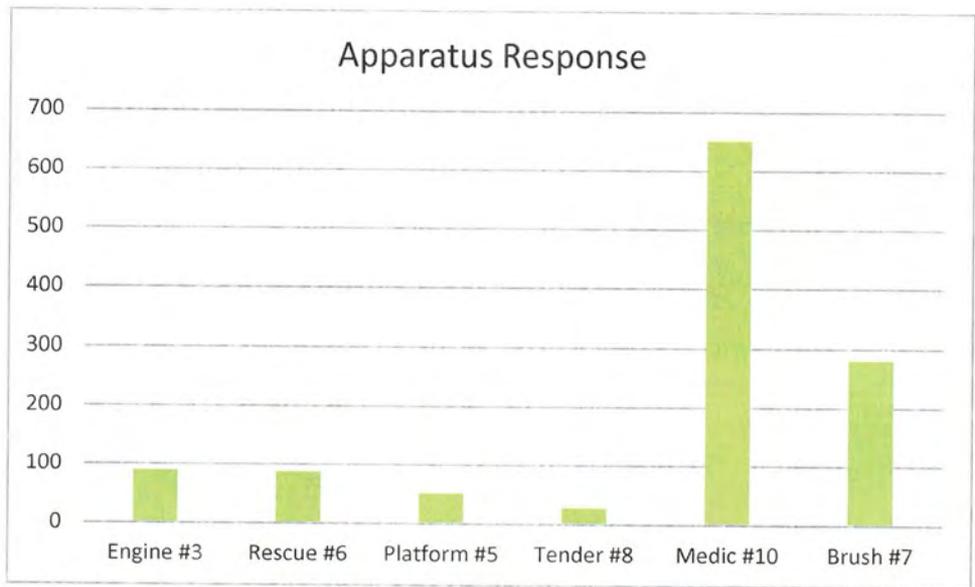
DAY OF THE WEEK	2024	2025
Sunday	112	139
Monday	145	146
Tuesday	128	168
Wednesday	146	164
Thursday	138	141
Friday	124	157
Saturday	130	155
TOTAL	1183	1070

Call Volume by time of day



HOURLY	# of CALLS (2024)	# of CALLS (2025)
00:00 - 00:59	22	42
01:00 - 01:59	21	30
02:00 - 02:59	21	20
03:00 - 03:59	20	22
04:00 - 04:59	20	17
05:00 - 05:59	13	15
06:00 - 06:59	15	28
07:00 - 07:59	30	35
08:00 - 08:59	55	42
09:00 - 09:59	53	55
10:00 - 10:59	59	57
11:00 - 11:59	61	49
12:00 - 12:59	46	60
13:00 - 13:59	55	63
14:00 - 14:59	51	46
15:00 - 15:59	48	46
16:00 - 16:59	62	62
17:00 - 17:59	59	83
18:00 - 18:59	45	50
19:00 - 19:59	39	59
20:00 - 20:59	46	52
21:00 - 21:59	38	60
22:00 - 22:59	29	34
23:00 - 23:59	15	43
TOTAL:	1183	1070

Response by Apparatus:

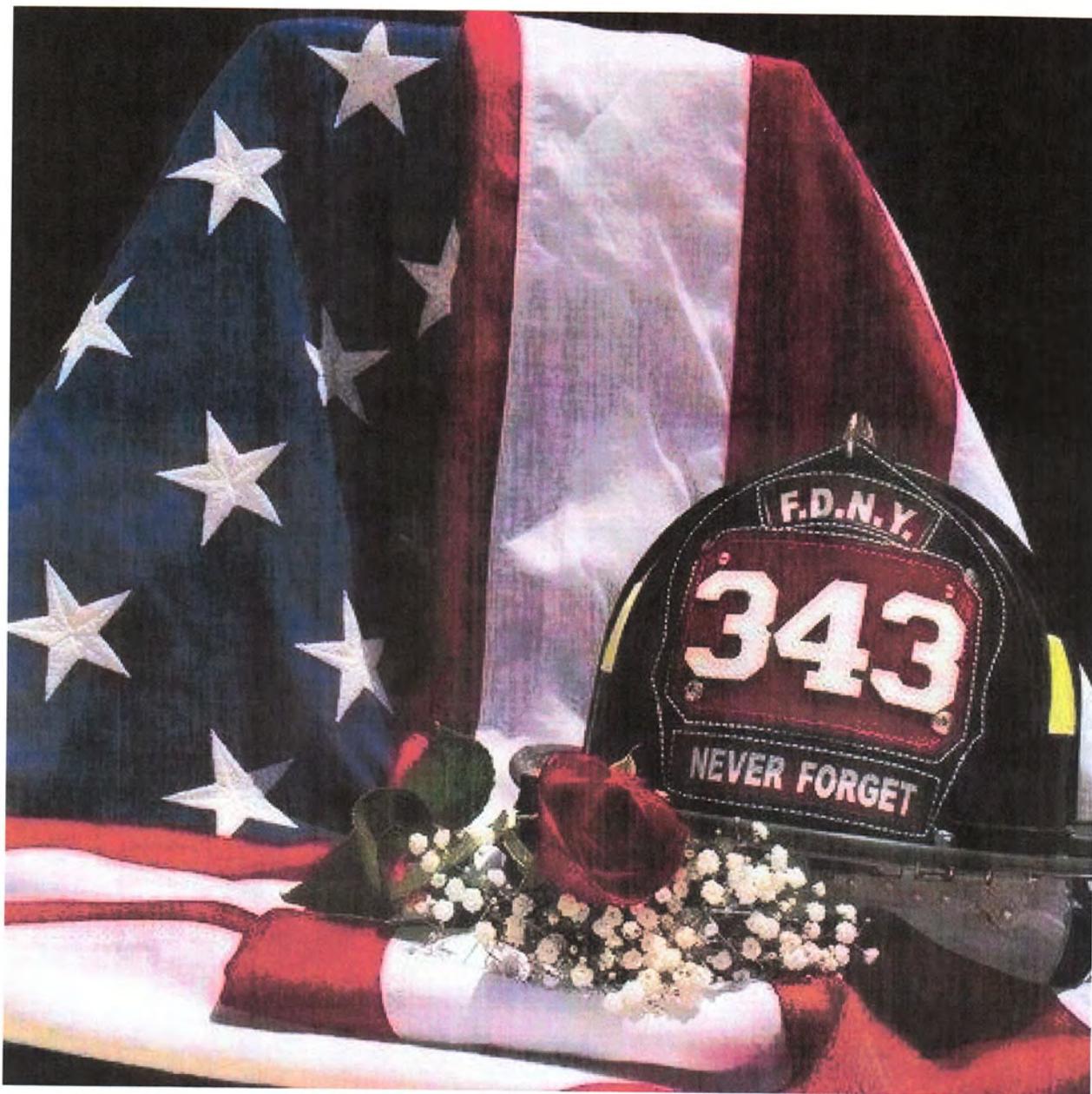


APPARATUS	Total
Engine #3	89
Rescue #6	87
Platform #5	51
Tender #8	28
Medic #10	651
Brush #7	281

Special Events for 2025

1. Town and Country Days
2. Christmas Light Event
3. Freedom Cruise
4. Waterball Tournament during the Celtic Festival
5. Library Hero's Event
6. Champagne Breakfast Fundraiser





In Honor of Those Who Paid the Ultimate Sacrifice on September 11, 2001

"WE WILL NEVER FORGET"



Sparta Police Department

Andrew M. Milanowski
Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT February 2026

Crime Report Information:

The "incident Description Count Report" for February 2026 is attached.

Incidents of interest

On February 26 Officers Sietsema and Kusmierski were dispatch to a one care vehicle accident. The vehicle was into a utility guide wire located in Lamoreaux park. Upon arrival the male driver was unresponsive and for all practical purposes believe to be deceased. The officers administered Narcan and the subjects live was saved. An investigation was conducted after the subject was arrested for OUID and a search of his home produced a sizable amount of heroine.

On February 14th Officer Wynbeek arrested a drunk driver. I should say ANOTHER drunk driver. Officer Wynbeek has been doing a fantastic job out there on the night shift keeping our citizens safe.

Traffic

The "Ticket Offense Report" for February 2026 is attached.

Parking Citations for February

Unknown, stats not available

Department Issues

Officer Morgan is in training and doing well. Officer Welsh has been on his own for a while and doing a great job writing citations and making arrests.

Pretty much everything else is going great at the department.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>2 CAR PDA</i>					Count: 1
26-000579	02/05/2026	2 CAR PDA		JONES, CALEB	Closed
<i>ABANDONED VEHICLES</i>					Count: 1
26-000659	02/17/2026	ABANDONED VEHICLES		SOULES, CALEB HOWARD	Open
<i>ALARM</i>					Count: 4
26-000547	02/01/2026	ALARM		WYNBEEK, LEAH	Closed
26-000667	02/18/2026	ALARM		KUSMIERSKI, TRAVIS	Closed
26-000668	02/18/2026	ALARM		KUSMIERSKI, TRAVIS	Closed
26-000721	02/27/2026	ALARM		WYNBEEK, LEAH	Closed
<i>ASSIST</i>					Count: 3
26-000595	02/07/2026	ASSIST		NATHAN, ALEXANDER WELSH	Closed
26-000605	02/09/2026	ASSIST		JONES, CALEB	Closed
26-000706	02/26/2026	ASSIST		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST COUNTY</i>					Count: 2
26-000614	02/11/2026	ASSIST COUNTY		WYNBEEK, LEAH	Closed
26-000628	02/13/2026	ASSIST COUNTY		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY - DISREGARDED</i>					Count: 1
26-000722	02/28/2026	ASSIST COUNTY - DISREGARDED		WYNBEEK, LEAH	Closed
<i>ASSIST CPS</i>					Count: 1
26-000703	02/25/2026	ASSIST CPS		SIETSEMA, ETHAN	Closed
<i>ASSIST EMS</i>					Count: 1
26-000598	02/07/2026	ASSIST EMS		NATHAN, ALEXANDER WELSH	Closed
<i>ASSIST FIRE</i>					Count: 1
26-000586	02/06/2026	ASSIST FIRE		SOULES, CALEB HOWARD	Closed
<i>ASSIST KCSO ON WARRANT ARREST</i>					Count: 1
26-000588	02/06/2026	ASSIST KCSO ON WARRANT ARREST		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST KENT COUNTY</i>					Count: 3
26-000542	02/01/2026	ASSIST KENT COUNTY		WYNBEEK, LEAH	Closed
26-000631	02/14/2026	ASSIST KENT COUNTY		WYNBEEK, LEAH	Closed
26-000672	02/19/2026	ASSIST KENT COUNTY		WYNBEEK, LEAH	Closed
<i>ASSIST MEDICAL</i>					Count: 1
26-000616	02/11/2026	ASSIST MEDICAL		SOULES, CALEB HOWARD	Turned Over

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ASSIST MEDICAL - MALE CHOAKING</i>					Count: 1
26-000608	02/09/2026	ASSIST MEDICAL - MALE CHOAKING		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST MSP UNK ACC</i>					Count: 1
26-000729	02/28/2026	ASSIST MSP UNK ACC		WYNBEEK, LEAH	Closed
<i>ASSIST SPARTA FIRE</i>					Count: 1
26-000682	02/21/2026	ASSIST SPARTA FIRE		SIETSEMA, ETHAN	Closed
<i>ASSIST SRO</i>					Count: 1
26-000615	02/11/2026	ASSIST SRO		SOULES, CALEB HOWARD	Turned Over
<i>BARKING DOG COMPLAINT</i>					Count: 1
26-000582	02/05/2026	BARKING DOG COMPLAINT		WYNBEEK, LEAH	Closed
<i>CAR FIRE</i>					Count: 1
26-000587	02/06/2026	CAR FIRE		SOULES, CALEB HOWARD	Closed
<i>CAR VS DEER</i>					Count: 1
26-000574	02/04/2026	CAR VS DEER		KUSMIERSKI, TRAVIS	Closed
<i>CAR VS TRASH CAN</i>					Count: 1
26-000604	02/09/2026	CAR VS TRASH CAN		JONES, CALEB	Closed
<i>CCH FOR CJ EMPLOY</i>					Count: 1
26-000018	02/05/2026	CCH FOR CJ EMPLOY		PRICE, DAVE	Open
<i>CHILD ABUSE</i>					Count: 1
26-000709	02/26/2026	CHILD ABUSE		SOULES, CALEB HOWARD	Open
<i>COUNTY ASSSIT</i>					Count: 1
26-000543	02/01/2026	COUNTY ASSSIT		WYNBEEK, LEAH	Closed
<i>CPS LEN / CHILD ABUSE ALLEGATION</i>					Count: 1
26-000560	02/03/2026	CPS LEN / CHILD ABUSE ALLEGATION		PRICE, DAVE	Closed
<i>CRIMINAL HISTORY CHECKS</i>					Count: 3
26-000016	02/02/2026	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
26-000020	02/06/2026	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
26-000023	02/10/2026	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>CRIMINAL HISTORY CHECKS - LTP</i>					Count: 3
26-000026	02/17/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000029	02/19/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000031	02/25/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
<i>CUSTODY EXCHANGE</i>					Count: 2
26-000585	02/06/2026	CUSTODY EXCHANGE		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CUSTODY EXCHANGE</i>					Count: 2
26-000645	02/16/2026	CUSTODY EXCHANGE		SOULES, CALEB HOWARD	Closed
<i>DISPATCH POSSUM</i>					Count: 1
26-000571	02/04/2026	DISPATCH POSSUM		KUSMIERSKI, TRAVIS	Closed
<i>DOMESTIC ARGUMENT</i>					Count: 1
26-000619	02/12/2026	DOMESTIC ARGUMENT		SIETSEMA, ETHAN	Closed
<i>DROVE WHILE UNLICENSED</i>					Count: 1
26-000638	02/15/2026	DROVE WHILE UNLICENSED		WYNBEEK, LEAH	Closed
<i>DRUNK AND DISORDERLY</i>					Count: 1
26-000556	02/02/2026	DRUNK AND DISORDERLY		SOULES, CALEB HOWARD	Cleared by Arrest
<i>DWLS</i>					Count: 3
26-000600	02/08/2026	DWLS		NATHAN, ALEXANDER WELSH	Closed
26-000652	02/16/2026	DWLS		NATHAN, ALEXANDER WELSH	Closed
26-000666	02/19/2026	DWLS		WYNBEEK, LEAH	Closed
<i>FALSE ALARM</i>					Count: 3
26-000676	02/20/2026	FALSE ALARM		SIETSEMA, ETHAN	Closed
26-000677	02/20/2026	FALSE ALARM		SIETSEMA, ETHAN	Closed
26-000681	02/21/2026	FALSE ALARM		SIETSEMA, ETHAN	Closed
<i>FOUND DOG</i>					Count: 1
26-000625	02/13/2026	FOUND DOG		KUSMIERSKI, TRAVIS	Closed
<i>FOUND DOG - REUNITED</i>					Count: 1
26-000671	02/19/2026	FOUND DOG - REUNITED		WYNBEEK, LEAH	Closed
<i>FRAUD COMPLAINT</i>					Count: 1
26-000708	02/26/2026	FRAUD COMPLAINT		KUSMIERSKI, TRAVIS	Closed
<i>HARASSMENT</i>					Count: 1
26-000702	02/25/2026	HARASSMENT		SOULES, CALEB HOWARD	Closed
<i>HIT AND RUN</i>					Count: 1
26-000557	02/02/2026	HIT AND RUN		SOULES, CALEB HOWARD	Closed
<i>KIDS ON SKATEBOARDS</i>					Count: 1
26-000641	02/15/2026	KIDS ON SKATEBOARDS		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>LARCENY FROMBUILDING / SCHOOL EQUIPMENT</i>					Count: 1
26-000580	02/05/2026	LARCENY FROMBUILDING / SCHOOL EQUIPMENT		PRICE, DAVE	Warrant Request-County
<i>LOCAL RECORDS CHECK</i>					Count: 11
26-000017	02/03/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000019	02/06/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000021	02/09/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000022	02/10/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000024	02/12/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000025	02/16/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000027	02/18/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000028	02/19/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000030	02/23/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000032	02/26/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000033	02/27/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCK OUT</i>					Count: 1
26-000687	02/23/2026	LOCK OUT		JONES, CALEB	Closed
<i>LOCKOUT</i>					Count: 2
26-000624	02/13/2026	LOCKOUT		JONES, CALEB	Closed
26-000685	02/22/2026	LOCKOUT		SOULES, CALEB HOWARD	Closed
<i>LOOSE DOG</i>					Count: 1
26-000622	02/13/2026	LOOSE DOG		JONES, CALEB	Closed
<i>LOST AND FOUND</i>					Count: 1
26-000679	02/21/2026	LOST AND FOUND		BULTSMA, ZACHARY NEAL	Closed
<i>MOTORIST ASSIST</i>					Count: 3
26-000569	02/04/2026	MOTORIST ASSIST		JONES, CALEB	Closed
26-000577	02/05/2026	MOTORIST ASSIST		WYNBEEK, LEAH	Closed
26-000639	02/15/2026	MOTORIST ASSIST		JONES, CALEB	Closed
<i>OID / POSSESSION OF HEROIN</i>					Count: 1
26-000711	02/26/2026	OID / POSSESSION OF HEROIN		SIETSEMA, ETHAN	Open
<i>OWI 2ND</i>					Count: 1
26-000633	02/14/2026	OWI 2ND		WYNBEEK, LEAH	Closed
<i>PARKING COMPLAINT</i>					Count: 3
26-000561	02/03/2026	PARKING COMPLAINT		KUSMIERSKI, TRAVIS	Closed
26-000661	02/17/2026	PARKING COMPLAINT		SOULES, CALEB HOWARD	Closed
26-000680	02/21/2026	PARKING COMPLAINT		BULTSMA, ZACHARY NEAL	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>PARKING VIOLATION</i>					Count: 1
26-000664	02/18/2026	PARKING VIOLATION		JONES, CALEB	Closed
<i>PDA</i>					Count: 1
26-000553	02/02/2026	PDA		SOULES, CALEB HOWARD	Closed
<i>PEACE STANDBY</i>					Count: 1
26-000551	02/02/2026	PEACE STANDBY		SOULES, CALEB HOWARD	Closed
<i>PEOPLE ASKING CUSTOMERS FOR MONEY</i>					Count: 1
26-000601	02/08/2026	PEOPLE ASKING CUSTOMERS FOR MONEY		KUSMIERSKI, TRAVIS	Closed
<i>PERSONS ASSIST</i>					Count: 1
26-000688	02/23/2026	PERSONS ASSIST		JONES, CALEB	Closed
<i>POSSIBLE ABUSE</i>					Count: 1
26-000657	02/20/2026	POSSIBLE ABUSE		SOULES, CALEB HOWARD	Open
<i>PRIVATE PROPERTY HIT AND RUN</i>					Count: 1
26-000731	02/28/2026	PRIVATE PROPERTY HIT AND RUN		WYNBEEK, LEAH	Closed
<i>PROPERTY DAMAGE ACCIDENT / DWLR</i>					Count: 1
26-000558	02/02/2026	PROPERTY DAMAGE ACCIDENT / DWLR		PRICE, DAVE	Closed
<i>SIGN OFF ON R&R CITATION</i>					Count: 1
26-000581	02/05/2026	SIGN OFF ON R&R CITATION		JONES, CALEB	Closed
<i>STAND BY</i>					Count: 1
26-000623	02/13/2026	STAND BY		JONES, CALEB	Closed
<i>SUSICIOUS SUBJECT WITH POSS. GUN</i>					Count: 1
26-000554	02/02/2026	SUSICIOUS SUBJECT WITH POSS. GUN		SOULES, CALEB HOWARD	Open
<i>SUSPICIOUS</i>					Count: 4
26-000592	02/07/2026	SUSPICIOUS		NATHAN, ALEXANDER WELSH	Closed
26-000653	02/16/2026	SUSPICIOUS		NATHAN, ALEXANDER WELSH	Closed
26-000654	02/17/2026	SUSPICIOUS		NATHAN, ALEXANDER WELSH	Closed
26-000694	02/24/2026	SUSPICIOUS		BULTSMA, ZACHARY NEAL	Closed
<i>SUSPICIOUS CARD ON VEHICLE</i>					Count: 1
26-000564	02/03/2026	SUSPICIOUS CARD ON VEHICLE		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SUSPICIOUS JUVENILES</i>					Count: 1
26-000689	02/23/2026	SUSPICIOUS JUVENILES		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS PERSON</i>					Count: 1
26-000669	02/19/2026	SUSPICIOUS PERSON		JONES, CALEB	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 5
26-000559	02/02/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
26-000565	02/03/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
26-000570	02/04/2026	SUSPICIOUS SITUATION		PRICE, DAVE	Closed
26-000663	02/18/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
26-000678	02/20/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
<i>SUSPICIOUS SUBJECT</i>					Count: 1
26-000568	02/04/2026	SUSPICIOUS SUBJECT		SIETSEMA, ETHAN	Closed
<i>UNFOUNDED ALARM</i>					Count: 5
26-000550	02/02/2026	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
26-000552	02/02/2026	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
26-000646	02/16/2026	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
26-000647	02/16/2026	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
26-000714	02/27/2026	UNFOUNDED ALARM		JONES, CALEB	Closed
<i>UNKNOWN ACCIDENT - UTL</i>					Count: 1
26-000670	02/19/2026	UNKNOWN ACCIDENT - UTL		JONES, CALEB	Closed
<i>VCSA</i>					Count: 1
26-000649	02/16/2026	VCSA		NATHAN, ALEXANDER WELSH	Closed
<i>VEHICLE ALARM GOING OFF</i>					Count: 1
26-000618	02/12/2026	VEHICLE ALARM GOING OFF		KUSMIERSKI, TRAVIS	Closed
<i>VEHICLE INSPECTION</i>					Count: 1
26-000660	02/17/2026	VEHICLE INSPECTION		SOULES, CALEB HOWARD	Closed
<i>VERBAL DOMESTIC</i>					Count: 2
26-000712	02/27/2026	VERBAL DOMESTIC		JONES, CALEB	Closed
26-000713	02/27/2026	VERBAL DOMESTIC		JONES, CALEB	Closed
<i>VERBAL/ CIVIL DOMESTIC</i>					Count: 1
26-000606	02/09/2026	VERBAL/ CIVIL DOMESTIC		JONES, CALEB	Closed
<i>WARRANT ARREST</i>					Count: 1
26-000691	02/23/2026	WARRANT ARREST		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
02/01/2026	02/28/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>WARRANT ARRESTS</i>					Count: 1
26-000637	02/14/2026	WARRANT ARRESTS		WYNBEEK, LEAH	Closed
<i>WELFARE CHECK</i>					Count: 5
26-000544	02/01/2026	WELFARE CHECK		JONES, CALEB	Closed
26-000555	02/02/2026	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
26-000612	02/10/2026	WELFARE CHECK		JONES, CALEB	Closed
26-000705	02/26/2026	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
26-000717	02/27/2026	WELFARE CHECK		JONES, CALEB	Closed

Total: 124

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
02/01/2026	02/28/2026	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:
<i>257.255 -- Expired Registration Plate</i>					3
44434	02/18/2026	Civil Infraction	S STATE ST / ORCHARD DR NW	KUSMIERSKI,TRAVIS	
44500	02/22/2026	Civil Infraction	12 MILE AND S STATE/M-37	SIETSEMA,ETHAN	
44579	02/24/2026	Civil Infraction	E DIVISION/MAPLE	BULTSMA,ZACHARY,NEAL	
<i>257.301 -- Expired Operators License</i>					1
43647	02/05/2026	Civil Infraction	238 W DIVISION	JONES,CALEB	
<i>257.328 -- No Proof of Insurance on a motor vehicle</i>					3
44498	02/03/2026	Civil Infraction	MARTINDALE/E GARDNER	SIETSEMA,ETHAN	
44500	02/22/2026	Civil Infraction	12 MILE AND S STATE/M-37	SIETSEMA,ETHAN	
44560	02/26/2026	Civil Infraction	S STATE/W DIVISION	WYNBEEK,LEAH	
<i>257.611 -- Use Private/Public Property to avoid Traffic Control Device</i>					1
44433	02/12/2026	Civil Infraction	12 MILE AND S STATE/M-37	KUSMIERSKI,TRAVIS	
<i>257.612 -- Disregarded Stop and Go Light</i>					1
44499	02/11/2026	Civil Infraction	12 MILE /M37	SIETSEMA,ETHAN	
<i>257.618 -- Fail to Stop and ID at PDA (Misdemeanor)</i>					1
44562	02/28/2026	Misdemeanor	43 APPLEWOOD	WYNBEEK,LEAH	
<i>257.627 -- Exceeded Prima Facia Speed Limit</i>					2
44578	02/06/2026	Civil Infraction	W DIVISION/IDA RED	BULTSMA,ZACHARY,NEAL	
44558	02/15/2026	Misdemeanor	M37/ 13 MILE/12 MILE RD NW	WYNBEEK,LEAH	
<i>257.628 -- Exceeded Posted Speed</i>					1
44561	02/24/2026	Civil Infraction	S STATE/SPARTAN	WYNBEEK,LEAH	
<i>257.649 -- Fail to Yield</i>					1
44432	02/03/2026	Civil Infraction	12 MILE /M37	KUSMIERSKI,TRAVIS	
<i>257.649(6) -- Fail to Stop at Stop Sign</i>					3
44498	02/03/2026	Civil Infraction	MARTINDALE/E GARDNER	SIETSEMA,ETHAN	
44510	02/16/2026	Civil Infraction	S UNION/ E SPARTAN	SOULES,CALEB,HOWARD	
44510	02/16/2026	Civil Infraction	S UNION/ E SPARTAN	SOULES,CALEB,HOWARD	
<i>257.652 -- Fail to Stop Before Entering Roadway</i>					1
44509	02/02/2026	Civil Infraction	565 S STATE/12 MILE RD	SOULES,CALEB,HOWARD	
<i>257.676{B} -- Impeding Traffic</i>					1
43647	02/05/2026	Civil Infraction	238 W DIVISION	JONES,CALEB	
<i>257.683 -- Unsafe motor vehicle</i>					2
44559	02/18/2026	Civil Infraction	LONG LAKE DRIVE/13 MILE	WYNBEEK,LEAH	
44676	02/28/2026	Warning	12 MILE AND S STATE	JONES,CALEB	
<i>257.686 -- Defective Tail lights</i>					1
44434	02/18/2026	Civil Infraction	S STATE ST / ORCHARD DR NW	KUSMIERSKI,TRAVIS	
<i>257.709 -- Obstructed Vision</i>					1
44559	02/18/2026	Civil Infraction	LONG LAKE DRIVE/13 MILE	WYNBEEK,LEAH	

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
02/01/2026	02/28/2026	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:
<i>257.904 -- Drove While License Suspended/Denied/Revoked</i>					3
44606	02/08/2026	Misdemeanor	12 MILE/STATE	NATHAN,ALEXANDER,WELSH	
44607	02/16/2026	Misdemeanor	E DIVISION/RIVER	NATHAN,ALEXANDER,WELSH	
44559	02/18/2026	Civil Infraction	LONG LAKE DRIVE/13 MILE	WYNBEEK,LEAH	
<i>257.904A -- No Ops/Never Applied</i>					1
44558	02/15/2026	Misdemeanor	M37/ 13 MILE/12 MILE RD NW	WYNBEEK,LEAH	
<i>S -- Parking in Handicapped Parking Space</i>					1
11422	02/03/2026	Parking	54 IDA RED	KUSMIERSKI,TRAVIS	
					Total: 28