VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, October 19, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Additions or Corrections to Consent and Business Agenda**
   Consent Agenda:
   - **a.** *Approve Regular Village Council Meeting Minutes of September 19, 2026*

5. **Approval of Consent and Business Agenda**

6. **Public Comment for Agenda Item**
   Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. **Public Hearing**
   - **a.** None.

8. **Old Business**
   - **a.** None.

9. **New Business**
   - **a.** Waste Water Treatment Plant Project Update
   - **b.** 2027 CIP Presentation

10. **Executive Session**
    - **a.** None.

11. **Village Manager & Department Reports**

12. **Communications**

13. Payment of Bills

September Payables

PAYABLES	
(101) General Fund	$119,102.19
(202) Major Street Fund	$909.19
(203) Local Street Fund	$6,669.23
(581) Airport	$31,699.99
(590) Sewer Department Fund	$1,151,606.78
(591) Water Department Fund	$32,521.06
(661) Equipment Rental Fund	$253,688.28
Total	$1,596,196.72

Informational:

(206) Fire Department	$19,429.56
(208) SRA Park Fund	$22,609.99
(248) Downtown Development Authority	$3,273.95
Total	$45,313.50

14. Public Comment

15. Council Member Announcements

16. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, September 21, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

Present:
President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Christina Owens, Tom Peoples, Bill Taylor

Absent:

Also Present:
Village Manager James Lower, Chief Andrew Milanowski, Sergeant David Price, Airport Manager Mike Krzciok, DPW Director Bill Hunter, Deputy DPW Director Conrad Bowman, Village Clerk Kristen Phelps

1. **Call to Order**
   - **a.** The meeting was called to order at 6:30 pm by President Whalen.

2. **Pledge of Allegiance**
   - **a.** The Pledge was recited.

3. **Roll Call**
   - **a.** Formal Roll call was taken. See above for attendance

4. **Additions or Corrections to Consent and Business Agenda**
   Consent Agenda:
   - **a.** *Approve Regular Village Council Meeting Minutes of August 17, 2026*
   - **b.** *Approved DDA Minutes June 16, 2026*
   - **c.** *Approve Change in Village Council Meeting from November 16, 2026 to November 23, 2026*

5. **Approval of Consent and Business Agenda**
   - **a.** The Consent and Business Agenda was approved as presented.
     i. Motion: Braybrook moved to approve the agenda, with support from Cumings. **Motion passed unanimously.**

6. **Public Comment for Agenda Item**
   Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. **Public Hearing**
   - **a.** None.

8. **Old Business**
   - **a.** None.

9. **New Business**
    - **a.** Axon Contract Approval
        - i. Motion: Braybrook moved to approve the Axon Contract as presented, supported by Carlstrom. **Motion passed 7-0.**
    - **b.** Roger Park Bathroom Bid Award
        - i. Motion: Peoples moved to award the Rogers Park Bathroom/Changing Rooms and Vendor Station construction contract to Nugent Builders as presented, supported by Cumings. **Motion passed 7-0.**

10. **Executive Session**
    - **a.** None.

11. **Village Manager & Department Reports**
    - **a.** Village Manager Lower spoke.

12. **Communications**

13. **Payment of Bills**

    - **a.** Motion: Peoples moved to approve the payables as presented, with support from Taylor. **Motion passed 7-0**

August Payables

PAYABLES	
(101) General Fund	$135,658.69
(202) Major Street Fund	$17,172.09
(203) Local Street Fund	$2,605.58
(581) Airport	$80,858.83
(590) Sewer Department Fund	$1,023,116.07
(591) Water Department Fund	$74,010.24
(661) Equipment Rental Fund	$6,537.81
Total	$1,339,959.31

Informational:

(206) Fire Department	$8,178.17
(208) SRA Park Fund	$6,105.70
(248) Downtown Development Authority	$11,157.92

Total	$25,441.79

14. Public Comment

a. Comments received from the public.

15. Council Member Announcements

a. None

16. Adjournment

a. Adjournment at 7:26 pm by President Whalen



F&V construction
Design-Build | General Contractor | Construction Manager

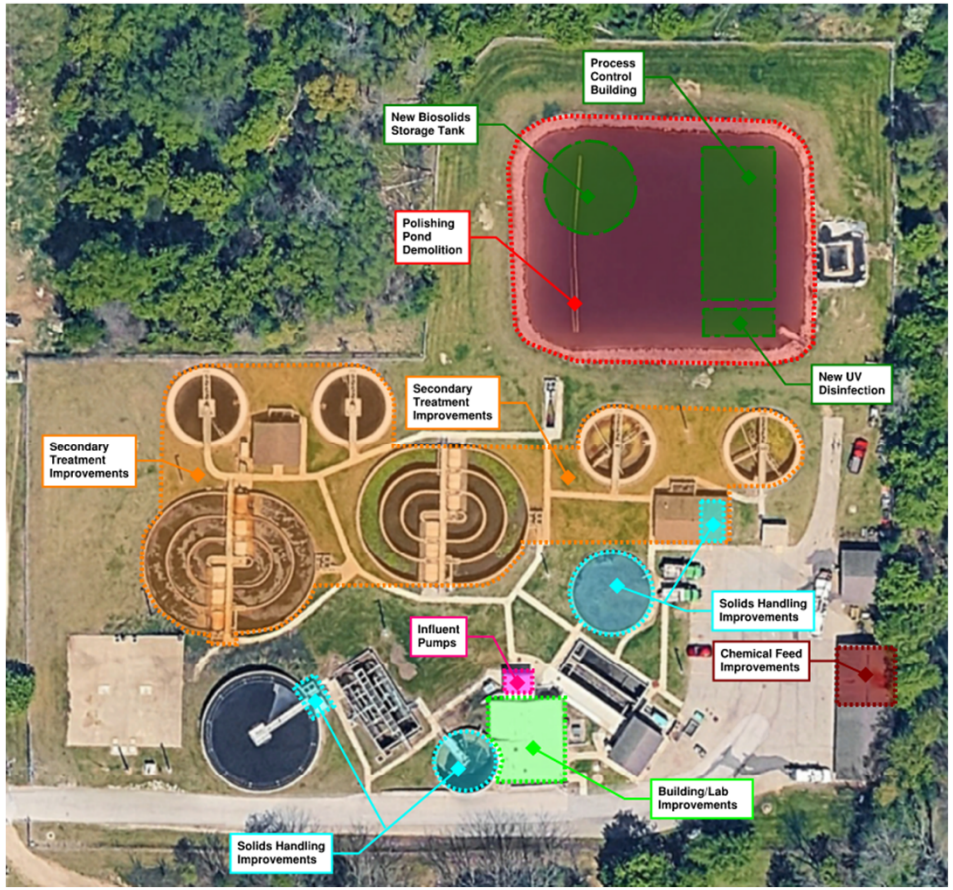
FLEIS&VANDENBRINK
DESIGN. BUILD. OPERATE.

VILLAGE OF SPARTA

Wastewater Treatment Plant Improvements Update
CWSRF No. 5826-01

October 19, 2026

PROJECT OVERVIEW



PROJECT OVERVIEW





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





WORK COMPLETED TO DATE





FINANCIAL UPDATE

Original Contract Amount	Change Orders to Date	Contingency Remaining	Percent Complete
$21,780,555	$55,199	$1,119,443	41%



UPCOMING WORK

- Complete biosolids storage tank and Process Control Building
- Start up UV disinfection system
- Schedule startup for Biological Train No. 1
- Move Village staff into new Laboratory



QUESTIONS



2027-2033 Capital Improvement Plan Presentation

JAMES LOWER

VILLAGE MANAGER

VILLAGE OF SPARTA

OCTOBER 19, 2026

2027 General Fund

Parks & Recreation Improvements

- Playground Equipment Replacement $5,000
- Rogers Park Bathroom $480,000
- NRTF Grant Rogue River Kayak Launch & Trail Head $100,000 GF plus $281,400 grant

Parking Lots:

- Elm Lot near Railroad Tracks Sealing & Striping $6,000
- Total: $643,700

2027 Major Streets Fund

- Crack Sealing $15,000
- Pavement Marking $15,000
- 12 Mile State to Martindale Mill & Fill: $58,000 local match to draw down $232,000 in small urban funding
- Applewood Division to Dead end $231,379, Mill & Fill
- Total: $319,379

2027 Local Street Fund

- Crack Sealing $15,000
- Pavement Marking $15,000
- Sidewalk replacement Pleasant St. from Nast to Division $88,200
- Mill & Fill Union from Mark to Olmstead $47,000 local match $188,000 small urban
- Ecklund St. Mill & Fill $104,648 (Drain project handling drainage upgrade)
- Mill & Fill Averill Street from Anderson to Pine $127,000
- Total: $396,848
- Major and Local Street Combined Total: $716,227

2027 Sewer Fund

- Continue the $21,808,419 project that started in 2025.
- Move existing generator for Applewood Lift Station $50,000
- Total: $50,000 plus a percentage of the WWTP project.

2027 Water Fund

- West Tank Cleaning $35,000
- System-wide Communications and Controls $480,000
- Total $515,000

2027 Airport Fund

- T-Hangar Construction $131,024 airport funding $565,000 overall project
- Taxilane Construction #1 $13,750 local dollars $261,250 in State & Federal Funding for $275,000 overall funding
- Taxilane Construction #2 $5,500 in local dollars for $110,000 in overall funding
- Total: $150,274 local match dollars.

2027 Equipment Pool Fund

$286,000 to upfit 2 new dump trucks. We already have the trucks. The upfit will include V-box spreaders, snow and ice control equipment, and related options.

General Fund 2027-33

Project	2027	2028	2029	2030	2031	2032	2033	As Funds Allow	Notes
General Fund									
Playground Equipment Replacement	$5,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000		
Union Parking Lot-West	$52,700								Mill & fill
NRTF Grant for Rogue River Kayak Launch & Parking-North	$100,000								Funding: $281,400 Grant
Elm Lot-Rail-road tracks	$6,000								Sealing
Rogers bathroom	$480,000								
NRTF Grant for Rogue River Kayak Launch & Parking-South		$96,642							Funding: Grant $275,058/Total $371,700
Village Complex-backfence		$20,000							
Rogers North Parking lot		$43,000							Mill & fill
Band Shell-reshingle		$15,000							
Village Complex lot			$22,000						Sealing
Rogers South Parking lot			$37,200						Mill & fill
Townsquare lot				$26,000					Sealing
Balyeat Parking Lot-North				$55,700					Mill & fill
Balyeat Parking Lot-South					$22,200				Sealing
Spartan Park-Lot						$7,000			Mill & fill
Spartan Parl-Skate Park & Rink						$36,000			Mill & fill
Rogers sand-box-relocation								$8,000	
	$643,700	***$199,642***	***$84,200***	***$106,700***	***$47,200***	***$68,000***	***$25,000***	***$8,000***	

Major Streets 2027-33

The Village of Sparta CIP 7-Year Spending Plan									
Project	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**As Funds Allow**	**Notes**
MAJOR STREETS									
Crack sealing	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000		
Pavement Marking	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000		
12 Mile-State to Martindale-mill & fill	$58,000								Funding: Local match plus $232,000 Small Urban
Applewood-Division to dead-end	$231,379								Mill & Fill
Elm-Dead-end to Grove		$105,575							Mill & Fill
Gardner St-Ida Red to Martindale (sewer)			$1,985,000						EDA Project: $6,270,000
Spartan Dr-12 Mile to State			$340,518						Mill & Fill
Union-Gardner to Averill				$33,269					Mill & Fill
Union -Pearl to Gardner (storm/sanitary)				$446,851					470' of sanitary-780' of storm. Total $574,225
Crosswalk Signage and Visibility Improvements								$120,000	Install a Rectangular Rapid-Flashing Beacon system. 40k per crosswalk.
Applewood Storm replacement								$291,212	Replacement of 170' of storm sewer
Spartan Dr & Union St-(water & Sewer)								$1,311,396	Replace 2,600' of 12" watermain. Total $2,521,378
Loomis Bridge								$2,739,000	Total project: 3.281 Million including engineering
Martindale-12 Mile to Gardner (water)								$1,914,616	Install 5000' of 12" main. Total $3,177,447
	$319,379	***$135,575***	***$2,355,518***	***$510,120***	***$30,000***	***$30,000***	***$30,000***	***$6,376,223***	

Local Street 2027-33 Page 1

Project	2027	2028	2029	2030	2031	2032	2033	As Funds Allow	Notes
LOCAL STREETS									
Crack sealing	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000		
Pavement Marking	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000		
Pleasant St-Nash to Division	$88,200								Sidewalk replacement
Union-Mark to Olmstead	$47,000								Funding: Local match plus $188,000 Small Urban
Ecklund St	$104,648								Mill & Fill
Averill-Anderson to Pine	$127,000								Mill & Fill
Vine St		$37,800							Sidewalk replacement
Gardner St-Martindale to WWTP (water-sewer)		$390,000							USDA CDS Project -Total project $1,817,741
River-Evergreen to Division		$164,388							Mill & Fill
N Elm-Olstead to Grove			$40,000						Sidewalk replacement
Cherry-Grove to Gun			$57,165						Mill & Fill
Grove-Elm to River			$108,150						Mill & Fill
Aspen-Evergreen to Grove			$84,300						Mill & Fill
Elm-Dead-end to Grove			$126,700						Mill & Fill
W Gradner-State to Pine				$81,000					Sidewalk replacement
Atkinson-Matindale to dead-end				$152,440					Mill & Fill
BedfordFalls-Liberty-Freedom				$192,610					Mill & Fill
Bobs Parkway				$35,020					Mill & Fill
Carrie-State to Elm				$155,015					Mill & Fill
Loomis-Grove to Gunn					$40,200				Sidewalk replacement
Centennial-State to Washington					$113,300				Mill & Fill
Cider Mill Dr-Bedford to Brentwood					$97,953				Mill & Fill
E Mark Street					$86,767				Mill & Fill
Clark St-Union to Edwards					$70,246				Mill & Fill
Clay St-Prospect to Martindale					$57,165				Mill & Fill
Grove-East of R/R Tacks						$74,200			Sidewalk replacement
Edwards-Dead-end						$16,892			Mill & Fill
Evergreen St-Aspen to River						$86,005			Mill & Fill
Freedom-Cider Mill to 12 Mile						$46,865			Mill & Fill
Grove St-State to Elm						$181,692			Mill & Fill
Harper Dr Terrace to Terrace						$148,526			Mill & Fill
Pleasant St & Nash St (sewer/storm)						$629,618			1132' of sanitary and storm. Total $897,789
Homestead Acres-Dead-end to Sparta Dr							$135,445		Mill & Fill
IDA Red-Division to Gardner							$238,239		Mill & Fill
Knob St-Prospect to Martindale							$57,680		Mill & Fill
Loomis-Grove to Gunn							$60,461		Mill & Fill

Local Streets 2027-33 Page 2 (as funding allows)

Maple-Gardner to Centennial (storm/sewer)								$458,814	Replace the two existing 6" dead ends 500' and construct 500' of 6" main to close the loop around Apple view Elementary School. Road costs are included in this cost due to the private road. Total $684,332
Nelson St-dead end to Anderson (water/sewer)								$868,800	8" main and construct 600 feet of 8-inch pipe from the dead end of Nelson Street to the north to Orchard Drive
Pearl St-State to Washington								$112,064	Mill & Fill
Pine St-Amelia to Dead-end								$174,070	Mill & Fill
Rogers Ct-Dead-end to Terrace								$18,025	Mill & Fill
Union-12 Mile to Clark								$70,246	Mill & Fill
Union-Gardner to Averill								$33,269	Mill & Fill
South-Anderson to White								$32,754	Mill & Fill
South-Pine to State								$50,676	Mill & Fill
Terrace-Harper to State								$91,979	Mill & Fill
Washington-Division to Centennial								$52,118	Mill & Fill
Amelia, Pine & South (storm/sewer)								$851,542	250' of storm sewer in poor condition, plus installation of new storm sewer. Total $1,308,852
Orchard Dr-Anderson St to Pine St (sewer/storm)								$437,142	836' of sanitary & 903' of storm replacement. Total $686,856
Grove St-Cherry St to River Rd (sewer/storm)								$180,209	replace 320'of sanitary with road work. Total $276,988
Gunn St-Storm work								$131,428	460' of storm replacement.
Olmstead St by Balyeat Field (storm)								$100,116	180' of storm replacement.
Aspen-Hickory-Prospect-(storm/sewer/water)								$767,556	660' of water & sewer replacement. 1380' of storm. Total $1,172,037
Maple St & Silver creek Ave-(storm/sewer/water)								$755,000	1,200' of 12" main. 695' of sanitary and 1242 of storm. Total $1,339,340
	$396,848	***$382,188***	***$446,315***	***$646,085***	***$495,631***	***$1,213,798***	***$521,825***	***$5,185,808***	

Sewer Fund 2027-33

The Village of Sparta CIP 7-Year Spending Plan									
Project	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**	**As Funds Allow**	**Notes**
SEWER									
WWTP Project	x								CWSRF Loan 21,808,419 with a 2.275 million loan forgiveness
Generator Installation-Applewood Lift station	$50,000								Existing generator at the WWTP. Moving it to Applewood LS.
Gardner St-Martindale to WWTP (water)		$439,000							USDA CDS Project -Total project $1,817,741
Union -Pearl to Gardner (storm)				$144,601					470' of sanitary-780' of storm. Total $575,225
Headworks Barscreen Replacement					$1,000,000				
Maple-Gardner to Centennial (storm)					$225,519				Replace the two existing 6" dead ends 500' and construct 500' of 6" main to close the loop around Apple view Elementary School. Road costs are included in this cost due to the private road. Total $684,332
Pleasant St & Nash St (storm)						$268,171			1132' of sanitary and storm. Total $897,789
Nelson St-dead end to Anderson (water)								$466,569	Existing sewer is clay and will be replaced during the construction. Total $1,884,354
Spartan Dr & Union St-(water)								$597,997	2122' of 12" watermain. 2002' of sanitary. Total $2,521,378
Amelia, Pine & South (storm)								$457,310	250' of storm sewer in poor condition, plus installation of new storm sewer. Total $1,308,852
Orchard Dr-Anderson St to Pine St (storm)								$249,713	836' of sanitary & 903' of storm replacement. Total $686,856
Grove St-Cherry St to River Rd (storm)								$96,779	replace 320'of sanitary with road work. Total $276,988
Aspen-Hickory-Prospect-(storm/water)								$197,142	660' of water & sewer replacement. 1380' of storm. Total $1,172,037
Martindale-12 Mile to Gardner (water)								$1,262,832	Install 5000' of 12" main. Total $4,748,197
Maple St & Silver creek Ave-(storm/water)								$207,597	1,200' of 12" main. 695' of sanitary and 1242 of storm. Total $1,339,340
	$50,000	***$439,000***	***$0***	***$144,601***	***$1,225,519***	***$268,171***	***$0***	***$3,535,939***	

Water Fund 2027-33 Page 1

Project	2027	2028	2029	2030	2031	2032	2033	As Funds Allow	Notes
WATER									
West tank cleaning	$35,000								
System-Wide Communications and Controls Upgrades	$480,000								Upgrade the Village's water-system cybersecurity and physical security, including SCADA and communication improvements, security cameras, intrusion alarms, motion sensors, and access monitoring at the water treatment plant, well houses, and water tanks. Grant funding being requested through the State and Local Cybersecurity Grant Program.
Well #2-Pump inspection/cleaning		$60,000							
Gardner-State to WWTP (sewer)		$378,741							USDA CDS Project -Total project $1,817,741
West tank Inspection			$20,000						
West tank cathodic protection			$60,000						
Well #5-Pump inspection/cleaning			$60,000						
Iron removal-De-chlorination study				$25,000					
East tank inspection				$20,000					
Iron removal Media Replacement				$65,000					
SW tank Inspection					$20,000				
SW tank cathodic protection					$60,000				
Well head protection plan					$30,000				
Softener Media Replacement					$65,000				
Well #4-Pump inspection/cleaning						$60,000			
Union St-dead end to South of Spartan Dr						$107,120			240' of 8" main. The road is private, so road work is included in the cost.
Well #3-Pump inspection/cleaning							$60,000		

2027-33 Water Fund Page 2 (As funding Allows)

Wells #2 & #3 Improvements								$350,000	
Spartan Dr North to dead-end								$140,000	500' of 8" main at the Early Childhood Center north from Spartan Drive to the existing dead end
Nelson St.- dead Anderson (sewer)								$549,000	8" main and construct 600 feet of 8-inch pipe from the dead end of Nelson Street to the north to Orchard Drive. Total $1,884,354
Spartan Dr & Union St-(sewer)								$611,985	2122' of 12" watermain. 2002' of sanitary. Total $2,521,378
Aspen-Hickory-Prospect-(storm/sewer)								$207,300	660' of water & sewer replacement. 1380' of storm.
Well #4-Electrical rebuild								$400,000	Generator: For a 60 HP well motor like Well 4 (Deming pump, 821 gpm, 233' TDH) you would likely install a ~125–150 kW natural gas or diesel unit, with automatic transfer switch. Installed cost (including site prep and fuel system) is generally $150,000. Piping replacement: Includes column pipe, discharge piping, valves, fittings, and yard piping reconnections. For Well 4's size, this is about $85,000 Electrical wiring & controls: New service entrance, motor controls, SCADA tie-in, interior lighting, and conduit — $65,000. Engineering, permitting, contingency: Typically 30–35% of construction cost, which adds $100,000
Apple view Elementary-replace dead-ends								$480,000	Replace the two existing 6-inch dead ends (approx. 500 feet total) and construct 500 feet of 6-inch main to close the loop around Apple view Elementary School. Road costs are included in this cost due to private road.
Maple St & Silver creek Ave-(storm/sewer)								$376,980	1,200' of 12" main. 695' of sanitary and 1242 of storm. Total $1,339,340
Maizie St- cul-de-sac to Tentree								$86,520	300' of 6" main from the dead end at the Maizie Street cul-de-sac south to Tentree Street
Martindale-12 Mile to Gardner (sewer)								$1,570,750	Install 5000' of 12" main. Total $4,748,197
	$515,000	***$438,741***	***$140,000***	***$110,000***	***$175,000***	***$167,120***	***$60,000***	***$4,772,535***	

Airport 2027-33

Project	2027	2028	2029	2030	2031	2032	2033	As Funds Allow	Notes
AIRPORT									
Construct/Modify/Improve/Rehab Hangar-3 Unit THangar-Construction	$131,024								Funding: IIJA $411,135/State $22,841/Total $565,000
Construct Taxilane-400' (toTDG 1A/1B stds)-Construction	$13,750								Funding: IIJA $247,500/State $13,750/Total $275,000
Reseal Runway and taxiway - Airfield Crack Sealing	$5,500								Funding: Fed $99,000/State $5,500/Total $110,000
Reseal Aprons - Airfield Crack Sealing		$2,000							Funding: Fed $36,000/State $2,000/Total $40,000
Rehabilitate Runway-7/25-Design		$6,000							Funding: Fed $108,000/State $6,000/Total $120,000
Rehabilitate Runway-7/25-Construction			$105,000						Funding: Entitlement $204,344/State $105,000/Discretionary $1,685,656/Total $2,100,000
Reseal Runway and taxiway - Airfield Crack Sealing				$12,000					Funding: Fed $108,000Total $120,000
Rehabilitate Taxiway-Adesign				$8,000					Funding: Fed $72,000/Total $80,000
Reseal Aprons - Airfield Crack Sealing					$4,500				Funding: Fed $39,500/Total $45,000
Rehabilitate Taxiway-Aconstruction					$132,500				Funding: Entitlement $174,000/Apportionment $1,018,500/Total $1,325,000
	$150,274	***$8,000***	***$105,000***	***$20,000***	***$137,000***	***$0***	***$0***	***$0***	

Equipment Pool Fund 2027-33

Project	2027	2028	2029	2030	2031	2032	2033	As Funds Allow	Notes
MOTORPOOL									
Outfitting (2) new dump trucks	$286,000								V-box spreaders, snow and ice control equipment, and related options
Police Cruiser		$70,000			$70,000				
Toro 4100D			$110,000						
WWTP-Truck					$60,000				
Replace 2007 Backhoe #7				$190,000					
Replace Ford F-250 XL #25					$115,000				
	$286,000	***$70,000***	***$110,000***	***$190,000***	***$245,000***	***$0***	***$0***	***$0***	

Questions?

Sparta Municipal Airport
Monthly Report – September 2026

To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: October 14, 2026
Re: Sparta Municipal Airport – September 2026 Monthly Report

Summary

September was another productive month at Paul C. Miller-Sparta Airport. Fuel sales remained strong despite continued high aviation fuel prices and less favorable weather than September of last year. Construction of Sparta Aviation's hangar expansion and other hangar projects remained on schedule, while the Taxiway Connector Improvement Project reached completion.

Planning and coordination also continued for the northeast-area taxi lane project, which is scheduled to begin in October. Routine airport maintenance and coordination of construction-related airfield restrictions continued throughout the month.

Fuel Sales

September fuel sales totaled 8,038 gallons, compared with 8,232 gallons in September 2025—a decrease of 194 gallons, or approximately 2.4%. Avgas and Mogas accounted for 7,535 gallons, while Jet A contributed an additional 503 gallons. Sales remained strong despite higher fuel prices and less favorable weather than the same month last year.

Month	Year	Transactions	Gallons Avgas & Mogas	Gallons Jet Fuel	TOTAL
September	**2026**	374	7535	503	8038
September	**2025**	411	8232	N/A	8232
September	**2024**	392	7922	N/A	7922
September	**2023**	282	5865	N/A	5865
September	**2022**	356	7272	N/A	7272

Year-to-date fuel sales through September remain more than 2,000 gallons ahead of the comparable 2025 pace. The addition of Jet A sales continues to help offset softer Avgas and Mogas volume and keep the airport ahead of last year's record pace.

Hangar Development

Construction of Sparta Aviation's 100-foot by 120-foot hangar expansion remained on schedule during September. The project will support the flight school's continued growth and is expected to free up space in existing T-hangars as aircraft are relocated.

A new private/public partnership hangar project also remained on schedule with construction slated to begin in late October. These investments will help meet continued demand for aircraft storage and support future airport development.

Capital Projects Update

The Taxiway Connector Improvement Project, including the new A2 and A3 connectors and associated lighting work, was completed in September. A final project walk-through was scheduled for early October. The new connector configuration improves runway access and taxiing efficiency.

Construction of the west taxi lane in the northeast area of the airport is scheduled to begin October 19, with an anticipated completion date of November 8. The project will provide access for additional hangar development and support continued growth in that area of the airport.

Airport Events

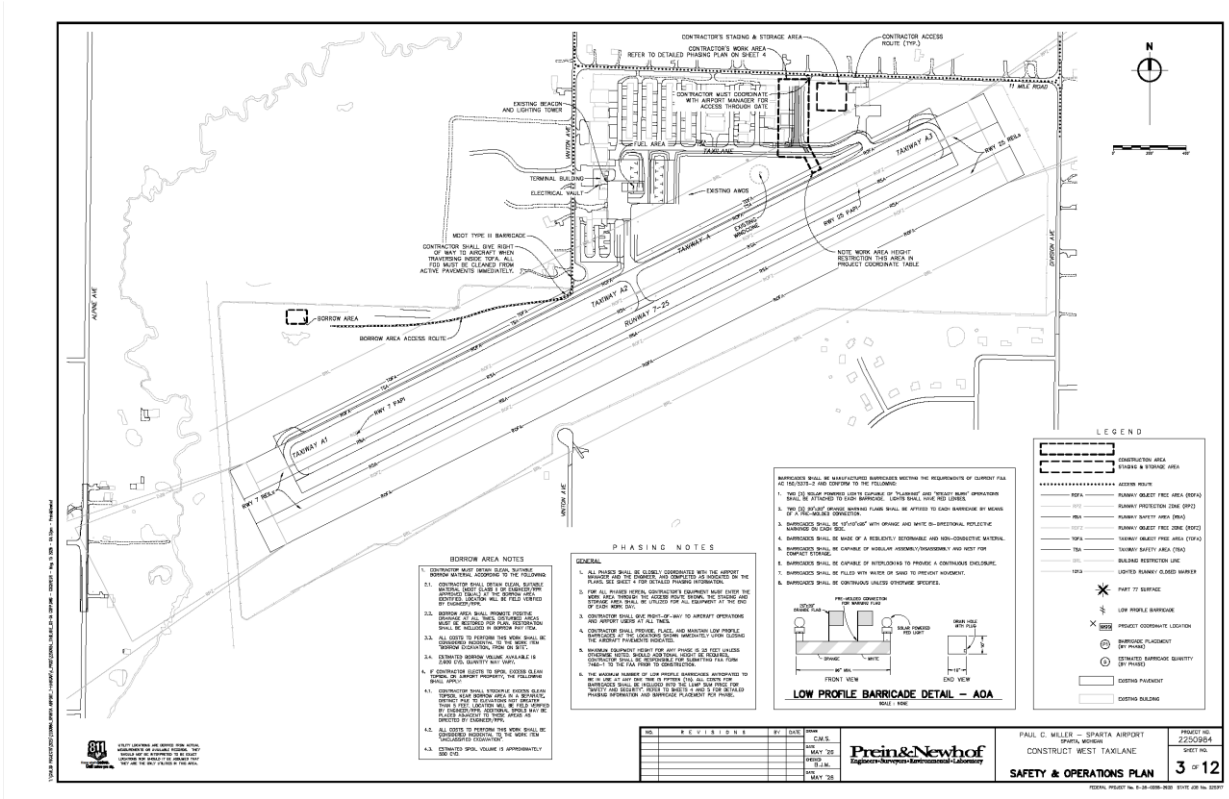
The final Grill and Chill event of the season was held in September and was a great success, with a large turnout of pilots, tenants, and visitors. These informal gatherings help bring people together, build a sense of community, and encourage activity at the airport. They also provide a welcoming opportunity for local residents to visit the airport and connect with the aviation community.

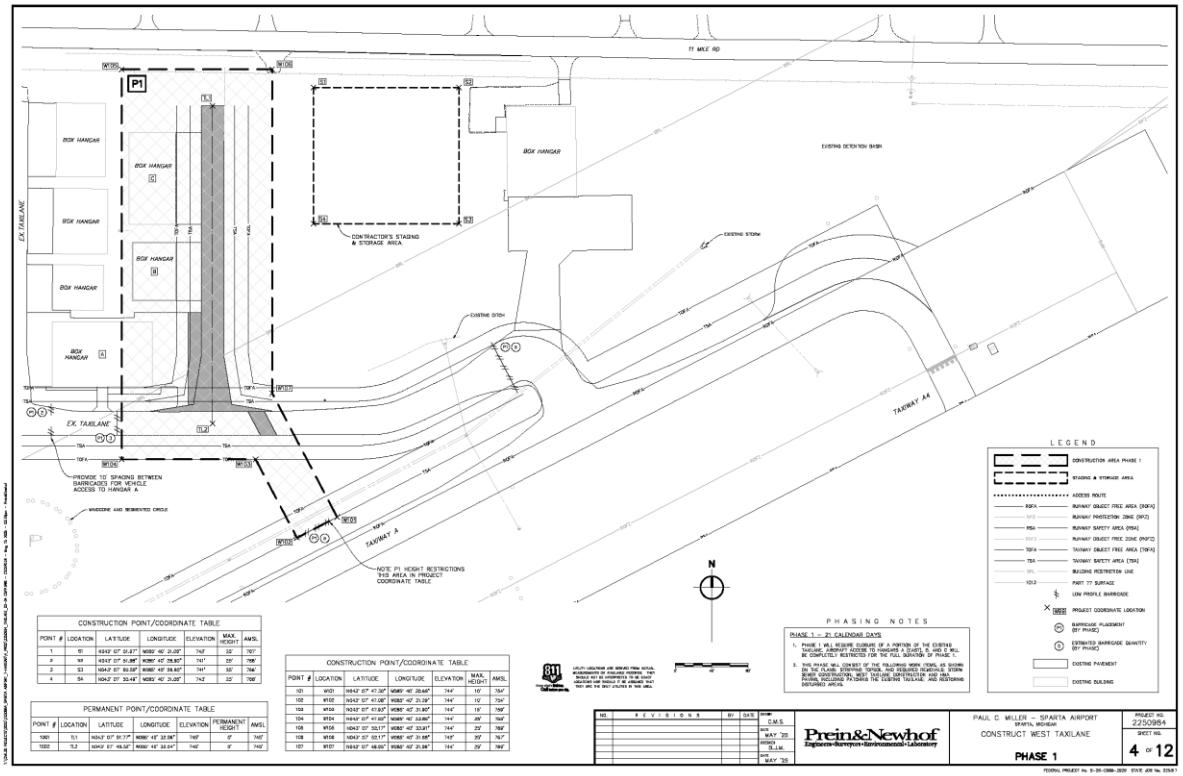
Fall color tour helicopter rides are scheduled to begin again in October. The tours were very popular in 2025, and we are hopeful for another successful season this year. They offer local residents a unique way to enjoy West Michigan's fall colors while generating additional airport activity and supporting fuel sales.

Looking Ahead

As the airport enters the final quarter of 2026, attention will remain focused on completing the northeast taxi lane project, monitoring ongoing hangar construction, and maintaining safe operations during construction activity. Preparations for winter operations will also begin, including inspecting and readying snow removal equipment and other airport equipment for the upcoming season.

New taxilane construction is scheduled to begin October 19.





New Sparta Aviation hangar coming along nicely



September “Grill & Chill” airport event



Fall color tour helicopter rides coming in October



ACTION MEMO
Staff Communication

DATE: October 14, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Staff Work Activity Summary

During the September 17 through October 14 reporting period, Department of Public Works staff logged 1,146 hours and 28 minutes of operational work to maintain and improve Village infrastructure. Staff time is summarized below by major operational area. Vacation and sick leave are not included in these totals.

Operational Area	Person-hours
Sewer System Operations	305 hrs. 40 min.
Water System Operations	249 hrs. 47 min.
Parks & Public Spaces	127 hrs. 18 min.
Streets, Stormwater & Traffic Maintenance	132 hrs. 50 min.
Administration, Planning & Special Events	226 hrs. 04 min.
Downtown (DDA) Maintenance	86 hrs. 59 min.
Equipment & Fleet Maintenance	17 hrs. 50 min.
Total	1,146 hrs. 28 min.

These work accounts reflect routine maintenance, utility operations, regulatory compliance, infrastructure improvements, special event support, and administrative responsibilities DPW staff performed throughout the reporting period.

Water System Operations & Regulatory Compliance

The Water Department continued routine treatment, monitoring, distribution system maintenance, regulatory sampling, and compliance activities throughout the reporting period.

Water Treatment Plant Operations - September MOR

The September Monthly Operating Report (MOR) was completed for the Village of Sparta Water System in accordance with Act 399 requirements.

Water Production

- Total Finished Water Produced: 16.263 million gallons
- Average Daily Production: 0.542 million gallons per day
- Maximum Daily Production: 0.860 million gallons per day
- Raw Water Pumped: 16.300 million gallons

September finished-water production was 2.188 million gallons, or about 11.9 percent lower than August.

Chemical Usage

- Pre-Chlorine Used: 309.8 pounds
- Post-Chlorine Used: 158.0 pounds
- Hydrofluorosilicic Acid Used: 335.0 pounds
- Salt Used for Water Softening: 28,178 pounds

Treatment Performance

Average September treatment values included:

- Finished Water Production: 0.542 MGD
- Plant Tap Free Chlorine: 0.9 mg/L
- Plant Tap Total Chlorine: 1.5 mg/L
- Plant Tap Fluoride Residual: 0.53 mg/L
- Distribution Fluoride Residual: 0.58 mg/L
- Plant Tap Hardness: 187.1 mg/L
- Plant Tap Iron: 0.03 mg/L
- Plant Tap pH: 7.3

Distribution System Monitoring

The plant met routine bacteriological sampling requirements in September.

- Required Routine Samples: 5
- Samples Collected: 5
- Positive Samples: 0
- Repeat Samples Required: 0

All five routine distribution samples were negative for total coliform bacteria.

Distribution Pumpage

The September MOR also tracks water delivered to the Village's two pressure districts:

- Southwest High-Pressure District: 3.522 million gallons
- Low-Pressure District: 12.741 million gallons

This additional monitoring helps staff evaluate water demand and system operation across the Village's pressure districts.

Sewer System Operations

Sewer operations accounted for 305 hours and 40 minutes of DPW labor during this reporting period.

Staff continued routine operation and maintenance of the wastewater collection system and lift stations. Work included system monitoring, preventive maintenance, inspections, troubleshooting, and other activities necessary to maintain reliable wastewater collection throughout the Village.

Streets, Stormwater & Infrastructure

Staff logged 132 hours and 50 minutes in street, stormwater, tree, airport, and related infrastructure maintenance during the reporting period.

Activities included:

- Storm drains and catch basin maintenance
- Major and local storm drainage work
- Routine local street maintenance
- Tree trimming and maintenance within Village rights-of-way
- General traffic and infrastructure maintenance

Parks & Public Spaces

Staff logged 127 hours and 18 minutes maintaining Village parks and public spaces during the reporting period.

Work included routine park maintenance, mowing and grounds care, facility upkeep, inspections, and other seasonal maintenance activities.

Downtown (DDA) Maintenance

DPW staff provided 86 hours and 59 minutes of maintenance support within the Downtown Development Authority district.

This work included routine downtown maintenance, grounds care, cleanup, and support of public spaces within the DDA district.

Equipment & Fleet Maintenance

Staff logged 17 hours and 50 minutes maintaining DPW vehicles and equipment.

Staff continue to perform preventive maintenance and repairs in-house when practical to maintain equipment reliability and reduce downtime.

Administration, Planning & Special Events

Staff logged 226 hours and 4 minutes in general DPW operations, administrative/project-related work, special events, and other unassigned operational activities.

This category includes the coordination and administrative work needed to manage DPW operations, infrastructure projects, contractors, regulatory requirements, purchasing, public inquiries, inspections, and Village activities not directly charged to an individual utility or maintenance account.

Projects, Compliance & Planning

- **September 20:** Completed the draft Fiscal Year 2027 Capital Improvement Plan.
- **September 23:** Worked with Kennedy Industries on a two-part pump replacement strategy. Staff arranged to purchase a new pump because the existing unit is more than 20 years old and to rebuild the existing pump as an emergency spare. This approach will improve system reliability given the extended lead times for new pumps and repairs.
- **September 24:** Reviewed the Bedford Pond testing results. Staff confirmed that the pond is public infrastructure and will need to be cleaned out. Because part of the pond is located within a wetland, staff is determining whether a permit will be required. Additional information will be provided as it becomes available.
- **September 28:** Received a violation notice from EGLE. Staff identified inconsistencies in the agency's online information and corresponded with EGLE. The notice was later rescinded after the agency confirmed no violation occurred.
- **September 28:** Updated the airport's annual stormwater permit information in the Michigan environmental reporting system.
- **September 29:** Posted the Village's new NPDES MS4 permit.
- **September 30:** Scheduled an inspector to inspect the vehicle lift in the rear garage.
- **September 30:** Prepared educational letters for automotive garages and restaurants regarding the proper disposal of fats, oils, and grease.
- **October 2:** Prepared a draft 2026 Road Strategy. Additional information will follow.
- **October 5:** Only five customers remain classified as having lead service lines within the Village water system. Staff expects to complete these replacements by the end of 2026.

Summary

During this reporting period, DPW staff completed 1,146 hours and 28 minutes of operational work across utilities, streets, stormwater, parks, downtown, equipment, special events, and administrative functions. In September, the Water Treatment Plant produced 16.263 million gallons of finished drinking water and met all routine bacteriological sampling requirements.

Minutes of the Sparta Area Fire Authority Meeting
September 17, 2026

Present: Goodfellow (twp), Chief Olney, Johnson (village), Peoples (village), Anderson (twp), and Bergman (twp). Deputy Chief Wood
Absent: Cumings (village)

Bergman called the meeting to order @7:00 pm.

Approval of the Agenda with additions
Motion: Goodfellow to approve the agenda with additions
Second: Johnson
Motion Passed: 5-0

Public Comment: None

Approval of the Meeting Minutes August 20, 2026:
Motion: Made Goodfellow approve August 20, 2026, minutes.
Second: Anderson
Motion Passed: 5-0

Finance Board Update:
Anderson stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for $19,429.60. The expenditure is currently at 41% for the first 6 months of the year. There was an $800,000 increase in the revenue due to the Choice One Loan being deposited in the department account. As new separate checking account has been set up for just the building addition.

Approval of the bills:
Motion: Anderson to approve bills through September 15, 2026.
Second: Peoples
Motion Passed: 5-0

Old Business:
Station Update: (Preliminary Schedule attached)
The construction project has started. Footings and concrete walls have been poured. The old station house and garage will be removed next week. There were several additions added to the contract. New steel beams in the old meeting room because a bearing wall is being removed, asbestos removal and drywall in old conference room.
Chief's Report:
There were 78 calls last period and 783 calls YTD. (see attached) There were 2 fire related fire calls, electrical and vehicle. There were several accidents for the month with minor and multiply injuries. Several hazardous conditions accounted for 7 reports due to weather conditions.
The Chief reported that a trainee fell and broke his wrist, this will be a work-comp event. The Chief will be attending a "Fire Chief" conference and will out of town next Tuesday thru Friday.

Equipment Grant: The Chief presented to the board his recommendations for the Michigan Treasury Fire Equipment Grant. His recommendations were for turnout gear, extrication tools, nomex hoods along with battery ventilation fans. The Grant has a $50,000 value.

Motion: Johnson to submit the chief's recommendations for the Michigan Treasury Grant.
Second: Goodfellow
Motion Passed: 5-0

SCBA Grant: The Chief presented to the board SCBA grant breakdown between Kent City and Sparta Fire Departments. Each department has received $118,000 for use on breathing apparatus. The Chief is asking for addition funds to completely replace all the existing SCBA equipment within the department. The board discussed the financial impact on the current budget and new building construction and the additional equipment requested. The Chief explained that each seat in all the departmentally vehicles must have breathing equipment in the vehicle along with all the spare tanks. The board and Chief agreed on an amount that would satisfy his minimum requirement. Additional equipment could be ordered later.
Motion: Johnson to approve grant purchase and $91,000 of additional department funds for the purchase of new SBCA equipment.
Second: Bergman
Motion Passed: 5-0

Snow removal Contract: The chief presented a snow removal contract for the fire station from Water Works. Water Works have been doing a good job for the past several years. The contract quote for snow removal is $2900.00
Motion: Anderson to approve quote from Water Works for $2900.00 for snow removal.
Second: Johnson
Motion Passed: 5-0

Tires for Med 10: The Chief presented a quote from Sparta Tire for 4 new tires on the med truck at a cost of $1337.09
Motion: Anderson to approve quote for new tires.
Second: Peoples
Motion Passed: 5-0

Public Comment: None
Next Meeting Date: October 27th at 7:00 PM at the fire station.
Next Finance Meeting Dates: October 6st, 2026, and October 20th, 2026, at 4:00 PM at the fire station.

Adjournment:
Motion: Johnson to adjourn at 8:15 PM.
Second: Peoples
Motion Passed: 5-0

Minutes by Goodfellow 9-18-26.

Sparta Fire Prelim Schedule

Responsible Contractor	Dates:
• Nugent Builders – Mobilize	9/1 thru 9/4
• JMB -abatement and demolition	9/8 thru 9/18
• Grattan Excavating- Excavate and Underground	9/8 thru 9/25
• Redline- Footings and Foundations / Inspection	9/21 thru 9/25
• Lukaart- Underground Plumbing and Inspections	9/28 thru 10/2
• Kortman- Masonry walls and Brick	9-28 thru 12/4
• Action Roofing- Roofing	12/7 thru 12/18
• Redline- Interior Concrete	12/21 thru 1/8
• Phoenix /Nugent- Interior Framing and openings	1/18 thru 1/29
• Philo/Lukaart-HVAC and Plumbing rough in	1/18 thru 1/29
• JZ Electric -Rough in	1/18 thru 1/29
• MEP Rough Inspections	1/28 thru 1/29
• Phoenix- Drywall	2/1 thru 2/12
• Vork Brothers- Block Fill and Paint	2/15 thru 2/26
• LG2- Metal Lockers	3/1 thru 3/5
• Nugent – Cabinetry	3/1 thru 3/5
• Philo, Lukaart, JZ – All MEP Finishes	3/1 thru 3/5
• Final Inspections and Punch List	3/8 thru 3/12
• Final Clean	3/15 thru 3/19

Sparta Fire Authority

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report

New Business:

1. Monthly report (from August 17, 2026 through September 13, 2026)
    1. Fire calls (NFIRS 100 classifications)
        1. 534 S. State: vehicle fire
        2. 977 White Pine: smoke investigation (electrical fire)
    2. Explosions calls (NFIRS 200 classifications)
    3. Rescue calls, including accidents (NFIRS 300 classifications)
        1. 201 E. Division: vehicle into a light pole in the parking lot (minor injury)
        2. Martindale and 12-mile: 4 injured
        3. 565 S. State: vehicle into a light pole in the parking lot (minor injury)
        4. M37 and Sparta Ave: two semi-truck accidents (no injuries)
    4. Hazardous Conditions (NFIRS 400 classifications)
        1. 497 Schultz: wire down
        2. Kings Blvd / Pine St: wire down
        3. 249 River: wire down
        4. 8505 Alpine Ave: CO alarm
        5. 289 Anderson: wire down
        6. 53 Elmwood: wire down
        7. 341 10-mile rd: CO alarm
    5. Service calls (NFIRS 500 classifications)
        1. 341 10-mile rd: alarm activation
        2. 560 E Division: propane tank burn-off
    6. Good intent calls (NFIRS 600 classifications)
    7. False alarms (NFIRS 700 classifications)
        1. 118 Ide Red: smoke alarm activation
        2. 390 S. Union: fire alarm activation
        3. 148 Homestead Acres: smoke alarm activation
    8. Severe Weather incident (NFIRS 800 classifications)
    9. Special incidents (NFIRS 900 classifications)

Filter statement

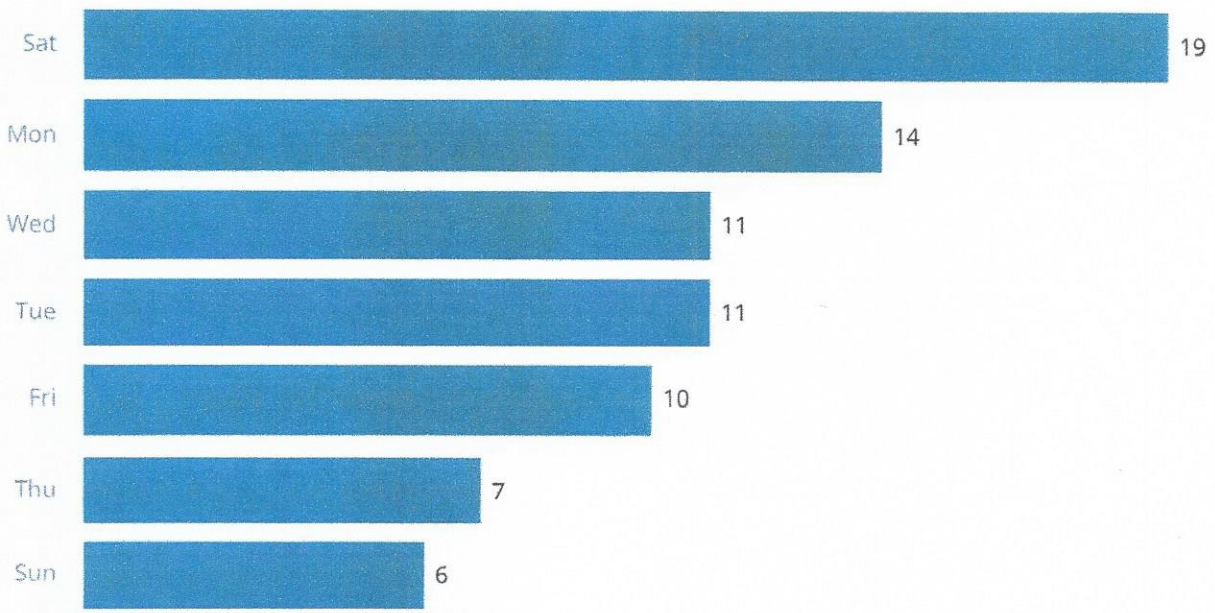
Filters **Days in Core incident onset date/time** 8/17/26 to 9/13/26 | **Incident status** Locked, Draft, InReview

Sparta Fire Incident Count (YTD -773)

Count of Total Incidents from July 20, 2026 through August 16, 2026

Count of Incidents
78

Incident Count by Day of Week

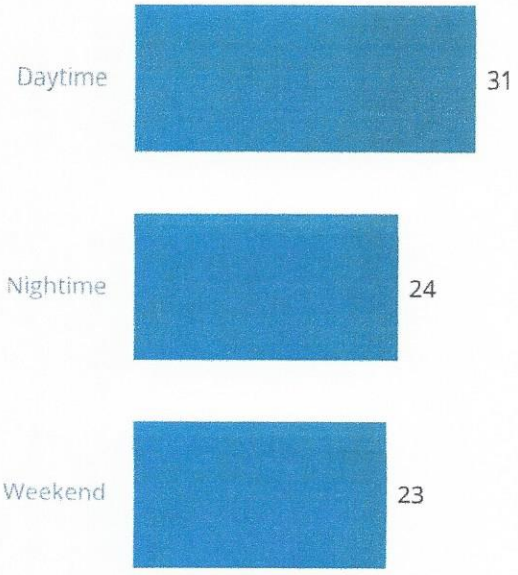


Fire Incident Count (NERIS)

Filter statement

Filters **Days in Core incident onset date/time** 8/17/26 to 9/13/26 | **Incident status** Locked, Draft, InReview

Incidents by Shift



Incidents by Zone



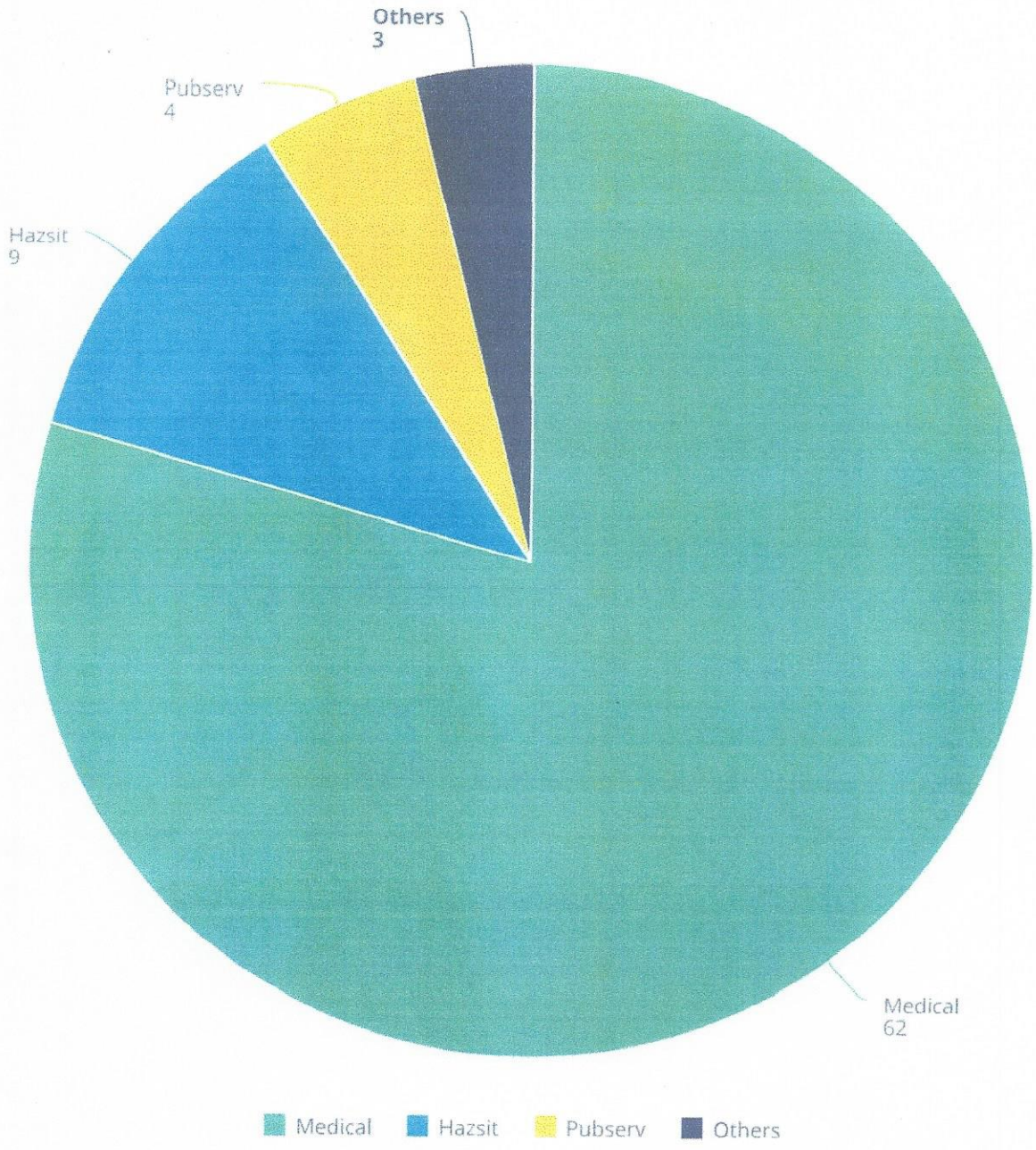
Fire Incident Count (NERIS)

Fire Incidents (NERIS)

Filter statement

Filters **Days in Core incident onset date/time** 8/17/26 to 9/13/26 | **Incident status** Locked, Draft, InReview

Percent of Incident Responses by Incident Type



Sparta Police Department

Andrew M. Milanowski
Chief of Police
260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT
September 2026

Crime Report Information:

The "incident Description Count Report" for September 2026 is attached.

Incidents of interest

Officer Sietsema is working on an embezzlement case with a local business. The more he digs into the case he is finding more fraud the owner didn't notice and has come up with two suspects. The investigation is on going and the dollar amount keeps climbing.

Just last week Sgt. Price and Officer Soules responded to a shooting in the 300 block of S. Union. It turns out a 23-year-old man shot his mother as she attempted to flee in her vehicle. He struck her in the right arm with bullet lodging in the left shoulder. She fled to Village Hall where I took care of her along with Clerk Phelps and assisted by Manger Lower and Clerk Nick Forebush until the medical personnel arrived. The suspect was located lying in the street on S Union with a self-inflicted gunshot wound to the head.

Traffic

The "Ticket Offense Report" for September 2026 is attached.

Parking Citations for September

Zero (0)

Department Issues

At this time there are no department issues to report

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
1 YEAR OLD CHOKING					Count: 1
26-002058	09/04/2026	1 YEAR OLD CHOKING		KUSMIERSKI, TRAVIS	Closed
2 CAR CRASH / P.I.					Count: 1
26-002236	09/25/2026	2 CAR CRASH / P.I.		JONES, CALEB	Closed
911 HANGUP					Count: 1
26-002234	09/25/2026	911 HANGUP		KUSMIERSKI, TRAVIS	Closed
911 HU / DOMESTIC / WARRANT ARREST					Count: 1
26-002105	09/09/2026	911 HU / DOMESTIC / WARRANT ARREST		WYNBEEK, LEAH	Closed
ABANDONED VEHICLE					Count: 5
26-002111	09/09/2026	ABANDONED VEHICLE		KUSMIERSKI, TRAVIS	Closed
26-002118	09/10/2026	ABANDONED VEHICLE		SOULES, CALEB HOWARD	Closed
26-002119	09/10/2026	ABANDONED VEHICLE		SOULES, CALEB HOWARD	Closed
26-002120	09/10/2026	ABANDONED VEHICLE		SOULES, CALEB HOWARD	Closed
26-002121	09/10/2026	ABANDONED VEHICLE		SOULES, CALEB HOWARD	Closed
ACCIDENTAL DISPATCH					Count: 1
26-002271	09/29/2026	ACCIDENTAL DISPATCH		SOULES, CALEB HOWARD	Closed
ALARM					Count: 5
26-002050	09/04/2026	ALARM		WYNBEEK, LEAH	Closed
26-002134	09/12/2026	ALARM		WYNBEEK, LEAH	Closed
26-002180	09/18/2026	ALARM		WYNBEEK, LEAH	Closed
26-002190	09/19/2026	ALARM		KUSMIERSKI, TRAVIS	Closed
26-002275	09/29/2026	ALARM		KUSMIERSKI, TRAVIS	Closed
ANIMAL COMPLAINT					Count: 1
26-002220	09/23/2026	ANIMAL COMPLAINT		SOULES, CALEB HOWARD	Closed
ASSAULT					Count: 2
26-002225	09/23/2026	ASSAULT		KUSMIERSKI, TRAVIS	Turned Over
26-002277	09/29/2026	ASSAULT		KUSMIERSKI, TRAVIS	Warrant Request
ASSIST					Count: 1
26-002032	09/01/2026	ASSIST		SOULES, CALEB HOWARD	Closed
ASSIST 63RD COURT OFFICER					Count: 1
26-002207	09/21/2026	ASSIST 63RD COURT OFFICER		JONES, CALEB	Closed

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
ASSIST AG / WARRANT ATTEMPT					Count: 1
26-002281	09/30/2026	ASSIST AG / WARRANT ATTEMPT		JONES, CALEB	Closed
ASSIST CODE ENFORCEMENT / TRAILER					Count: 1
26-002221	09/23/2026	ASSIST CODE ENFORCEMENT / TRAILER		PRICE, DAVE	Closed
ASSIST COUNTY					Count: 1
26-002179	09/18/2026	ASSIST COUNTY		WYNBEEK, LEAH	Closed
ASSIST COUNTY TRAFFIC STOP					Count: 1
26-002129	09/12/2026	ASSIST COUNTY TRAFFIC STOP		WYNBEEK, LEAH	Closed
ASSIST KCSO					Count: 3
26-002131	09/12/2026	ASSIST KCSO		JONES, CALEB	Closed
26-002160	09/16/2026	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
26-002203	09/21/2026	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
ASSIST KCSO - DOMESTIC DISPUTE					Count: 1
26-002024	09/01/2026	ASSIST KCSO - DOMESTIC DISPUTE		KUSMIERSKI, TRAVIS	Closed
ASSIST KCSO ATL POSSIBLE SUICIDAL					Count: 1
26-002142	09/13/2026	ASSIST KCSO ATL POSSIBLE SUICIDAL		JONES, CALEB	Closed
ASSIST KCSO WITH OWI					Count: 2
26-002076	09/05/2026	ASSIST KCSO WITH OWI		KUSMIERSKI, TRAVIS	Closed
26-002199	09/19/2026	ASSIST KCSO WITH OWI		KUSMIERSKI, TRAVIS	Closed
ASSIST MEDICAL					Count: 3
26-002136	09/12/2026	ASSIST MEDICAL		WYNBEEK, LEAH	Open
26-002206	09/21/2026	ASSIST MEDICAL		JONES, CALEB	Closed
26-002210	09/22/2026	ASSIST MEDICAL		JONES, CALEB	Closed
ASSIST TO SP261564					Count: 1
26-002102	09/08/2026	ASSIST TO SP261564		JONES, CALEB	Closed
BARKING DOG - UNFOUNDED					Count: 1
26-002100	09/08/2026	BARKING DOG - UNFOUNDED		JONES, CALEB	Closed
BROADCAST					Count: 1
26-002251	09/27/2026	BROADCAST		WYNBEEK, LEAH	Closed
CHECK FRAUD / STOLEN MAIL					Count: 1
26-002166	09/16/2026	CHECK FRAUD / STOLEN MAIL		JONES, CALEB	Closed
CHECK ON DRIVER SLUMPED OVER					Count: 1
26-002200	09/20/2026	CHECK ON DRIVER SLUMPED OVER		KUSMIERSKI, TRAVIS	Closed
CHECK ON VEHICLE					Count: 1
26-002073	09/05/2026	CHECK ON VEHICLE		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
CIVIL ISSUE					Count: 1
26-002029	09/01/2026	CIVIL ISSUE		SOULES, CALEB HOWARD	Closed
CIVIL MATTER					Count: 2
26-002260	09/28/2026	CIVIL MATTER		SOULES, CALEB HOWARD	Closed
26-002270	09/29/2026	CIVIL MATTER		SOULES, CALEB HOWARD	Closed
CONCERNING TEXTS					Count: 1
26-002112	09/10/2026	CONCERNING TEXTS		KUSMIERSKI, TRAVIS	Closed
CPS LEN					Count: 1
26-002140	09/13/2026	CPS LEN		JONES, CALEB	Closed
CRIMINAL HISTORY CHECKS					Count: 2
26-000114	09/04/2026	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
26-000119	09/25/2026	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
CRIMINAL HISTORY CHECKS - LTP					Count: 2
26-000115	09/11/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000117	09/18/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
CSC / CSAM					Count: 1
26-002101	09/08/2026	CSC / CSAM		JONES, CALEB	Closed
CSC REPORT					Count: 1
26-002239	09/25/2026	CSC REPORT		JONES, CALEB	Re-opened
DAMAGE TO REALTER KEY LOCK BOX					Count: 1
26-002187	09/18/2026	DAMAGE TO REALTER KEY LOCK BOX		PRICE, DAVE	Closed
DISORDERLY / TRESPASS					Count: 1
26-002099	09/08/2026	DISORDERLY / TRESPASS		JONES, CALEB	Closed
DISORDERLY PERSON					Count: 1
26-002075	09/05/2026	DISORDERLY PERSON		KUSMIERSKI, TRAVIS	Closed
DISPATCH GROUND HOG					Count: 1
26-002208	09/21/2026	DISPATCH GROUND HOG		JONES, CALEB	Closed
DOA					Count: 1
26-002074	09/05/2026	DOA		KUSMIERSKI, TRAVIS	Closed
DOMESTIC ASSAULT					Count: 1
26-002237	09/25/2026	DOMESTIC ASSAULT		JONES, CALEB	Turned Over
DOMESTIC DESPUTE					Count: 1
26-002051	09/04/2026	DOMESTIC DESPUTE		MORGAN, CARISSA ELLEN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
DOMESTIC DISPUTE					Count: 1
26-002192	09/19/2026	DOMESTIC DISPUTE		KUSMIERSKI, TRAVIS	Closed
DOMESTIC SITUATION					Count: 1
26-002201	09/20/2026	DOMESTIC SITUATION		SOULES, CALEB HOWARD	Closed
ECHO					Count: 1
26-002265	09/28/2026	ECHO		KUSMIERSKI, TRAVIS	Closed
EMBEZZELMENT					Count: 1
26-002031	09/01/2026	EMBEZZELMENT		SIETSEMA, ETHAN	Open
FI					Count: 1
26-002170	09/16/2026	FI		WYNBEEK, LEAH	Closed
FIGHT					Count: 1
26-002104	09/09/2026	FIGHT		WYNBEEK, LEAH	Closed
FIRE ALARM					Count: 1
26-002039	09/02/2026	FIRE ALARM		KUSMIERSKI, TRAVIS	Closed
FOUND KEYS					Count: 1
26-002030	09/01/2026	FOUND KEYS		SIETSEMA, ETHAN	Closed
FOUND LICENSE PLATE					Count: 1
26-000120	09/25/2026	FOUND LICENSE PLATE		PRICE, DAVE	Closed
FOUND SHOE					Count: 1
26-002126	09/11/2026	FOUND SHOE		JONES, CALEB	Closed
HARASSMENT					Count: 3
26-002108	09/09/2026	HARASSMENT		SOULES, CALEB HOWARD	Closed
26-002182	09/18/2026	HARASSMENT		SOULES, CALEB HOWARD	Closed
26-002255	09/27/2026	HARASSMENT		JONES, CALEB	Closed
HARASSMENT ON FACEBOOK					Count: 1
26-002133	09/12/2026	HARASSMENT ON FACEBOOK		WYNBEEK, LEAH	Closed
INDUSTRIAL INJURY					Count: 1
26-002183	09/18/2026	INDUSTRIAL INJURY		SOULES, CALEB HOWARD	Closed
JUVENILE ISSUES					Count: 1
26-002040	09/02/2026	JUVENILE ISSUES		JONES, CALEB	Closed
LARCENY					Count: 1
26-002189	09/18/2026	LARCENY		MORGAN, CARISSA ELLEN	Open

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
LEN					Count: 1
26-002152	09/15/2026	LEN		SOULES, CALEB HOWARD	Closed
LOCAL RECORDS CHECK					Count: 4
26-000113	09/02/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000116	09/14/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000118	09/22/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000121	09/30/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
LOCKOUT					Count: 1
26-002240	09/25/2026	LOCKOUT		JONES, CALEB	Closed
LOITERING					Count: 2
26-002172	09/17/2026	LOITERING		JONES, CALEB	Closed
26-002186	09/18/2026	LOITERING		SOULES, CALEB HOWARD	Closed
LOITERING / WELFARE CHECK					Count: 1
26-002147	09/14/2026	LOITERING / WELFARE CHECK		SOULES, CALEB HOWARD	Closed
LOITERING COMPLAINT					Count: 2
26-002059	09/05/2026	LOITERING COMPLAINT		KUSMIERSKI, TRAVIS	Closed
26-002257	09/27/2026	LOITERING COMPLAINT		WYNBEEK, LEAH	Closed
MENTAL HEALTH PICKUP					Count: 1
26-002054	09/04/2026	MENTAL HEALTH PICKUP		MORGAN, CARISSA ELLEN	Closed
MISPLACED PEDAL TRACTORS					Count: 1
26-002194	09/19/2026	MISPLACED PEDAL TRACTORS		SOULES, CALEB HOWARD	Closed
MISSING / FOUND CHILD					Count: 1
26-002224	09/24/2026	MISSING / FOUND CHILD		SOULES, CALEB HOWARD	Turned Over
MISSING PERSON					Count: 1
26-002209	09/22/2026	MISSING PERSON		WYNBEEK, LEAH	Closed
MOTORIST ASSIST					Count: 5
26-002044	09/03/2026	MOTORIST ASSIST		JONES, CALEB	Closed
26-002094	09/07/2026	MOTORIST ASSIST		WYNBEEK, LEAH	Closed
26-002097	09/08/2026	MOTORIST ASSIST		JONES, CALEB	Closed
26-002184	09/18/2026	MOTORIST ASSIST		SOULES, CALEB HOWARD	Closed
26-002233	09/24/2026	MOTORIST ASSIST		KUSMIERSKI, TRAVIS	Closed
OPEN DOOR					Count: 2
26-002148	09/14/2026	OPEN DOOR		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
OPEN DOOR					Count: 2
26-002202	09/20/2026	OPEN DOOR		SIETSEMA, ETHAN	Closed
OWI / R&O					Count: 1
26-002278	09/30/2026	OWI / R&O		KUSMIERSKI, TRAVIS	Turned Over
OWI 2ND					Count: 1
26-002089	09/06/2026	OWI 2ND		KUSMIERSKI, TRAVIS	Closed
PARKING COMPLAINT					Count: 2
26-002117	09/10/2026	PARKING COMPLAINT		SOULES, CALEB HOWARD	Closed
26-002193	09/19/2026	PARKING COMPLAINT		SOULES, CALEB HOWARD	Closed
PARKING COMPLAINTS					Count: 1
26-002256	09/27/2026	PARKING COMPLAINTS		JONES, CALEB	Closed
PARKING ISSUE - GOA					Count: 1
26-002167	09/16/2026	PARKING ISSUE - GOA		JONES, CALEB	Closed
PDA					Count: 1
26-002185	09/18/2026	PDA		SOULES, CALEB HOWARD	Closed
PEACE STAND BY					Count: 1
26-002035	09/01/2026	PEACE STAND BY		SIETSEMA, ETHAN	Closed
PERSON PARKED ON LAWN					Count: 2
26-002157	09/15/2026	PERSON PARKED ON LAWN		SOULES, CALEB HOWARD	Closed
26-002263	09/28/2026	PERSON PARKED ON LAWN		SOULES, CALEB HOWARD	Closed
PRIVATE PROPERTY CRASH					Count: 1
26-002173	09/17/2026	PRIVATE PROPERTY CRASH		JONES, CALEB	Turned Over
PRIVATE PROPERTY HIT AND RUN					Count: 1
26-002228	09/24/2026	PRIVATE PROPERTY HIT AND RUN		SOULES, CALEB HOWARD	Closed
PRIVATE PROPERTY PI					Count: 1
26-002110	09/09/2026	PRIVATE PROPERTY PI		SOULES, CALEB HOWARD	Closed
PROPERTY DAMAGE ACCIDENT					Count: 1
26-002279	09/30/2026	PROPERTY DAMAGE ACCIDENT		PRICE, DAVE	Closed
R&R TICKET SIGNOFF					Count: 1
26-002122	09/10/2026	R&R TICKET SIGNOFF		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
ROAD HAZARD					Count: 1
26-002098	09/08/2026	ROAD HAZARD		JONES, CALEB	Closed
SEE SP262189					Count: 1
26-002197	09/19/2026	SEE SP262189		KUSMIERSKI, TRAVIS	Closed
STAND BY					Count: 2
26-002243	09/26/2026	STAND BY		JONES, CALEB	Closed
26-002254	09/27/2026	STAND BY		JONES, CALEB	Closed
STOLEN MOPED					Count: 1
26-002204	09/21/2026	STOLEN MOPED		BULTSMA, ZACHARY NEAL	Open
SUICIDAL FEMALE					Count: 1
26-002151	09/14/2026	SUICIDAL FEMALE		KUSMIERSKI, TRAVIS	Closed
SUICIDAL SUBJECT					Count: 2
26-002174	09/17/2026	SUICIDAL SUBJECT		JONES, CALEB	Turned Over
26-002286	09/30/2026	SUICIDAL SUBJECT		WYNBEEK, LEAH	Closed
SUSPCIOUS					Count: 1
26-002079	09/06/2026	SUSPCIOUS		MORGAN, CARISSA ELLEN	Closed
SUSPICIOUS					Count: 7
26-002025	09/01/2026	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
26-002072	09/05/2026	SUSPICIOUS		MORGAN, CARISSA ELLEN	Unfounded
26-002132	09/12/2026	SUSPICIOUS		JONES, CALEB	Closed
26-002158	09/15/2026	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
26-002162	09/16/2026	SUSPICIOUS		BULTSMA, ZACHARY NEAL	Closed
26-002181	09/18/2026	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
26-002195	09/19/2026	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
SUSPICIOUS / DISPUTE					Count: 1
26-002124	09/10/2026	SUSPICIOUS / DISPUTE		KUSMIERSKI, TRAVIS	Closed
SUSPICIOUS ITEM					Count: 1
26-002045	09/03/2026	SUSPICIOUS ITEM		JONES, CALEB	Closed
SUSPICIOUS SITUATION					Count: 2
26-002033	09/01/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
26-002141	09/13/2026	SUSPICIOUS SITUATION		JONES, CALEB	Open
SUSPICIOUS VEHICLE					Count: 1
26-002041	09/02/2026	SUSPICIOUS VEHICLE		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
SUSPICIOUS VEHICLE					Count: 1
TRAFFIC ASSIST					Count: 1
26-002107	09/09/2026	TRAFFIC ASSIST		PRICE, DAVE	Closed
TRESPASS					Count: 1
26-002238	09/25/2026	TRESPASS		JONES, CALEB	Closed
UNFOUNDED ALARM					Count: 3
26-002130	09/12/2026	UNFOUNDED ALARM		JONES, CALEB	Closed
26-002196	09/19/2026	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
26-002242	09/26/2026	UNFOUNDED ALARM		JONES, CALEB	Closed
UNKNOWN ACCIDENT					Count: 1
26-002226	09/23/2026	UNKNOWN ACCIDENT		KUSMIERSKI, TRAVIS	Closed
VEHICLE FIRE					Count: 1
26-002175	09/17/2026	VEHICLE FIRE		JONES, CALEB	Closed
VEHICLE IMPOUNDED FROM PRIVATE PROPERTY.					Count: 1
26-002222	09/23/2026	VEHICLE IMPOUNDED FROM PRIVATE PROPERTY.		PRICE, DAVE	Closed
VEHICLE LOCKOUT					Count: 1
26-002274	09/29/2026	VEHICLE LOCKOUT		KUSMIERSKI, TRAVIS	Closed
VIN INSPECTION					Count: 1
26-002156	09/15/2026	VIN INSPECTION		SOULES, CALEB HOWARD	Closed
WARRANT ARREST					Count: 2
26-002093	09/07/2026	WARRANT ARREST		WYNBEEK, LEAH	Cleared by Arrest
26-002164	09/16/2026	WARRANT ARREST		JONES, CALEB	Closed
WELFARE					Count: 2
26-002057	09/04/2026	WELFARE		MORGAN, CARISSA ELLEN	Closed
26-002205	09/21/2026	WELFARE		BULTSMA, ZACHARY NEAL	Closed
WELFARE CHECK					Count: 8
26-002095	09/08/2026	WELFARE CHECK		WYNBEEK, LEAH	Closed
26-002106	09/09/2026	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
26-002143	09/13/2026	WELFARE CHECK		JONES, CALEB	Closed
26-002145	09/14/2026	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
26-002191	09/19/2026	WELFARE CHECK		KUSMIERSKI, TRAVIS	Closed
26-002198	09/19/2026	WELFARE CHECK		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
09/01/2026	09/30/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
WELFARE CHECK					Count: 8
26-002235	09/25/2026	WELFARE CHECK		JONES, CALEB	Closed
26-002280	09/30/2026	WELFARE CHECK		JONES, CALEB	Closed
WELFARE CHECK / APS LEN					Count: 1
26-002091	09/07/2026	WELFARE CHECK / APS LEN		JONES, CALEB	Closed
WELFARE CHECK / ASSIST MSP					Count: 1
26-002135	09/12/2026	WELFARE CHECK / ASSIST MSP		WYNBEEK, LEAH	Closed

Total: 157

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
09/01/2026	09/30/2026	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer

Total: 0

ACTION MEMO
Staff Communication

DATE:	**October 14, 2026**
TO:	**Village President Whalen and Members of Council**
	Jim Lower, Village Manager
	William Hunter, Director of Public Works
FROM:	**Conrad Bowman, Wastewater Superintendent**
RE:	**Wastewater Treatment Plant - Update**

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

September 2026 Flow Data

Wastewater Treatment Plant flow:

- 16.950 Million gallons treated for the month
- 0.784 Million gallons maximum daily flow
- 0.565 Million gallons per day average flow

Algoma Township flow:

- 1,062,719 gallons treated for the month
- 49,694 gallons maximum daily flow
- 35,424 gallons per day average flow

Significant Events/Emergency Callouts:

There were no violations for the month of September.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and inter-lab splits.
- We are continuing to update our laboratory chemical inventory and SDS program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program to improve maintenance schedules.
- Working with Fleis and Vandenbrink and contractors on plant construction and scheduling.
- Investigating dye discharges coming into the plant from around the collection system.
- Continuing work with Old Orchard and investigating higher BOD discharges.
- Continuing to jet our primary clarifier sludge line as needed.
- Continuing to work with DPW to jet our splitter box going into Final Clarifiers 3 and 4 due to plugging.
- Continuing to diagnose filamentous bacteria problems causing poor settling.
- Continuing to work through and maintain plugging TRVs and gate valves throughout the plant.
- Continuing work on the decant system for Digester 4. We are now able to decant from the lowest tier line.
- New submersible pumps were ordered for Bedford Falls Liftstation.
- A sinkhole was discovered at the WWTP on 10/2. It is in the drive above a 15" clay line that was installed in 1936. The line was televised and no major breaks or intrusions were found. This likely has been a minor issue for years and finally showed itself with the increased heavy truck traffic. Dan's Excavating will be doing the work to fill the hole back in.
- Quarterly Hexavalent Chromium sampling on the collection system took place by staff from 10/5 to 10/9.
- Submitted Annual Biosolids Discharge Monitoring Report and Biosolids Annual Report to EGLE on 10/5.
- Ferric and Polymer were delivered on 10/6.
- Windemuller on site 10/7 to diagnose our Influent Composite Sampler not taking flow proportional samples. They determined the control board is bad and needs to be sent back for re-calibration. A temporary portable sampler is set up in its place.
- Trace Analytical on site 10/8 for quarterly Mercury and Hexavalent Chromium sampling and 2x annual Toxicity sampling.
- Submitted September DMR to EGLE on 10/8.
- Consumers Energy planned outage overnight on 10/10. We experienced no issues at the WWTP or collections system.