

MINUTES OF THE VILLAGE OF SPARTA ZONING BOARD OF APPEALS
Thursday, April 27, 2017, 7:00 PM
Sparta Township Hall Basement, Sparta, Michigan

Present: Chairman Robert Liscombe, Planning Commissioner William Hayes, Village Councilman Robert Whalen, Board Members Paul Homrich and Gary Moody
Also present: Village Manager Julius Suchy
Absent: None

1) / 2) Call to Order / Pledge of Allegiance: The meeting was called to order at 7 PM by Chairman Liscombe followed by the Pledge of Allegiance.

3) Roll Call: Formal roll call was taken. Members present and absent are noted above.

4) Minutes

A. Accept the ZBA Minutes of August 31, 2015: Motion by Hayes, second by Moody, to accept the Minutes. Motion carried unanimously.

5) Additions or Corrections to the Agenda: None

6) Public Comment for Agenda Items – None

7) Communications – None

8) Public Hearing – None

9. Unfinished Business – None

10. New Business

A. ZBA Training Follow Up/Report

- Village Manager Suchy passed out a power point that was provided at a training put on by Ottawa County in March. Mr. Suchy discussed items that were brought up at the training including regular meetings, and other items that staff will have to further research and bring back to the ZBA for additional consideration. Members had questions about the training and the finding of fact that is required for non-dimensional variances. Mr. Suchy said he will try and find a good template to use to make sure the ZBA is doing their due diligence when reviewing any request. Commissioner Whalen brought up the Chair and Vice Chair positions and asked if we needed to appoint those. Manager Suchy indicated he would research and add for action if needed to the next meeting.

B. Discuss Alternative Member

- Mr. Suchy told members the current ZBA does not have any alternative members, which could be an issue if one of the regular members is unable to attend a meeting for an important decision. In reviewing the bylaws of the ZBA it does include language for alternative members. Mr. Suchy will speak to the Village President about these openings and work to have them filled so the ZBA can be at full operation in case of a request.

C. Ordinance Amendments Past Two Years

- Mr. Suchy passed out all the ordinance Village Council has approved the past few years.

11. Announcements: None.

12. Public Comment: None

13. Adjournment: Chairman Liscombe adjourned by executive privilege at 7:56 p.m.

Next Meeting: The next meeting of the Village of Sparta Zoning Board of Appeals will be scheduled at a later date.

Respectfully submitted,

Julius Suchy
Acting Secretary