

Sparta Recreational Authority
Kent County, Michigan
Meeting Minutes
June 04, 2020 at 7:00 PM
Meeting held at SRA Park

1. Call to Order 7:05

2. Pledge of Allegiance Not done

**3. Roll Call Fawcett, Gleason, Maier, Miles, Peak, Shangle, Steffens, Present
VanPatten, Whalen **Absent****

4. Additions or Corrections to the Business & Consent Agenda

Consent Agenda

- A. Approve SRA Meeting Minutes of May 07, 2020

5. Approval of Consent Agenda and Business Agenda Motion by Shangle Supported by Miles Passed 7-0

6. Public Comment Tim Driscoll commented about minutes.

Analia Barnum introduced herself to the board

7. Public Hearing

None

8. Unfinished Business

- A. Concession Stand Update Driscoll presented a schedule for review reflecting completion date of 7-24-20 Discussion about floor finish Oleary paint and ceiling finish low profile metal to be employed. Can lights donated. Consensus is for construction team to get it done.
- B. Land Water Grant Update Shangle advised nothing to report Driscoll did explain that we were extended from 6-30-20 to 9-30-20 due to Covid 19 delays. We need to be completed and submit all bills to DNR before 9-30. NOTE If not apparent that we can do so at the end of July we will advise DNR so they can start paperwork to permit an additional extension by 15th of August. They really do not want to have to resubmit for an extension to the national Parks Service so we will be watching this very closely to be sure we can comply with **all reimbursement submittals by 9-30-20**
- C. Trust Fund Grant Update Nothing to report
- D. Memorial / Eagle Scout Project Update Ryan presented. Scouts are holding off until July- August which does not appear to be a problem due to timeline for brick and engraving. Maier presented a 30' pole price and Peak presented engineering reflecting a 35' pole is required for American Flag visibility. An internal Halyard was only 300-350.00 more and is desired by the board if funds allowed. WWW is removing poles so we are trying to get 2 each 30' poles donated then we will only need to buy 1-35' pole..

9. New Business

- A. Lighting on the Concession Stand Yes motion sensors will be installed discussion about wifi required for some systems and the possible need for it to accept credit and debit cards at concession stand.
- B. Security Camera's Yes cameras will be sourced. Construction team to make decision. Signs are required. (handicap signs is a source)
- C. Frisbee Golf Update Peak presented- work to take place this weekend- trying to coordinate tee pad concrete with DB&H presence onsite due to handling of cement. Timing to be worked out. Peak commented that Terry Johnson is coming out Monday @ 10:00 to review trails and disc golf tee pads. Interested Parties Are welcome to attend and learn about fertilizers for the sports fields and the disc golf course

10. Committee Reports

- Construction committee (Steffens, Maier) Maier schedule presented reflecting similar timing to Driscoll schedule. Lots going on the next few months weather provided. Refer to schedules. Little league to donate 2 each back pack blowers and two weed trimmers. Comments were made about small field along the drive and concerns of slag floating up. KV suggested 4" of black dirt for 14,500.00. Tabled until budget flushes out and CBDG grant is finalized. If funds allow maybe have them do it in future? Question is do we plant grass then as it is the first thing visitors see when they enter the park. Curb cut and sign footer to be poured in the coming week. Rob ortes and Bruce from DB&H working together. Driscoll reported on CBDG grant in final approval after environment and wetland was reviewed. CBDG Timing is September start November completion date
- Finance committee (Whalen, Shangle, Steffens)
 - Shangle presented cash flow and audit is completed. It was suggested that we look good for cash flow but we will need to hit the line of credit to get everything paid and submitted to **DNR by 9-30-20**
- Fundraising committee (Peak, Fawcett)
 - Peak reported www flag poles and structural standards solicitations
- Communication (Fawcett, Miles, VanPatten)
 - Miles reported see Facebook
- Operations committee (Gleason, Peak, Shangle)
 - Fawcett- AYSO asked for access to fields this fall and we do not have approval from KV to use fields but we expect to receive it. Andy Jansma is rocket football liason so they were going to discuss schedules if in fact we have access to them this fall. Insurance coverage was going to be the issue for AYSO and they need to establish where they are playing ASAP. AYSO planning to NOT have access unless indications come soon that they will. Operations to begin considering a grand opening date and scheduling process or system. Driscoll offered to run the park for 2 years and suggested that they were going to buy a scheduling program to facilitate reservations? Little League opening day is April 24 2021

11. Approval of Bills

Motion Peak supported by Fawcett. Passed 7-0

12. Communications

None

13. Public Comment

None

14. Adjournment 8:50 PM