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# ***MINUTES OF THE SPARTA FIRE BOARD MEETING***

SEPTEMBER 15, 2016  
Sparta Township Meeting Room

**Called to Order: 7:00 PM**

**Members present:** Jayne Paasch (village), Kristi Dougan (village-chair), Bill Goodfellow (twp), Bob Maier (twp), Bob Whalen (village) and Gale Taylor (village)

**Also present:** Chief Bolen & Deputy Chief Olney  
Kristi Dougan called meeting to order @ 7:00 PM

**Absent:** Mark Anderle (twp),

**Approval of Agenda:**

Motion: Made by **Paasch** to approve agenda.

Seconded: Maier

**Motion Passed: 6-0**

**Public Comment:** None

**Approval of Minutes:**

Motion: Made by **Maier** to approve minutes of August 18, 2016 with following change: Dougan requested the Chief to check with the Township & Village for project revenues for the coming years.

Seconded: **Whalen**

**Motion Passed: 6-0**

**Chief's Report:** There was (1) structure fire within the village, 6 unit apartment with electrical problems. There were (8) accidents with 5 that were PI. There were (2) mutual aid assists for the month. Medical 614 YTD, total calls 792 YTD. Kristi stated she did check with the village manager on ordinances for Meadow Lark and Julius stated there not any ordinances which would require Meadow Lark to perform their own medical responses. Julius was to call Meadow Lark.

Joint Training with Village employees: The board discussed a need for a training session for village employees. The village currently is demolishing a home a 11 S. Union and like to use it for a training session. Items to be included in the training: What can a village employee do to assist? What a village employee cannot do. The Chain of command at a Fire Department dispatched location. How best to establish 2 –way communications with the Sparta Police Department. Training tasks for village employees, Kent County dispatch requirements for fire and police. (note) It was stated the location will be demolishing within the 30-45 days so the training on site needs to be completed by that time.

**Approval of Bills:**

August 31, 2016 & September 13, 2016

Motion: Made by **Maier** to approve bills August 31, 2016 and September 13, 2016.

Seconded: **Goodfellow**

**Motion Passed: 4-2 (Paasch & Taylor dissenting)**

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## **New Business:**

**Purchase Air Cylinders:** The Chief present (3) quotes/plans for the new tanks. The existing tanks have exceeded their service dates. Douglass was \$17,134.66 for life time tanks, Praxair was \$9189.84 for 15 year tanks and Praxair had a 5 years lease for \$4830.23.

Motion: Made by **Whalen** to purchase the 15 year tanks from Praxair for \$9189.84

Seconded: **Maier**

**Motion Passed: 6-0**

**Purchase Lucas 2 Maintenance contract:** The Chief noted that Sparta was the first in the area to purchase the Lucas 2 system. There currently are no others in the area that have a maintenance agreement or have had any problems with the Lucas 2 system. The quote is for a 1 or 4-year maintenance contract for the Lucas 2.

Motion: Made by **Goodfellow** to purchase Lucas 2 Maintenance contract for 1 year @ at cost of \$1162.50

Seconded: **Whalen**

**Motion Passed: 6-0**

**McGrath Proposal:** The board discussed the current need to have a consultant do a review the Fire Department. It was the consensus of the board to take no action on the proposal.

**Audit Report:** The board members were giving a copy of the Fire Department audit. If there are any questions on the audit, please have them for the next board meeting.

## **Next Regular Meeting Date**

October 20, 2016 at 7:00 PM at the Sparta Fire Station

Dougan adjourned by Privilege at 8:05 PM

Minutes by W. Goodfellow 9-16-2016

Goodfellow will not be attending the next meeting so you'll need a secretary for the meeting.