Minutes of the Village of Sparta Planning Commission

Regular Meeting of Monday, December 2, 2019, 7 pm

Sparta Township Hall, Sparta, Michigan

2019 Village of Sparta Planning Commission Members

Chairman Robert Liscombe (2020), Vice Chair Paul Homrich (2021)

Commissioners Village President Kristi Dougan (2019), Village Council Member Robert Carlstrom (2019),

Jon Braybrook (2020), Vacant (2020), Chad Fisk (2021), William Hayes (2021), Pamela Nelson (2019)

Village Manager Julius Suchy, Recording Secretary Toni Potes

Capital Improvement Plan Committee (CIP): Robert Carlstrom, Chad Fisk, Paul Homrich

Present: Chairman Robert Liscombe; Vice Chair Paul Homrich;

 Commissioners Jon Braybrook, Robert Carlstrom, Chad Fisk, and Rose Frederick

Also Present: Village Manager Julius Suchy

Absent: Commissioners William Hayes and Kristi Dougan

1) / 2) Call to Order / Pledge of Allegiance: The meeting was called to order at 7 pm by

 Chairman Liscombe, followed by the Pledge of Allegiance.

3) Roll Call: Formal roll call was taken. Members present are noted above.

4) Minutes

a) Approve Regular Planning Commission Meeting Minutes of November 4, 2019: *Motion by Homrich, second by Carlstrom, to approve the Minutes. Motion carried 6 to 0.*

5) Additions or Corrections to the Agenda—Approval of Agenda: *Motion by Fisk, second by Frederick, to approve the Agenda. Motion carried 6 to 0.*

6) Public Comment on Agenda Items: None.

7) Communications

a) November 2019 Code Enforcement Report

8) Public Hearing – None

9) Unfinished Business: None.

10) New Business

a) Site Plan Review – Hart Enterprise Expansion 400 Applejack Ct. NW (Parcel #41-05-22-126-022): Jeffrey Parker of Jeffrey Parker Architects and Ken Chettleburgh of Hart Enterprise discussed their site plan and that they would not be moving forward with the expansion that was approved at the April planning commission meeting. This request is for a free-standing building that will mainly be used as warehouse space but could be used for production in the future. *Motion by Fisk, second by Braybrook to approve Site plan as presented contingent upon concerns in Engineers letter being addressed and landscaping concerns being approved by Zoning Administrator. Motion carried 6 to 0.*

11) Public Comment: None

12) Village Manager Report: Leaf Pickup has concluded for the year; staff is still working on the Foundry property and there has been no update on the Rodeo Ground property.

13) Commission Comment: None.

14) Next Meeting: The next regular meeting of the Village Planning Commission is Monday, January 6, 2020, at 7 pm.

15) Adjournment: Chairman Liscombe adjourned the meeting at 7:28 pm.

Respectfully submitted,

—Julius Suchy, Acting Secretary