

VILLAGE OF SPARTA
Kent County, Michigan
Special Village Council Meeting
Monday August 15, 2022 at 6:00 PM
75 N. Union St. (Sparta Civic Center)

Present: Village President Robert Whalen, Dave Cumings, Brenda Braybrook, and Jayne Heath.

Also present: Village Manager Shay Gallagher and Village Clerk Katy Shelton.

Absent: Gale Taylor, Bill Taylor, and Robert Carlstrom.

1. **Call to Order:** The meeting was called to order at 6:00pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Roll Call:** Formal roll call was taken. Those in attendance or absent are noted above.
4. **Additions or Corrections to Consent and Business Agenda**

Consent Agenda:

- a. Manager Gallagher asked to add item D: North end Sanitary Flow Tracking.
5. **Approval of Consent and Business Agenda:** Motion by Braybrook with a second by Heath to approve agenda. Motion passed unanimously.
6. **Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items.

Jim Lynema of 291 Doris St. stated that he supported the Mark Street ROW vacation.

7. **Public Hearing**
 - a. Public Hearing – Resolution 22-20 – Mark St. Vacation:
Public hearing opened at 6:06pm.
Jim Lynema of 291 Doris St. asked how exactly the parcel would be split up. The Village Manager said it would be 50/50 between the two owners.
Chad Momber, 9890 Laubach Ave NW, stated that his lot would gain frontage on Doris.
It was noted that there will be an SRA utility easement.
Public hearing was closed at 6:15pm.

8. Old Business

- a. None.

9. New Business

- a. **Resolution 22-20 – A Resolution to vacate a portion of the Mark St. ROW:** It was noted that the Village has yet to receive any negative feedback related to this matter. Motion by Heath with a second by Braybrook to approve this resolution. Motion passed unanimously. Manager Gallagher said that he would speak to the surveyor about the placement of stakes to mark the delineation of the split and property vacation.
- b. **2022 Master Plan Rewrite Proposal Award:** After extensive discussion and several meetings, the Planning Commission voted to recommend that the firm of McKenna be awarded the contract to complete the Village's Master Plan Update. Motion by Cumings with a second by Braybrook to award the contract to McKenna for a cost not to exceed \$23,000. Motion passed unanimously.
- c. **Airport Flight Check Request:** When an airport changes the vertical guidance system, it's mandatory that the FAA fly it with a special aircraft to ensure that the angles and aiming are correct. This flight check will certify the new system. Although the Village is responsible to prepay the costs of the flight check, it will be reimbursed via a grant through the FAA as part of the Airport Improvement Project. The cost of the flight check is \$13,948.20. Motion by Braybrook with a second by Cumings to approve this expenditure. Motion passed unanimously
- d. **Sanitary Flow Tracking System:** The Village had this done previously in the Anderson/Orchard/King area. We now need to have the northern end of the Village checked in order to identify trouble spots. The Village sent out RFP's to four firms. One firm, Rowe, said that they typically sub contract work like this out, and thus do not feel that they could submit a competitive bid. The other three firms, Fleis and Vandenbrink, Prein and Newhof, and Progressive AE, all submitted proposals.
The consensus of the Council was to have the three firms all present their proposals in person at a future Council meeting so that Council members could question them directly.

10. Communications: None

11. Public Comment: None

12. Council Member Announcements: None

13. Adjournment: Meeting adjourned by President Whalen at 6:24pm.

Submitted by Katy Shelton, Village Clerk.