



**PARK RESERVATION APPLICATION**  
276 W. Division St. Sparta, MI 49345 PH: (616) 887-8251

**PARK RESERVED**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date and Time of Day of reservation: \_\_\_\_\_

*Reservation Information:*

Location: Rogers Park \_\_\_\_\_ Lamoreaux Park \_\_\_\_\_

Balyeat Field \_\_\_\_\_ Nash Field \_\_\_\_\_

Facilities: Bandshell \_\_\_\_\_ Pavilion \_\_\_\_\_ Athletic Fields \_\_\_\_\_

Volleyball Courts \_\_\_\_\_

Type of Activities Occurring During Time of Reservation: \_\_\_\_\_

Will you require access to electrical power? \_\_\_\_\_ Yes \_\_\_\_\_ No

Additional Items Requested:

\_\_\_\_\_ Picnic Tables (\$10.00 each) How many: \_\_\_\_\_

\_\_\_\_\_ Trash Cans (\$2.00 each) How many: \_\_\_\_\_

**All reservations must be made 14 days prior to the date of the requested reservation date.**

**The following Village of Sparta Park Rules and Regulations shall be adhered to during the activities associated with this reservation:**

1) No person shall obstruct any walk or drive in any public park or playground; and no person shall injure, mar, or damage, in any manner, any monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, or other public property within or pertaining to such park.

2) No person shall have in possession or custody of, or consume in any village park, any alcoholic liquor as defined in Public Act 58 of 1998, except that beer and wine, as defined in such act, as amended, may be consumed or be in the possession or custody of any person 21 years of age or older while in any village park.

3) No person shall place or deposit any garbage, glass, tin cans, paper, or miscellaneous waste in any park or playground, except in containers provided for that purpose.

4) No person shall engage in baseball, football, or softball throwing, or other violent or rough exercise or play, in any public park or other public place, except in areas designated therefore by order of the village council.

5) A portable grill may be used in conjunction with a park reservation as long as the grill and all associated debris is removed following the reservation.

6) If food is available for sale appropriate permits must be obtained through Kent County Health Department @ 616-632-7100.

**In signing this reservation application, I agree that the activities occurring as outlined in this application will conform to the Village of Sparta Park Rules and Regulations and assert responsibility for any consequences as a result of failure to comply with the Village of Sparta Park Rules and Regulations.**

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*Applicant information:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Secondary or Emergency Contact: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Digital Signatures Accepted \_\_\_\_\_

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**TO BE COMPLETED BY VILLAGE**

Date Application and Fee Received: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

***\*\*Application fee refundable upon 48 hour notice of cancellation\*\****

***\*\*\*Application fee waived for Sparta Village residents and non-profit organization\*\*\****

Application Fee: *Non Residents \$50.00* + \_\_\_\_\_ in additional items = Total Amount Paid: \_\_\_\_\_

Resident: \_\_\_\_\_

Non Profit Organization: \_\_\_\_\_

Non Resident: \_\_\_\_\_

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

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"The Village of Sparta is an Equal Opportunity Provider & Employer"